

# TPAC Subcommittee Work Task List

## Community Engagement

Year **2023**

Time Period **February-July**

Description	Task Month(s)	Lead Agency(s)		Partner Subcommittees		
		CAMPO	GoTriangle	B&F	P&P	CE
Review and support development and management activities for GoForward/Wake web page, Wake Transit blog and other communication resources	Feb-Jul		x			
Receive engagement strategy presentations from Wake Transit project sponsors in accordance with presentations schedule	Feb-Jul		x			
Receive a summary report on the communications materials created and made available to-date and list of those to be created through July.	Feb		x			
Receive an update to the Wake Transit project sponsor engagement strategy presentations schedule to include applicable FY2018-draft FY2024 projects	Feb		x			
Review and finalize the engagement summary report checklist, non-fill in the blank long and short engagement strategy checklists, and a support request form	Feb-Apr		x			
Receive the engagement summary report through the 30-day review period of the draft and engagement strategy for the recommended FY24 Wake Transit Work Plan	April					
Review beta test results and finalize the new demographics collection question for use with all Wake Transit engagement activities starting in FY2024	Apr-Jul		x			
Develop the Community Engagement Subcommittee 2023 August-January Work Task List for adoption	May-June	x				
Receive the final engagement summary report, including results of the 30-day draft review and 14-day recommended review of the FY24 Wake Transit Work Plan	June		x		x	
Participate in the annual Wake Transit engagement & communications after-action review and CE Policy review process	July		x			
Receive FY2024 update to the Wake Transit project sponsor engagement strategy presentations schedule	July		x			
CE Subcommittee Adoption: January, 12th, 2023						
Motion made by .... Second by ... Voting Members:						
TPAC Endorsement: February 15, 2023						

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