

TPAC Subcommittee 2022 February-July Work Task Lists

Subcommittee

Planning & Prioritization

Year **2022**

Time Period **February-July**

Task Type	Description	Task Month(s)	Lead Agency(s)		Partner Subcommittee		
			CAMPO	GoTriangle	B&F	P&P	CE
Recurring/Annual	Review Work Plan amendment requests and provide scope or other dispositions, as applicable, for TPAC consideration	Quarterly	x		x		
Specialized	Review and recommend an update to the Wake Transit Work Plan Amendment Policy & Process for TPAC consideration	Feb-Mar	x				
Recurring/Annual	Review public comments and updated project scope, schedule, and cost information to provide input for the recommended FY2023 Wake Transit Work Plan and provide a recommendation for inclusion of projects in the Recommended FY2023 Work Plan	Feb-Apr	x		x		
Recurring/Annual	Review and provide input on Wake Transit quarterly progress report and reimbursement request forms, as needed	Feb-Jul	x	x	x		x
Recurring/Annual	Complete annual Wake Transit project progress and expenditure reviews (CAMPO to conduct with individual project sponsors and provide results for discussion.)	Feb-Mar	x				
Recurring/Annual	Coordinate with project sponsors to submit applicable projects for Federal and State funding opportunities	Apr-May	x		x		
Tracking/Oversight	Begin Annual Review of Bus Service Data Against Adopted Service Guidelines and Performance Measures	June	x	x			
Recurring/Annual	Develop the P&P August-January Work Task List	May-June	x				
Voting Record:	P&P Subcommittee adoption on January, 25th 2022						
	Motion made by Bret Martin. Second made by Dylan Bruchhaus.						
	Voting members: CAMPO, GoTriangle, Wake County, Raleigh, Cary, Apex, Fuquay-Varina, Garner, Rolesville, Zebulon, Wake Forest, Morrisville, RTF and NCSU						
TPAC Approval:							

TPAC Subcommittee 2022 February-July Work Task Lists

Subcommittee

Community Engagement

Year **2022**

Time Period **February-July**

Task Type	Description	Task Month(s)	Lead Agency(s)		Partner Subcommittees		
			CAMPO	GoTriangle	B&F	P&P	CE
Specialized	Receive an update to the Wake Transit project sponsor engagement strategy presentations schedule to include applicable FY2018-2021 projects	Feb		x			
Specialized	Provide input to finalize the submission process and support the launch of the Wake Transit Activities Calendar	Feb-Mar		x			
Specialized	Review and provide input on a standardized community demographics collection methodology	Feb-Mar		x			
Specialized	Review and provide input to finalize the engagement summary report outline	Feb-Apr		x			
Recurring/Annual	Review, provide input and recommend adoption of an updated Wake Transit Community Engagement Policy	Feb-Apr		x			
Specialized	Review, provide input and recommend adoption of a Wake Transit Communications Plan	Feb-Jun		x			
Tracking/Oversight	Receive engagement strategy presentations from Wake Transit project sponsors according to the presentation schedule	Feb-Jul		x			
Recurring/Annual	Receive Wake Transit engagement activity updates from project sponsors	Feb-Jul		x			
Specialized	Review and provide input to support the GoForward/Wake web page update process	Mar-Apr		x			
Recurring/Annual	Receive FY2023 update to the Wake Transit project sponsor engagement strategy presentations schedule	May-Jun		x			
Recurring/Annual	Develop the 2022 August-January Work Task List	May-June	x				
Recurring/Annual	Receive the annual Work Plan engagement summary report	June		x		x	
Recurring/Annual	Participate in the annual Engagement & Communications after-action review process	June-July		x			
Voting Record:	CE Subcommittee consideration to adopt: January, 31st, 2022						
	Motion made by Michelle Peele. Second by Allison Wylie. Voting Members: CAMPO, GoTriangle, Wake County, Raleigh, Fuquay-Varina, Apex, Morrisville						
TPAC Approval:							