

WAKE COUNTY TRANSIT PLAN

Transit Planning Advisory Committee

TPAC Regular Meeting via WebEx • September 14, 2022 • 9:30am- 11:30am

Meeting Link: <https://cormp.webex.com/cormp/j.php?MTID=ma65b88c3c696ad4ac1414d4160d18b6c>

Meeting Code: 2311 218 7843

Call in Number: 1-650-479-3208

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AGENDA

- I. **Welcome and Introductions** (Gaby Lawlor, TPAC Chair)
- II. **Adjustments to the Agenda** (Gaby Lawlor, TPAC Chair)
- III. **General Public or Agency Comment** (Gaby Lawlor, TPAC Chair)

Commenters will be allotted three (3) minutes during the scheduled TPAC meeting. Commenters may also email questions and feedback to anna.stokes@campo-nc.us in advance of the meeting. Comments received before 9:00am will be summarized during the meeting and attached to the final meeting minutes.

TPAC ADMINISTRATIVE ITEMS

- IV. **TPAC Meeting Minutes**
(Action Item: Gaby Lawlor, TPAC Chair, 5 minutes) **Attachment A**

Requested Action: Consider adoption of the draft August TPAC meeting minutes.

- V. **FY21 and FY22 Baseline Funding Reprieve and Reimbursement Request Consideration**
(Action Item: Steve Schlossberg, GoTriangle, 15 minutes) **Attachment B**

At the August TPAC meeting, a brief overview of this reimbursement item was introduced by Tax District Administration staff. In short, the Wake Transit program prohibits supplantation of pre-Wake Transit baseline levels with new Wake Transit revenues. Each provider is expected to meet the baseline each year and submit reimbursements for Wake Transit programmed services. It is possible over the past 2 fiscal years that some providers were unable to meet the baseline due to driver shortages and COVID-19 impacts to transit service and fare collections. Staff are requesting a reprieve of the baseline levels for FY21 and FY22 and ask the TPAC to recommend approval of reimbursement requests for funds expended to implement Wake Transit projects and services.

Requested Action: Consider a reprieve of baseline requirements and recommend approval of submitted FY2021 and FY2022 reimbursement requests for Wake Transit programmed investments.

- VI. **Notice of Workgroup Development: FY24 Work Plan-GTCR Workgroup**
(Information Item: Anna Stokes, CAMPO, 5 minutes) **Attachment C**

CAMPO and GoTriangle staff have developed a new workgroup, the FY24 Work Plan-GTCR Workgroup. The first meeting was on September 8th and the group will continue to meet as needed through the FY24 Work Plan development cycle. With the release of the initial draft results of the Greater Triangle Commuter Rail (GTCR) feasibility study, it became clear that the various recommendations and implementation options have the potential to impact the Work Plan in a variety of ways. This workgroup will meet to discuss project funding and implementation scenarios to develop a recommended strategy.

Recommendations from the workgroup will be presented to the joint B&F and P&P subcommittees for review and finalization prior to being incorporated into the draft FY24 Work Plan. Subcommittee and TPAC members are invited to participate in the workgroup and should email anna.stokes@campo-nc.us for more information.

Requested Action: Receive as information

PLANNING AND PROGRAMMING ITEMS

VII. Updated Wake Transit Work Plan Amendment Policy
(Information Item: Stephanie Plancich, CAMPO, 5 minutes) **Attachment D**

The draft Wake Transit Work Plan Amendment Policy was released for public review and comment from August 15th to 30th, 2022. No comments were submitted. The draft is ready for final TPAC review and recommendation to the Wake Transit governing boards.

Requested Action: Consider recommending adoption of the updated Wake Transit Work Plan Amendment Policy to the CAMPO and GoTriangle governing boards.

-- Conduct Roll Call Vote --

VIII. FY23 Master Wake Transit Work Plan Calendar and Amendment Schedule
(Information Item: Anna Stokes, CAMPO, 5 minutes) **Attachment E & F**

Over the past month, CAMPO staff collected comments from TPAC members on the draft FY23 Work Plan Amendment Schedule and Master Work Plan Activities Calendar. The final working versions of both are attached for members to save and use as reference.

Requested Action: Receive as information.

IX. FY2024 Wake Transit Work Plan Kickoff
(Information Item: Anna Stokes and Steve Schlossberg, 20 minutes) **Attachment G**

Staff from CAMPO and GoTriangle, the lead agencies responsible for all components of annual Wake Transit Work Plans, will kick off the FY2024 Wake Transit Work Plan development process at the TPAC's September meeting. The kickoff presentation will include schedules and instructions for submitting project funding request forms, logistics for project funding reviews by TPAC subcommittees, and the preliminary revenue and expenditure assumptions that formulate the anticipated funding available for FY2024 operating and capital investments. The FY2024 Work Plan project funding request form and corresponding instructions are provided as **Attachment G**.

Requested Action: Receive as information.

X. Wake Bus Plan Progress Update
(Action Item: Jenny Green, GoTriangle, 10 minutes)

GoTriangle staff will provide the TPAC with a progress update of the Wake Bus Plan update and Short Range Transit Plan development for GoRaleigh, GoCary, GoTriangle, and GoWake ACCESS. Since the project began in July 2021, TPAC members participating on the project's core technical team, stakeholder team, and engagement team have worked with the consultant, Nelson\Nygaard, and GoTriangle, the lead agency in meetings held monthly and as-needed. Tasks completed to date include a regional service assessment, an access to transit gap analysis, and two public engagement efforts. In this update, GoTriangle staff will provide an overview of progress on tasks, an update on the project schedule, and next steps.

Requested Action: Receive as information.

XI. Wake Bus Plan Project Prioritization Policy
 (Information Item: Anna Stokes, CAMPO, 5 minutes)

The Wake Transit Project Prioritization Guidance was drafted in 2020 as part of the Wake Transit Plan Update process. It established a set of 8 funding tiers that are used to program projected Wake Transit revenues to specific future transit investments. Available funds are allocated to projects and services in Tier 1, then Tier 2 and so on. Tier 7 provides funds for bus stop improvements and Tier 8 provides funds for bus service investments and the capital projects needed to support them. Prioritizing individual Tier 7 and 8 projects requires an updated Bus Plan Project Prioritization Policy (BP-PPP). The updated policy has been in review and discussion for several months as part of the Wake Bus Plan update process. The BP-PPP is a critical tool needed by the Bus Plan Update team to establish each transit provider’s short-range investment plan. CAMPO staff will provide a brief progress update and share the BP-PPP development schedule as information in September. Then the final draft will be presented in October.

Requested Action: Receive as information.

XII. Wake Transit Engagement Update
 (Information Item: Curtis Hayes, GoTriangle, 10 minutes)

The Wake Transit communications and engagement team is typically conducting, coordinating, or planning at least one community outreach effort or campaign. The past month has been active. The GoForward/Wake website was recently updated and has been utilized as a key channel for the efforts. The new web page for public notices is at www.GoForwardNC.org/wake-county/get-involved.

- Public Review: Wake Transit Work Plan Amendment Policy Aug 15-Aug 30
- Public Review: Wake Transit Community Engagement Policy Aug 15-Sept 29
- Public Review: FY23/Q2 Work Plan Amendment Requests Sept 1-Sept 30
- Public Hearing: Wake Transit Community Engagement Policy Oct 19 (CAMPO Board Meeting)

Upcoming in FY23: Release FY22 Annual Report, Draft FY24 Work Plan, Wake Bus Plan, GTCR Feasibility Study Results, FY23 Q3/Q4/POP Amendment Cycle, etc.

Requested Action: Receive as information.

XIII. Greater Triangle Commuter Rail – Update on Next Steps
 (Information Item: Katherine Eggleston, GoTriangle, 5 minutes)

The CAMPO and GoTriangle Boards received presentation of the initial draft results of the Greater Triangle Commuter Rail (GTCR) phase 2 feasibility study in August. Staff will provide a brief overview of the next steps.

Requested Action: Receive as information.

XIV. Subcommittee Report:
 Subcommittee meeting agendas and materials are posted online at least 3 days in advance of scheduled meetings at <https://www.campo-nc.us/about-us/committees/wake-county-transit-planning-advisory-committee-tpac/subcommittee>.

Subcommittee	Joint Planning & Prioritization and Budget & Finance	Community Engagement
Chair(s)	David Walker, City of Raleigh and Steven Schlossberg, GoTriangle	Andrea Epstein, City of Raleigh
Vice Chair(s)	Kevin Wyrauch, Town of Cary and Shavon Tucker, City of Raleigh	Bonnie Parker, CAMPO
Next Meeting	9/27 – 1:30-3:30pm	9/22 – 1:00-3:00pm (*2 hours)

XV. Other Business

Any other new or old business to discuss?

XVI. Adjourn

The next TPAC meeting is scheduled to be held virtually on October 12th, 2022.