



WAKE COUNTY TRANSIT PLAN Transit Planning Advisory Committee

TPAC Regular Monthly Meeting • June 26, 2024 • 9:30am-12:00pm

Web Link: <https://campo-nc.webex.com/campo-nc/j.php?MTID=mc3aabee09f6f9ce685b52db97f92d76c>

Meeting Code: 2530 889 9116 **Join by Phone:** 1-650-479-3208

If you need assistance to participate in this event, please email stephanie.plancich@campo-nc.us
or call 984-542-3601 at least 72 hours (3 business days) in advance of the scheduled meeting

MEETING AGENDA

1. **Welcome and Introductions** (David Eatman, TPAC Chair)
2. **Adjustments to the Agenda** (David Eatman, TPAC Chair)
3. **General Public or Agency Comment** (David Eatman, TPAC Chair)

Commenters will be allotted three (3) minutes during the scheduled TPAC meeting. Commenters may also email questions and feedback to ben.howell@campo-nc.us in advance of the meeting. Comments received before 9:00am will be summarized during the meeting and attached to the final meeting minutes.

TPAC ADMINISTRATIVE ITEMS

4. **Adoption of TPAC Meeting Minutes**
(Action Item: David Eatman, TPAC Chair, 5 minutes) **Attachment A**

Requested Action: Adopt the May 2024 TPAC meeting minutes.

5. **FY25 TPAC Meeting Schedule**
(Action Item: Ben Howell, CAMPO, 5 minutes) **Attachment B**

TPAC members reviewed the recommended update to the TPAC meeting schedule at their May meeting. Comments were accepted through Friday, June 7th. No comments were received. The final recommendation for TPAC consideration is to modify the TPAC's recurring meeting schedule from the 2nd Wednesday of the month to the 3rd Thursday beginning in July 2024, the start of FY25. The TPAC chairs are also recommending a change to the TPAC meeting venue assumption to be in-person each month with the option to change to virtual, which is the opposite of our current process. This is to accommodate expected needs to have in-person discussion on Work Plan related items, Wake Transit Plan Update elements, and other planning processes.

Requested Action: Vote to adopt the recommended FY 2025 TPAC meeting schedule.

TPAC Chair: David Eatman, City of Raleigh
Vice Chair: Kelly Blazey, Town of Cary

GO FORWARD
A COMMUNITY INVESTMENT IN TRANSIT

PLANNING AND PROGRAMMING ITEMS

6. **FY 2025 Work Plan Adoption Progress Update**

(Information Item: Ben Howell, CAMPO, 20 Minutes)

The TPAC-recommended FY 2025 Wake Transit Work Plan was approved by the CAMPO Executive Board on June 12th, and the GoTriangle Board of Trustees considered it at their meeting on June 17th. CAMPO staff will discuss the status of the Work Plan and review next steps.

Requested Action: Receive as information.

7. **Period of Performance (POP) Amendment Requests**

(Action item: Steven Mott, CAMPO, 10 minutes) **Attachment C**

The Wake Transit Work Plan Amendment Policy calls for a special amendment request cycle to be included on the annual Work Plan Amendment Schedule to allow project sponsors to request period of performance (POP) extensions as needed. CAMPO staff has reviewed the extension requests with partner applicants and is recommending that twenty-four (24) previously funded projects receive agreement extensions to December 31, 2025 or December 31, 2026 respectively.

Requested Action: Recommend Wake Transit governing board approval of 24 requested period of performance extensions for project agreements set to expire.

8. **Community Funding Area Program Management Plan Update – Draft Review**

(Information Item: Alpesh Patel, Cambridge Systematics, 30 minutes) **Attachment D & E**

The CFA Program offers match funds to 10 eligible municipalities and RTP to support the study and operation of transit services in Wake County. Since its inception, CFA has funded 19 projects and made a tangible impact on travel options in the region. The CFA PMP is being updated in tandem with the 2035 Wake County Transit Plan Update. During the presentation, consultant staff will summarize recommended edits and changes. The objective is to finalize the PMP update for the FY26 CFA Program call for projects.

Requested Action: Receive as information.

9. **Technology Integration Plan Update – Draft Scope and Schedule**

(Information Item: Austin Stanion, GoTriangle, 20 minutes) **Attachment F & G**

For the past several months, the Technology Workgroup has been meeting regularly. One of the tasks of the group was to develop a scope and schedule for updating the Regional Technology Integration Plan. TPAC will receive an overview presentation of the draft scope of work, Attachment E, as well as the anticipated adoption schedule, Attachment F. Any question or comments should be emailed to astanion@gotriangle.org by Wednesday, July 3rd. The next meeting of the Technology Workgroup is scheduled for July 11th.

Requested Action: Receive as information.

10. Marketing & Strategic Communications Update – Return to Fare

(Wendy Mallon and Liz Raskopf, GoTriangle; Andrea Epstein, GoRaleigh, 20 minutes)

After suspending fares during the COVID-19 pandemic, GoTriangle and GoRaleigh will return to collecting fares on July 1, 2024. Agency representatives will discuss their strategies for keeping the public in the loop regarding the changes, including messaging, platforms, activities, and the technologies that make it work.

Requested Action: Receive as information.

11. Wake BRT: New Bern Avenue Construction Bid Update

(Information Item: Het Patel, Raleigh, 15 minutes)

City of Raleigh staff will provide an update on the Wake BRT: New Bern Avenue Project. Construction bid for the project was advertised in March 2024 with bid openings in May 2024. No Bids were received. The City of Raleigh provided an update on proposed next steps for re-advertisement of construction for the New Bern Avenue Project including incentives for early completion of construction activities utilizing up to \$2 million of existing contingency funds to the Program Development Subcommittee on June 25th. Staff will provide an overview of the proposed path forward, summarize PD member discussion and provide an opportunity for the TPAC members to weigh-in ahead of readvertisement.

Requested Action: Receive as information. Please contact het.patel@raleighnc.gov if you have any further questions or concerns about the construction bid approach for New Bern Avenue BRT.

12. Subcommittee Report - Attachment S

Subcommittee meeting agendas and materials are posted online at least 3 days before each meeting at <https://www.campo-nc.us/about-us/committees/wake-county-transit-planning-advisory-committee-tpac/subcommittee>.

Subcommittee	Program Development	Community Engagement
Chair	Caleb Allred, Town of Morrisville	R Curtis Hayes, GoTriangle
Vice Chair	Shavon Tucker, City of Raleigh	Andrea Epstein, City of Raleigh
Next Meeting	Tuesday, July 23 (1:30-3:30pm) Regular Business	Thursday, July 25 (1:30-3:00pm) After-Action Review (3:00-4:00) Regular Business

* There was no PD meeting held in May.

13. Workgroup Updates

- Fare Workgroup (ssclossberg@gotriangle.org)
- Technology Workgroup (astanion@gotriangle.org)
- Financial Policies Workgroup (pkingman@gotriangle.org)
- Baseline Funding Workgroup (ben.howell@campo-nc.us)
- Safety & Security Workgroup (ben.howell@campo-nc.us)

14. Other Business

- a. Phase 1 engagement for the 2035 Wake Transit Plan Update has been extended to July 21st. The Project Management Team did not feel that enough survey participation (885 at time of discussion) was an adequate representation of the needs and priorities of Wake County. It will be critical for TPAC members and area stakeholders to help encourage survey taking for the next month.
- The TPAC Master Calendar development process is underway. **Attachment H** is a copy of the FY25 Work Plan Amendment Schedule. The TPAC will have the opportunity to review the draft in August and will receive the final in September.
- CAMPO staff, with the PD Subcommittee, are conducting the annual Project Progress and Expenditures Review as well as the Bus Service Performance Review. The TPAC can expect to receive the results at its September meeting. Contact steven.mott@campo-nc.us with any questions.
- Any other news or business items?

15. Adjourn

Discuss if TPAC needs to have a July 18th meeting.

TPAC meeting is **In-Person** on Wednesday, August 15, 2024. Note that August will have a robust agenda with several critical discussion items.