

WAKE COUNTY TRANSIT PLAN

Transit Planning Advisory Committee

TPAC Regular Monthly Meeting • June 14, 2023 • 9:30am-11:00am

WebEx Link: <https://campo-nc.webex.com/campo-nc/j.php?MTID=mee10972c717c636da6ee03046f89d80f>
Meeting Number: 2531 394 2655 **Password:** tpac (8722) **Call-in Number:** 1-650-479-3208

If you need to request assistance to participate in this event, please email shelby.powell@campo-nc.us or call her at 984-542-3601 at least 72 hours (3 business days) in advance of the scheduled meeting.

AGENDA

I. Welcome and Introductions (David Eatman, TPAC Chair)

David Welcomed attendees to the June TPAC meeting. He thanked everyone for participating in Stephanie's update to the TPAC roster and noted that the update list of primary voting members is now posted on the TPAC meetings webpage for reference.

6/14/23 TPAC Attendance		PM= Primary Member, VA= Voting Alternate, OA= Other Alternate, MG= Meeting Guest									
Agency/Org	Name	PM	VA	OA	MG	Agency/Org	Name	PM	VA	OA	MG
Chair/Raleigh	David Eatman	x				Morrisville	Caleb Allred		x		
Vice Chair/Wake Co	Akul Nishawala	x				NC State University	Andrea Neri	x			
Apex	Katie Schwing	x				Raleigh	Michael Moore	x			
CAMPO	Shelby Powell	x				Raleigh	Het Patel			x	
CAMPO	Stephanie Plancich				x	Raleigh	Andrea Epstein			x	
CAMPO	Evan Koff				x	Raleigh	Shavon Tucker			x	
CAMPO	Crystal Odum				x	Raleigh	Cara Russell				x
Cary	Kelly Blazey	x				Raleigh	Melanie Rausch				x
Cary	Christine Sondej		x			Raleigh	Ben Bruster				x
Cary	Kevin Wyrach			x		Raleigh	Janice Copeland				x
Cary	Mark MacDougall				x	Raleigh	Rachel Anderson				x
Fuquay-Varina	Allison Wylie	x				Raleigh	Mason Chamblee				x
GoTriangle	Michelle Peele	x				Raleigh	Lanee Edwards			x	
GoTriangle	R. Curtis Hayes		x			Raleigh	Tracy Chandler				x
GoTriangle	James Carter				x	RTF	Travis Crayton	x			
GoTriangle	Liz Raskopf				x	Wake County	Akul Nishawala	x			
GoTriangle	Kim Johnson				x	Wake County	Tim Gardiner	x			
GoTriangle	Jessica Perkins				x	Wake Co/GoWake	Anita Davis-Haywood				x
GoTriangle	Paul Black				x	Wake Co/GoWake	Nikki Abija				x
GoTriangle	Paul Kingman				x	Wake Forest	Emma Linn	x			
GoTriangle	Bryan Hammond				x	WakeUp Wake Co.	Nathan Spencer				x
GoTriangle	Jay Heikes				x	Zebulon	Michael Clark		x		
Knightdale	Andrew Spiliotis	x				HDR	Bill Gilmore				x

II. Adjustments to the Agenda - None

III. General Public or Agency Comment (David Eatman, TPAC Chair)

Mr. Nathan Spencer reminded the TPAC that he will be leaving WakeUp in September and said he is looking forward to introducing the new Executive Director once the selection process has been completed. He then noted that WakeUP Wake County supports a regional rail project and feels that it is a must have for the Triangle, even if not today. So, like many other large-scale public investments right now, regional rail needs additional time to ensure it delivers the maximum benefits to Wake County residents and the environment. We strongly encourage decision makers and elected officials to focus on ways to accelerate supportive housing and transportation policies that will significantly increase the chances of long-term success for this critical project. If CAMPO and elected officials prioritize land use changes that support transit, TOD, and affordable housing, then when conditions improve, the Triangle will have the ability to get this project done and enhance the lives of people across the Greater Triangle Region.

TPAC ADMINISTRATIVE ITEMS

IV. Adoption of TPAC Meeting Minutes

(Action Item: David Eatman, TPAC Chair) **Attachment A**

MOTION to adopt the May 2023 TPAC meeting Minutes made by Shelby Powell. Second by Michael Moore. Mrs. Michelle Peele commented that GoTriangle would like to have the term “rescind” changed to “retain” when referencing their request to no longer contribute vehicle rental tax revenue to transit plan implementation budgets. Shelby countered that the item, as discussed in May, was her presentation and the minutes reflect her words at that time. She asked for the minutes to stay as is to be accurate but noted that the alternate word could be considered for future discussions on the topic. It was agreed to leave the May minutes as is and move forward with the vote to adopt. No other comments. Passed.

V. Discuss July and August TPAC Meeting Schedule

(Action Item: David Eatman, TPAC Chair)

Mr. Eatman noted that in previous years July has been a light month for TPAC activity but a heavy month for summer break vacations. He recommended cancelling the July meeting unless someone had a reason that we needed to come together. There were no comments. Next, he informed the members that August this year has 5 weeks. Coming out of a vacation month, lead agency staff will have lots of tasks to complete before we kick-off the next Work Plan development process. They have asked for the August meeting to be shifted from the 9th to the 16th to allow for more preparation time.

MOTION to cancel the July TPAC meeting and to move the August meeting from the 9th to the 16th was made by Kelly Blazey. Second my Michael Clark. No comments. Passed.

PLANNING AND PROGRAMMING ITEMS

VI. FY23 Period of Performance Extension Requests (Action Item: Evan Koff, CAMPO, 10 minutes) **Attachment B**

Evan Koff provided an overview of the 10 period of performance (POP) extension requests submitted for consideration. Complete details and copies of the request forms were included as

Agency	Contract Number	WTWP Project ID	Project Title	Original Allocation	Additional WTWP Amendments	Funds Remaining to Re-Encumber	Recommended Extension
City of Raleigh	20-053	TC005-A1	Bus Rapid Transit - Project Development	\$28,720,000	+\$13,650,000	\$37,367,195.16	(12/31/2025)
	21-020	TC001-J	Paratransit Replacement Vehicles	\$380,000		\$123,605.76	(12/31/2024)
	21-019	TC002-AQ	Pleasant Valley Shopping Center Transfer Point Improvements	\$152,421		\$144,208.02	(12/31/2024)
		TC002-AO	WakeMed North Transfer Point Improvements	\$152,421		\$149,255.58	(12/31/2024)
		TC002-AN	Capital / Millbrook Transfer Point Improvements	\$152,421		\$134,654.02	(12/31/2024)
		TC002-AH	Hillsborough / Jones Franklin Transfer Point Improvements	\$246,000		\$246,000.00	(12/31/2024)
		TC002-AE	Hillsborough / Gorman Transfer Point Improvements	\$246,000		\$246,000.00	(12/31/2024)
		TC002-AD	Construction of Cross Link / Rock Quarry Transfer Point Improvements	\$246,000		\$246,000.00	(12/31/2024)
Town of Morrisville	20-058	TC002-BF	Bus Stop / Node Improvements for Smart Shuttle	\$248,000		\$152,202.04	(12/31/2025)
GoTriangle	21-017	TC002-Y	Systemwide Bus Stop Improvements	\$64,800		\$64,800.00	(12/31/2025)

Attachment B. On screen, a summary was provided. Each request is classified as minor (without a scope or financial impact to the project). 8 requests were submitted by the City of Raleigh and one each from the Town of Morrisville and GoTriangle.

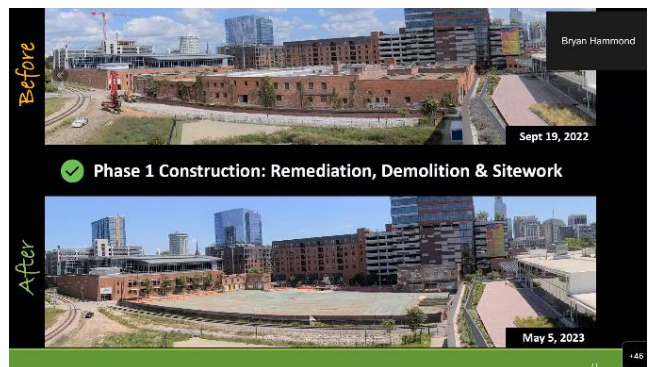
MOTION to recommend Wake Transit governing board approval of the 10 requested period of performance extensions for project agreements set to expire in FY2024 made by Shelby Powell. Second by Michelle Peele. No comments, Passed.

*****The voting record for action items is included at the end of these minutes.*****

VII. Informational Item: Capital Project Progress Updates (~10 minutes each)

A. **Raleigh Union Station (RUS Bus) Project** (Bryan Hammond, GoTriangle)

Bryan Hammond first reviewed the project schedule. 2018 RUS Bus project received a build grant. Demolition has been occurring over the past year+, the bus service components of the project will open for service in late 2025, private development will continue throughout that year. Bryan noted development growth around the site and the great coordination with public and private partners as the demolition for



RUS bus was completed. He also noted that GoTriangle is very proud of their level of DBE participation for the project.

Phase 1 Construction Activities

- Phase 1 Developer General Contractor: Clancy & Theys
- Traffic Control
- Utility Decommissioning
- Asbestos Abatement
- Site Mobilization/Fencing
- Temporary Shoring
- Demolition
- Site Grading and Ground Stabilization
- Erosion and Sediment Control (continues to Phase 2)
- Site Monitoring (continues to Phase 2)

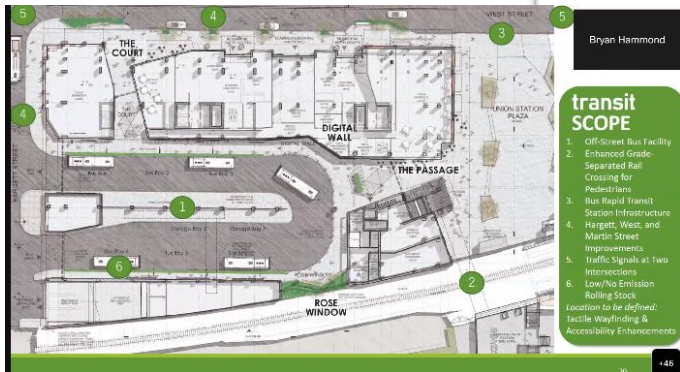
Bryan Hammond

Construction Began
April 14, 2022

Phase 2 Construction Activities

- Phase 2 Developer General Contractor: John Moriarty and Associates
- Phase 2 construction activities anticipated to begin in Fall 2023:
 - Site mobilization
 - Grading
 - Test piles
 - Deep Foundations (Piles)
- Phase 2 construction activities anticipated to begin in Spring 2024:
 - Foundations (Pile caps)
 - Vertical construction

Bryan Hammond



Bryan provided an overview of all of the transit focused components of the project and shared a variety of renderings showing the façade of the building as well as highlighting four focal areas being incorporated into the design: The Court, The Passage, Digital Wall and The Rose Window. View the archived TPAC meeting presentation

to view all of the visual rendering of the project areas.

Evan asked about the sidewalk design on West Street. Will it mirror the size and style installed across the street or be more standard in size. Bryan stated they did not have an intent to match the sidewalk across the street, but they did try to maximize available space when they could along the block.

B. Expansion of Bus Operations and Maintenance Facility (Jay Heikes, GoTriangle)

Jay Heikes shared that GoTriangle is nearing completion of early planning phases and preparing to enter the design phases of the BOMF. The current facility was built in 1996, expanded in 2008, and it has now exceed that capacity. All three county transit plans are contributing to the project to ensure GoTriangle can maintain its fleet and provide scheduled services and house additional staff as needed. A goal of the project is to ensure that the phasing of the project doesn't hinder current operations. He reviewed the scope of the Fleet and Facilities study with attendees.

Fleet and Facilities Study:



- Data Collection: Projected future fleet needs
- Analysis of optimal facility size and location
- Finding: Expanding Nelson Road facility is feasible and cost effective
- Develop and refine program and test-fit
- Develop and refine program level concept design
- Develop 15% schematic design, including cost estimate and timeline

The areas shown in white are the expansion areas. The grey area in the center, bottom of the image is the existing facility that is staying

but will be improved within the scope of the project. The facility is being developed to accommodate future needs including 60' articulated buses if/when needed and paratransit vehicles. Project cost of \$40million is broken into two phases: Development/Design \$7 million and Construction \$33 million



Next steps include determining project delivery method, preliminary design, environmental review, final design and construction is anticipated in FY26. View the full presentation in the TPAC meeting archive.

VIII. **Other Business** Stephanie Planchich provided a brief overview of each other business item listed below as part of the meeting presentation. She also noted that it has been proposed that the September TPAC meeting be held in person at CAMPO. It is typically a robust meeting which includes the Work Plan kick-off presentation. David followed up noting that the CAMPO offices are a great venue and this will be a good opportunity to meet for one of the more important TPAC discussions.

A. Recommended FY2025-2030 Wake Bus Plan Progress Update

During the May 2023 TPAC meeting, the Bus Plan was recommended for approval to the Wake Transit governing boards. The CAMPO Executive Board has issued a 14-day notice of public hearing for the Bus Plan beginning June 7, 2023. Staff presentation of the Bus Plan and the public hearing will be held during the CAMPO Executive Board meeting on June 21, 2023. Following the public hearing, the Bus Plan will be presented to the GoTriangle P&L Subcommittee on June 28, 2023 followed by the CAMPO TCC on August 3, 2023. During the August Board meetings, the Recommended FY2025-2030 Wake Bus Plan Progress Update will be considered for adoption by the CAMPO Executive Board on August 16, 2023 and the GoTriangle Board of Trustees on August 23, 2023.

Staff Contact: MPeele@gotriangle.org

B. Recommended FY24 Wake Transit Work Plan Progress Update

During the May TPAC meeting, the revised FY2024 Wake Transit Work Plan was recommended for approval to the Wake Transit Governing Boards. The CAMPO TCC recommended adoption at its June 1st meeting. A public hearing and consideration of adoption is scheduled to occur at the CAMPO Executive Board meeting on June 21st. GoTriangle will then consider adoption at their June 28th meeting.

Staff Contact: Shelby.powell@campo-nc.us

C. Annual Project Progress and Expenditures review

Throughout Spring of 2023, CAMPO staff, with assistance from GoTriangle, developed project progress and expenditure review data to guide the development of the forthcoming memorandum. The next step towards developing this memo will be coordinating with representatives from the City of Raleigh, Town

of Cary, and GoTriangle on project activity and associated expenditures for implementation elements that were allocated funding in prior fiscal year Wake Transit Work Plans. It is anticipated that this memorandum will be completed prior to the kickoff of the FY 2025 Wake Transit Work plan so that the transit providers and Wake Transit programmatic staff may consider its conclusions before submitting and when evaluating funding requests for the upcoming Work Plan.

Staff Contact: evan.koff@campo-nc.us

D. FY2023/Q4 Quarterly Progress Report

The FY2023 3rd quarter progress report has been compiled by GoTriangle staff and is now available for review. View the 209-page report as **Attachment C** of this agenda packet or members can log into the Wake Transit SharePoint site here it has been saved.

Staff Contact: PKingman@gotriangle.org

E. FY2024 Work Plan Amendment Schedule

The FY2024 Work Plan Amendment Schedule has been posted to the Work Plan webpages and is included here as **Attachment D**. The deadline for 2nd quarter submissions in August 25, 2023. Please plan to submit through the Wake Transit SharePoint site.

F. FY2024 Wake Transit Activities Master Calendar and Amendment Schedule

CAMPO staff have begun the process of developing the FY2024 Wake Transit Activities Master Calendar. TPAC and Subcommittee members can expect to have an opportunity to review the draft and provide feedback over the next couple of months. The final will be distributed in September.

Staff Contact stephanie.plancich@campo-nc.us

G. Annual CE Policy and CE After Action review workshop: August 2nd, 10:00am-12:00pm. TPAC and CE members will receive an outlook event invitation. Agenda details and other materials will be added to it as we get closer to the event date.

Staff Contact: RHayes@gotriangle.org

IX. Subcommittees

Subcommittee meeting agendas and materials are posted online at least 3 days before each meeting at <https://www.campo-nc.us/about-us/committees/wake-county-transit-planning-advisory-committee-tpac/subcommittee>.

Subcommittee	Program Development	Community Engagement
Chair(s)	Kevin Wyrach, Town of Cary	R Curtis Hayes, GoTriangle
Vice Chair(s)	Shavon Tucker, City of Raleigh	Bonnie Parker, CAMPO
Next Meeting	Tues. 6/27, 1:30-3:30pm	Thurs. *6/29, 1:30-3:00pm

Curtis – Thanked David for pointing out that the CE Meeting has shifted to the 5th Thursday of June.

X. Adjourn

The next TPAC meeting is scheduled to be held virtually on August 16th, 2023, per action item above.

6/14/23 TPAC Voting Record		Action 1	Action 2	Action 3
Agency/Org	Action Item	Approve the May TPAC meeting minutes	Set July & August meeting schedule	Recommend FY23 POP Extension requests for approval
	Motion -> Second ->	Shelby Powell Michael Moore	Kelly Blazey Michael Clark	Shelby Powell Michelle Peele
Apex	Katie Schwing	Y	Y	Y
CAMPO	Shelby Powell	Y	Y	Y
CAMPO				
Cary	Kelly Blazey	Y	Y	Y
Cary	Christine Sondej	Y	Y	Y
Fuquay-Varina	Alison Wylie	Y	Y	Y
Garner				
GoTriangle	Michelle Peele	Y	Y	Y
GoTriangle	R Curtis Hayes	Y	Y	Y
Holly Springs				
Knightdale	Andrew Spiliotis	Y	Y	Y
Morrisville	Caleb Allred	Y	Y	Y
NC State University	Andrea Neri	Y	Y	Y
Raleigh	David Eatman	Y	Y	Y
Raleigh	Michael Moore	Y	Y	Y
Rolesville				
RTP Foundation	Travis Crayton	Y	Y	Y
Wake County	Akul Nishawala	Y	Y	Y
Wake County	Tim Gardiner	Y	Y	Y
Wake Forest	Emma Linn	Y	Y	Y
Wendell	Bryan Coates	Y	Y	Y
Zebulon	Michael Clark	Y	Y	Y