

# TPAC Subcommittee Work Task List

<b>Fiscal Year - 2023</b>	<b>TPAC Subcommittee: Project Development</b>
<b>Time Period - February-July</b>	

Note: Text in **RED** is from last year's B&F Task List

Task Type	Task Month(s)	Description	Lead Agency(s)	
			CAMPO	GoTriangle
Recurring/Annual	Quarterly	Review and recommend Work Plan amendment requests, including appropriate scope and <b>financial</b> dispositions	x	
Recurring/Annual	Feb-Jul	Review and provide input on administrative documents as needed, for example the quarterly progress report and reimbursement request forms		x
Recurring/Annual	Feb-Mar	Review and discuss the results of the annual Wake Transit project progress and expenditure review process	x	
Recurring/Annual	Feb-Apr	Review new and updated project funding requests, <b>financial assumptions</b> and public comments to make project selections to be included in the recommended FY2024 Work Plan for TPAC consideration	x	x
Tracking/Oversight	April	<b>Review financial components of Operating and Capital Agreements</b> , proposed agreement groupings and reporting deliverables for FY2024		x
Recurring/Annual	May-June	Develop the PD August-January Work Task List	x	
Tracking/Oversight	June	Begin Annual Review of Bus Service Data Against Adopted Service Guidelines and Performance Measures	x	
Recurring/Annual	July	Provide feedback and participate in the annual engagement and communications after-action review process		x

<b>Voting Record:</b>		Subcommittee Adoption: December 15, 2022		
		Motion made by		
		Second made by		
		Voting members:		
<b>TPAC Approval:</b>		TPAC Endorsement: January 18, 2022.		

