

WAKE TRANSIT PLAN

Transit Planning Advisory Committee

TPAC REGULAR MEETING

February 21, 2024

9:30AM – 12:00PM

GO FORWARD
A COMMUNITY INVESTMENT IN TRANSIT

1. Welcome and Introductions

David Eatman, TPAC Chair

2. Adjustments to the Agenda

David Eatman, TPAC Chair

3. General Public or Agency Comment

Reminder: Public comments are limited to 3 minutes.

David Eatman, TPAC Chair

4. TPAC Meeting Minutes

Attachment A

Requested Action:

Adopt the January TPAC meeting minutes.

David Eatman, TPAC Chair

5. Program Development Subcommittee Chair Election

Requested Action:

Endorse Caleb Allred as the 2024 PD Subcommittee Chair.

Stephanie Plancich, TPAC Administrator

6. Baseline Revenue Assessment Findings and Recommendations **Attachment B**

Ben Howell, CAMPO with Consultant Staff from Cambridge
Systematics and Planning Communities



CAMBRIDGE
SYSTEMATICS

Think  Forward

Transit Baseline Revenue Assessment

Preliminary Gap Analysis & Interview Findings

presented to
TPAC

presented by
Cambridge Systematics, Inc.
Planning Communities

February 21, 2024



February 21 TPAC Agenda

- Baseline Relationship to WTP
- Study Purpose and Objectives
- Key Findings
- Recommendations
 - » **Reestablish a Baseline Policy Definition**
 - » **Develop Standards and Guidance**
 - » **Advance Implementation Mechanisms**

Purpose of this presentation:

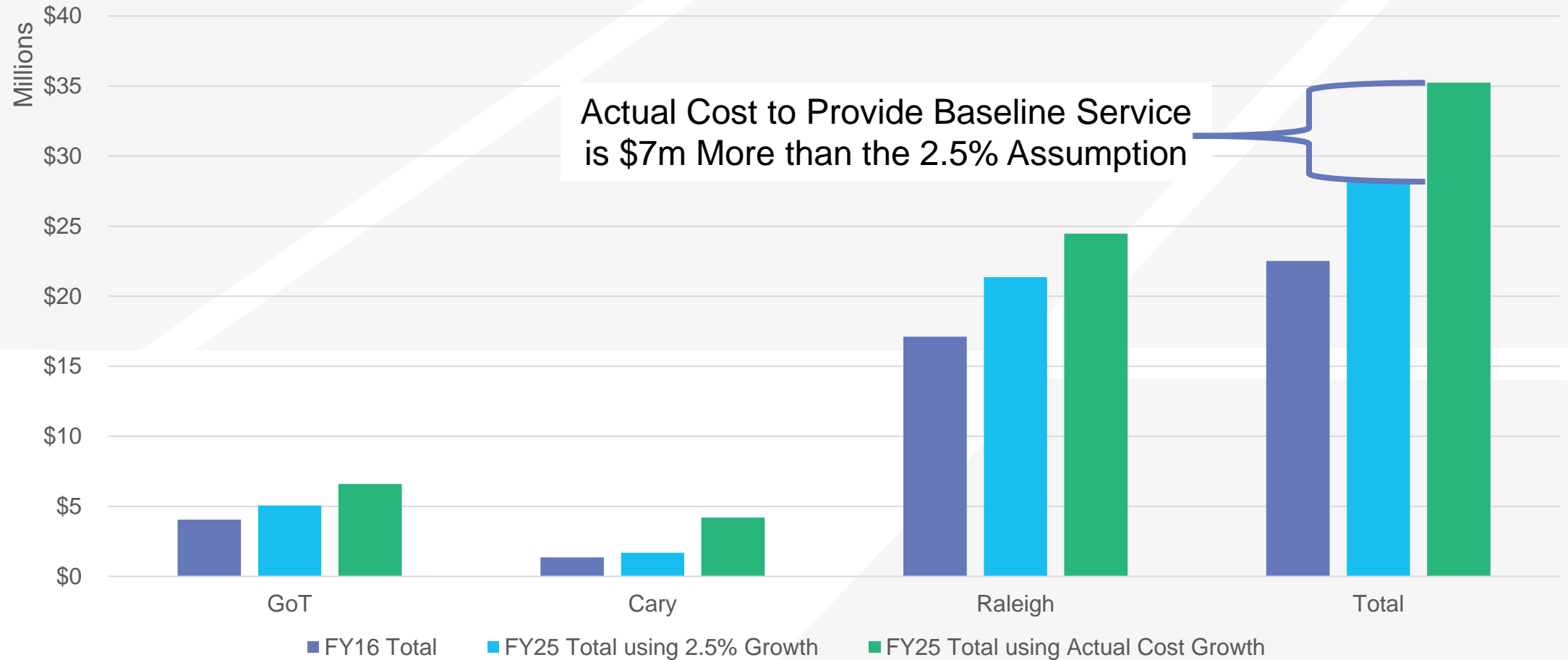
- Update TPAC on study recommendations
- Solicit input from TPAC on recommendations
- Prepare to hand off to Baseline Work Group for next steps

Baseline Purpose for WTP

➤ Baseline Policy intent:

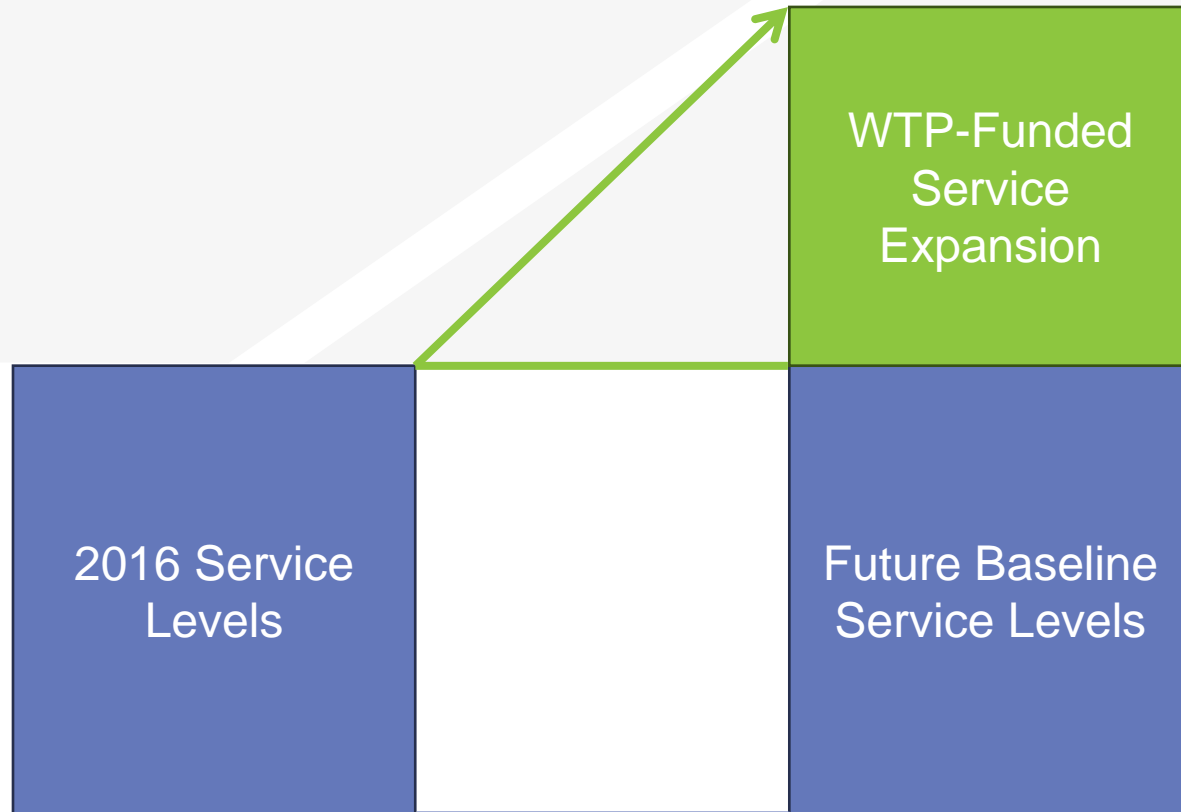
- » Ensure money from 2016 sales and use tax goes to **expansion** rather than towards existing services
- » Create a **common framework** between Wake County transit operators to implement WTP and allocate funding

A Growing Risk to the WTP



A Growing Risk to the WTP

Intent of WTP:



➤ If local funding doesn't keep up with paying for Baseline service levels, WTP funds can't be used only for expansion

➤ This breaks the WTP promise

Key Findings

- Agencies Respond Differently
 - » Stakeholders have had to chart their own course
- No Ground Truth for Baseline Policy
 - » Overall lack of documentation
- Baseline Policy is Not Applied Consistently
 - » Policy needs to be flexible to change



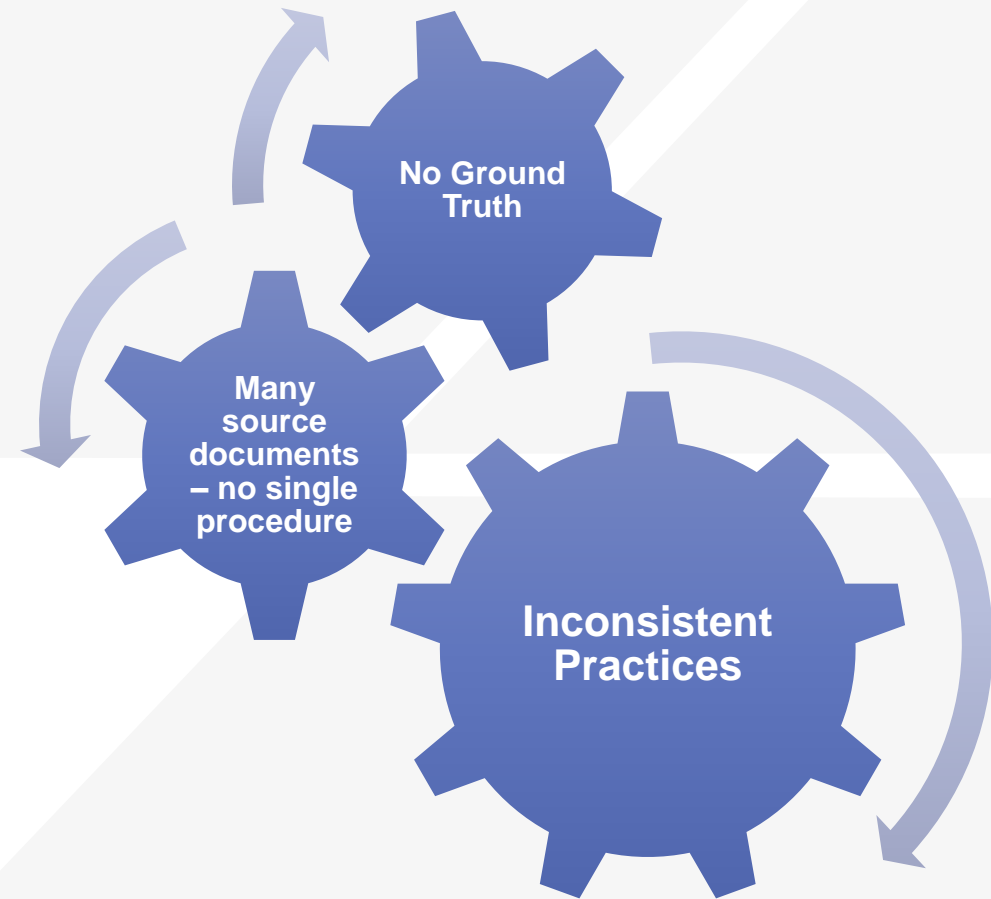
Source: [GoRaleigh](#)

Recommendations

- Reestablish a Baseline Policy Definition
- Develop Standards and Guidance
- Advance Implementation Mechanisms

Recommendation – Reestablish a Baseline Policy Definition

Legislation requires new funding “*to supplement and not to supplant or replace existing funds or other resources for public transportation systems.*”



Recommendation – Reestablish a Baseline Policy Definition

- Baseline Work Group should **advance and finalize a formal definition** of the Baseline Policy
- Additional work is required to formulate consensus on this definition
- **Four options for potential definitions** are provided as a starting point



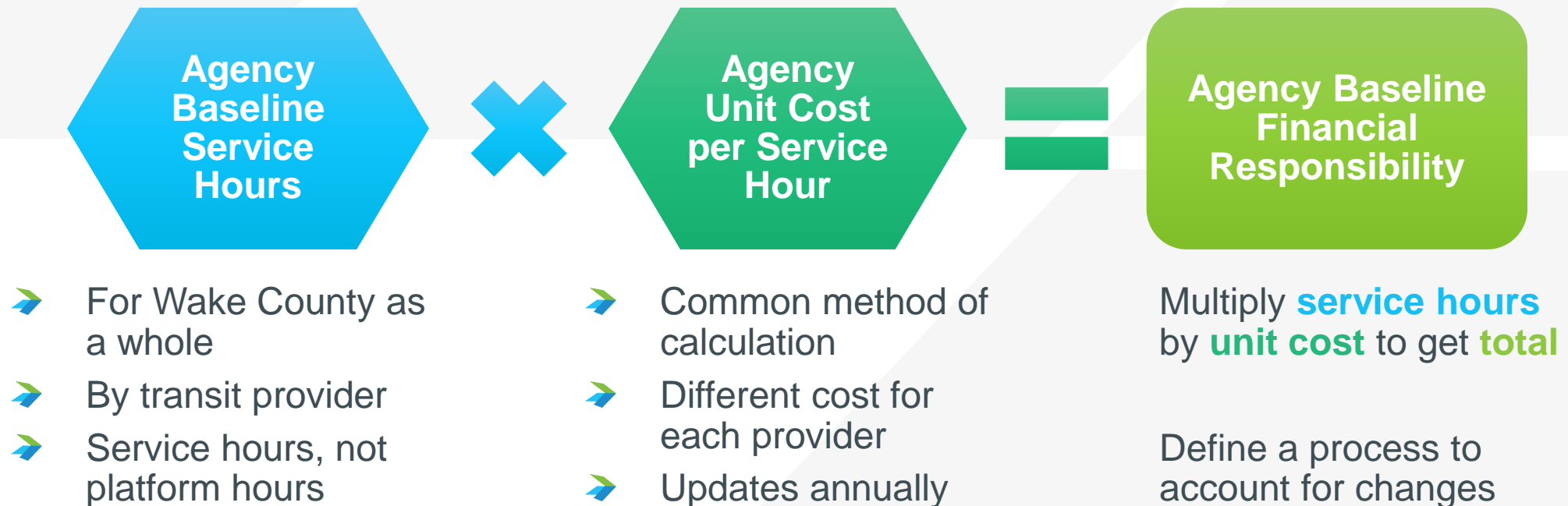
Source: City of Raleigh

Comparison of Potential Options

	1. Service Hour and Unit Cost Calculation	2. Funding Level with Cost Escalation	3. Funding Level with Common Inflation Rate
What it is:	The total present-day cost to provide the amount of service each agency was providing in 2016.	2016 funding levels increased by agency-specific cost escalation factors	2016 funding levels increased by a common inflation rate.
<u>Advantages</u>			
Tied to service levels	++	+	-
Accounts for changes	++	++	--
Ensures WTP funds only used for expansion	++	++	+
Easy to understand and implement	-	--	+
	Recommended Approach		

Recommended Approach: Service Hour and Unit Cost Calculation

- Recommended definition: *The total present-day cost to provide the amount of service each agency was providing in Wake County in 2016.*



Example Calculation

	2016			2023		
Agency	Baseline Service Hours	Unit Cost per Service Hour	Financial Responsibility	Baseline Service Hours	Unit Cost per Service Hour	Financial Responsibility
GoTriangle	10,000	\$100	\$1,000,000	10,000	\$130	\$1,300,000
GoCary	10,000	\$75	\$750,000	10,000	\$100	\$1,000,000
GoRaleigh	100,000	\$75	\$7,500,000	100,000	\$90	\$9,500,000

Note: Values are not real – provided for illustrative purposes only.

Policy Should Account for Changes

- Establish procedures to account for:
 - » Changing service types
 - » Route design and schedule changes
 - » Transferring routes between providers
 - » Variance or interruptions
 - » Major shocks



Source: [GoTriangle](#)

Examples: Accounting for Changes

	Changing Service Types	Changing Route Design or Schedule	Transferring Routes between Providers	Variance or Interruptions	Major Shocks
Example	Fixed route to BRT or microtransit	Moving or combining routes or modifying schedules	Provider A route shifted to Provider B operations	Major storm suspends all service for a week	(COVID-like) major, external shock
Potential Solution	<i>Guidance to adjust unit costs for Baseline</i>	<i>Ensure Baseline Service Hours are still met</i>	<i>Subtract Baseline Service Hours from Provider A and add to Provider B</i>	<i>Guidance on allowances and when and how Baseline Responsibility can be adjusted</i>	<i>TPAC / Work Group revisits entire policy</i>

This Recommended Approach is a Starting Point

Baseline Work Group should finalize definitions & advance recommendations

Recommendation – Develop Guidance and Standards

- Create Standard Operating Procedures (SOPs)
 - » Description of all steps that make up the Baseline policy and process
 - » Agreement on Policy and SOPs among all agencies
- Formalize Baseline Policy
- Update Wake Transit Agreements to reflect that Baseline Policy Update



Recommendation – Develop Guidance and Standards

- Create annotated reimbursement templates
 - » Consistent across agencies
 - » Include annotated instructions
 - » Policy definition and other recommendations inform the template



User-friendly features such as:

- detailed instructions in mouseover tooltips
- drop down selection boxes for certain entries
- formula validation

Annotated Reimbursement Template

Wake Transit Work Plan Reimbursement Request and Financial Report						
AGENCY NAME						
ACTIVITY PERIOD						
DUE DATE	Prepopulated with full DD/MM/YYYY due date					
SUBMISSION DATE						
	Baseline Service Hours (Total)	Baseline Service Hours (Per Quarter)	Service Hours Provided	WTP Hours	Unit Cost per Service Hours	Total
	Calculated for each agency based on the adopted policy	Annual Baseline Revenue calculation divided by four	Agency enters the amount of hours they provided in a given quarter	=Hours Provided - Baseline (Per Quarter)	Calculated for each agency based on the adopted policy	= WTP Hours * Unit Cost
<p>I hereby certify that to the best of my knowledge and belief, the amount being requested for reimbursement from the Triangle Tax District Wake Operating and/or Capital Fund is correct, and the expenditures are in accordance with the laws and the rules and regulations as outlined in the Wake Transit Master Participation Agreement, Wake Transit Governance Agreement, and Wake Transit Financial Plan Agreement. This request for funds includes only items due and payable per the terms and conditions of applicable Transit Operations, Transit Administration, Capital or Special Agreements with GoTriangle as administrator of the Triangle Tax District. The City of Raleigh's expenditures funded from the Triangle Tax District Wake Operating and/or Capital Funds are reconciled quarterly to the Triangle Tax District's ledger and the City of Raleigh is in compliance with reporting requirements outlined in any and all applicable Agreements. Supporting documentation for all expenditures is maintained on file at the City of Raleigh and is available upon request. I acknowledge that the amounts listed as Reimbursement Pending Submittal contain expenses incurred but not yet submitted for reimbursement and that amounts subsequently requested for reimbursement may differ due to timing or further refinements.</p>						
NAME	SIGNATURE					
Print Name	Signature					
TITLE	DATE					
Title	Date					

EXAMPLE

Drop Down Box

Mouseover Tooltips & Formula Validation



Recommendation – Develop Guidance and Standards

- Create FAQ and Glossary
 - » Description of how to handle common scenarios
 - » Clarify areas of inconsistency
 - » Define key terms in a Data Dictionary



Recommendation – Advance Implementation Mechanisms

GOALS

- Awareness and understanding
- Quick access to Baseline-related resources
- Engagement with agencies

ACTIONS

Training Module

Re-establish policy compliance and baseline understanding through annual Wake Transit 101 course

Online Resources

Build repository of at-a-glance information, including tutorials

Informal Audits

Hold one-on-one engagement and follow up with agencies

Next Steps / Schedule

- Today's meeting provides a framework to move forward
- Next steps:
 - » Incorporate feedback for draft report; provide final report in March
 - » Baseline Work Group reviews recommendations and priorities to refine and prepare recommendations to present to TPAC this year. Starting point of focus area review includes:
 - Common vernacular
 - Scenarios
 - Flexible policy
- Any additional feedback: provide to Ben Howell via email by February 23: ben.howell@campo-nc.us

For Reference

6. Baseline Revenue Assessment Findings and Recommendations

Requested Action:

Review the recommendations of the Baseline Revenue Assessment study and provide input to the consultants for consideration in the final Technical Memorandum.

7. Release of the Draft FY 2025 Work Plan for Public Review and Comment **Attachment C**

Ben Howell, CAMPO & Steve Schlossberg, GoTriangle

Key Dates

Draft FY25 Work Plan Development

ACTION	DATE
TPAC Considers Draft Work Plan for Public Release	February 21, 2024
30-Day Public Comment Period	February 26 – March 26, 2024
Updated/Modified Work Plan Funding Requests Due	March 15, 2024
Planning & Prioritization/Budget and Finance Subcommittees Discussion on Changes to Draft Work Plan	March 26, 2024
Distribute Recommended Work Plan to TPAC	April 5, 2024
TPAC Reviews Engagement & Considers Recommending Work Plan for Adoption	April 17, 2024
14-day public review and comment period for the recommended Work Plan	May 1 – May 14, 2024
CAMPO and GoTriangle Boards Consider Work Plan Adoption	By June 2024

Document Overview

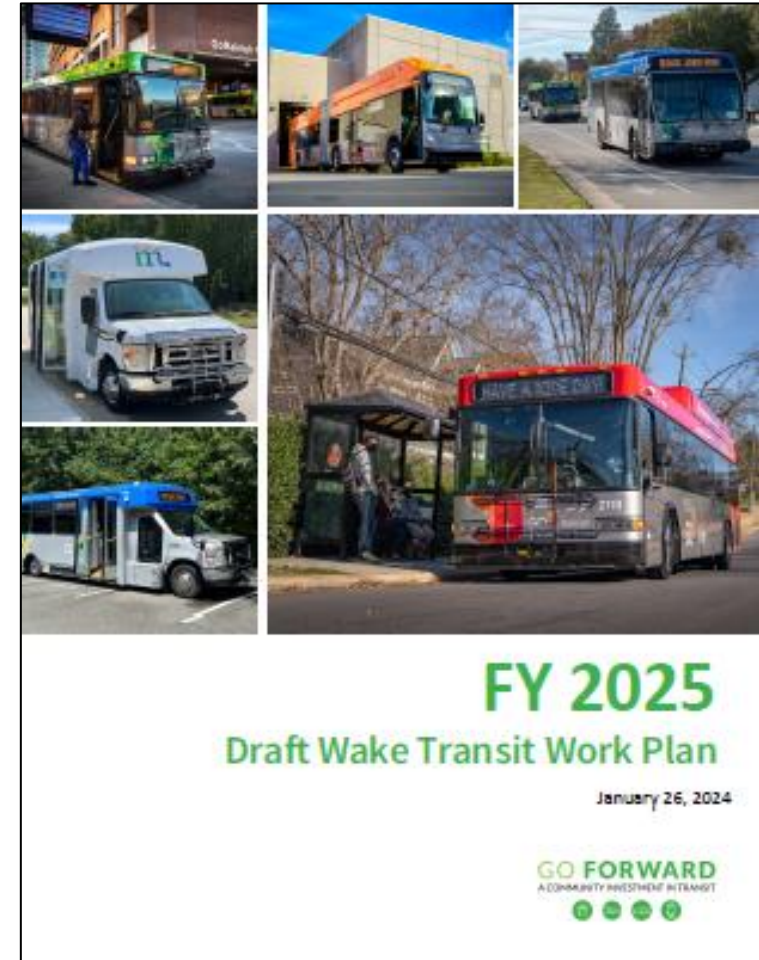
Main Document (Pg 1 -93):

- FY25 Operating Budget
- FY25 Capital Budget
- Financial Model Assumptions
 - Two versions of Budget and Financial Model Assumptions: With and Without Wake Co. portion of Vehicle Rental Tax Revenue

Appendix (Pg 94 – 242):

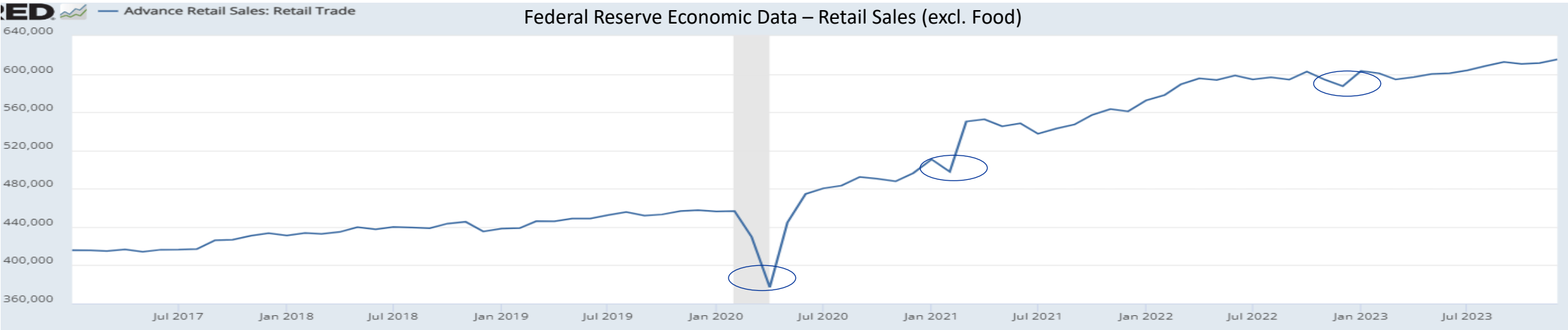
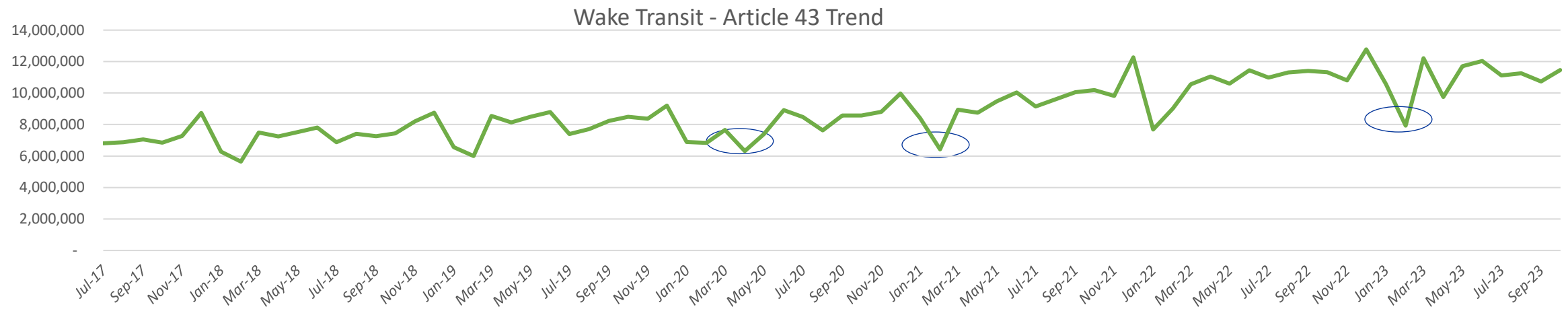
- Multi-Year Operating Program
- Capital Improvement Plan

Draft FY25 Work Plan Overview



Draft Work Plan Modeled Expenditures and Revenues

Half-Cent Sales Tax – Article 43 Trend



FY24 Actual ½ Cent Sales Tax - 45% (\$57M) Of Budget YTD – Nov (5 months)

Federal Reserve Economic Data – Retail Sales (excl. Food)

FY25 Modeled Revenues
(in Thousands)

Draft FY25 Work Plan

FY25 Draft Work Plan Budget Assumptions

	FY23 Final Actuals	FY24 Adopted Work Plan	Inc. Vehicle Rental FY25 Draft Work Plan	Excl. Vehicle Rental FY25 Draft Work Plan
Local				
½ Cent Local Option Sales Tax	\$132,807	\$125,000	\$140,000	\$140,000
Vehicle Rental Tax	5,056	276	5,056	-
\$7.00 Vehicle Registration Tax	6,819	6,850	7,075	7,075
\$3.00 Vehicle Registration Tax	2,921	2,925	3,025	3,025
Subtotal Local:	\$147,604	\$135,051	\$155,156	\$150,100
Federal		86,523	86,554	86,554
Community Funding Area Fund Balance	-	1,142	-	-
Farebox	-	-	-	-
Prior-Year Funds (Capital Liquidity)	-	14,233	662	5,718
Total Modeled Revenue Source	\$147,604	\$236,949	\$242,372	\$242,372

\$85.9M BRT

BRT Federal Funds from FY24 transferred to FY25

Discussions pertaining to the Vehicle Rental Tax continue in FY24

GO FORWARD
A COMMUNITY INVESTMENT IN TRANSIT

Draft FY25 Work Plan

FY25 Modeled Expenditures

(in Thousands)

	New Operating	Continued Operating	Total Operating
Bus Operations	\$3,036	\$32,043	\$35,080
Community Funding Area	1,348	1,274	2,622
Other Bus Operations	4	354	359
Transit Plan/Tax District Administration	93	7,439	7,532
Total FY 2025 Modeled Operating	\$4,482	\$41,110	\$45,592

* - Other Bus Operations includes Low wealth and Youth GoPass

Draft FY25 Work Plan

FY25 Modeled Expenditures

(in thousands)

Capital Projects

Maintenance Facility	\$ 21,030
Transit Center/Transfer Point Improvements	2,854
Park-and-Ride Improvements	57
Bus Stop Improvements	4,692
Technology	338

<i>Total Bus Infrastructure</i>	\$ 28,971
Bus Rapid Transit	\$ 150,915
Vehicle Acquisition*	16,464
Capital Planning	430
<i>Total Projects Modeled (excl. Bus Infrastructure)</i>	\$ 167,809

Total Capital	\$ 196,780
----------------------	-------------------

\$85.9M Federal Funding

* - Includes ADA and Support Vehicles

Draft FY25 Wake Transit Work Plan Overview: Main Document

Table of Contents

Draft FY25 Work Plan Overview

1. Introduction	3
2. FY 2025 Operating Budgets	7
2.1 FY 2025 Triangle Tax District, Wake Operating Fund Budget Summaries	8
2.2 FY 2025 Triangle Tax District, Wake Operating Fund Budget Narrative	10
2.3 FY 2025 Triangle Tax District, Wake Operating Fund Budget Details	13
2.4 FY 2025 Operating Project Sheet Summary	19
2.5 FY 2025 Operating Project Sheets	24
3. FY 2025 Capital Budgets	37
3.1 FY 2025 Triangle Tax District, Wake Capital Fund Budget Summaries	38
3.2 FY 2025 Triangle Tax District, Wake Capital Fund Budget Narrative	40
3.3 FY 2025 Triangle Tax District, Wake Capital Fund Budget Details	43
3.4 FY 2025 Capital Project Sheet Summary	47
3.5 FY 2025 Capital Project Sheets	51
4. FY 2025 Financial Model Assumptions Update	82
4.1 FY 2025 Financial Model Assumptions Narrative	83
4.2 FY 2025 Financial Model Assumptions Summary	86
A. Appendix: FYs 2025-2030 Multi-Year Operating Program and Capital Improvement Plan	94

Operating and capital budget ordinances will be included in the final version of the document after the Work Plan's adoption in June

Financial Assumptions

Vehicle Rental Tax

Regional Transit Authority Vehicle Rental Tax: On April 21, 2023, GoTriangle’s leadership, acting through approval by the GoTriangle Board of Trustees, delivered correspondence to the Capital Area Metropolitan Planning Organization (CAMPO) and Wake County leadership describing their intent to no longer contribute 50% of the Regional Transit Authority Vehicle Rental Tax, as defined in NCGS § 105-550 through NCGS § 105-556, to the Orange, Durham, and Wake County Transit Program(s) for the FY 2024 budget, effective July 21, 2023. As a result, \$275,504 of Regional Transit Authority Vehicle Rental Tax was included in the FY24 Adopted Wake Transit Plan.

The Wake Transit Governance ILA parties (GoTriangle, CAMPO, and Wake County) continue to have discussions on the Regional Transit Authority Vehicle Rental Tax and anticipate more guidance on the outcome of the conversations as part of the FY 25 Wake Transit Recommended Plan.

As identified in the following templates, Tax District Administration includes financial assumptions that show both the inclusion and exclusion of the Regional Transit Authority Vehicle Rental Tax.

Draft FY25 Work Plan Overview

Commuter Rail “Placeholder” Scenario

The FY 2025 Wake Transit Work Plan commuter rail “place-holder scenario” allocates funding for two segments, anticipating a build out of approximately 80% of the corridor by 2037 at a total cost of \$2.1B, \$1.4B of which is assumed to be the Wake County Share of the project. The operating regional rail “place-holder scenario” allocates \$16.1 million for the Wake County share of the first full year of annual operations in FY 2033. It is expected that the capital and operating “place-holder scenarios” will be updated in the Wake Transit Financial Model after key decisions are made.

COMMUTER RAIL PROJECT ASSUMPTIONS: FY2024 Adopted vs. FY2025 Draft Work Plans		
	FY 2024 Adopted Wake Transit Work Plan	FY 2025 Draft Wake Transit Work Plan “place-holder scenario”
Total Project Mileage	30 miles*	30 miles*
Total Wake Transit Project Cost	\$2.1B	\$2.1B*
Wake County Share	\$1.4B	\$1.4B*
Federal Participation Share	\$0.7B	\$0.7B*
Projected Debt	\$0.9B	\$0.9B*
Projected Debt Term & Pay-Off Date	35-year term, final payment FY 2072	35-year term, final payment FY 2072
Assumed Federal Support	RRIF Loan (Both Phases), FFGA Match (Phase 2)	RRIF Loan (Both Phases), FFGA Match (Phase 2)
Projected Completion Date	FY 2033 (Phase 1), FY 2037 (Phase 2)	FY 2033 (Phase 1), FY 2037 (Phase 2)

* Assumed in the FY 25 WTWP is the completion of two of the three segments, but which two remains undetermined. Exact mileage and cost will depend upon which segments are selected to move forward. Amounts rounded to the nearest billion.

Budget Summary Pages

Operating/Capital
Revenues



Subcategory Expenditures
(by Project Sponsor)

Note that there are 2 Wake
Operating and 2 Wake Capital
Budget Summary Pages –
Including or Excluding the
Wake Co. Portion of the
Vehicle Rental Tax Revenue

FY25 Triangle Tax District: Wake Operating

Triangle Tax District: Wake Operating	
Revenues	
Tax District Revenues	
Article 43 1/2 Cent Local Option Sales Tax	\$ 29,796,564
Vehicle Rental Tax	\$ 5,056,043
\$7.00 Vehicle Registration Tax	\$ 7,075,000
\$3.00 Vehicle Registration Tax (Transfer from Wake Tax District)	\$ 3,025,000
Other Tax District Revenues	\$ 639,244
Total Revenues	\$ 45,591,851
Expenditures	
Tax District Administration	
Salaries and Benefits	\$ 481,750
Contracted Services	\$ 169,877
Transit Plan Administration	
GoTriangle	\$ 2,898,025
CAMPO	\$ 850,990
GoRaleigh	\$ 2,086,046
GoCary	\$ 1,045,171
Bus Operations	
GoTriangle	\$ 4,676,990
Raleigh	\$ 24,489,970
Cary	\$ 4,561,762
GoWake Access	\$ 804,615
Wendell	\$ 4,871
Zebulon	\$ 6,557
Reserve	\$ 893,168
Community Funding Area	
Apex	\$ 464,274
Morrisville	\$ 384,387
Wake Forest	\$ 425,180
Reserve	\$ 1,348,217
Total Expenditures	\$ 45,591,851
Revenues over Expenditures	\$ -

Budget Narrative

The Budget Narratives for the Operating Budget and Capital Budget provide an overview of projects and expenses planned.

The Draft FY 2025 Wake Transit Work Plan includes capital funds for vehicle acquisition and the planning, design, and construction of major infrastructure required to support new transit service and expansions. In future years, capital projects contemplated in the Wake County Transit Plan are dependent on several factors outside of the Wake Transit Program, including successful receipt of federal and/or state grant awards.

Fiscal Year 2025 Revenues

The Draft FY 2025 Wake Transit Work Plan includes \$196.8 million for capital projects. These projects are funded by a combination of local revenues, allocation from the Wake capital fund balance, and federal funds.

FY 2025 EXPENDITURES

I. Bus Infrastructure -- \$29.0 Million

The Wake County Transit Plan envisioned capital infrastructure to support a local bus network. This infrastructure includes transfer points, transit centers, park-and-ride lots, bus stop and sidewalk improvements, bus maintenance facilities, street-side facilities, advanced technologies, and other improvements. The Draft FY 2025 Wake Transit Work Plan continues to build upon the investments for which funding has been allocated in previous Work Plans to support the implementation of the Wake Bus Plan, a multi-year bus operating and capital plan. The current Wake Bus Plan utilized to inform the FY 2025 Wake Transit Work Plan was adopted in 2023 and includes bus service expansion investments through 2030. FY 2025 funds are allocated for improvements that lay the groundwork to support future service expansion when implemented and offer an improved passenger experience on many of the existing services.

A. Operations and Maintenance Facilities : \$22.4 million

The Draft FY 2025 Work Plan allocates the following for operations and maintenance facilities:

- \$21.3 million allocated to the City of Raleigh for construction of a new Paratransit Operations and Maintenance Facility to accommodate the operations of both GoRaleigh Access and GoWake Access. The new facility is designed to provide both services with adequate space for the current and future growth of their paratransit.
- \$1.9 million allocated to GoTriangle to cover the Wake County share for the continued expansion of the Bus Operations and Maintenance Facility at 5201 Nelson Rd, Morrisville.

Budget Detail Pages

Note that there are 2 Wake Operating and 2 Wake Capital Budget Detail Pages – Including or Excluding the Wake Co. Portion of the Vehicle Rental Tax Revenue

FY25 Wake County Transit Plan: Operating

	Triangle Tax District: Wake Operating	GoTriangle	CAMPO	Raleigh	Cary	GoWake Access	Town of Apex	Town of Morrisville	Town of Wake Forest	Town of Wendell	Town of Zebulon	Total Wake County Transit Plan: Operating
Revenues												
Tax District Revenues												
Article 43 1/2 Cent Local Option Sales Tax	\$ 34,852,607											\$ 34,852,607
\$7.00 Vehicle Registration Tax	\$ 7,075,000											\$ 7,075,000
\$3.00 Vehicle Registration Tax (Transfer from Wake Tax District)	\$ 3,025,000											\$ 3,025,000
Other Tax District Revenues	\$ 639,244											\$ 639,244
Allocations from Tax District Revenues to Agencies												
Transit Plan Administration		\$ 2,898,025	\$ 850,990	\$ 2,086,046	\$ 1,045,171	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Bus Operations		\$ 4,676,990	\$ -	\$ 24,489,970	\$ 4,561,762	\$ 804,615	\$ -	\$ -	\$ -	\$ 4,871	\$ 6,557	
Community Funding Area		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 464,274	\$ 384,387	\$ 425,180	\$ -	\$ -	
Total Revenues	\$ 45,591,851	\$ 7,575,016	\$ 850,990	\$ 26,576,016	\$ 5,606,933	\$ 804,615	\$ 464,274	\$ 384,387	\$ 425,180	\$ 4,871	\$ 6,557	\$ 45,591,851
Expenditures												
Tax District Administration												
Salaries and Benefits	\$ 481,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 481,750
Contracted Services	\$ 169,877	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 169,877
Transit Plan Administration												
Salaries and Benefits	\$ -	\$ 2,244,750	\$ 808,760	\$ 1,708,244	\$ 852,171	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,613,925
Contracted Services	\$ -	\$ 468,759	\$ -	\$ 172,802	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 641,561
Marketing, Printing and Publications	\$ -	\$ 157,594	\$ -	\$ 205,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 462,594
Security Services	\$ -	\$ -	\$ -	\$ -	\$ 93,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 93,000
Other	\$ -	\$ 26,922	\$ 42,230	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 69,152
Bus Operations												
Increase Sunday Service	\$ -	\$ -	\$ -	\$ 1,031,530	\$ 609,785	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,641,323
Increase Midday Service	\$ -	\$ -	\$ -	\$ -	\$ 562,132	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 562,132
Route 100 Improvements	\$ -	\$ 697,044	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 697,044
Route 300 Improvements	\$ -	\$ 849,541	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 849,541
Fuquay-Varina Express Route	\$ -	\$ -	\$ -	\$ 298,224	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 298,224
Durham-Raleigh Express DRX	\$ -	\$ 355,475	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 355,475
Chapel Hill-Raleigh Express CRX	\$ -	\$ 77,818	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 77,818
Security Services	\$ -	\$ -	\$ -	\$ 714,384	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 714,384
310 RTC to Cary	\$ -	\$ 1,563,535	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,563,535
Route 305 Improvements	\$ -	\$ 744,120	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 744,120
Route Re-allocation	\$ -	\$ (355,146)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (355,146)
Route 7: South Saunders	\$ -	\$ -	\$ -	\$ 140,307	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 140,307
SE Raleigh Route Package	\$ -	\$ -	\$ -	\$ 3,194,403	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,194,403
NW Raleigh Route Package	\$ -	\$ -	\$ -	\$ 3,809,119	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,809,119
Route 33: New Hope - Knightdale	\$ -	\$ -	\$ -	\$ 794,380	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 794,380
Rolesville Microtransit	\$ -	\$ -	\$ -	\$ 296,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 296,000
Routes 20: Garner	\$ -	\$ -	\$ -	\$ 2,719,805	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,719,805
Route 9 - Hillsborough Street	\$ -	\$ -	\$ -	\$ 2,581,687	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,581,687
Route 21: Caraleigh	\$ -	\$ -	\$ -	\$ 643,474	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 643,474
Glenwood Route Package	\$ -	\$ -	\$ -	\$ 3,052,405	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,052,405
Biltmore Hills	\$ -	\$ -	\$ -	\$ 169,113	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 169,113
Multiple New Routes: 2L, 11, 12, 3, 7L	\$ -	\$ -	\$ -	\$ 1,127,491	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,127,491
Route ACK: Apex-Cary Express	\$ -	\$ -	\$ -	\$ -	\$ 42,517	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,517
Weston Parkway Route	\$ -	\$ -	\$ -	\$ -	\$ 1,058,533	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,058,533
New Route 11 East Cary	\$ -	\$ -	\$ -	\$ -	\$ 806,299	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 806,299
New Route 12: Apex-Cary	\$ -	\$ -	\$ -	\$ -	\$ 806,299	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 806,299
Complimentary ADA Allocation	\$ -	\$ 504,400	\$ -	\$ 2,889,558	\$ 576,457	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,970,415
Youth & Low Income Fare Pass	\$ -	\$ 55,252	\$ -	\$ 131,328	\$ -	\$ 4,295	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 190,875
GoWake Rural ADA Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 761,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 761,000
GoWake Call Center	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39,320	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39,320
Maint. of Bus Stops & P-and-R Facilities	\$ -	\$ 101,475	\$ -	\$ 787,255	\$ 96,740	\$ -	\$ -	\$ -	\$ -	\$ 4,871	\$ 6,557	\$ 996,898
Regional Call Center	\$ -	\$ 28,285	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,285
Hold Harmless Strategy	\$ 129,146	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 129,146
ADA/Paratransit Operations - Reserve	\$ 73,737	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 73,737

Project Summary Sheet

Operating/Capital
Revenues



Subcategory Expenditures
(by Project Sponsor)



Implementation Element
(Project, Service, etc.)

Draft FY25 Work Plan Overview

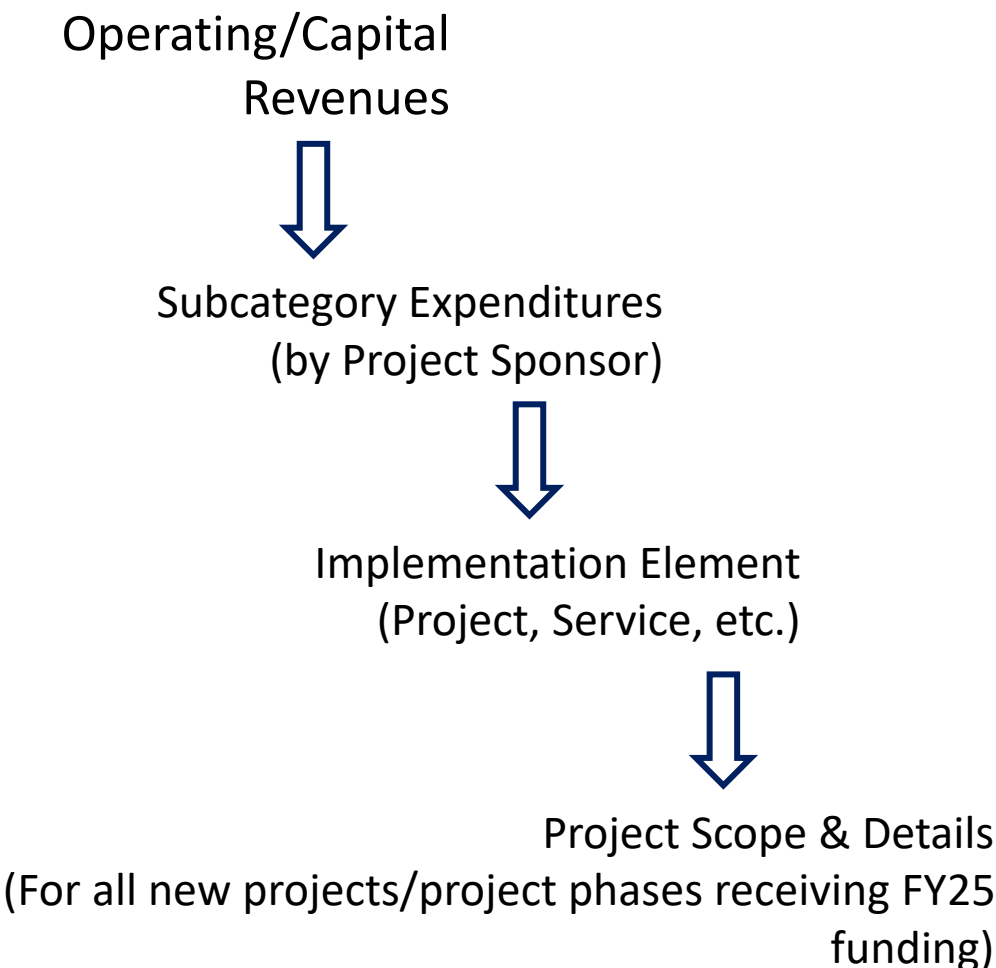
TO001 Tax District Administration

<u>Agency</u>	<u>Project ID</u>	<u>Project</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026 Programmed</u>
Contracted Services		Subcategory Total	\$148,072	\$151,774	\$155,569
GoTriangle		Agency Subtotal	\$148,072	\$151,774	\$155,569
	TO001-C	Financial Consulting	\$148,072	\$151,774	\$155,569
Staffing & Administrative Expenses		Subcategory Total	\$487,661	\$499,853	\$512,349
GoTriangle		Agency Subtotal	\$487,661	\$499,853	\$512,349
	TO001-B	Overhead Administrative Costs – Tax District Audits	\$17,661	\$18,103	\$18,555
	TO001-F	3.0 FTE: Tax District Administration Finance Team	\$470,000	\$481,750	\$493,794
Tax District Administration Total			\$635,733	\$651,627	\$667,917

TO002 Transit Plan Administration

<u>Agency</u>	<u>Project ID</u>	<u>Project</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026 Programmed</u>
Administrative Expenses		Subcategory Total	\$833,157	\$888,848	\$911,069
Capital Area MPO		Agency Subtotal	\$35,875	\$42,230	\$43,286
	TO002-AY	Administrative Expenses (Legal, Technical Support, Financial Review Services)	\$35,875	\$42,230	\$43,286
City of Raleigh		Agency Subtotal	\$368,587	\$377,802	\$387,247
	TO002-AK	Marketing for Bus System Expansion	\$200,000	\$205,000	\$210,125
	TO002-AS	Office Space Lease for Transit Staff	\$168,587	\$172,802	\$177,122
GoTriangle		Agency Subtotal	\$359,820	\$368,816	\$378,036
	TO002-AA	Paratransit Office Space Lease	\$102,305	\$104,862	\$107,484
	TO002-D	Outreach / Marketing / Communications for Transit Plan Administration	\$153,750	\$157,594	\$161,534
	TO002-I	Property Maintenance, Utilities, Repairs, & Appraisals	\$77,500	\$79,438	\$81,423
	TO002-J	Customer Feedback Management System	\$26,266	\$26,922	\$27,595
Town of Cary		Agency Subtotal	\$68,875	\$100,000	\$102,500
	TO002-M	Marketing of New Bus Services	\$68,875	\$100,000	\$102,500

Project Sheets



Draft FY25 Work Plan Overview

Project ID	TO005-BV	Project Category	Bus Operations	Project Subcategory	Bus Service
Project Description:			Project at a Glance		
Route 7L: Carolina Pines, prior to the FY 2025 Wake Transit Work Plan, was only supported by the Wake Transit Program in the form of improved Sunday service (TO004-E). As part of the FY 2025 – 2030 Wake Bus Plan implementation, Route 7L will receive increased investment via an updated alignment, span improvement, and frequency improvement. This investment will be implemented in FY 2025 Q3. This service, primarily located in south Raleigh, will serve Cross Link Road, Rush Street, Carolina Pines Avenue, and Lake Wheeler Road. Route 7L will terminate at Seabrook Road rather than its current eastern terminus at Rock Quarry Road. The newly supported service will increase its span on weekdays from 5:45AM – 10PM (16.25 hours) to 5:30AM – 12:30 AM (19 hours); its Saturday span from 6:45AM – 9PM (14.25 hours) to 5:30AM – 12:30 AM (19 hours); and its Sunday span from 6:45AM – 9PM (14.25 hours) to 6:30AM – 10:30 PM (16 hours). As a result of Wake Transit program support, midday weekday frequency will also improve from 60-minute to 30-minute.			Project Title: Improvements to Route 7L Carolina Pines		
The FY 2025 Wake Transit Work Plan has programmed a half year of service for this route in FY 2025, with annualized funding in FY 2026 through FY 2030.			Agency: City of Raleigh		
			FY 2025 Costs: \$25,330		
			FY 2026 Programmed Cost: \$51,865		
			Funding Source: Wake Transit Tax Proceeds		
			Start Date: July 2024		
			Service Span: Weekday: 5:30 AM - 12:30 AM; Saturdays: 5:30 AM - 12:30 AM; Sunday: 6:30 AM - 12:30 AM		
			Current Off-Peak Frequency: 60 minutes		
			Proposed Off-Peak Frequency: Weekdays-Midday: 30 minutes; Weekdays-Evenings; Weekends: 60 minutes		
			Current Peak Frequency: 30 minutes		
			Proposed Peak Frequency: 30 minutes		
			Assets: Two 40' Buses		
			Major Destinations: None (Crosstown Service)		
			Transit Centers: None (Crosstown Service)		



The Draft FY25 Work Plan allocates \$45.6 million to the Wake Operating Budget. \$35.1 million of that would be designated for the continuation of services that were funded in previous years. The remaining funds would be used to:

- Add a new East Cary Route 11 and convert the Apex-Cary Express Route from ACX to Route 12 (½ year of operation)
- Service improvements to multiple Raleigh routes: Avent Ferry Route 11, Glascock Route 3, Method Route 12, Carolina Pines Route 7L
- Replacing the Raleigh Route 401X with the Rolesville Microtransit Connector
- Provide funds to Wake County to initiate a Youth GoPass Program
- Continue Wake Transit Community Funding Area Program contributions to Apex Route 1, Morrisville's Smart Shuttle, and the Wake Forest Circulator
- Allocate additional Community Funding Area Program funds to new projects selected through the FY2024 application process

The Draft FY24 Work Plan allocates \$196.8 million to the Wake Capital Budget. \$85.9 million of the total comes from federal funding allocated for the Wake BRT: Southern Corridor, and \$5.7 million was allocated from the Wake Capital Fund balance. Capital funds will be used to support a variety of things including:

- Construction phase of the new shared GoRaleigh Access and GoWake Access paratransit operations and maintenance facility
- Wake County's share of GoTriangle's expansion of the bus operations and maintenance facility
- Phase II (Land acquisition, design and construction) of the new Regional Transit Center
- Design and construction of new bus stops and the improvement of amenities and access to existing bus stops serving GoRaleigh routes, GoCary routes, GoTriangle's Wake County routes, and NCSU Wolfline
- Improvements to GoTriangle's park-and-ride facilities
- Repowering buses and purchasing paratransit vehicles / buses to support transit expansion & replacement
- Funding to finalize design and begin ROW and construction activities for the Wake BRT: Southern Corridor
- Funding to complete the Wake Transit Plan Update currently underway

Draft FY25 Wake Transit Work Plan Overview: Appendix

FY 2025 Draft Wake Transit Work Plan Appendix

FY2025 – FY 2030 Multi-Year Operating Program and Capital Improvement Plan

Table of Contents

A1. FY 2025 Draft Wake Transit Work Plan Appendix Introduction	96
A2. Project Sheets for Continuing Operating Projects Initiated in Prior Fiscal Years	
A3. FY 2025 – FY 2030 Multi-Year Operating Program	181
Future Year Operating Project Sheets	191
A.4 FY 2025 – FY 2030 Multi-Year Capital Improvement Plan	207
Future Year Capital Project Sheets	216

Multi-Year Operating Program (MYOP) Sheet Summary

TO006 – BRT Operations*									
Project Sponsor	Project ID	Project	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
GoRaleigh	TO006-A	New Bern Corridor	\$ -	\$ -	\$ 2,844,258	\$ 2,915,364	\$ 2,988,248	\$ 3,062,954	\$ 3,139,528
	TO006-B	Western Corridor	\$ -	\$ -	\$ -	\$ -	\$ 2,113,662	\$ 4,333,007	\$ 4,441,332
	TO006-C	Southern Corridor	\$ -	\$ -	\$ -	\$ 1,317,040	\$ 2,699,931	\$ 2,767,429	\$ 2,878,126
	TO006-D	Northern Corridor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BRT OPERATIONS TOTAL			\$ -	\$ -	\$ 2,844,258	\$ 4,232,404	\$ 7,801,841	\$ 10,163,390	\$ 10,458,986

Capital Improvement Plan (CIP) Sheet Summary

TC005 – BUS RAPID TRANSIT*											
Project Sponsor	Project ID	Project	Funding Source	Phase	Prior Years	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
City of Raleigh	TC005-A2	Southern Corridor Bus Rapid Transit Facility	Wake Transit Tax Proceeds	Project Development and Final Design	\$ 12,780,040	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
				Design/Artist Retention Fee	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	
				Right-of-Way, Construction, Vehicles, Other (FTA Contingency)	\$ 73,862,485	\$ 45,000,000	\$ -	\$ -	\$ -	\$ -	
			Federal	All Phases	\$ -	\$ 85,914,792	\$ -	\$ -	\$ -	\$ -	\$ -
	TC005-A3	Western Corridor Bus Rapid Transit Facility	Wake Transit Tax Proceeds	Project Development and Final Design	\$ 18,930,040	\$ 15,000,000	\$ -	\$ -	\$ -	\$ -	\$ -
				Design/Artist Retention Fee	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
				Right-of-Way, Construction, Vehicles	\$ -	\$ -	\$ 105,000,000	\$ 105,000,000	\$ -	\$ -	\$ -
			Federal	All Phases	\$ -	\$ -	\$ -	\$ 125,000,000	\$ -	\$ -	\$ -
	TC005-A4	Northern Corridor Bus Rapid Transit Facility	Wake Transit Tax Proceeds, Federal	Project Development and Final Design	\$ 1,607,996	\$ 5,000,000	\$ -	\$ -	\$ -	\$ -	\$ -
				Right-of-Way, Construction, Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BUS RAPID TRANSIT TOTAL					\$ 107,240,561	\$ 150,914,792	\$ 105,000,000	\$ 105,000,000	\$ 125,000,000	\$ -	\$ -

Next Steps

Draft FY25 Work Plan Overview

ACTION	DATE
TPAC Considers Draft Work Plan for Public Release	February 21, 2024
30-Day Public Comment Period	February 26 – March 26, 2024
Updated/Modified Work Plan Funding Requests Due	March 15, 2024
Planning & Prioritization/Budget and Finance Subcommittees Discussion on Changes to Draft Work Plan	March 26, 2024
Distribute Recommended Work Plan to TPAC	April 5, 2024
TPAC Reviews Engagement & Considers Recommending Work Plan for Adoption	April 17, 2024
14-day public review and comment period for the recommended Work Plan	May 1 – May 14, 2024
CAMPO and GoTriangle Boards Consider Work Plan Adoption	By June 2024

CAMPO Staff
will incorporate
comments / edits
received prior to
the Public
Comment Period

Comments & Questions?

7. Release of the Draft FY 2025 Work Plan for Public Review and Comment

Requested Action:

Release the Draft FY 2025 Wake Transit Work Plan for a public review and comment period from February 26th – March 26th, 2024.

ROLL CALL VOTE:

FUQUAY-VARINA
KNIGHTDALE
ROLESVILLE
WAKE COUNTY(2)

APEX
GARNER
MORRISVILLE
RT FOUNDATION
ZEBULON

CAMPO (2)
GOTRIANGLE (2)
NCSU
WAKE FOREST

CARY (2)
HOLLY SPRINGS
RALEIGH (2)
WENDELL

MOTIONS:

1. Adopt October & December TPAC Meeting Minutes
2. Elect 2024 TPAC Chair and Vice Chair
3. Set 2024 TPAC meeting schedule
4. Endorse the subcommittee Work Task Lists and election results
5. Recommend adoption of FY2025/Q3 Work Plan amendment requests.

8. Engagement Materials for FY 2025 Work Plan Release

Attachment D

R Curtis Hayes, GoTriangle

Draft FY 2025 Wake Transit Work Plan

Strategic Communications & Engagement Update

R. Curtis Hayes, GoTriangle

February 21, 2024



Draft FY 2024
Wake Transit Work Plan

February 17, 2023

GO FORWARD
A COMMUNITY INVESTMENT IN TRANSIT



The Four Big Moves

- I. Connect Regionally**
- II. Connect All Wake County Communities**
- III. Invest in Frequent and Reliable Urban Mobility**
- IV. Enhance Access to Transit**

- I. Timeline**
- II. Engagement Deliverables**
 - Audience(s)
 - Communications Tools
 - In-Person Engagement
 - Messaging
 - Graphics
 - Comment Options
 - Metrics & Analytics

Draft FY 2025 Wake Transit Work Plan Development & Adoption Schedule

Draft FY25 Work Plan	Recommended Work Plan	Adoption of FY25 Work Plan
<u>Sept '23 – Jan '24</u> Plan Development	<u>March – April '24</u> Edits and Updates	<u>May '24</u> TPAC Approval
<u>Feb '24</u> Release for Public Review	<u>May '24</u> Release for Public Review	<u>June '24</u> CAMPO & GoT Boards Adopt

GO FORWARD

A COMMUNITY INVESTMENT IN TRANSIT



2024

JANUARY						
Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4
5	6	7	8	9	10	11

FEBRUARY						
Mo	Tu	We	Th	Fr	Sa	Su
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	1	2	3
4	5	6	7	8	9	10

MARCH						
Mo	Tu	We	Th	Fr	Sa	Su
26	27	28	29	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

APRIL						
Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5
6	7	8	9	10	11	12

Comment Period

Reporting Deadline

Draft Plan Available

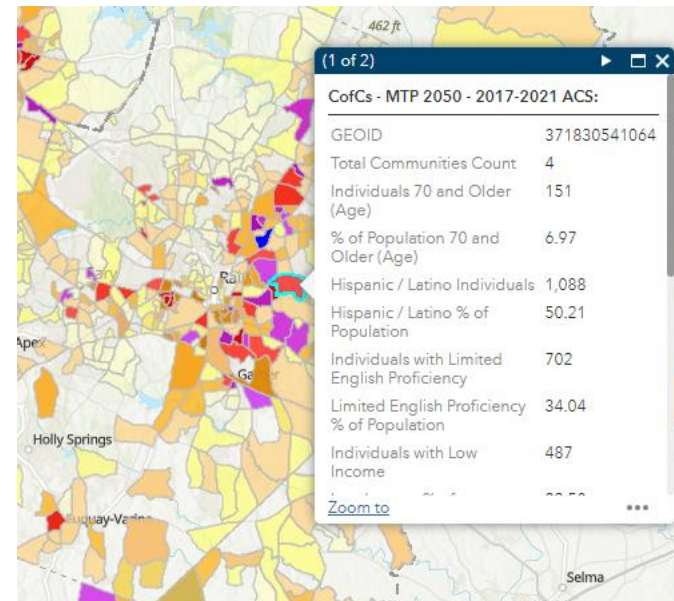
5/15/24	CAMPO Executive Board approves Wake Transit Work Plan and applicable TIP amendment requests	CAMPO Board Meeting
5/22/24	GoTriangle Board of Trustees approves Wake Transit Work Plan amendment requests	GoTriangle Board Meeting

Objectives

Objectives

1. Engage Communities of Concern
2. Raise Awareness
3. Secure Statistically Significant & Meaningful Input

- COMMUNITIES OF CONCERN MAPPING:
<https://camponc.maps.arcgis.com/apps/webappviewer/index.html?id=2217fc3e06cb4085a44e9bfdb38c90d2>
- Disabled
- Limited English Proficiency
- Low Income
- Minorities
- Seniors



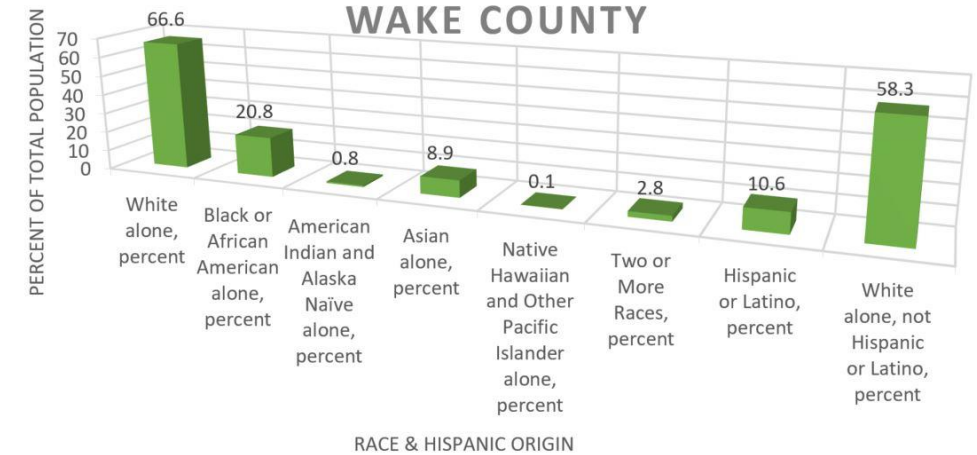
DEMOGRAPHICS

FACTORS	DATA
Households, 2017-2021	422,144
Persons per household	2.59
Language other than English spoken at home	17.50%
Households with a computer, percent, 2017-2021	97.20%
Households with a broadband internet subscription, percent, 2017-2021	93.70%
With a disability, under age 65 years, percent, 2017-2021	5.90%
Mean travel time to work (minutes), workers age 16 years +, 2017-2021	25.6 min
Median household income (2021 dollars), 2017-2021	\$88,471
Per capita income in past 12 months (2021 dollars), 2017-2021	\$45,425
Persons in poverty, percent	9.40%
Persons under 5 years, percent	5.70%
Persons under 18 years, percent	22.70%
Persons 65 years and over, percent	13.00%
Female persons, percent	50.90%
High school graduate or higher, percent of persons age 25+, 2017-2021	93.70%
Bachelor's degree or higher, percent of persons age 25 +, 2017-2021	54.70%

Wake County, NC

US Census Bureau, July 1, 2022

<https://www.census.gov/quickfacts/fact/table/wakecountynorthcarolina/LFE041221#LFE041221>



GO FORWARD
A COMMUNITY INVESTMENT IN TRANSIT

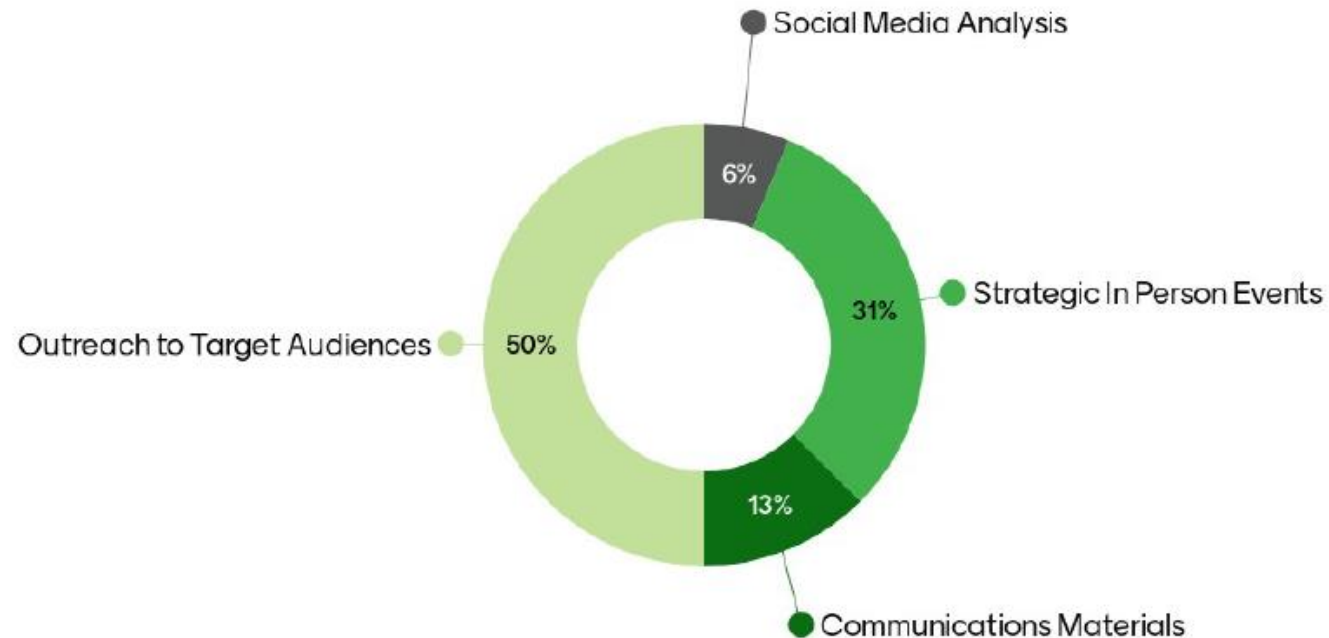


Public Notice:

A 30-day public comment period
for the Draft FY 2025 Wake Transit
Work Plan is scheduled for
February 26 – March 26, 2024.

Email Campaign
Equity Analysis
Graphic Design
In-Person Engagement
Media Release
Print Materials
Social Media Briefs
Survey
Swag
Talking Points
Translations
Website Content

Which program level community engagement recommendations are most important to your communities?



**DRAFT FY25 WAKE TRANSIT
WORK PLAN
COMMENT**

GO FORWARD
A COMMUNITY INVESTMENT IN TRANSIT

GO FORWARD

A COMMUNITY INVESTMENT IN TRANSIT



PRINT to PIXEL

Facebook GoTriangle (Targeted)	X GoTriangle	Instagram GoTriangle	X @waketransit
February 26, 2024	February 26, 2024	February 26, 2024	February 26, 2024
February 29, 2024	February 29, 2024	February 29, 2024	February 29, 2024
March 5, 2024	March 5, 2024	March 5, 2024	March 5, 2024
March 9, 2024	March 9, 2024	March 9, 2024	March 9, 2024
March 13, 2024	March 13, 2024	March 13, 2024	March 13, 2024
March 20, 2024	March 20, 2024	March 20, 2024	March 20, 2024
March 26, 2024	March 26, 2024	March 26, 2024	March 26, 2024
Email	GoForward Website	Media Release	Survey, Other Tactics & Tools
February 26, 2024	February 26, 2024		February 26, 2024
March 9, 2024	TBD	March 9, 2024	TBD
March 26, 2024	March 26, 2024		March 26, 2024

MESSAGING

- Public Notice: A 30-day public comment period for the Draft FY 2025 Wake Transit Work Plan is scheduled for February 26, 2024 – March 26, 2024.
- We need your input to help make Wake Transit a system that is safe, accessible, and adds to the quality of life of all residents.
- Your opinion matters and helps Wake Transit stay in sync with local communities, the environment, and the economy.
- We want to hear from you...
- Your opinion matters and helps...
- We need your input...
- Only 3 days left...
- March 26, 2024 is the last day to comment...

Submission of Comments

Community Review & Public Input

The Draft FY 2025 Wake Transit Work Plan and the Wake Bus Plan Update will be released for public review and comment from February 26 to March 26, 2024. Input received will be carefully considered for incorporation. Input from community members and other Wake Transit stakeholders is vital to this inclusive process.

There are several ways to review the Draft Work Plan and submit comments:

Online: goforwardnc.org/getinvolvedwake

Email: info@goforwardnc.org

Mail: GoTriangle, C&PA, Wake Transit, 4600 Emperor Blvd., Suite 100, Durham, NC 27703

Text: WAKE25 to 855-925-2801 (charges may apply)

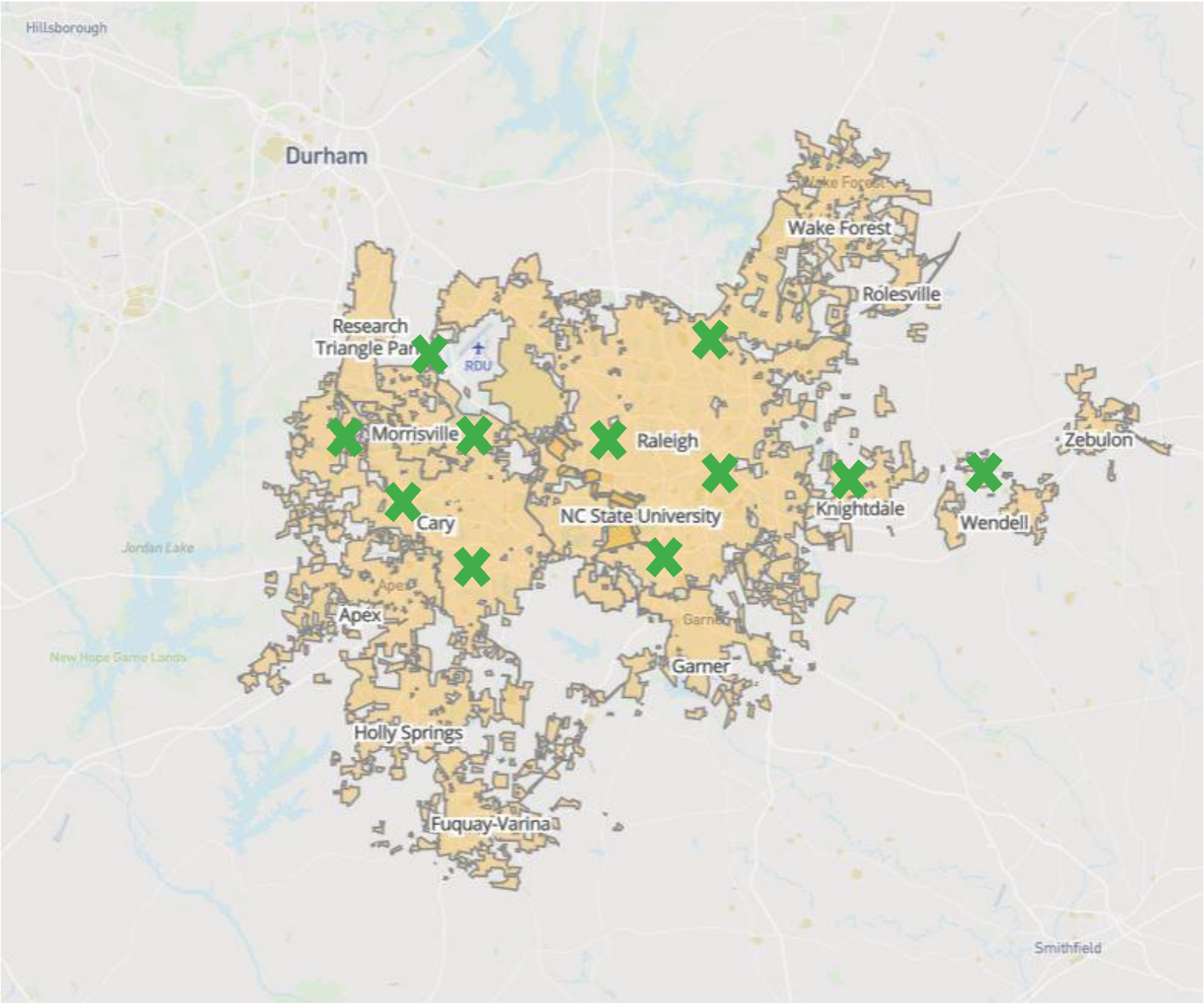
Call: 855-925-2801 (toll-free) and enter code 6695 to leave a voicemail

Regional Call Center: GoTriangle, (919) 485-RIDE (7433)

IN PERSON EVENTS SCHEDULE

Launch Tabling (Days 1-10)	Event w/ Community Partners Communities of Concern Audience (Days 11-20)	Wrap Tabling (Days 21-30)
Date, Location, Times, Partners, Print Materials, Survey, GoForward Swag	Date, Location, Times, Partners, Print Materials, Survey, GoForward Swag, Bus or other vehicle on site	Date, Location, Times, Partners, Print Materials, Survey, GoForward Swag
<ul style="list-style-type: none"> 2/21 Dorcas Ministries (Cary) - 11AM-1PM 2/27 Moore Square Station (Raleigh) – 4PM-7PM 3/1 Crabtree Valley Mall Bus Stop (Raleigh) - 4PM-7PM 3/2 Western Wake Farmers Market (Morrisville) - 9:30AM-12PM 3/5 Regional Transit Center (GoTriangle) - 3PM-6PM 	<ul style="list-style-type: none"> 3/7 Wendell Falls Farmhouse – 7:30AM-1PM 3/14 Cary Depot – 3:30PM-6:30PM 3/16 Knightdale Pot of Gold 5K - 6:30AM-11AM OR Town of Morrisville Holi Hindu Festival - 12PM-3PM 	<ul style="list-style-type: none"> 3/19 Triangle Town Center Mall at Orvis Park and Ride (Raleigh) - 3PM-6PM 3/23 Holly Springs Spring Fling - 10AM-12PM 3/23 Wendell Food Truck Rodeo - 7PM-9PM

In Person Tabling



METRICS & ANALYTICS



Email: MailChimp Metrics



In-Person Events: Notes



News Release: Metrics



Social Media Metrics



Survey: Public Input



Website: Google Analytics
and WordPress

Measurement Tools

GO FORWARD

A COMMUNITY INVESTMENT IN TRANSIT



METRICS & ANALYTICS

Comments	In Person	Social	Website

Email	Calls/Photos/Video/Blog/Media/Other

GO FORWARD

A COMMUNITY INVESTMENT IN TRANSIT

Thank You!

R CURTIS HAYES
Strategic
Communications

GO FORWARD

A COMMUNITY INVESTMENT IN TRANSIT



rhayes@gotriangle.org

8. Engagement Materials for FY 2025 Work Plan Release

Requested Action:

Receive as Information

9. New and Existing Workgroups to Support PD Work Tasks

Attachment E, F, G, & H

Ben Howell, CAMPO & Michelle Peele, GoTriangle

Specialized Work Tasks: Feb. – July 2024

Work Tasks	Work Group
Review the findings of the Baseline Study and recommend a new Baseline Implementation Policy for TPAC consideration	Baseline Funding Work Group
Review the findings of the Fare Workgroup and recommend a low-income fare program that would apply to services offered by all fixed-route providers	Fare Work Group
Review and recommend a Safety and Security Funding Policy that establishes Wake Transit's long-term level of participation and liability for TPAC consideration	Safety and Security Funding Work Group
Review and recommend a procedure for advancing Wake Transit revenues to projects when there is an intent/commitment to pay the funds back to the program, update the Wake Transit Financial Policies accordingly for TPAC consideration	Financial Policies Work Group
Review and recommend a procedure for returning Wake Transit allocated funds when outside funds are received for the subject project, update the Wake Transit Financial Policies for TPAC consideration	
Review the current 2.5% inflation rate to determine if an increase is needed to better meet partner and program needs, update the Wake Transit Financial Policies for TPAC consideration	

Baseline Work Group (Existing)

Purpose of the Group:				
Review and recommend a Baseline Policy for approval by the TPAC to document how baseline funding is calculated and maintained.				
Specific Planned Tasks/Deliverable(s):				
As the Wake Transit Plan has evolved over the past 5+ years, the goal of the workgroup is to review the methods and assumptions that are attributable to the Wake Transit Plan and have consensus on the path forward. This includes the baseline amount that partners contributed to "existing transit service" before the adoption of the Wake Transit Plan and the funding amount that will be included for future years. The review will include discussions of methodology (between Finance staff, Planning staff, Legal staff, etc.) of calculating the funding and impact of re-allocated routes to the transit partners and incorporate updated knowledge based on the current Multi-Year Bus Operating Plan. The final results are anticipated to lead to an outcome that will be included in the financial model and all appropriate Wake Transit updates/plans. Additional specific tasks associated with this initiative might come and will be advised to necessary partners. The Work Group will review the Technical Memorandum prepared by Cambridge Systematics and develop a draft Policy for review by the PD Subcommittee and approval by the TPAC.				
Timeline for Task Completion:		Start Date 3/1/2024	End Date 7/31/2024	
Delivery Cycle:	As needed	Delivery Details: Working Group -> Subcommittee -> TPAC -> Governing Boards		
Results Presentation to and/or Approval by: Check all that apply				
<input checked="" type="checkbox"/> TPAC Committee	<input type="checkbox"/> TPAC Cabinet	<input type="checkbox"/> Governing Boards	<input checked="" type="checkbox"/> Lead Agency-CAMPO	
<input type="checkbox"/> PE&C Subcommittee	<input type="checkbox"/> P&P Subcommittee	<input type="checkbox"/> B&F Subcommittee	<input type="checkbox"/> Lead Agency-GoTriangle	
<input checked="" type="checkbox"/> Other	PD Subcommittee			
<input type="checkbox"/> Other				
WG Members List: Add line as needed				
GoTriangle				List is a list of participating agencies, organizations, municipalities, groups, NOT specific member names.
City of Raleigh				
Town of Cary				
Wake County				
CAMPO				

- Will provide recommended policy for setting Baseline Funding for Wake Transit Agencies
- Work Group expected to complete task by July 31, 2024
- Any Additional Members for Work Group?

Fare Work Group (Existing)

Purpose of the Group:					
Discuss farebox impact attributable to Wake Transit Plan: Transit partners are in the process of evaluating the possible reinstatement of fares in FY24. The financial model currently includes farebox revenue that is attributable to specific Wake Transit funded routes. The fare work group will discuss FY24/FY25 fare impact and future year fare impact to Wake Transit. The fare work group will also discuss the possible role the Wake Transit plan can participate with helping implement a fare free service for Wake Transit and non- Wake Transit funded routes. The group is also responsible for evaluating the potential of a low income fare program for Wake County to be included in the FY25 Work Plan. This program would allow eligible participants for a subsidize transit pass to utilize on provider routes that return to fares.					
Specific Planned Tasks/Deliverable(s):					
Consistent FY24/FY25 Farebox Strategy. Discuss the Wake Transit funded routes farebox impact of future year (FY25 and beyond). Funding possibilities if fares are suspended for all routes. Evaluate a low income transit pass program for Wake County					
Timeline for Task Completion:		Start Date	Feb / Mar 2022	End Date	Ongoing
Delivery Cycle:	One Time	Delivery Details: Inform TPAC of discussion			
Results Presentation to and/or Approval by: Check all that apply					
<input checked="" type="checkbox"/> TPAC Committee	<input type="checkbox"/> TPAC Cabinet	<input type="checkbox"/> Governing Boards	<input type="checkbox"/> Lead Agency-CAMPO		
<input type="checkbox"/> PE&C Subcommittee	<input type="checkbox"/> P&P Subcommittee	<input type="checkbox"/> B&F Subcommittee	<input checked="" type="checkbox"/> Lead Agency-GoTriangle		
<input type="checkbox"/> Other	To be determined				
<input type="checkbox"/> Other					
WG Members List: Add line as needed					
CAMPO					List is a list of participating agencies, organizations, municipalities, groups, NOT specific member names.
GoTriangle					
City of Raleigh					
Town of Cary					
Wake County					
At least one Municipality					

- Will provide a recommended strategy farebox revenues as some agencies return to fares
- Will review and recommend a Low Income Fare Program for Wake Transit for implementation in FY25 Work Plan
- Work Group expected to continue meeting
- Any Additional Members for Work Group?

Safety & Security Policy Work Group (New)

Purpose of the Group:			
The purpose of the group is to develop a recommended Safety and Security Services Policy for review by the Program Development Committee and TPAC. The proposed policy is expected to address how requests for funding of safety and security services (including staff, contracted services and capital investments) will be considered for Wake Transit funding, as well as any other related policy matters.			
Specific Planned Tasks/Deliverable(s):			
Recommended Safety and Security Services Policy			
Timeline for Task Completion:		Start Date 03 / 04 / 24	End Date 07 / 31 / 24
Delivery Cycle:	As needed	Delivery Details: The Work Group is expected to develop a recommended policy for funding Safety and Security Services for transit providers initially. The Work Group may continue as other tasks related to Safety and Security come up.	
Results Presentation to and/or Approval by: Check all that apply			
<input checked="" type="checkbox"/> TPAC Committee	<input type="checkbox"/> TPAC Cabinet	<input type="checkbox"/> Governing Boards	<input checked="" type="checkbox"/> Lead Agency-CAMPO
<input type="checkbox"/> PE&C Subcommittee	<input type="checkbox"/> P&P Subcommittee	<input type="checkbox"/> B&F Subcommittee	<input type="checkbox"/> Lead Agency-GoTriangle
<input checked="" type="checkbox"/> Other	PD Subcommittee		
<input type="checkbox"/> Other			
WG Members List: Add line as needed			
GoTriangle			
Raleigh			
Cary			
CAMPO			
Wake County			
Apex			
Morrisville			
Wake Forest			

List is a list of participating agencies, organizations, municipalities, groups, NOT specific member names.

- Will provide recommended policy (including funding) regarding Safety & Security Services/Personnel/Capital Improvements
- Work Group expected to complete task by July 31, 2024
- Any Additional Members for Work Group?

Financial Policies Work Group (New)

Purpose of the Group:

The purpose of the group is to discuss potential updates to the Financial Policy based on three specialized tasks identified for the PD Subcommittee in its Feb-July Work Task List: Discuss advanced funding of projects in Wake Transit and how that funding may be reimbursed; discuss funding reimbursement to Wake Transit if outside (i.e. federal grant funding) is received for a Wake Transit-funded project; and discuss the 2.5% inflation factor currently used for escalating costs for projects in Wake Transit MYOP.

Specific Planned Tasks/Deliverable(s):

Recommended updates to Wake Transit Financial Policies

Timeline for Task Completion:

Start Date

03 / 04 / 24

End Date

07 / 31 / 24

Delivery Cycle:

As needed

Delivery Details: The Work Group will initially discuss financial-policy related specialized tasks on the PD Subcommittee Work Task List. The Work Group may be used ongoing to discuss Financial Policy-related items.

Results Presentation to and/or Approval by: Check all that apply

- | | | | |
|--|---|---|--|
| <input checked="" type="checkbox"/> TPAC Committee | <input type="checkbox"/> TPAC Cabinet | <input type="checkbox"/> Governing Boards | <input checked="" type="checkbox"/> Lead Agency-CAMPO |
| <input type="checkbox"/> PE&C Subcommittee | <input type="checkbox"/> P&P Subcommittee | <input type="checkbox"/> B&F Subcommittee | <input checked="" type="checkbox"/> Lead Agency-GoTriangle |
| <input checked="" type="checkbox"/> Other | PD Subcommittee | | |
| <input type="checkbox"/> Other | | | |

WG Members List: Add line as needed

GoTriangle Tax District				
GoTriangle				
Raleigh				
Cary				
CAMPO				
Wake County				

List is a list of participating agencies, organizations, municipalities, groups, NOT specific member names.

- Will provide recommended amendments to Financial Policies
 - Initial topics: repayment of funding to WT for advance funding; repayment of funding to WT for outside/grant funding; revision of inflation factor
 - CAMPO will assist with setting up Work Group; GoTriangle Tax District staff will lead Work Group
- Work Group expected to continue on as-needed basis
- Any Additional Members for Work Group?

9. New and Existing Workgroups to Support PD Work Tasks

Requested Action:

Receive as Information

10. TPAC Subcommittee Update

Upcoming Subcommittee Meetings:

Subcommittee	Program Development	Community Engagement
Chair(s)	Caleb Allred, Town of Morrisville	R. Curtis Hayes, GoTriangle
Vice Chair(s)	Shavon Tucker, City of Raleigh	Bonnie Parker, CAMPO
Next Meeting	February Meeting Cancelled	Thursday, 2/22 (1:30-3:00pm)

15. Workgroup Updates

- Fare Workgroup
- Technology Workgroup
- Baseline Workgroup

15. Other Business

- NCAMPO conference runs April 17-19, 2024. The opening session begins after lunch in New Bern, NC. To accommodate TPAC member travel plans, the April TPAC agenda will be kept focused on the release of the recommended FY2025 Work Plan and other time sensitive topics.
- NOTICE: CAMPO Parking Adjustment. Rear lot will be closed for construction of multilevel parking deck as soon as March 2024. Several other parking areas are open for staff and visitors. New map coming soon.
- **Any other news and updates from partners?**

13. Adjourn

Next TPAC Meeting:

The next TPAC meeting will be held VIRTUALLY
on March 13, 2024