



# Wake County Transit Planning Advisory Committee (TPAC)

October 9, 2024 • 9:30am

The livestream will begin once the TPAC Chair has brought the meeting to order.

# 1. Welcome and Introductions

*TPAC Chair: David Eatman, City of Raleigh*

*Vice Chair: Kelly Blazey, Town of Cary*

## 2. Adjustments to the Agenda

*David Eatman, TPAC Chair*

# 3. General Public or Agency Comment

*David Eatman, TPAC Chair*

*Commenters are allotted three (3) minutes. Comments sent in via email in advance of the meeting, prior to 9:00am, will be summarized by staff and attached to the final meeting minutes.*

## 4. Adoption of TPAC Meeting Minutes

*David Eatman, TPAC Chair*

*Attachment A*

*Requested Action:*

*Adopt the September 2024 TPAC meeting minutes*

# 5. FY 2025 2<sup>nd</sup> Quarter Amendment Requests

*Steven Mott, CAMPO*

*Attachment B*

# FY2025 Q2 Amendment Request Calendar

ACTION	DATE
<i>Submission Deadline</i>	<i>August 16, 2024</i>
Released for Public Comment	September 3, 2024
<i>Subcommittee Review and Disposition</i>	<i>September 24, 2024</i>
Public Comment Period Ends	October 4, 2024
<b>TPAC Considers Amendment Requests</b>	<b>October 9, 2024</b>
<b>TCC Considers Amendment Requests</b>	<b>November 7, 2024</b>
<b>GoTriangle and CAMPO Consider Approval of Amendment Requests</b>	<b>November 20, 2024</b>

# Operating Amendment Requests

## FY 2025, Quarter 2, Requested Wake Transit Work Plan Amendments

### REQUESTED MAJOR/MINOR AMENDMENTS

Project ID #	Agency	Project Title	FY 24 Original Funding Allocation	FY 25 Original Funding Allocation	FY 25 Requested Funding Allocation	FY 25 Funding Impact	Reason for Major/Minor Amendment Status
<b>Operating Budget Amendment Requests</b>							
TO005-BG	Town of Morrisville	Morrisville Smart Shuttle	\$ 375,012	\$ 392,804	\$ 402,814	\$ 10,010	<b>Major Amendment:</b> Morrisville is requesting 1/2 year of funding for expanded Saturday service, with this cost annualizing in future years. The expectation is this additional vehicle relieves well known and established capacity issues on Saturdays. Morrisville expects "seat unavailable" messages, the measure of demand/capacity, to decrease following the additional shuttle going into service. The requested FY26 impact is \$20,521.
TBD	Wake County	Vehicle Rental Tax Mediation Expenses	\$ -	\$ 50,000	\$ -	\$ -	<b>Minor Amendment:</b> This amendment consolidates the expenses into one project and makes Wake County the sole sponsor agency to simplify administration of the mediation expenses. Mediation expenses to support the Wake Transit Conference Committee's efforts to resolve the Significant Concerns issued by CAMPO and Wake County related to Vehicle Rental Tax Distributions were included in the FY2025 Work Plan recommended by TPAC on July 18, 2025 and in the Work Plan adopted by the GoTriangle Board on August 7, 2025. Expenses were initially split into two projects (TO002-AY and TO002-C) in the Work Plan. There is no anticipated impact to FY26.
TO005-AA	Town of Wake Forest	Wake Forest Loop: Reverse Circulator	\$ 415,457	\$ 425,180	\$ (318,885)	\$ (318,885)	<b>Major Amendment:</b> The Town of Wake Forest requests to remove the Wake Forest Loop: Reverse Circulator operating project from the Wake Transit Work Plan. The Wake Forest Loop: Reverse Circulator will suspend operations after September 30, 2024. Therefore, an amount equivalent to 3 quarters of operating costs is requested to be unassigned
<b>Total Operating Funding Impact</b>						<b>\$ (308,875)</b>	

For full document with individual request applications see Attachment B, pg. 4



# Capital Amendment Requests

Capital Budget Amendment Requests						
Project ID #	Agency	Project Title	Original Funding Allocation	Requested Funding Allocation	Funding Impact	Reason for Major/Minor Amendment Status
TBD	CAMPO	Regional Rail Implementation Study Participation	\$ -	\$ 50,000	\$ 50,000	<b>Major Amendment:</b> As a result of recent work by the CAMPO and DCHC MPO Rail Subcommittees, the two MPO's will collaborate on a strategic rail study to explore an implementation strategy that will move the region closer to delivering increased frequency passenger rail, including developing a vision for future passenger rail services. The study will identify TIP projects and planning efforts that are in place, and will develop a strategy for targeting investment through the County transit plans, the SPOT process, and grant opportunities to facilitate the implementation of infrastructure projects that can be used to leverage other funds or otherwise further delivery of the passenger rail goals of the region. The CAMPO share of the study cost will be provided by Wake Transit. There is no requested impact to FY26.
TBD	GoTriangle	GoTriangle PHEV Operations Support Vehicles	\$ -	\$ 218,750	\$ 218,750	<b>Major Amendment:</b> GoTriangle is requesting a non-federal match to purchase 16 Plug-in Hybrid Electric Vehicles for Operations, Operations Supervision and Maintenance. These vehicles are necessary to support the sustainable delivery and quality of transit-plan funded GoTriangle expansion services that necessitate additional usage of support vehicles (vehicle miles) for Operations / Road supervision, Operator positioning / relief, and maintenance activities. Cost Split: GoTriangle/Federal - 76%, Wake 17%, Durham+Orange 7%. There is no requested impact to FY26.
<b>Total Capital Funding Impact</b>					<b>\$ 268,750</b>	

Distributed for Public Comment on 09/03/2024

Public Comments Accepted Through 10/04/2023

Submit all comments to Steven Mott, Senior Wake Transit Planner - [steven.mott@campo-nc.us](mailto:steven.mott@campo-nc.us)

For full document with individual request applications see Attachment B, pg. 4

# Financial Impact of Proposed Amendments

## FY25-Q2 Amendment Financial Impact

### Operating Budget Amendment Requests

Ordinance Tag	Agency	Description	FY25 Wake Transit Adopted Funding	Wake Transit Proposed Amended Budget	Revised FY25 Wake Transit Plan Funding	Revised FY26-FY30 Adopted Wake Transit Plan Funding	Total FY25-FY30 Adopted Wake Transit Plan Funding
Community Funding Area	Town of Morrisville	Morrisville Smart Shuttle	\$392,804	\$10,010	\$402,814	\$2,247,866	\$2,650,680
Community Funding Area	Reserve	Community Funding Area Program Reserve	\$960,722	(\$10,010)	\$950,712	N/A	N/A
Community Funding Area	Town of Wake Forest	Wake Forest Loop: Reverse Circulator	\$425,180	(\$318,885)	\$106,295	\$2,233,594	\$2,339,889
Transit Plan Administration	Wake County	Vehicle Rental Tax Mediation Expenses	\$0	\$50,000	\$50,000	\$0	\$50,000
Transit Plan Administration	CAMPO	Administrative Expenses	\$67,230	(\$25,000)	\$42,230	\$227,524	\$269,754
Transit Plan Administration	GoTriangle	Outside Legal Counsel	\$53,285	(\$25,000)	\$28,285	\$152,392	\$180,677
<b>Wake Transit Operating Expenditures</b>			<b>\$1,899,221</b>	<b>(\$318,885)</b>	<b>\$1,580,336</b>	<b>\$4,861,376</b>	<b>\$5,491,000</b>

### Capital Budget Amendment Requests

Ordinance Tag	Agency	Description	Wake Transit Project Funding since Inception	Wake Transit Proposed Amended Budget	Revised Wake Transit Plan Funding	FY26-FY30 Adopted Wake Transit Plan Funding	Total Project Adopted Wake Transit Plan Funding
Capital Planning	CAMPO	Regional Rail Implementation Study Participation	\$0	\$50,000	\$50,000	\$0	\$50,000
Vehicle Acquisition	GoTriangle	Operations Support Vehicles	\$0	\$218,750	\$218,750	\$0	\$218,750
<b>Wake Transit Capital Expenditures</b>			<b>\$0</b>	<b>\$268,750</b>	<b>\$268,750</b>	<b>\$0</b>	<b>\$268,750</b>
<b>Total Financial Impact - FY25 Wake Transit Work Plan</b>				<b>(\$50,135)</b>			

For full document see Attachment B, pg. 25

# Financial Impact of Proposed Amendments

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For full document see Attachment B, pg. 25

# Financial Impact of Proposed Amendments

- CAMPO will not be seeking Wake Transit funds for their portion of the regional rail implementation study and has pulled their amendment request.
- The financial impact on the Wake Transit General fund from the FY25 Q2 amendments is *reduced* by \$50,000.
- A total of \$308,885 will be returned to the CFA fund.
- The impact on the Wake Transit general fund will be \$218,750.

# Community Engagement

- Comment period for the amendment requests spanned from Sept. 3 to Oct. 4.
- The notice was posted on CAMPO and GoForward websites with relevant social media posts.
- Two comments were directed at the amendment requests.
  - One comment was directed at CAMPO's request.
  - One comment was directed towards the Town of Morrisville's request
- Eleven additional comments were received that were not relevant to the requests.
- All comments were reviewed by CAMPO staff and input was considered.
- No changes have been made as a result of the comments.

# Community Engagement



**NOTICE:** In 2024, CAMPO TCC and Executive Board meetings will be held In-Person. An online link to view/listen to the meeting, but not participate, is available.

- [Meeting Details webpage](#) (includes public speaker sign-ups)

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**Parking Update:** As of March 2024, a parking garage is being constructed next to the CAMPO office building. All members and visitors should park in the **Orange Parking Deck**. A shuttle is available from the Orange Deck to the middle of the office building where the elevator lobby is located.

- [Updated Contact Info](#) (includes map for parking)

## Welcome to the North Carolina Capital Area Metropolitan Planning Organization (CAMPO)

We are a regional transportation planning organization serving communities in Chatham, Franklin, Granville, Harnett, Johnston and Wake Counties. Please explore our website for more information on our current plans and projects, upcoming meetings, and long-range planning efforts.

### Meetings

The MPO's Technical Coordinating Committee meets on the first Thursday of each month at 10:00 a.m. The Executive Board meets on the third Wednesday of each month at 4:00 p.m. Occasionally, meetings are held on an alternate date so please check the calendar below for the current dates. Agendas and meeting minutes are

## Public Notices & News

Public Comment & Hearing: Title VI (Civil Rights) Plan Update

Public Comment: Congestion Management Process (CMP) Draft FY 2025 Update

Public Comment and Hearing: Limited English Proficiency/Language Assistance Plan Update

Public Comment: FY 2025 Unified Planning Work Program - Amendment #1

Public Comment & Hearing: 2024 CAMPO Regional Coordinated Public Transit-Human Services Transportation Plan Update

Public Comments: 2025 Regional Transit Asset Management Performance Measures and Targets

Public Comments: FY 2025 2nd Quarter Wake Transit Work Plan Amendment Requests

Parking and Construction at CAMPO Office Building

# Community Engagement



**PUBLIC NOTICE:**

**Public Comment Period for FY 2025  
2<sup>nd</sup> Quarter Wake Transit Work Plan  
Amendment Requests  
(September 3 – October 4)**

Five (5) Wake Transit Work Plan amendment requests were submitted by CAMPO, GoTriangle, the Town of Morrisville, the Town of Wake Forest, and Wake County for consideration in the 2nd quarter of FY 2025. The amendment requests include funding to extend Saturday service on the Morrisville Smart Shuttle, support for a regional rail study, and the purchase of 16 plug-in hybrid electric vehicles. These amendment requests are being made available for public review and comment for thirty (30) days running from [September 3, 2024](#), to [October 4, 2024](#). Four (4) of the requests fall into the 'Major Amendment' category with the remaining one (1) falling into the 'Minor Amendment' category.

*Comments can be submitted through the [webform](#), via phone to 984-542-3601, or via U.S. Mail to: CAMPO Public Comments, Attn: Steven Mott, 1 Fenton Main Street, Suite 201, Cary, NC 27511. View the detailed FY2025 Q2 amendment requests below.*

[FY2025/Q2 Amendment Request Packet](#)

[Submit Questions/Comments](#)

- [Annual Work Plans](#)
- [Community Funding Area Program](#)
- [Wake Transit Concurrence Process](#)

**TPAC (Transit Planning Advisory Committee)**

- [Meetings](#)
- [Meeting Archives](#)
- [Subcommittees](#)
- [Document Library](#)

**CAMPO Transit Programs & Studies**

- [Locally Coordinated Human Services Transportation Plan](#)
- [Section 5310 Transit Funding](#)



# Community Engagement

**THE WAKE TRANSIT BLOG**

## Comment on FY 2025 Q2 Wake Transit Work Plan Amendment Requests

August 29, 2024 by [RCH](#)

Five (5) Wake Transit Work Plan amendment requests were submitted by CAMPO, GoTriangle, the Town of Morrisville, the Town of Wake Forest, and Wake County for consideration in the 2nd quarter of FY 2025. The amendment requests include funding to extend Saturday service on the Morrisville Smart Shuttle, support for a regional rail study, and the purchase of 16 plug-in hybrid electric vehicles.

These amendment requests are being made available for public review and comment for thirty (30) days running from **September 3, 2024, to October 4, 2024.**

Four (4) of the requests fall into the "Major Amendment" category, with the remaining one (1) falling into the "Minor Amendment" category. Follow the link below to view the amendment request packet and submit questions and/or comments directly to the planning team.

[Click Here for Amendment Requests Package and Comment Submission](#)

**WAKE TRANSIT PLAN**  
GOFORWARDNC.ORG/GETINVOLVEDWAKE

[Wake Transit Engagement Opportunities](#), [Wake Transit Work Plan Quarterly Amendments](#)  
[Public Comment](#), [Wake Bus Plan](#)  
[Wake Forest to launch microtransit pilot program October 1](#)

Search  [Search](#)

### Recent Posts

- [Comment on FY 2025 Q2 Wake Transit Work Plan Amendment Requests](#)
- [Wake Forest to launch microtransit pilot program October 1](#)
- [GoCary featured in Facebook video](#)
- [2035 Wake Transit Plan Update: Comment period wraps up July 21 for Phase 1](#)
- [2035 Wake Transit Plan Update: Public comment period extended through July 21](#)

### Recent Comments

No comments to show.

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Q Menu

## FY 2025 2ND QUARTER AMENDMENT REQUESTS

**WAKE TRANSIT PLAN**

## FY 2025 2<sup>nd</sup> Quarter Wake Transit Work Plan Amendment Requests



# Community Engagement



# 5. FY 2025 2<sup>nd</sup> Quarter Amendment Requests

**Requested Action:**

***Recommend approval of the FY 2025 2<sup>nd</sup> Quarter Wake Transit Work Plan Amendment requests to the governing boards.***

# 6. Lead Agency Assignment Overview & GoTriangle Staffing Update

*Ben Howell, CAMPO and Paul Black, GoTriangle*

# Lead Agency Assignments & Operating Guidelines

# Lead Agency Definition

**A Lead Agency is recommended for designation by the TPAC, which is then considered for approval by the Governing Boards; the CAMPO Executive Board and GoTriangle Board of Trustees.**

**The Lead Agency must be a party to the Wake Transit Interlocal Governance Agreement or a TPAC voting member. Lead Agencies are assigned with the development, coordination, and/or publication of a deliverable associated with a specific Wake Transit Plan Implementation task. The assignment empowers that agency to direct and guide the task and produce any deliverables that correspond to it.**

# Lead Agency Assignments

## GoTriangle

- **Tax District Administration**
  - Annual Operating and Capital Budget Ordinances
  - Financial Plan and Financial Model
  - Master Agreements (Capital and Operating)
- **Multi-Year Service Implementation Plan**
- **Financial Reporting Templates & Standards**
- **Communications/Public Engagement**

## CAMPO

- **TPAC Administration**
- **Wake Transit Work Plan**
  - MYOP and CIP
- **CFA Program Management**
- **Staffing Model and Staffing Expectations Plan**
- **Designation of Project Sponsors**
- **Multi-Year Vision Plan**
  - Project Prioritization Policy
- **Development and Administration of Project Endorsement Process**
- **Public Outreach, Communications and Involvement Strategy**

# Operating Guidelines for Lead Agencies

- CAMPO is the Lead Agency for developing, maintaining and updating the Operating Guidelines for Lead Agencies:
  - Designation of lead agencies and staff contacts for specific lead agency responsibilities
  - Deliverables
  - Timeframe
  - TPAC Process Flow
  - Partnership/Coordination needs
- Updating Operating Guidelines for Lead Agencies
  - Minor Updates: Administrative process – changing contact information, addition/removal of deliverables; Finalized after review by TPAC Subcommittee(s) and TPAC Administrator
  - Major Updates: Involve Lead Agency Assignments – addition or removal of task(s), change in Lead Agency Assignments; Require TPAC and Governing Board review/approval

# GoTriangle Staffing Update

Paul Black, GoTriangle



## 6. Lead Agency Assignment Overview & GoTriangle Staffing Update

### *Requested Action:*

*Designate CAMPO as the coordinator for a Wake Transit lead agency assignment review and update. Working with GoTriangle and Wake County, present findings to the Program Development Subcommittee and bring possible recommendations back to the TPAC for action.*

# 7. TPAC Subcommittee Update

## Attachment S

### Program Development

**Caleb Allred, Chair**

*Town of Morrisville*

**Shavon Tucker, Vice Chair**

*City of Raleigh*

**Next Meeting:**

Tuesday 10/29\* (Work Plan)

1:30-3:30pm

### Community Engagement

**R. Curtis Hayes, Chair**

*GoTriangle*

**Andrea Epstein, Vice Chair**

*City of Raleigh*

**Next Meeting:**

Thursday 10/31\* (CE/CTT)

1:30-3:30pm

# 8. Workgroup Updates



## Fare Workgroup

- **Coordinator:**  
Steve Schlossberg
- **Next Meeting:**  
TBD



## Technology Workgroup

- **Coordinator:**  
Austin Stanion
- **Next Meeting:**  
Every other Thursday



## Financial Policies Workgroup

- **Coordinator:**  
Paul Kingman
- **Next Meeting:**  
TBD



## Baseline Funding Workgroup

- **Coordinator:**  
Ben Howell
- **Next Meeting:**  
10/30



## Safety & Security Workgroup

- **Coordinator:**  
Steven Mott
- **Next Meeting:**  
10/30

# 9. Lead Agency News & Other Business

- FY25 3<sup>rd</sup> Quarter Wake Transit Work Plan amendment requests due by November 22<sup>nd</sup>.
- Updated TPAC and Subcommittee invitations are being sent out. As a reminder, please do not forward invitations to anyone who is expected to attend regularly. Instead, send a request to Stephanie to have those people added to the meeting roster(s).
- 
- **Any other business or transit news?**



## 10. Adjourn

### Upcoming TPAC meeting:

Thursday, November 21, 2024

Thursday, December 19, 2024

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