

ATTACHMENT B

FY2024, Period of Performance Requested Wake Transit Work Plan Amendments							
Capital Budget Period of Performance Amendment Requests							
Agency	Contract Number	Project ID	Project Title	Original Funding Allocation	Expiration Date	Recommended Extension	Reason for Major/Minor Amendment Status
Town of Cary	21-072	TC002-E	Regional Bus Operations & Maintenance Facility Design & Construction	\$35,000,000	12/31/2024	12/31/2026	Design is at 100% and we are finalizing QA/QC, expecting to bid for construction late summer/early fall.
Town of Cary	21-072	TC002-F	Downtown Multimodal Center Design & Land Acquisition	\$15,000,000	12/31/2024	12/31/2026	Project currently in land acquisition phase with master planning/design to begin later this fiscal year.
Town of Cary	21-072	TC002-F	Downtown Multimodal Center Design & Land Acquisition	\$10,000,000	12/31/2024	12/31/2026	Project currently in land acquisition phase with master planning/design to begin later this fiscal year.
Town of Cary	18-076	TC002-R	Bus Stop Improvements for New & Existing Routes (combines TC002-R and the old TC002-C)	\$896,000	12/31/2024	12/31/2026	Phase 3 design almost complete, expecting to bid for construction in early fall.
Town of Cary	19-044	TC002-R	Bus Stop Improvements for New & Existing Routes (combines TC002-R and the old TC002-C)	\$399,110	12/31/2024	12/31/2026	Phase 3 design almost complete, expecting to bid for construction in early fall.
Town of Cary	21-063	TC002-R	Bus Stop Improvements for New & Existing Routes (combines TC002-R and the old TC002-C)	\$776,000	9/30/2024	12/31/2026	Phase 3 design almost complete, expecting to bid for construction in early fall.

Wake Transit Project ID #
Various - Attached

FY 2024
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital

FY START DATE
7/1/2023

Type of Amendment **Minor** **Major**

Minor Amendments:

- a. An amendment that requires a transfer between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or less than \$500,000;
- b. Changes to any adopted financial assumptions supporting the applicable Work Plan;
- c. Changes to periods of performance for project funding agreements tying to capital project funding allocations for implementation elements in the applicable Work Plan;
- d. Changes in reporting requirements for performance on implementation elements authorized in the applicable Work Plan;
- e. Changes in scope for implementation elements programmed in future fiscal years;
- f. Changes in funding amounts for implementation elements programmed in future fiscal years;
- g. Any amendment that requires a transfer of funds between or among implementation elements in separate funding subcategories (i.e., bus stop improvements, maintenance facility improvements, park-and-ride improvements, and transit center/transfer point improvements) within the bus infrastructure funding category in the applicable Work Plan; and
- h. Any other change that does not meet any of the criteria of a Major Amendment.

Major Amendments are required when:

- a. A project requested to be added to the Work Plan
- b. A project requested to be removed from the Work Plan
- c. Significant changes in scope of funded project
- d. A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
- e. A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
- f. Any change that requires a change in budgeted reserves or fund balance

These definitions are based on the Wake Transit Work Plan Amendment Policy Update (Draft 2023), which gives more clarity to the definitions without changing their meaning. The Amendment Policy Update has been approved by the TPAC and will go to the Wake Transit Governing Boards in the Fall of Calendar Year 2023.

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
Various - Attached	Town of Cary	Kelly Blazey, Transit Director	Base Year	\$ -
		kelly.blazey@carync.gov	Recurring	\$ -
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
N/A	N/A		Base Year	\$ -
			Cumulative	\$ -
Project Description	Enter below a summary of the project amendment and impact on approved plan.			
This amendment is to request to extend the Period of Performance as outlined in the funding agreements for the attached projects. A reason for each requested extension is included in the attached materials.				
1. Enter Wake Transit Project ID(s) to Increase				

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TOTAL			\$ -	\$ -	

2. Wake Transit Project ID(s) to Reduce					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TOTAL			\$ -	\$ -	

3. Impact on Transit Plan Project Costs			
From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ -
		Recurring	\$ -
	Estimated Capital Cost	Base Year	\$ -
		Cumulative	\$ -

Project Justification / Business Case Provide responses to EACH of the questions below. Answer the questions as thoroughly as possible. Enter Non-Applicable (N/A) as appropriate.

4. Is this New/Amended project Operating, Capital or Both? **Operating** **Capital** **Both**

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

N/A

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

N/A

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

a)	N/A
b)	N/A
c)	N/A

8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

9. List any other relevant information not addressed.

Included in attached materials.

10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2024 and the estimated annualized cost in FY 2025 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2025 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2025 and/or beyond, delete the calculation(s) in columns E-I.

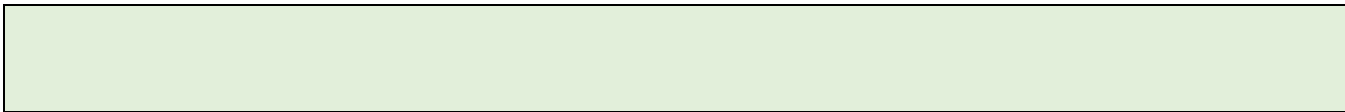
Cost Break Down of Project Request							
OPERATING COSTS	FY24	FY25	FY26	FY27	FY28	FY29	FY30
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts			-	-	-	-	-
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other			-	-	-	-	-
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Other: Administrative							
Other: Database Hosting			-	-	-	-	-
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	-	-	-	-	-	-	-

11. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY24	FY25	FY26	FY27	FY28	FY29	FY30
Design/NEPA	\$ -	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-
Land - Right of Way	-	-	-	-	-	-	-
TOTAL CAPITAL COSTS	-	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

12. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.



FY24 Wake Transit Period of Performance Extensions

Contract Type	Allocation Year	Project Description	WTP Project ID	Allocation Amount	Town Contract #	GoTriangle Contract #	Expiration Date	Executed ?	Reason for Extension
Capital	FY22	Regional Bus Operations & Maintenance Facility Design & Construction	TC002-E	\$35,000,000	EN22-071-02	21-072	12/31/2024	Yes	Design is at 100% and we are finalizing QA/QC, expecting to bid for construction late summer/early fall.
Capital	FY22	Downtown Multimodal Center Design & Land Acquisition	TC002-F	\$15,000,000	EN22-071-02	21-072	12/31/2024	Yes	Project currently in land acquisition phase with master planning/design to begin later this fiscal year.
Capital	FY24	Downtown Multimodal Center Design & Land Acquisition	TC002-F	\$10,000,000	EN22-071-02	21-072	12/31/2024	Yes	Project currently in land acquisition phase with master planning/design to begin later this fiscal year.
Capital	FY19	Bus Stop Improvements for New & Existing Routes	TC002-R	\$ 896,000	EN19-024-02	18-076	12/31/2024	Yes	Phase 3 design almost complete, expecting to bid for construction in early fall.
Capital	FY20	Bus Stop Improvements for New & Existing Routes	TC002-R	\$ 399,110	EN20-023-01	19-044	12/31/2024	Yes	Phase 3 design almost complete, expecting to bid for construction in early fall.
Capital	FY22	Bus Stop Improvements for New & Existing Routes	TC002-R	\$ 776,000	EN22-070-00	21-063	9/30/2024	Yes	Phase 3 design almost complete, expecting to bid for construction in early fall.

The funds have been fully expended and the agreements do not need to be extended.

Capital	FY18	Regional Bus Operations & Maintenance Facility Design & Construction	TC002-E	\$ 991,139	EN18-076-05	18-023	12/31/2024	Yes	No need to extend, funds have all been spent.
Capital	FY18	Downtown Multimodal Center Feasibility	TC002-F	\$ 300,000	EN18-076-05	18-023	12/31/2024	Yes	No need to extend, funds have all been spent.
Capital	FY18	Bus Stop Improvements for New & Existing Routes	TC002-R	\$ 495,000	EN18-075-03	17-043	12/31/2024	Yes	No need to extend, funds have all been spent.
Capital	FY18	Bus Stop Sign Replacements	TC002-D	\$ 43,000	EN18-075-03	17-043	12/31/2024	Yes	No need to extend, funds have all been spent.
Capital	FY19	Downtown Multimodal Center Feasibility	TC002-F	\$ 208,861	EN18-076-05	18-023	12/31/2024	Yes	No need to extend, funds have all been spent.
Capital	FY19	Downtown Multimodal Center Design & Land	TC002-F	\$ 2,000,000	EN19-025-02	18-083	12/31/2024	Yes	No need to extend, funds have all been spent.
Capital	FY19	Passenger Information Materials	TC002-Q	\$ 100,000	EN19-024-02	18-076	12/31/2024	Yes	No need to extend, funds have all been spent.
Capital	FY20	Regional Bus Operations & Maintenance Facility Design & Construction	TC002-E	\$ 1,500,000	EN20-057-01	19-050	12/31/2024	Yes	No need to extend, funds have all been spent.
Capital	FY20	Farebox Technology Upgrade to Smart Card System	TC003-F	\$ 200,000	EN20-055-00	19-055	9/30/2022	No	We never received an executed extension for this project, but it can be closed.