

WAKE COUNTY TRANSIT PLAN

Transit Planning Advisory Committee

TPAC Regular Monthly Meeting • June 14, 2023 • 9:30am-11:00am

WebEx Link: <https://campo-nc.webex.com/campo-nc/j.php?MTID=mee10972c717c636da6ee03046f89d80f>
Meeting Number: 2531 394 2655 **Password:** tpac (8722) **Call-in Number:** 1-650-479-3208

If you need to request assistance to participate in this event, please email shelby.powell@campo-nc.us or call her at 984-542-3601 at least 72 hours (3 business days) in advance of the scheduled meeting.

AGENDA

- I. **Welcome and Introductions** (David Eatman, TPAC Chair)
- II. **Adjustments to the Agenda** (David Eatman, TPAC Chair)
- III. **General Public or Agency Comment** (David Eatman, TPAC Chair)

Commenters will be allotted three (3) minutes during the scheduled TPAC meeting. Commenters may also email questions and feedback to Shelby.Powell@campo-nc.us in advance of the meeting. Comments received before 9:00am will be summarized during the meeting and attached to the final meeting minutes.

TPAC ADMINISTRATIVE ITEMS

- IV. **Adoption of TPAC Meeting Minutes**
(Action Item: David Eatman, TPAC Chair) **Attachment A**

Requested Action: Adopt the May 2023 TPAC meeting Minutes.

- V. **Discuss July and August TPAC Meeting Schedule**
(Action Item: David Eatman, TPAC Chair)

Discuss option to cancel the July TPAC meeting and to hold the August meeting on the 16th (3rd week of the month).

Requested Action: Set the July and August 2023 TPAC meeting schedule.

PLANNING AND PROGRAMMING ITEMS

- VI. **FY23 Period of Performance Extension Requests**
(Action Item: Evan Koff, CAMPO, 10 minutes) **Attachment B**

The Wake Transit Work Plan Amendment Policy calls for a special amendment request cycle to be included on the annual Work Plan Amendment Schedule to allow project sponsors to request period of performance (POP) extensions as needed. CAMPO and GoTriangle staff have reviewed and are recommending that ten (10) previously funded projects receive agreement extensions to December 31, 2024 or December 31, 2025 respectively.

Requested Action: Recommend Wake Transit governing board approval of 10 requested period of performance extensions for project agreements set to expire in FY2024.

Roll Call Vote for Action Items

VII. Capital Project Progress Updates (~10 minutes each)

- **Raleigh Union Station (RUS Bus) Project** (Bryan Hammond, GoTriangle)
- **Expansion of Bus Operations and Maintenance Facility** (Jay Heikes, GoTriangle)

Requested Action: Receive as information.

VIII. Other Business

- **Recommended FY2025-2030 Wake Bus Plan Progress Update**
During the May 2023 TPAC meeting, the Bus Plan was recommended for approval to the Wake Transit governing boards. The CAMPO Executive Board has issued a 14-day notice of public hearing for the Bus Plan beginning June 7, 2023. Staff presentation of the Bus Plan and the public hearing will be held during the CAMPO Executive Board meeting on June 21, 2023. Following the public hearing, the Bus Plan will be presented to the GoTriangle P&L Subcommittee on June 28, 2023 followed by the CAMPO TCC on August 3, 2023. During the August Board meetings, the Recommended FY2025-2030 Wake Bus Plan Progress Update will be considered for adoption by the CAMPO Executive Board on August 16, 2023 and the GoTriangle Board of Trustees on August 23, 2023.
Staff Contact: MPeele@gotriangle.org
- **Recommended FY24 Wake Transit Work Plan Progress Update**
During the May TPAC meeting, the revised FY2024 Wake Transit Work Plan was recommended for approval to the Wake Transit Governing Boards. The CAMPO TCC recommended adoption at its June 1st meeting. A public hearing and consideration of adoption is scheduled to occur at the CAMPO Executive Board meeting on June 21st. GoTriangle will then consider adoption at their June 28th meeting.
Staff Contact: Shelby.powell@campo-nc.us
- **Annual Project Progress and Expenditures review**
Throughout Spring of 2023, CAMPO staff, with assistance from GoTriangle, developed project progress and expenditure review data to guide the development of the forthcoming memorandum. The next step towards developing this memo will be coordinating with representatives from the City of Raleigh, Town of Cary, and GoTriangle on project activity and associated expenditures for implementation elements that were allocated funding in prior fiscal year Wake Transit Work Plans. It is anticipated that this memorandum will be completed prior to the kickoff of the FY 2025 Wake Transit Work plan so that the transit providers and Wake Transit programmatic staff may consider its conclusions before submitting and when evaluating funding requests for the upcoming Work Plan.
Staff Contact: evan.koff@campo-nc.us
- **FY2023/Q4 Quarterly Progress Report**
The FY2023 3rd quarter progress report has been compiled by GoTriangle staff and is now available for review. View the 209-page report as **Attachment C** of this agenda packet or members can log into the Wake Transit SharePoint site here it has been saved.
Staff Contact: PKingman@gotriangle.org
- **FY2024 Work Plan Amendment Schedule**
The FY2024 Work Plan Amendment Schedule has been posted to the Work Plan webpages and is included here as **Attachment D**. The deadline for 2nd quarter submissions in August 25, 2023. Please plan to submit through the Wake Transit SharePoint site.

- FY2024 Wake Transit Activities Master Calendar and Amendment Schedule**
 CAMPO staff have begun the process of developing the FY2024 Wake Transit Activities Master Calendar. TPAC and Subcommittee members can expect to have an opportunity to review the draft and provide feedback over the next couple of months. The final will be distributed in September.
 Staff Contact stephanie.plancich@campo-nc.us
- Annual CE Policy and CE After Action review workshop:** August 2nd, 10:00am-12:00pm. TPAC and CE members will receive an outlook event invitation. Agenda details and other materials will be added to it as we get closer to the event date.
 Staff Contact: RHayes@gotriangle.org

IX. Subcommittees

Subcommittee meeting agendas and materials are posted online at least 3 days before each meeting at <https://www.campo-nc.us/about-us/committees/wake-county-transit-planning-advisory-committee-tpac/subcommittee>.

Subcommittee	Program Development	Community Engagement
Chair(s)	Kevin Wyrach, Town of Cary	R Curtis Hayes, GoTriangle
Vice Chair(s)	Shavon Tucker, City of Raleigh	Bonnie Parker, CAMPO
Next Meeting	Tues. 6/27, 1:30-3:30pm	Thurs. *6/29, 1:30-3:00pm

* CE Meeting shifted to 5th Thursday of June.

X. Adjourn

The next TPAC meeting is scheduled to be held virtually on August 9th, 2023.