



# Wake County Transit Planning Advisory Committee

**TPAC Regular Monthly Meeting • June 26, 2025 • 9:00am-12:00pm**

<https://campo-nc.webex.com/campo-nc/j.php?MTID=m3dda985bdba912aa6b84329974fbff41>

**Meeting Code:** 2539 907 5747 **Join by Phone:** 1-650-479-3208

If you need assistance to participate in this event, please email [stephanie.plancich@campo-nc.us](mailto:stephanie.plancich@campo-nc.us) or call 984-542-3601 at least 72 hours (3 business days) in advance of the scheduled meeting.

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## MEETING AGENDA

1. **Welcome and Introductions** (Kelly Blazey, TPAC Chair)
2. **Adjustments to the Agenda** (Kelly Blazey, TPAC Chair)
3. **General Public or Agency Comment** (Kelly Blazey, TPAC Chair)

Commenters will be allotted three (3) minutes during the scheduled TPAC meeting. Commenters may also email questions and feedback to [stephanie.plancich@campo-nc.us](mailto:stephanie.plancich@campo-nc.us) in advance of the meeting. Comments received before 9:00am will be summarized during the meeting and attached to the final meeting minutes.

## TPAC ADMINISTRATIVE ITEMS

4. **TPAC Meeting Minutes**  
(Action Item: Stephanie Plancich, TPAC Administrator, 5 minutes) **Attachment A**

**Requested Action:** Adopt the May TPAC meeting minutes.

5. **Subcommittee July-December Work Task Lists**  
(Action Item: Stephanie Plancich, TPAC Administrator, 5 minutes) **Attachment B1 & B2**

Attachment B includes a copy of the Program Development (PD) and Community Engagement (CE) Subcommittee Work Task Lists for July-December 2025. Each subcommittee is required to publish a task list every 6 months that outlines the tasks and deliverables to be completed by the group. The drafting process kicked off in May. Subcommittee members had the opportunity to review and submit comments of the draft Task Lists through June 6<sup>th</sup>. The voting record for each is also included in Attachment B.

**Requested Action:** Endorse the Program Development and Community Engagement Subcommittee July-December 2025 Work Task Lists.

## 6. Access to the Wake Transit SharePoint Site

(Information Item: Stephanie Planchich, TPAC Administrator, 5 minutes)

There has been a lot of new membership to TPAC and its subcommittees over the past year. In May, CAMPO staff used the Wake Transit SharePoint site for member document review and to collect comments and votes. Staff intend to continue to use the site for these types of activities.

**Requested Action:** Copy the link to ensure that the TPAC members and partners at your agency have access to the Wake Transit SharePoint site to review draft materials and in advance of the next amendment cycle and call for projects.

## PLANNING AND PROGRAMMING ITEMS

### 7. FY 2026 Master TPAC Calendar and Work Plan Amendment Schedule Updates

(Action item: Steven Mott, CAMPO, 15 minutes) **Attachment C**

TPAC will receive a copy of the FY 2026 Master Calendar for review and discussion. There are two notable schedule changes. The first is an adjustment to the kickoff of the FY 2027 Work Plan development process. CAMPO staff are proposing to move the call for projects to August instead of September to allow for more time to process the requests with partners and prepare the draft plan for public release. The draft schedule is posted to the Wake Transit SharePoint site in the [TPAC Master Calendar](#) folder for review and comment through Friday, July 18<sup>th</sup>.

The second proposed modification is to the quarterly Work Plan amendment schedule to include the special cycle for Period of Performance (POP) extension requests in the 2<sup>nd</sup> quarter amendment process. Attachment C is a copy of the draft FY26 Amendment Schedule. On June 24<sup>th</sup>, the Program Development (PD) Subcommittee took action on whether or not PD review and public engagement should be applied to this year's POP requests. CAMPO staff will review the results of that discussion with the TPAC and ask the TPAC to endorse the recommendation of the subcommittee.

Staff contact: Steven Mott, [steven.mott@campo-nc.us](mailto:steven.mott@campo-nc.us)

**Requested Action:** Review and approve the recommendation of the Program Development Subcommittee regarding modifications to how FY26 Period of Performance (POP) extension requests will be reviewed and processed.

### 8. 2035 Wake Transit Plan: Draft Plan Review and Ph 1-3 Engagement Summary Report

(Information item: Ben Howell, CAMPO and Consultant Team, 40 minutes) **Attachment D & E**

The Phase 3 engagement period for the Wake Transit Plan Update included the review of 4 drafted materials: the FY26-35 10-year investment strategy, Community Funding Area Program Management Plan, Project Prioritization Guidelines and Microtransit Guidelines. 96 feedback forms were received and have been considered by the Project Management Team resulting in final drafts of each document.

TPAC will receive the final drafts of the three supporting documents for review through Friday, July 25, 2025. At that time CAMPO staff will compile the feedback, make any needed edits to the materials and will bring final recommended versions for TPAC adoption in August.

The compiled draft 2035 Wake Transit Plan is due to CAMPO at the end of June. TPAC will review its updated components and the engagement results from Phase 1-3 at the June TPAC meeting. Members will receive the compiled draft Plan via email notice in early July and have the opportunity to submit comments to the project team also by July 25<sup>th</sup>. The anticipated adoption schedule for the 2035 Wake Transit Plan is:

August	TPAC action to release the 2035 Plan for a final 30-day public review period
September	30-day public review period and joint governing board public hearing held

October	TPAC recommends Plan adoption to the governing boards
November	CAMPO and GoTriangle governing board consider Plan adoption

Staff contact: Ben Howell, [ben.howell@campo-nc.us](mailto:ben.howell@campo-nc.us)

**Requested Action:** Review the draft materials and provide comment to CAMPO by July 25<sup>th</sup>. Prepare to take action to adopt and/or release the draft materials at the August TPAC meeting.

#### **9. FY 2026 Wake Transit Work Plan: Adoption Update and Engagement Summary Report**

(Information item: Steven Mott, CAMPO, 15 minutes) **Attachment F, G & H**

On June 10, 2025, the Wake Transit Conference Committee met and made a decision about Vehicle Rental Tax (VRT) inclusion in the FY26 Wake Transit Work Plan. CAMPO staff will provide an overview of the budget modification made as a result of the decision and will share the adoption results from the governing board's respective June meetings. In addition, key findings and notes from the FY26 Work Plan engagement efforts will be presented for discussion.

Staff contact: Steven Mott, [steven.mott@campo-nc.us](mailto:steven.mott@campo-nc.us)

**Requested Action:** Receive as information.

#### **10. Operations Security Funding Policy: Draft Review Update**

(Information item: Steven Mott, CAMPO, 5 minutes) **Attachment I**

In 2024, the TPAC established the Safety and Security Workgroup and tasked it with developing a funding policy to determine appropriateness of the utilization of Wake Transit funds for safety and security related projects. To meet this goal, they met over the course of the past year to develop the Operations Security Funding Policy (Attachment I). This policy determines which project sponsors are eligible, what types of projects are eligible, and eligible funding amounts for those projects.

The PD Subcommittee reviewed the draft and took action to recommend the policy for TPAC adoption at its June meeting. CAMPO staff will review the draft and the results of the PD vote with the TPAC in June with consideration to adopt the policy anticipated to occur in August.

Staff contact: Steven Mott, [steven.mott@campo-nc.us](mailto:steven.mott@campo-nc.us)

**Requested Action:** Receive as information.

#### **11. Wake Transit Progress Report: FY 2024 Completion and FY 2025 Kickoff**

(Information item: Steve Schlossberg, GoTriangle/TDA, 10 minutes)

GoTriangle is tasked with developing the annual Wake Transit Progress Report in the ILA. There are two components in the process the Annual Comprehensive Financial Report (ACFR) and a summary of project activities and highlights through the fiscal year. The progress report is due by December 15<sup>th</sup> each year. TDA staff will provide an update on the development of the FY24 Report and an overview of the scope and schedule for developing the FY25 Report.

Staff contact: Steve Schlossberg, [sschlossberg@gotriangle.org](mailto:sschlossberg@gotriangle.org)

**Requested Action:** Receive as information.

#### **12. Apex Transit Prioritization Study: Progress Update**

(Information item: Katie Schwing, Apex, 15 minutes)

The Town of Apex has been working through a planning study, supported by the CFA program, to identify prioritized recommendations for improvement and/or expansion of local transit services over a 0-5 year timeframe. Staff have completed a list of Draft Recommendations that will be out for public comment this

summer. Staff will share the Draft Recommendations, as well as summary of the project process and community engagement efforts.

Staff contact: Katie Schwing, [katie.schwing@apexnc.org](mailto:katie.schwing@apexnc.org)

**Requested Action:** Receive as information.

### 13. Regional Technology Integration Plan: Progress Update

(Information item: Austin Stanion, GoTriangle, 20 minutes)

GoTriangle staff will provide an update on the Regional Technology Plan development process including progress to date; summary of draft deliverables for review; timeline for draft, review, and completion of the plan and the timeline of approvals by committees and boards.

Staff contact: Austin Stanion, [astanion@gotriangle.org](mailto:astanion@gotriangle.org)

**Requested Action:** Receive as information.

### 14. WakeBRT: New Bern Ave Corridor: Bid Update

(Information item: Het Patel, Raleigh, 10 minutes)

City of Raleigh staff will provide an update on the Wake BRT New Bern Avenue project. The project's construction activities were separated into three packages based on feedback received from industry day and contractor feedback through one-on-one meetings. Package 1 focusing on downtown Raleigh streets out to Poole Road was advertised on April 23, 2025 with a bid opening date of June 20, 2025. Staff will provide a summary of bid activities and next steps for advertising construction Packages 2 and 3 for the project in July 2025 and Fall 2025, respectively.

Staff contact: Het Patel, [het.patel@raleighnc.gov](mailto:het.patel@raleighnc.gov)

**Requested Action:** Receive as information.

### 15. TPAC Subcommittee Update

Subcommittee meeting agendas and materials are posted online at least 3 days before each meeting at <https://www.campo-nc.us/about-us/committees/wake-county-transit-planning-advisory-committee-tpac/subcommittee>.

Subcommittee	Program Development	Community Engagement
Chair	Caleb Allred, Town of Morrisville	Tim Gardiner, Wake County
Vice Chair	Tracy Chandler, City of Raleigh	Andrew Miller, City of Raleigh
Next Meeting	Tues. 6/24 & 8/26 1:30-3:30pm	Thurs. 6/26, 7/31 & 8/28 1:30-3:30pm

\* = Alternative Meeting Schedule

### 16. Workgroup Updates

- Financial Policies Workgroup ([pkingman@gotriangle.org](mailto:pkingman@gotriangle.org)) - TBD
- Fare Workgroup ([sschlossberg@gotriangle.org](mailto:sschlossberg@gotriangle.org)) - September 2025
- Technology Workgroup ([astanion@gotriangle.org](mailto:astanion@gotriangle.org)) – Bi-Weekly on Thursdays
- Baseline Funding Workgroup ([ben.howell@campo-nc.us](mailto:ben.howell@campo-nc.us)) – Fall 2025

#### Paused Workgroups

- Paused-Task Completed May 2025 - Safety & Security Workgroup ([steven.mott@campo-nc.us](mailto:steven.mott@campo-nc.us))

**17. Lead Agency Updates and Other Business**

- Dr. Brian Smith, new CEO/President at GoTriangle began his tenure on June 1<sup>st</sup>.
- Thank you to everyone who attended the first Wake Transit 101 event and shared feedback after that staff will use in planning future events.
- Any other news or business to share?

**18. Adjourn**

**Notice:** July Meeting is Cancelled.

**Next Meeting:** Thursday, August 28, 2025, 9:00am (\*4<sup>th</sup> week)

**Agenda Development Schedule:**

- 8/4 TPAC Agenda Request email sent out by August 4<sup>th</sup>. Reply to [stephanie.plancich@campo-nc.us](mailto:stephanie.plancich@campo-nc.us)
- 8/15 Agenda Item Summary Sheets <https://forms.office.com/g/ZxTP4QQ5ZR> and all attachments emailed
- 8/21 TPAC agenda packet is posted online
- 8/25 All presentation slides emailed (widescreen PPT)