



WAKE COUNTY TRANSIT PLAN Transit Planning Advisory Committee

TPAC Regular Monthly Meeting • September 19, 2024 • 9:30am-12:00pm

Web Link: <https://campo-nc.webex.com/campo-nc/j.php?MTID=m61e6a21f88a19cd5b0b07ddfa791cb92>

Meeting Code: 2534 872 6999 **Join by Phone:** 1-650-479-3208

If you need assistance to participate in this event, please email stephanie.plancich@campo-nc.us
or call 984-542-3601 at least 72 hours (3 business days) in advance of the scheduled meeting

MEETING AGENDA

1. **Welcome and Introductions** (David Eatman, TPAC Chair)
2. **Adjustments to the Agenda** (David Eatman, TPAC Chair)
3. **General Public or Agency Comment** (David Eatman, TPAC Chair)

Commenters will be allotted three (3) minutes during the scheduled TPAC meeting. Commenters may also email questions and feedback to ben.howell@campo-nc.us in advance of the meeting. Comments received before 9:00am will be summarized during the meeting and attached to the final meeting minutes.

TPAC ADMINISTRATIVE ITEMS

4. **Adoption of TPAC Meeting Minutes**
(Action Item: David Eatman, TPAC Chair, 5 minutes) **Attachment A**

Requested Action: Adopt the August 2024 TPAC meeting minutes.

PLANNING AND PROGRAMMING ITEMS

5. **FY 2025 2nd Quarter Amendment Requests**
(Information Item: Steven Mott, CAMPO, 15 minutes) **Attachment B**

Five (5) Wake Transit Work Plan amendment requests were submitted for consideration in the FY2025 2nd quarter amendment cycle. Four (4) are major amendments. One (1) is a minor amendment. Three (3) are for Operating investments. The remaining two (2) are for Capital projects. The FY25/Q2 Amendment Request Review Packet is currently out for a 30-day public review period from September 3rd to October 4th. The TPAC will be provided an overview of the requests in September. The Program Development (PD) Subcommittee will review the requests and results of the engagement period at its meeting on September

TPAC Chair: David Eatman, City of Raleigh
Vice Chair: Kelly Blazey, Town of Cary

GO FORWARD
A COMMUNITY INVESTMENT IN TRANSIT

24th. The scope and financial disposition from the subcommittee will then be presented for TPAC consideration in October.

Requested Action: Receive as Information

6. **Project Progress and Expenditure Review**

(Information Item: Steven Mott, CAMPO, 15 minutes) **Attachment C, D & E**

CAMPO leads the annual structured review of Wake Transit Project Progress and Expenditures Review. The over-arching goals of the review are to further encourage any necessary adjustments to budgeting and program monitoring, ensure greater communication and transparency among provider agencies, and provide greater data-driven insights. During August 2024, Steven Mott facilitated review calls with representatives of the City of Raleigh, GoTriangle, and the Town of Cary to discuss project progress and associated expenditures for implementation elements that were allocated funding from FY 2022 to the second quarter of FY 2024.

An overview of the review results was presented at the August TPAC Program Development (PD) Subcommittee Meeting. The discussions as part of and surrounding the review will inform FY26 Work Plan development. Attachment C contains the review memo detailing background, insights, and takeaways. Attachment D to the FY 2024 memo summarizes project progress and expenditures. Attachment E is the question & answer matrix used for discussion with each project sponsor.

Requested Action: Receive as Information

7. **FY 2026 Wake Transit Work Plan Kickoff**

(Information Item: Steven Mott, CAMPO, Steve Schlossberg, GoTriangle, 30 minutes) **Attachment F & G**

Staff from CAMPO and GoTriangle, the lead agencies responsible for all components of annual Wake Transit Work Plans, will kick off the FY26 Wake Transit Work Plan development process at the TPAC's September meeting. The kickoff presentation will include the Work Plan development schedule, instructions for submitting project funding request forms, logistics for project funding reviews by TPAC subcommittees and the preliminary revenue and expenditure assumptions anticipated to be available for FY26 operating and capital projects. The FY2026 Work Plan development schedule is included as part of the posted FY25 Master TPAC Schedule. The updated FY26 Work Plan project funding request form and corresponding instructions are provided as Attachments B & C. For support submitting your FY26 funding requests, contact steven.mott@campo-nc.us.

Requested Action: Receive as information.

8. **FY 2026 Community Funding Area Program Kickoff**

(Information Item: Suvir Venkatesh, CAMPO, 10 minutes) **Attachment F**

CAMPO staff will present an overview of available funding amounts and the schedule for the upcoming FY2026 Community Funding Area Program (CFAP) call for projects and project selection process. The schedule provided in Attachment D provides key dates for the ongoing management of FY2025 and prior year CFAP projects. For more information about the CFA Program visit <https://www.campo-nc.us/funding/CFAP> or email suvir.venkatesh@campo-nc.us.

Requested Action: Receive as information.

9. 2035 Wake Transit Plan Update Phase 1 Engagement Summary and Phase 2 Draft Strategy

(Information Item: Stephanie Planchich, CAMPO, 15 Minutes)

Phase 1 engagement for the 2035 Wake Transit Plan Update (WTPU) concluded on July 21st. The TPAC will receive an overview of the Phase 1 engagement summary report including demographics of survey participants, what we heard from the community and stakeholders and how that feedback is being incorporated into the planning for Phase 2 which is planned to run from November 11-December 31.

Requested Action: Receive as information.

10. Town of Cary, Capital Projects Progress Update

(Information item: Kelly Blazey, Cary, 20 minutes)

The Town of Cary is actively progressing numerous capital projects with Wake Transit support. The TPAC will receive an update that includes the status of the BOMF, bus stop improvement program, and the downtown multimodal center.

Requested Action: Receive as information.

11. Subcommittee Report - Attachment S

Subcommittee meeting agendas and materials are posted online at least 3 days before each meeting at <https://www.campo-nc.us/about-us/committees/wake-county-transit-planning-advisory-committee-tpac/subcommittee>.

| Subcommittee | Program Development | Community Engagement |
|--------------|---|--|
| Chair | Caleb Allred, Town of Morrisville | R Curtis Hayes, GoTriangle |
| Vice Chair | Shavon Tucker, City of Raleigh | Andrea Epstein, City of Raleigh |
| Next Meeting | Tuesday, Sept 24 th 1:30-3:30pm | Thursday, Sept 26 th 1:30-3:30pm |

Note: CE Meeting invitations have been extended to 2 hours, 1:30-3:30pm, allowing for flexibility to address the robust task list adopted for the next 6-months but hope is to keep meetings at or under 90 minutes.

12. Workgroup Updates

- Fare Workgroup (ssclossberg@gotriangle.org)
 - Met on Sept. 11th - Next meeting TBD
- Technology Workgroup (astanion@gotriangle.org) **Attachment G**
 - Meets Bi-weekly on Thursdays – Next meeting is today at 1:00pm
- Financial Policies Workgroup (pkingman@gotriangle.org)
 - Next Meeting at end of PD agenda 9/24.
- Baseline Funding Workgroup (ben.howell@campo-nc.us)
 - Next meeting on 10/30
- Safety & Security Workgroup (steven.mott@campo-nc.us)
 - Coordinator changed to Steven Mott. Next meeting 10/30

13. Lead Agency Updates and Other Business

- Community Funding Area (CFA) Program communities met with CAMPO staff to review and discuss the draft update to the Program Management Plan (PMP). It was noted that the work completed to date is helpful, but does not address some of the more significant questions that have been posed like program funding totals, determining the need for a graduation process to “Big Wake”, local contribution requirements, etc. These elements of the update are being discussed and evaluated as part of the larger Wake Transit Plan Update process. Rather than having to update the CFAPMP once now and again in a few months when we get the rest of the questions answered, it has been decided that we will wait to do one complete update and engagement process next spring/summer.

14. Adjourn

Next meeting: Wednesday, October 9th (Alternative Date)