

ATTACHMENT C

WAKE COUNTY TRANSIT PLAN: IMPLEMENTATION

From: Bret Martin, Wake Transit Program Manager, Capital Area MPO

To: Wake County Transit Planning Advisory Committee (TPAC)

Date: 1/3/2022

Re: Summary of Requested FY 2022, 3rd Quarter Work Plan Amendments

Twenty-four (24) Wake Transit Work Plan amendment requests were submitted by CAMPO, the City of Raleigh, GoTriangle, and the Towns of Apex and Cary for consideration in the 3rd quarter of FY 2022. The amendment requests were reviewed by CAMPO staff to determine the appropriate amendment type classifications (major versus minor) as outlined in the Wake Transit Work Plan Amendment Policy. All 24 of the amendment requests fall into the 'Major Amendment' category for at least one of the following reasons:

- 1) Amendment request involves the addition of a project to the Work Plan;
- 2) Amendment request involves the removal of a project from the Work Plan; or
- 3) Amendment request involves a financial impact requiring a change in fund balance or budgeted reserves.

The amendment requests were released for public comment between December 10, 2021, and January 9, 2022. No public comments were received in response to the amendment requests as of January 5, 2022.

Attached to this memorandum are the following:

- Proposed FY 2022 Q3 Amendment List (released for public comment) and Financial Disposition
- Completed Amendment Request Forms for Amendment Requests (released for public comment)
- Joint Budget & Finance/Planning & Prioritization Subcommittee Disposition Memo and Voting Record

A scope and financial disposition for the amendment requests was developed by the Planning & Prioritization and Budget & Finance Subcommittees and unanimously recommended to the TPAC at a joint meeting held on December 17, 2021, with the following findings:

- The proposed reductions in FY 22 budgeted amounts for various operating projects would result in a total of \$2,887,613 being added to fund balance, which allows more funding to be encumbered to other projects;
- The proposed reductions in capital project funding allocations made in prior fiscal years would result in a total of \$946,124 being added to fund balance, which allows more funding to be encumbered to other projects;
- The addition of a proposed operating project funding allocation for CAMPO administrative expenses related to its Wake Transit Plan implementation responsibilities is appropriate for the continued implementation of the Wake County Transit Plan;
- The proposed change in budget to add \$15,000,000 to Project TC002-F [Downtown Cary Multimodal Transit Center (Design and Land Acquisition)] to fund land acquisition for the facility is appropriate for the continued implementation of the Wake County Transit Plan and, more specifically, the Wake BRT: Western Corridor project, the western Durham to Garner/Clayton commuter rail project, and GoCary bus service expansion; and
- The proposed changes in budget to add \$30,000 to each of Project TC005-A3 [Western Corridor Bus Rapid Transit Facility (FY 22 – Project Development, Final Design)] and Project TC002-A [Raleigh Union Station Bus Facility (FY 20 – Design)] for artist retention fees are appropriate for the continued implementation of the Wake County Transit Plan and are consistent with the adopted Wake Transit Art Funding Eligibility Policy.

FY 2022, Quarter 3, Requested Wake Transit Work Plan Amendments

REQUESTED MAJOR/MINOR AMENDMENTS

Project ID #	Agency	Project Title	FY 21 Original Funding Allocation	FY 22 Original Funding Allocation	FY 22 Requested Funding Allocation	FY 22 Funding Impact	Reason for Major/Minor Amendment Status
Operating Budget Amendment Requests							
TBD	Capital Area MPO	Administrative Expenses (Legal, Technical Support, Financial Review Services)	\$ -	\$ -	\$ 20,000	\$ 20,000	Major Amendment: Amendment request involves addition of a project to the FY 22 Work Plan and requires a change in fund balance or reserves.
TO005-BF	Town of Apex	GoApex Route 1: Fixed-Route Circulator	\$ 115,000	\$ 379,770	\$ 224,770	\$ (155,000)	Major Amendment: Amendment request involves reduction of a project budget in FY 22, which requires a change in fund balance or budgeted reserves.
TO005-U	City of Raleigh (submitted by Capital Area MPO)	Web Hosting and Maintenance of Fare Collection Technology	\$ 93,600	\$ 97,344	\$ 6,000	\$ (91,344)	Major Amendment: Amendment request involves reduction of a project budget in FY 22, which requires a change in fund balance or budgeted reserves.
TO005-AM	City of Raleigh (submitted by Capital Area MPO)	Glenwood Route Package	\$ 471,164	\$ 993,427	\$ 248,357	\$ (745,070)	Major Amendment: Amendment request involves reduction of a project budget in FY 22, which requires a change in fund balance or budgeted reserves.
TO002-F	GoTriangle (submitted by Capital Area MPO)	Transit Customer Surveys	\$ 131,328	\$ 234,611	\$ 34,611	\$ (200,000)	Major Amendment: Amendment request involves reduction of a project budget in FY 22, which requires a change in fund balance or budgeted reserves.
TO002-J	GoTriangle (submitted by Capital Area MPO)	Customer Feedback Management System	\$ 36,772	\$ 37,691	\$ 25,000	\$ (12,691)	Major Amendment: Amendment request involves reduction of a project budget in FY 22 and subsequent fiscal years, which requires a change in fund balance or budgeted reserves.
TO005-AC	GoTriangle (submitted by Capital Area MPO)	Route 305 Improvements	\$ 857,511	\$ 1,501,452	\$ 786,452	\$ (715,000)	Major Amendment: Amendment request involves reduction of a project budget in FY 22, which requires a change in fund balance or budgeted reserves.
TO005-AS	GoTriangle (submitted by Capital Area MPO)	Route NRX/North Raleigh Express	\$ 313,200	\$ 321,030	\$ 161,030	\$ (160,000)	Major Amendment: Amendment request involves reduction of a project budget in FY 22, which requires a change in fund balance or budgeted reserves.
TO005-X	GoTriangle (submitted by Capital Area MPO)	New Route 310: RTC-Cary	\$ 1,147,001	\$ 1,272,233	\$ 882,233	\$ (390,000)	Major Amendment: Amendment request involves reduction of a project budget in FY 22, which requires a change in fund balance or budgeted reserves.
TO005-Y	GoTriangle (submitted by Capital Area MPO)	Mobile Ticketing Software	\$ 50,000	\$ 51,250	\$ 6,300	\$ (44,950)	Major Amendment: Amendment request involves reduction of a project budget in FY 22, which requires a change in fund balance or budgeted reserves.
TO005-F	GoTriangle (submitted by Capital Area MPO)	Short Term Park-and-Ride Leases	\$ 92,250	\$ 94,556	\$ 13,556	\$ (81,000)	Major Amendment: Amendment request involves reduction of a project budget in FY 22, which requires a change in fund balance or budgeted reserves.

TO005-C	GoTriangle (submitted by Capital Area MPO)	Additional Trips for Durham-Raleigh Express	\$ 245,055	\$ 288,110	\$ 213,110	\$ (75,000)	Major Amendment: Amendment request involves reduction of a project budget in FY 22, which requires a change in fund balance or budgeted reserves.
TO005-D	GoTriangle (submitted by Capital Area MPO)	Reliability Improvements for Chapel Hill-Raleigh Express	\$ 61,424	\$ 62,960	\$ 31,960	\$ (31,000)	Major Amendment: Amendment request involves reduction of a project budget in FY 22, which requires a change in fund balance or budgeted reserves.
TO005-BH	GoTriangle (submitted by Capital Area MPO)	GoTriangle Complementary ADA Services	\$ 187,285	\$ 468,385	\$ 348,385	\$ (120,000)	Major Amendment: Amendment request involves reduction of a project budget in FY 22, which requires a change in fund balance or budgeted reserves.
TO005-N	GoTriangle (submitted by Capital Area MPO)	Holly Springs Park-and-Ride Lease	\$ 16,153	\$ 16,558	\$ -	\$ (16,558)	Major Amendment: Amendment request involves removal of a project budget in FY 22 and subsequent years, which requires a change in fund balance or budgeted reserves.
TO002-D	GoTriangle (submitted by Capital Area MPO)	Outreach/Marketing/Communications for Transit Plan Administration	\$ 165,520	\$ 219,658	\$ 169,658	\$ (50,000)	Major Amendment: Amendment request involves reduction of a project budget in FY 22, which requires a change in fund balance or budgeted reserves.
Total Operating Funding Impact						\$ (2,867,613)	
Capital Budget Amendment Requests							
Project ID #	Agency	Project Title	Original Funding Allocation	Requested Funding Allocation	Funding Impact	Reason for Major/Minor Amendment Status	
TC002-F	Town of Cary	Downtown Cary Multimodal Transit Center (Design and Land Acquisition)	\$ 2,000,000	\$ 17,000,000	\$ 15,000,000	Major Amendment: Amendment request involves a financial impact requiring a change in fund balance or to budgeted reserves. Requests expands funding for an FY 2019 allocation for design and land acquisition for the multimodal facility.	
TC002-R	Town of Cary (submitted by Capital Area MPO)	Weston Route Bus Stop Improvements	\$ 1,016,000	\$ 896,000	\$ (120,000)	Major Amendment: Amendment request involves reduction of a project budget in a prior-year Work Plan, which requires a change in fund balance or budgeted reserves. Request reduces funding for an FY 2019 allocation.	
TC002-Z	Town of Cary (submitted by Capital Area MPO)	Fare Collection Technology Upgrade	\$ 500,000	\$ 200,000	\$ (300,000)	Major Amendment: Amendment request involves reduction of a project budget in a prior-year Work Plan, which requires a change in fund balance or budgeted reserves. Request reduces funding for an FY 2020 allocation.	
TC002-AF	City of Raleigh	Hillsborough / State Fairgrounds Transfer Point Improvements	\$ 308,624	\$ -	\$ (308,624)	Major Amendment: Amendment request involves removal of project budgets in prior-year Work Plans, which requires a change in fund balance or budgeted reserves. Request eliminates funding for allocations made in FYs 2020 and FY 2021.	

TC005-A3	City of Raleigh	Western Corridor Bus Rapid Transit Facility (FY 22 - Project Development, Final Design)	\$ 12,000,000	\$ 12,030,000	\$ 30,000	Major Amendment: Amendment request involves a change in scope to add funds for artist retention during the project's design phase and involves a financial impact requiring a change in fund balance or to budgeted reserves. Request adds funding to the FY 22 allocation for the project.
TC002-O	GoTriangle (submitted by Capital Area MPO)	Long-Term Park-and-Ride Feasibility Study	\$ 500,000	\$ 350,000	\$ (150,000)	Major Amendment: Amendment request involves reduction of a project budget in a prior-year Work Plan, which requires a change in fund balance or budgeted reserves. Request reduces funding for an FY 2019 allocation.
TC002-U	GoTriangle (submitted by Capital Area MPO)	Upfit for Passenger Amenity Storage	\$ 150,000	\$ 82,500	\$ (67,500)	Major Amendment: Amendment request involves reduction of a project budget in a prior-year Work Plan, which requires a change in fund balance or budgeted reserves. Request reduces funding for an FY 2019 allocation.
TC002-A	GoTriangle (submitted by Capital Area MPO)	Raleigh Union Station Bus Facility (FY 20 - Design)	\$ 7,260,000	\$ 7,290,000	\$ 30,000	Major Amendment: Amendment request involves a change in scope to add funds for artist retention during the project's design phase and involves a financial impact requiring a change in fund balance or to budgeted reserves. Request adds funding to the FY 20 allocation for the project.
Total Capital Funding Impact					\$ 14,113,876	

Distributed for Public Comment on 12/10/2021
Public Comments Accepted Through 1/9/2022

Wake County Transit Planning Advisory Committee TPAC Budget and Finance

Financial Disposition: December 17, 2021

Discussion:

The Budget Amendment process requires the review and provision of a financial disposition of all Major/Minor amendments that are submitted by the Transit Planning Advisory Committee (TPAC) Budget and Finance Subcommittee.

All minor and major budget amendments must be approved by the Capital Area Metropolitan Planning Organization (CAMPO) Executive Board and GoTriangle Board of Trustees.

Requested Items for Committee Disposition:

Major Amendment – 24 Amendments

Operating Projects

Projects requesting funds from Wake Transit

1) CAMPO - *Administrative Expenses (Legal, Technical Support, Financial Review Services)*

Projects releasing adopted funds to fund balance

- 2) Town of Apex - *GoApex Route 1: Fixed-Route Circulator*
- 3) City of Raleigh - *Web Hosting and Maintenance of Fare Collection Technology*
- 4) City of Raleigh - *Glenwood Route Package*
- 5) GoTriangle - *Transit Customer Survey**
- 6) GoTriangle - *Customer Feedback Management System*
- 7) GoTriangle - *Route 305 Improvements*
- 8) GoTriangle - *Route NRX/North Raleigh Express*
- 9) GoTriangle - *Route 310: RTC-Cary*
- 10) GoTriangle - *Mobile Ticketing Software*
- 11) GoTriangle - *Short Term Park-and-Ride Leases*
- 12) GoTriangle - *Additional Trips for Durham-Raleigh Express*
- 13) GoTriangle - *Reliability Improvements for Chapel Hill-Raleigh Express*
- 14) GoTriangle - *Complementary ADA Services*
- 15) GoTriangle - *Holly Springs Park-and-Ride Lease*
- 16) GoTriangle - *Outreach/Marketing/Communications for Transit Plan Administration**

Capital Projects

Projects requesting funds from Wake Transit

- 1) Town of Cary - Downtown Cary Multimodal Transit Center (Design and Land Acquisition)
- 2) GoTriangle - Raleigh Union Station Bus Facility (Artist Retention)
- 3) City of Raleigh - Western Corridor Bus Rapid Transit Facility (Artist Retention)

Projects releasing adopted funds to fund balance

- 4) Town of Cary - Weston Route Bus Stop Improvements
- 5) Town of Cary - Fare Collection Technology Upgrade
- 6) City of Raleigh - Hillsborough / State Fairgrounds Transfer Point Improvements
- 7) GoTriangle - Long-Term Park-and-Ride Feasibility Study
- 8) GoTriangle - Upfit for Passenger Amenity Storage

Net Impact to Wake Transit Plan = Increase of \$11,246,263

FY22-Q3 Amendment Financial Impact

Ordinance Tag	Agency	Description	Wake Transit Adopted Funding	Wake Transit Proposed Amended Budget	Revised Adopted Wake Transit Plan Funding
Transit Plan Administration	CAMPO	Administrative Expenses (Legal, Technical Support, Financial Review Services)	\$ -	\$ 20,000	\$ 20,000
Community Funding Area	Town of Apex	GoApex Route 1: Fixed-Route Circulator	379,770	(155,000)	224,770
Transit Plan Administration	GoTriangle	Transit Customer Survey*	234,611	(200,000)	34,611
Transit Plan Administration	GoTriangle	Outreach/Marketing/Communications for Transit Plan Administration*	219,658	(50,000)	169,658
Transit Plan Administration	GoTriangle	Customer Feedback Management System	37,691	(12,691)	25,000
Bus Operations	GoTriangle	Route 305 Improvements	1,501,452	(715,000)	786,452
Bus Operations	GoTriangle	Route NRX/North Raleigh Express	321,030	(160,000)	161,030
Bus Operations	GoTriangle	Route 310: RTC-Cary	1,272,233	(390,000)	882,233
Bus Operations	GoTriangle	Additional Trips for Durham-Raleigh Express	288,110	(75,000)	213,110
Bus Operations	GoTriangle	Reliability Improvements for Chapel Hill-Raleigh Express	62,960	(31,000)	31,960
Bus Operations	GoTriangle	Complementary ADA Services	468,385	(120,000)	348,385
Bus Operations	GoTriangle	Mobile Ticketing Software	51,250	(44,950)	6,300
Bus Operations	GoTriangle	Short Term Park-and-Ride Leases	94,556	(81,000)	13,556
Bus Operations	GoTriangle	Holly Springs Park-and-Ride Lease	16,558	(16,558)	-
Bus Operations	City of Raleigh	Glenwood Route Package	993,427	(745,070)	248,357
Bus Operations	City of Raleigh	Web Hosting and Maintenance of Fare Collection Technology	97,344	(91,344)	6,000
Wake Transit Operating Expenditures				\$ (2,867,613)	
Bus Infrastructure	Town of Cary	Downtown Cary Multimodal Transit Center (Design and Land Acquisition)**	2,508,861	15,000,000	17,508,861
Bus Infrastructure	Town of Cary	Weston Route Bus Stop Improvements	1,016,000	(120,000)	896,000
Bus Infrastructure	Town of Cary	Fare Collection Technology Upgrade	500,000	(300,000)	200,000
Bus Infrastructure	GoTriangle	Raleigh Union Station Bus Facility (Artist Retention)**	10,660,000	30,000	10,690,000
Bus Infrastructure	GoTriangle	Long-Term Park-and-Ride Feasibility Study	500,000	(150,000)	350,000
Bus Infrastructure	GoTriangle	Upfit for Passenger Amenity Storage	150,000	(67,500)	82,500
Bus Infrastructure	City of Raleigh	Hillsborough / State Fairgrounds Transfer Point Improvements	308,624	(308,624)	-
Bus Rapid Transit	City of Raleigh	Western Corridor Bus Rapid Transit Facility (Artist Retention)**	20,289,515	30,000	20,319,515
Wake Transit Capital Expenditures				\$ 14,113,876	
Total Financial Impact - Wake Transit Work Plan				\$ 11,246,263	

**OPERATING PROJECT
AMENDMENT REQUESTS**

Wake Transit Project ID #
TBD

**FY 2022
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital**

FY START DATE
7/1/2021

Type of Amendment **Minor** **Major**

Minor amendment – Required when there is:

- A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000
- A transfer of funds between budget ordinance appropriations but requires less than a \$100,000 change to a project appropriation for projects less than \$500,000
- Any change that does not meet the criteria for a major amendment

Major amendment - Required when there is:

- A project requested to be added to the Work Plan
- A project requested to be removed from the Work Plan
- Significant changes in scope of funded project
- A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
- A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
- Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
Administrative Expenses (Legal, Technical Support, Financial Review Services)	CAMPO	Bret Martin	Base Year	\$ 20,000
		bret.martin@campo-nc.us	Recurring	\$ 223,571
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
2/2022	Ongoing		Base Year	\$ -
			Cumulative	\$ -
Project Description	Enter below a summary of the project amendment and impact on approved plan.			
This funding would cover certain administrative expenses that go beyond general staffing and supplies that have grown over the past five (5) years as CAMPO has taken on more lead agency responsibilities as assigned by the TPAC and/or Wake Transit governing boards. This funding allocation would specifically cover CAMPO's Wake Transit-related legal fees that CAMPO's contracted attorney handles, as well as ongoing technical support for the Wake Transit Performance Tracker and Wake Transit program-level financial review services.				

1. Enter Wake Transit Project ID(s) to Increase

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TBD	Administrative Expenses (Legal, Technical Support, Financial Review Services)	Transit Plan Administration	\$ 20,000	\$ 48,780	
TOTAL			\$ 20,000	\$ 48,780	

2. Wake Transit Project ID(s) to Reduce

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TOTAL			\$ -	\$ -	

3. Impact on Transit Plan Project Costs

From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ 20,000
		Recurring	\$ 48,780
	Estimated Capital Cost	Base Year	\$ -
		Cumulative	\$ -

Project Justification / Business Case Provide responses to EACH of the questions below. Answer the questions as thoroughly as possible. Enter Non-Applicable (N/A) as appropriate.

4. Is this New/Amended project Operating, Capital or Both? **Operating** **Capital** **Both**

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

The request is for this allocation to be authorized for the remainder of FY 22 and to continue in perpetuity as long as CAMPO continues to have the responsibilities that warrant the associated expenditures.

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If funded, the public-facing Wake Transit Performance Tracker can be adequately maintained with the most updated data management and display architecture. If funded, CAMPO can continue ensuring overall program-level processes and decisions are legal and protect regional interests further. Further, if funded, CAMPO can provide independent reviews of financial scenario modeling and overall tax district financial management and ensure program-level financial decisions are well informed and reflect programmatic requirements and guidance adopted by the governing boards.

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

- a)

Summary of specific Performance Tracker maintenance tasks supported by the allocated funds
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- b)

Summary of specific legal tasks supported by the allocated funds
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- c)

Summary of specific financial review tasks supported by the allocated funds

8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

9. List any other relevant information not addressed.

10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2022 and the estimated annualized cost in FY 2023 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2024 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2024 and/or beyond, delete the calculation(s) in columns E-I.

Cost Break Down of Project Request							
OPERATING COSTS	FY22	FY23	FY24	FY25	FY26	FY27	FY28
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts	20,000	35,000	35,875	36,772	37,691	38,633	39,599
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other			-	-	-	-	-
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Other: Administrative							
Other: Database Hosting			-	-	-	-	-
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	20,000	35,000	35,875	36,772	37,691	38,633	39,599

11. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Design/NEPA	\$ -	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-
Land - Right of Way	-	-	-	-	-	-	-
TOTAL CAPITAL COSTS	-	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

12. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.

Prior budget actuals for legal services, cost estimates for ongoing Performance Tracker technical support, and cost estimate information provided by Wake County staff's financial advisor for financial reviews services.

Wake Transit Project ID #
TO005-BF

FY 2022
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital

FY START DATE
7/1/2021

Type of Amendment Minor Major

Minor amendment – Required when there is:
 A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000
 A transfer of funds between budget ordinance appropriations but requires less than a \$100,000 change to a project appropriation for projects less than \$500,000
 Any change that does not meet the criteria for a major amendment

Major amendment - Required when there is:
 A project requested to be added to the Work Plan
 A project requested to be removed from the Work Plan
 Significant changes in scope of funded project
 A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
 A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
 Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
GoApex Route 1: Fixed-Route Circulator	Town of Apex	Shannon Cox	Base Year	\$ 224,770
		Shannon.Cox@apexnc.org	Recurring	\$ 2,486,516
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
3/2022	Ongoing		Base Year	\$ -
			Cumulative	\$ -
Project Description	Enter below a summary of the project amendment and impact on approved plan.			
This funding will cover expenses to be incurred from starting the Town of Apex's first local fixed route service and operating that service during Q3 and Q4 of FY22.				
1. Enter Wake Transit Project ID(s) to Increase				

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TOTAL			\$ -	\$ -	

2. Wake Transit Project ID(s) to Reduce					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TO005-BF	GoApex Route 1: Fixed-Route Circulator	Bus Operations	\$ 155,000	\$ -	The reduction of \$155,000 will be returned to the CFA fund balance.
TOTAL			\$ 155,000	\$ -	

3. Impact on Transit Plan Project Costs				
From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ -	
		Recurring	\$ -	
	Estimated Capital Cost	Base Year	\$ -	
		Cumulative	\$ -	

Project Justification / Business Case Provide responses to EACH of the questions below. Answer the questions as thoroughly as possible. Enter Non-Applicable (N/A) as appropriate.

4. Is this New/Amended project Operating, Capital or Both? Operating Capital Both

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

The request is for this allocation to be authorized for the remainder of FY 22. This reduction in funding is only for FY22, and does not include any subsequent year reduction. The full annualized allocation will be encumbered as long as the Town of Apex operates the GoApex Route 1 in partnership with the Wake Transit Community Funding Area Program.

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If the project is not reduced, it keeps funds encumbered for a futile purpose. If the project is reduced, it frees up funds for other needs and will improve our financial planning for future years.

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

- a)

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- b)

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- c)

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8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

9. List any other relevant information not addressed.

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10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2022 and the estimated annualized cost in FY 2023 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2024 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2024 and/or beyond, delete the calculation(s) in columns E-I.

Cost Break Down of Project Request							
OPERATING COSTS	FY22	FY23	FY24	FY25	FY26	FY27	FY28
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts							
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other	224,770	389,264	398,996	408,970	419,195	429,675	440,416
Other			-	-	-	-	-
Subtotal: Bus Operations	224,770	389,264	398,996	408,970	419,195	429,675	440,416
Other: Administrative							
Other: Database Hosting			-	-	-	-	-
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	224,770	389,264	398,996	408,970	419,195	429,675	440,416

11. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Design/NEPA	\$ -	-	-	-	-	-	-
Equipment		-	-	-	-	-	-
Land - Right of Way		-	-	-	-	-	-
TOTAL CAPITAL COSTS	-	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

12. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.

Budget assumptions used to calculate operating expenditures can be found in the Town of Apex's planning documentation, which will be made available upon request.

Wake Transit Project ID #
TO005-U

FY 2022
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital

FY START DATE
7/1/2021

Type of Amendment **Minor** **Major**

Minor amendment – Required when there is:

A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000
A transfer of funds between budget ordinance appropriations but requires less than a \$100,000 change to a project appropriation for projects less than \$500,000
Any change that does not meet the criteria for a major amendment

Major amendment - Required when there is:

A project requested to be added to the Work Plan
A project requested to be removed from the Work Plan
Significant changes in scope of funded project
A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
Web Hosting and Maintenance of Fare Collection Technology	City of Raleigh	Bret Martin	Base Year	\$ 6,000
		Bret.Martin@campo-nc.us	Recurring	\$ 669,732
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
3/2022	Ongoing		Base Year	\$ -
			Cumulative	\$ -
Project Description	Enter below a summary of the project amendment and impact on approved plan.			
This project will continue to cover the annual maintenance costs associated with the City of Raleigh's upgrades to farebox technology to allow options such as fare capping and mobile ticketing, including any costs associated with the ongoing maintenance of a fare management interface developed to operate these systems. The funding reduction reflects the suspension of fare collection during FY 2022.				

1. Enter Wake Transit Project ID(s) to Increase

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TOTAL			\$ -	\$ -	

2. Wake Transit Project ID(s) to Reduce

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TO005-U	Web Hosting and Maintenance of Fare Collection Technology	Bus Operations	\$ 91,344	\$ -	Because the suspension of fares has only been committed through FY 2022, the reduction of the project's allocation should only involve FY 2022.
TOTAL			\$ 91,344	\$ -	

3. Impact on Transit Plan Project Costs

From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ -
		Recurring	\$ -
	Estimated Capital Cost	Base Year	\$ -
		Cumulative	\$ -

Project Justification / Business Case Provide responses to EACH of the questions below. Answer the questions as thoroughly as possible. Enter Non-Applicable (N/A) as appropriate.

4. Is this New/Amended project Operating, Capital or Both? **Operating** **Capital** **Both**

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

The request is to reduce the project's Work Plan's allocation for only FY 2022. The request is to remove all but \$6,000 budgeted to project TO005-U.

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If the project is not reduced, it keeps funds encumbered for a futile purpose. If the project is reduced, it frees up funds for other needs and will improve our financial planning for future years.

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

- a)

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- b)

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- c)

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8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

9. List any other relevant information not addressed.

10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2022 and the estimated annualized cost in FY 2023 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2024 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2024 and/or beyond, delete the calculation(s) in columns E-I.

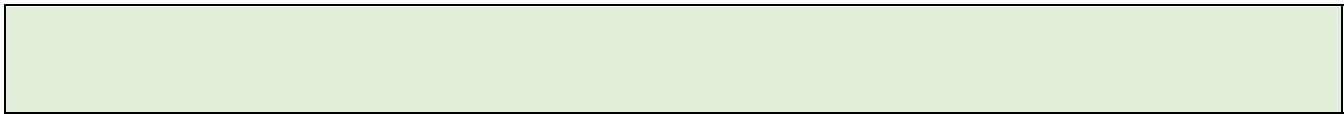
Cost Break Down of Project Request							
OPERATING COSTS	FY22	FY23	FY24	FY25	FY26	FY27	FY28
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts							
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other							
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Other: Administrative							
Other: Database Hosting	6,000	101,238	105,287	109,499	113,879	118,434	121,395
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	6,000	101,238	105,287	109,499	113,879	118,434	121,395

11. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Design/NEPA	\$ -	-	-	-	-	-	-
Equipment							
Land - Right of Way							
TOTAL CAPITAL COSTS	-	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

12. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.



Wake Transit Project ID #
TO005-AM

FY 2022
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital

FY START DATE
7/1/2021

Type of Amendment **Minor** **Major**

Minor amendment – Required when there is:

A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000
A transfer of funds between budget ordinance appropriations but requires less than a \$100,000 change to a project appropriation for projects less than \$500,000
Any change that does not meet the criteria for a major amendment

Major amendment - Required when there is:

A project requested to be added to the Work Plan
A project requested to be removed from the Work Plan
Significant changes in scope of funded project
A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
Glenwood Route Package	City of Raleigh	Bret Martin	Base Year	\$ 248,357
		Bret.Martin@campo-nc.us	Recurring	\$ 6,504,396
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
8/2020	Ongoing		Base Year	\$ -
			Cumulative	\$ -
Project Description	Enter below a summary of the project amendment and impact on approved plan.			
GoRaleigh will continue new service that has a similar alignment to pre-existing service on Glenwood Avenue. When this project was adopted in the FY22 Work Plan it featured the upcoming Route 6 & 6L. These services have been delayed to FY23. Therefore the FY22 allocation is to be reduced from \$993,427 to \$248,357.				
1. Enter Wake Transit Project ID(s) to Increase				

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TOTAL			\$ -	\$ -	

2. Wake Transit Project ID(s) to Reduce					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TO005-AM	Glenwood Route Package	Bus Operations	\$ 745,070	\$ -	Routes 6 & 6L have been delayed, and therefore the package does not require the funds to operate the enhancements.
TOTAL			\$ 745,070	\$ -	

3. Impact on Transit Plan Project Costs				
From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ -	
		Recurring	\$ -	
	Estimated Capital Cost	Base Year	\$ -	
		Cumulative	\$ -	

Project Justification / Business Case Provide responses to EACH of the questions below. Answer the questions as thoroughly as possible. Enter Non-Applicable (N/A) as appropriate.

4. Is this New/Amended project Operating, Capital or Both? **Operating** **Capital** **Both**

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

The request is to reduce the project's Work Plan's allocation for only FY 2022. The request is to remove all but \$248,357 budgeted to project TO005-AM.

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If the project is not reduced, it keeps funds encumbered for a futile purpose. If the project is reduced, it frees up funds for other needs and will improve our financial planning for future years.

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

- a)

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- b)

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- c)

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8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

9. List any other relevant information not addressed.

10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2022 and the estimated annualized cost in FY 2023 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2024 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2024 and/or beyond, delete the calculation(s) in columns E-I.

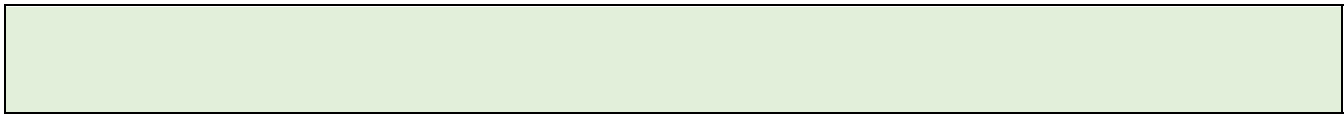
Cost Break Down of Project Request							
OPERATING COSTS	FY22	FY23	FY24	FY25	FY26	FY27	FY28
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts							
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other	248,357	1,018,263	1,043,720	1,069,813	1,096,558	1,123,972	1,152,071
Other			-	-	-	-	-
Subtotal: Bus Operations	248,357	1,018,263	1,043,720	1,069,813	1,096,558	1,123,972	1,152,071
Other: Administrative							
Other: Database Hosting							
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	248,357	1,018,263	1,043,720	1,069,813	1,096,558	1,123,972	1,152,071

11. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Design/NEPA	\$ -	-	-	-	-	-	-
Equipment		-	-	-	-	-	-
Land - Right of Way		-	-	-	-	-	-
TOTAL CAPITAL COSTS	-	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

12. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.



Wake Transit Project ID #
TO002-F

FY 2022
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital

FY START DATE
7/1/2021

Type of Amendment **Minor** **Major**

Minor amendment – Required when there is:
 A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000
 A transfer of funds between budget ordinance appropriations but requires less than a \$100,000 change to a project appropriation for projects less than \$500,000
 Any change that does not meet the criteria for a major amendment

Major amendment - Required when there is:
 A project requested to be added to the Work Plan
 A project requested to be removed from the Work Plan
 Significant changes in scope of funded project
 A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
 A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
 Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
Transit Customer Surveys	GoTriangle	Bret Martin	Base Year	\$ 34,611
		Bret.Martin@campo-nc.us	Recurring	\$ 881,359
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
8/2020	Ongoing		Base Year	\$ -
			Cumulative	\$ -
Project Description	Enter below a summary of the project amendment and impact on approved plan.			
GoTriangle will continue the development and implementation of ongoing transit customer surveys to continually evaluate user experiences as services are implemented. The remainder of the FY21 allocation carried over into FY22, giving FY22 a total of 234,611. This amendment is to reduce said FY22 allocation by \$200,000 to \$34,611.				

1. Enter Wake Transit Project ID(s) to Increase					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TOTAL			\$ -	\$ -	

2. Wake Transit Project ID(s) to Reduce					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TO002-F	Transit Customer Surveys	Transit Plan Administration	\$ 200,000	\$ -	
TOTAL			\$ 200,000	\$ -	

3. Impact on Transit Plan Project Costs			
From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ -
		Recurring	\$ -
	Estimated Capital Cost	Base Year	\$ -
		Cumulative	\$ -

Project Justification / Business Case	Provide responses to <u>EACH</u> of the questions below. Answer the questions as thoroughly as possible. Enter Non-Applicable (N/A) as appropriate.
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4. Is this New/Amended project Operating, Capital or Both? **Operating** **Capital** **Both**

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

The request is to reduce the project's Work Plan's allocation for only FY 2022. The request is to remove all but \$34,611 budgeted to project TO002-F.
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6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If the project is not reduced, it keeps funds encumbered for a futile purpose. If the project is reduced, it frees up funds for other needs and will improve our financial planning for future years.

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

- a)

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- b)

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- c)

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8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

9. List any other relevant information not addressed.

10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2022 and the estimated annualized cost in FY 2023 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2024 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2024 and/or beyond, delete the calculation(s) in columns E-I.

Cost Break Down of Project Request							
OPERATING COSTS	FY22	FY23	FY24	FY25	FY26	FY27	FY28
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts							
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other							
Other							
Subtotal: Bus Operations	-	-	-	-	-	-	-
Other: Administrative	34,611	137,977	141,426	144,962	148,586	152,300	156,108
Other: Database Hosting							
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	34,611	137,977	141,426	144,962	148,586	152,300	156,108

11. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Design/NEPA	\$ -	-	-	-	-	-	-
Equipment							
Land - Right of Way							
TOTAL CAPITAL COSTS	-	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

12. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.



Wake Transit Project ID #
TO002-J

FY 2022
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital

FY START DATE
7/1/2021

Type of Amendment **Minor** **Major**

Minor amendment – Required when there is:

A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000
A transfer of funds between budget ordinance appropriations but requires less than a \$100,000 change to a project appropriation for projects less than \$500,000
Any change that does not meet the criteria for a major amendment

Major amendment - Required when there is:

A project requested to be added to the Work Plan
A project requested to be removed from the Work Plan
Significant changes in scope of funded project
A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
Customer Feedback Management System	GoTriangle	Bret Martin	Base Year	\$ 25,000
		Bret.Martin@campo-nc.us	Recurring	\$ 163,686
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
8/2020	Ongoing		Base Year	\$ -
			Cumulative	\$ -
Project Description	Enter below a summary of the project amendment and impact on approved plan.			
GoTriangle will continue the use of a web-based customer feedback management system, integrated into the existing regional call center's phone system, to continue to improve transit agency responsiveness and accountability to transit customers. The FY22 allocation is to be reduced to \$25,000 from an original \$37,691. This reduction will continue in perpetuity.				
1. Enter Wake Transit Project ID(s) to Increase				

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TOTAL			\$ -	\$ -	

2. Wake Transit Project ID(s) to Reduce					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TO002-J	Customer Feedback Management System	Transit Plan Administration	\$ 12,691	\$ 83,093	
TOTAL			\$ 12,691	\$ 83,093	

3. Impact on Transit Plan Project Costs			
From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ -
		Recurring	\$ -
	Estimated Capital Cost	Base Year	\$ -
		Cumulative	\$ -

Project Justification / Business Case Provide responses to EACH of the questions below. Answer the questions as thoroughly as possible. Enter Non-Applicable (N/A) as appropriate.

4. Is this New/Amended project Operating, Capital or Both? **Operating** **Capital** **Both**

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

The request is to reduce the project's Work Plan's allocation for FY 2022 and all future fiscal years. The request is to remove all but \$25,000 budgeted to project TO002-J, and to increase that amount by 2.5% each fiscal year to account for inflation.

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If the project is not reduced, it keeps funds encumbered for a futile purpose. If the project is reduced, it frees up funds for other needs and will improve our financial planning for future years.

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

- a)

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- b)

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- c)

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8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

9. List any other relevant information not addressed.

10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2022 and the estimated annualized cost in FY 2023 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2024 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2024 and/or beyond, delete the calculation(s) in columns E-I.

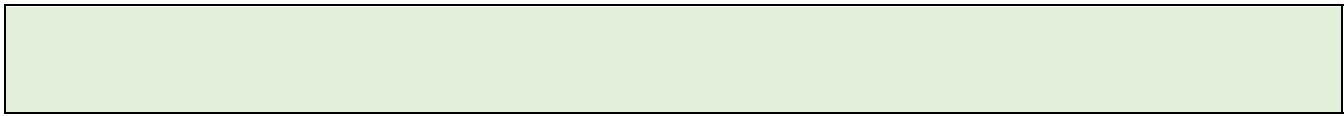
Cost Break Down of Project Request							
OPERATING COSTS	FY22	FY23	FY24	FY25	FY26	FY27	FY28
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts							
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other							
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Other: Administrative	25,000	25,625	26,266	26,922	27,595	28,285	28,992
Other: Database Hosting							
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	25,000	25,625	26,266	26,922	27,595	28,285	28,992

11. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Design/NEPA	\$ -	-	-	-	-	-	-
Equipment							
Land - Right of Way							
TOTAL CAPITAL COSTS	-	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

12. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.



Wake Transit Project ID #
TO005-AC

FY 2022
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital

FY START DATE
7/1/2021

Type of Amendment Minor Major

Minor amendment – Required when there is:
A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000
A transfer of funds between budget ordinance appropriations but requires less than a \$100,000 change to a project appropriation for projects less than \$500,000
Any change that does not meet the criteria for a major amendment

Major amendment - Required when there is:
A project requested to be added to the Work Plan
A project requested to be removed from the Work Plan
Significant changes in scope of funded project
A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
Route 305 Improvements	GoTriangle	Bret Martin	Base Year	\$ 786,452
		Bret.Martin@campo-nc.us	Recurring	\$ 9,830,650
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
8/2020	Ongoing		Base Year	\$ -
			Cumulative	\$ -
Project Description	Enter below a summary of the project amendment and impact on approved plan.			
Pre-existing Route 305's alignment was expanded from Apex to include Holly Springs. However it's geographic expansion was also meant to fund an expansion to all-day service. Due to operator shortages, this service has yet to be implemented. Therefore, the FY22 allocation is to be reduced to \$786,452 from an original \$1,501,452. It is the hope of GoTriangle, that the planned service expansion will go forward in FY23.				
1. Enter Wake Transit Project ID(s) to Increase				

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TOTAL			\$ -	\$ -	

2. Wake Transit Project ID(s) to Reduce					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TO005-AC	Route 305 Improvements	Bus Operations	\$ 715,000		
TOTAL			\$ 715,000	\$ -	

3. Impact on Transit Plan Project Costs				
From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ -	
		Recurring	\$ -	
	Estimated Capital Cost	Base Year	\$ -	
		Cumulative	\$ -	

Project Justification / Business Case	Provide responses to <u>EACH</u> of the questions below. Answer the questions as thoroughly as possible. Enter Non-Applicable (N/A) as appropriate.
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4. Is this New/Amended project Operating, Capital or Both? Operating Capital Both

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

The request is to reduce the project's Work Plan's allocation for only FY 2022. The request is to remove all but \$786,452 budgeted to project TO005-AC.
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6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If the project is not reduced, it keeps funds encumbered for a futile purpose. If the project is reduced, it frees up funds for other needs and will improve our financial planning for future years.

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

- a)

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- b)

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- c)

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8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

9. List any other relevant information not addressed.

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10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2022 and the estimated annualized cost in FY 2023 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2024 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2024 and/or beyond, delete the calculation(s) in columns E-I.

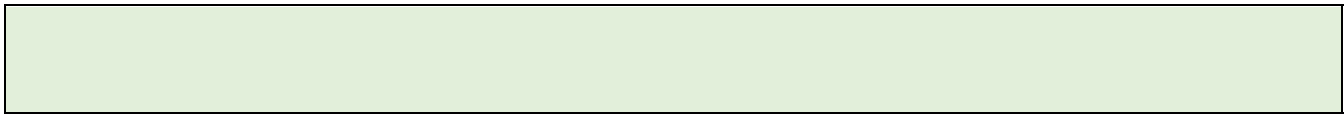
Cost Break Down of Project Request							
OPERATING COSTS	FY22	FY23	FY24	FY25	FY26	FY27	FY28
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts							
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other	786,452	1,538,988	1,577,463	1,616,899	1,657,322	1,698,755	1,741,224
Other			-	-	-	-	-
Subtotal: Bus Operations	786,452	1,538,988	1,577,463	1,616,899	1,657,322	1,698,755	1,741,224
Other: Administrative							
Other: Database Hosting							
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	786,452	1,538,988	1,577,463	1,616,899	1,657,322	1,698,755	1,741,224

11. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Design/NEPA	\$ -	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-
Land - Right of Way	-	-	-	-	-	-	-
TOTAL CAPITAL COSTS	-	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

12. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.



Wake Transit Project ID #
TO005-AS

FY 2022
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital

FY START DATE
7/1/2021

Type of Amendment **Minor** **Major**

Minor amendment – Required when there is:
 A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000
 A transfer of funds between budget ordinance appropriations but requires less than a \$100,000 change to a project appropriation for projects less than \$500,000
 Any change that does not meet the criteria for a major amendment

Major amendment - Required when there is:
 A project requested to be added to the Work Plan
 A project requested to be removed from the Work Plan
 Significant changes in scope of funded project
 A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
 A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
 Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
Route NRX/North Raleigh Express	GoTriangle	Bret Martin	Base Year	\$ 161,030
		Bret.Martin@campo-nc.us	Recurring	\$ 2,101,923
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
7/2021	Ongoing		Base Year	\$ -
			Cumulative	\$ -
Project Description	Enter below a summary of the project amendment and impact on approved plan.			
Pre-existing Route 201 was converted into the NRX as a result of the original Wake Transit Bus Plan. Due to the COVID-19 pandemic, that NRX has not been in operation through FY22. Therefore, the FY22 allocation is to be reduced to \$161,030 from an original \$321,030. It is the hope of GoTriangle, that the NRX will return to service in either FY23 or FY24.				

1. Enter Wake Transit Project ID(s) to Increase

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TOTAL			\$ -	\$ -	

2. Wake Transit Project ID(s) to Reduce

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TO005-AS	Route NRX/North Raleigh Express	Bus Operations	\$ 160,000		
TOTAL			\$ 160,000	\$ -	

3. Impact on Transit Plan Project Costs

From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ -
		Recurring	\$ -
	Estimated Capital Cost	Base Year	\$ -
		Cumulative	\$ -

Project Justification / Business Case	Provide responses to <u>EACH</u> of the questions below. Answer the questions as thoroughly as possible. Enter Non-Applicable (N/A) as appropriate.
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4. Is this New/Amended project Operating, Capital or Both? **Operating** **Capital** **Both**

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

The request is to reduce the project's Work Plan's allocation for only FY 2022. The request is to remove all but \$161,030 budgeted to project TO005-AS.
--

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If the project is not reduced, it keeps funds encumbered for a futile purpose. If the project is reduced, it frees up funds for other needs and will improve our financial planning for future years.

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

- a)

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- b)

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- c)

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8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

9. List any other relevant information not addressed.

10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2022 and the estimated annualized cost in FY 2023 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2024 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2024 and/or beyond, delete the calculation(s) in columns E-I.

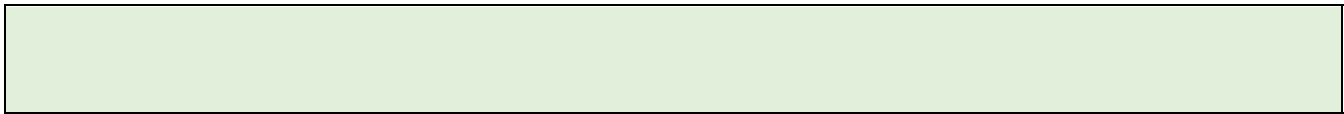
Cost Break Down of Project Request							
OPERATING COSTS	FY22	FY23	FY24	FY25	FY26	FY27	FY28
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts							
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other	161,030	329,056	337,282	345,714	354,357	363,216	372,297
Other			-	-	-	-	-
Subtotal: Bus Operations	161,030	329,056	337,282	345,714	354,357	363,216	372,297
Other: Administrative							
Other: Database Hosting							
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	161,030	329,056	337,282	345,714	354,357	363,216	372,297

11. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Design/NEPA	\$ -	-	-	-	-	-	-
Equipment		-	-	-	-	-	-
Land - Right of Way		-	-	-	-	-	-
TOTAL CAPITAL COSTS	-	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

12. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.



Wake Transit Project ID #
TO005-X

FY 2022
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital

FY START DATE
7/1/2021

Type of Amendment **Minor** **Major**

Minor amendment – Required when there is:

A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000
A transfer of funds between budget ordinance appropriations but requires less than a \$100,000 change to a project appropriation for projects less than \$500,000
Any change that does not meet the criteria for a major amendment

Major amendment - Required when there is:

A project requested to be added to the Work Plan
A project requested to be removed from the Work Plan
Significant changes in scope of funded project
A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
New Route 310: RTC-Cary	GoTriangle	Bret Martin	Base Year	\$ 882,233
		Bret.Martin@campo-nc.us	Recurring	\$ 2,640,679
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
7/2021	Ongoing		Base Year	\$ -
			Cumulative	\$ -
Project Description	Enter below a summary of the project amendment and impact on approved plan.			
Route 310 is the new service for the portion of Route 300 between Cary and the Regional Transit Center (RTC), which was served on weekdays during peak hours only. Route 310 began operations in 2020 providing hourly midday and evening service between the RTC and the Cary Depot, serving Morrisville and the Wake Tech RTP campus, as well as extending the 30-minute peak period service. Service between the RTC and the Wake Tech RTP Campus between 6:30am and 8:30pm will continue to operate every 30 minutes. However, there is currently only 60 minute frequency which accounts for the allocation reduction.				

1. Enter Wake Transit Project ID(s) to Increase

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TOTAL			\$ -	\$ -	

2. Wake Transit Project ID(s) to Reduce

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TO005-X	New Route 310: RTC-Cary	Bus Operations	\$ 390,000		
TOTAL			\$ 390,000	\$ -	

3. Impact on Transit Plan Project Costs

From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ -
		Recurring	\$ -
	Estimated Capital Cost	Base Year	\$ -
		Cumulative	\$ -

Project Justification / Business Case Provide responses to EACH of the questions below. Answer the questions as thoroughly as possible. Enter Non-Applicable (N/A) as appropriate.

4. Is this New/Amended project Operating, Capital or Both? **Operating** **Capital** **Both**

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

The request is to reduce the project's Work Plan's allocation for only FY 2022. The request is to remove all but \$882,233 budgeted to project TO005-X.

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If the project is not reduced, it keeps funds encumbered for a futile purpose. If the project is reduced, it frees up funds for other needs and will improve our financial planning for future years.

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

- a)

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- b)

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- c)

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8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

9. List any other relevant information not addressed.

10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2022 and the estimated annualized cost in FY 2023 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2024 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2024 and/or beyond, delete the calculation(s) in columns E-I.

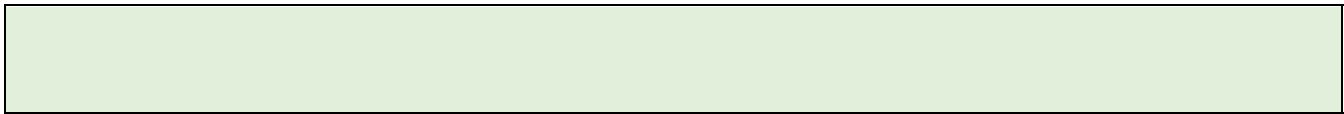
Cost Break Down of Project Request							
OPERATING COSTS	FY22	FY23	FY24	FY25	FY26	FY27	FY28
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts							
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other	882,233	1,304,039	1,336,640				
Other			-	-	-	-	-
Subtotal: Bus Operations	882,233	1,304,039	1,336,640	-	-	-	-
Other: Administrative							
Other: Database Hosting							
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	882,233	1,304,039	1,336,640	-	-	-	-

11. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Design/NEPA	\$ -	-	-	-	-	-	-
Equipment		-	-	-	-	-	-
Land - Right of Way		-	-	-	-	-	-
TOTAL CAPITAL COSTS	-	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

12. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.



Wake Transit Project ID #
TO005-Y

FY 2022
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital

FY START DATE
7/1/2021

Type of Amendment **Minor** **Major**

Minor amendment – Required when there is:

A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000
A transfer of funds between budget ordinance appropriations but requires less than a \$100,000 change to a project appropriation for projects less than \$500,000
Any change that does not meet the criteria for a major amendment

Major amendment - Required when there is:

A project requested to be added to the Work Plan
A project requested to be removed from the Work Plan
Significant changes in scope of funded project
A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
Mobile Ticketing Software	GoTriangle	Bret Martin	Base Year	\$ 6,300
		Bret.Martin@campo-nc.us	Recurring	\$ 335,554
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
7/2021	Ongoing		Base Year	\$ -
			Cumulative	\$ -
Project Description	Enter below a summary of the project amendment and impact on approved plan.			
This project will continue to cover the annual costs associated with updated mobile ticketing technology for GoTriangle buses. Due to the pause in fare-collection during FY 2022, this allocation is being reduced to \$6,300.				
1. Enter Wake Transit Project ID(s) to Increase				

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TOTAL			\$ -	\$ -	

2. Wake Transit Project ID(s) to Reduce					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TO005-X	Mobile Ticketing Software	Bus Operations	\$ 44,950	\$ -	
TOTAL			\$ 44,950	\$ -	

3. Impact on Transit Plan Project Costs				
From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ -	
		Recurring	\$ -	
	Estimated Capital Cost	Base Year	\$ -	
		Cumulative	\$ -	

Project Justification / Business Case Provide responses to EACH of the questions below. Answer the questions as thoroughly as possible. Enter Non-Applicable (N/A) as appropriate.

4. Is this New/Amended project Operating, Capital or Both? **Operating** **Capital** **Both**

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

The request is to reduce the project's Work Plan's allocation for only FY 2022. The request is to remove all but \$6,300 budgeted to project TO005-Y.

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If the project is not reduced, it keeps funds encumbered for a futile purpose. If the project is reduced, it frees up funds for other needs and will improve our financial planning for future years.

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

- a)

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- b)

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- c)

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8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

9. List any other relevant information not addressed.

10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2022 and the estimated annualized cost in FY 2023 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2024 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2024 and/or beyond, delete the calculation(s) in columns E-I.

Cost Break Down of Project Request							
OPERATING COSTS	FY22	FY23	FY24	FY25	FY26	FY27	FY28
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts							
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other							
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Other: Administrative							
Other: Database Hosting	6,300	52,531	53,844	55,190	56,570	57,984	59,434
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	6,300	52,531	53,844	55,190	56,570	57,984	59,434

11. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Design/NEPA	\$ -	-	-	-	-	-	-
Equipment							
Land - Right of Way							
TOTAL CAPITAL COSTS	-	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

12. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.



Wake Transit Project ID #
TO005-F

**FY 2022
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital**

FY START DATE
7/1/2021

Type of Amendment **Minor** **Major**

Minor amendment – Required when there is:
 A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000
 A transfer of funds between budget ordinance appropriations but requires less than a \$100,000 change to a project appropriation for projects less than \$500,000
 Any change that does not meet the criteria for a major amendment

Major amendment - Required when there is:
 A project requested to be added to the Work Plan
 A project requested to be removed from the Work Plan
 Significant changes in scope of funded project
 A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
 A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
 Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
Short Term Park-and-Ride Leases	GoTriangle	Bret Martin	Base Year	\$ 13,556
		Bret.Martin@campo-nc.us	Recurring	\$ 619,099
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
7/2021	Ongoing		Base Year	\$ -
			Cumulative	\$ -
Project Description	Enter below a summary of the project amendment and impact on approved plan.			
Due to a delay in operationalizing the new FY 2022 allocated Park & Ride locations, the allocation for GoTriangle's lease allocation for FY 2022 has been reduced from \$94,556 to \$13,556.				
1. Enter Wake Transit Project ID(s) to Increase				

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TOTAL			\$ -	\$ -	

2. Wake Transit Project ID(s) to Reduce					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TO005-X	Mobile Ticketing Software	Bus Operations	\$ 81,000	\$ -	
TOTAL			\$ 81,000	\$ -	

3. Impact on Transit Plan Project Costs			
From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ -
		Recurring	\$ -
	Estimated Capital Cost	Base Year	\$ -
		Cumulative	\$ -

Project Justification / Business Case Provide responses to EACH of the questions below. Answer the questions as thoroughly as possible. Enter Non-Applicable (N/A) as appropriate.

4. Is this New/Amended project Operating, Capital or Both? **Operating** **Capital** **Both**

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

The request is to reduce the project's Work Plan's allocation for only FY 2022. The request is to remove all but \$13,556 budgeted to project TO005-F.

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If the project is not reduced, it keeps funds encumbered for a futile purpose. If the project is reduced, it frees up funds for other needs and will improve our financial planning for future years.

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

- a)

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- b)

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- c)

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8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

9. List any other relevant information not addressed.

10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2022 and the estimated annualized cost in FY 2023 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2024 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2024 and/or beyond, delete the calculation(s) in columns E-I.

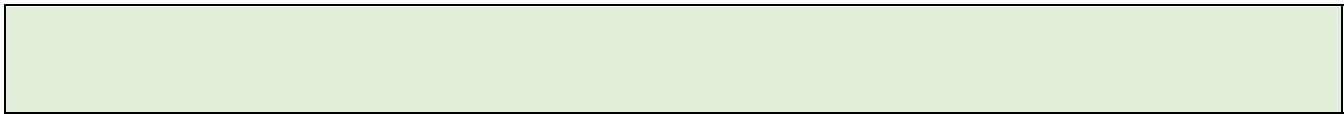
Cost Break Down of Project Request							
OPERATING COSTS	FY22	FY23	FY24	FY25	FY26	FY27	FY28
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts							
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other	13,556	96,920	99,343	101,827	104,372	106,982	109,656
Other			-	-	-	-	-
Subtotal: Bus Operations	13,556	96,920	99,343	101,827	104,372	106,982	109,656
Other: Administrative							
Other: Database Hosting							
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	13,556	96,920	99,343	101,827	104,372	106,982	109,656

11. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Design/NEPA	\$ -	-	-	-	-	-	-
Equipment		-	-	-	-	-	-
Land - Right of Way		-	-	-	-	-	-
TOTAL CAPITAL COSTS	-	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

12. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.



Wake Transit Project ID #
TO005-C

**FY 2022
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital**

FY START DATE
7/1/2021

Type of Amendment **Minor** **Major**

Minor amendment – Required when there is:
 A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000
 A transfer of funds between budget ordinance appropriations but requires less than a \$100,000 change to a project appropriation for projects less than \$500,000
 Any change that does not meet the criteria for a major amendment

Major amendment - Required when there is:
 A project requested to be added to the Work Plan
 A project requested to be removed from the Work Plan
 Significant changes in scope of funded project
 A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
 A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
 Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
Additional Trips for Durham-Raleigh Express	GoTriangle	Bret Martin	Base Year	\$ 213,110
		Bret.Martin@campo-nc.us	Recurring	\$ 1,886,382
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
7/2021	Ongoing		Base Year	\$ -
			Cumulative	\$ -
Project Description	Enter below a summary of the project amendment and impact on approved plan.			
Due to a delay in operationalizing the additional trips to the DRX, the FY 2022 allocation has been reduced from \$288,110 to \$213,110.				
1. Enter Wake Transit Project ID(s) to Increase				

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TOTAL			\$ -	\$ -	

2. Wake Transit Project ID(s) to Reduce					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TO005-C	Additional Trips for Durham-Raleigh Express	Bus Operations	\$ 75,000	\$ -	
TOTAL			\$ 75,000	\$ -	

3. Impact on Transit Plan Project Costs			
From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ -
		Recurring	\$ -
	Estimated Capital Cost	Base Year	\$ -
		Cumulative	\$ -

Project Justification / Business Case Provide responses to EACH of the questions below. Answer the questions as thoroughly as possible. Enter Non-Applicable (N/A) as appropriate.

4. Is this New/Amended project Operating, Capital or Both? **Operating** **Capital** **Both**

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

The request is to reduce the project's Work Plan's allocation for only FY 2022. The request is to remove all but \$213,110 budgeted to project TO005-C.

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If the project is not reduced, it keeps funds encumbered for a futile purpose. If the project is reduced, it frees up funds for other needs and will improve our financial planning for future years.

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

- a)

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- b)

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- c)

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8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

9. List any other relevant information not addressed.

10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2022 and the estimated annualized cost in FY 2023 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2024 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2024 and/or beyond, delete the calculation(s) in columns E-I.

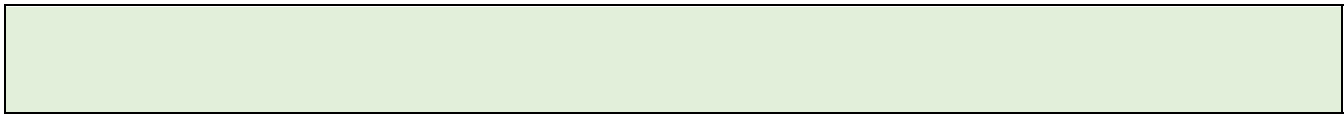
Cost Break Down of Project Request							
OPERATING COSTS	FY22	FY23	FY24	FY25	FY26	FY27	FY28
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts							
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other	213,110	295,313	302,696	310,263	318,020	325,970	334,120
Other			-	-	-	-	-
Subtotal: Bus Operations	213,110	295,313	302,696	310,263	318,020	325,970	334,120
Other: Administrative							
Other: Database Hosting							
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	213,110	295,313	302,696	310,263	318,020	325,970	334,120

11. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Design/NEPA	\$ -	-	-	-	-	-	-
Equipment		-	-	-	-	-	-
Land - Right of Way		-	-	-	-	-	-
TOTAL CAPITAL COSTS	-	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

12. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.



Wake Transit Project ID #
TO005-D

FY 2022
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital

FY START DATE
7/1/2021

Type of Amendment **Minor** **Major**

Minor amendment – Required when there is:

A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000
A transfer of funds between budget ordinance appropriations but requires less than a \$100,000 change to a project appropriation for projects less than \$500,000
Any change that does not meet the criteria for a major amendment

Major amendment - Required when there is:

A project requested to be added to the Work Plan
A project requested to be removed from the Work Plan
Significant changes in scope of funded project
A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
Reliability Improvements for Chapel Hill-Raleigh Express	GoTriangle	Bret Martin	Base Year	\$ 31,960
		Bret.Martin@campo-nc.us	Recurring	\$ 412,226
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
7/2021	Ongoing		Base Year	\$ -
			Cumulative	\$ -
Project Description	Enter below a summary of the project amendment and impact on approved plan.			
GoTriangle will continue to provide improvements to the reliability of the Chapel Hill-Raleigh Express (CRX) between Downtown Chapel Hill and Downtown Raleigh. The funding for this project matches Orange County and GoTriangle's previous investment for CRX operations. This project's allocation is being reduced from \$62,960 to \$31,960.				

1. Enter Wake Transit Project ID(s) to Increase

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TOTAL			\$ -	\$ -	

2. Wake Transit Project ID(s) to Reduce

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TO005-D	Reliability Improvements for Chapel Hill-Raleigh Express	Bus Operations	\$ 31,000	\$ -	
TOTAL			\$ 31,000	\$ -	

3. Impact on Transit Plan Project Costs

From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ -
		Estimated Capital Cost	Recurring
Base Year	\$ -		
Cumulative	\$ -		

Project Justification / Business Case Provide responses to EACH of the questions below. Answer the questions as thoroughly as possible. Enter Non-Applicable (N/A) as appropriate.

4. Is this New/Amended project Operating, Capital or Both? **Operating** **Capital** **Both**

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

The request is to reduce the project's Work Plan's allocation for only FY 2022. The request is to remove all but \$31,960 budgeted to project TO005-D.

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If the project is not reduced, it keeps funds encumbered for a futile purpose. If the project is reduced, it frees up funds for other needs and will improve our financial planning for future years.

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

- a)

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- b)

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- c)

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8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

9. List any other relevant information not addressed.

10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2022 and the estimated annualized cost in FY 2023 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2024 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2024 and/or beyond, delete the calculation(s) in columns E-I.

Cost Break Down of Project Request							
OPERATING COSTS	FY22	FY23	FY24	FY25	FY26	FY27	FY28
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts							
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other	31,960	64,534	66,147	67,801	69,496	71,233	73,014
Other			-	-	-	-	-
Subtotal: Bus Operations	31,960	64,534	66,147	67,801	69,496	71,233	73,014
Other: Administrative							
Other: Database Hosting							
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	31,960	64,534	66,147	67,801	69,496	71,233	73,014

11. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Design/NEPA	\$ -	-	-	-	-	-	-
Equipment		-	-	-	-	-	-
Land - Right of Way		-	-	-	-	-	-
TOTAL CAPITAL COSTS	-	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

12. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.



Wake Transit Project ID #
TO005-BH

FY 2022
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital

FY START DATE
7/1/2021

Type of Amendment Minor Major

Minor amendment – Required when there is:

A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000
A transfer of funds between budget ordinance appropriations but requires less than a \$100,000 change to a project appropriation for projects less than \$500,000
Any change that does not meet the criteria for a major amendment

Major amendment - Required when there is:

A project requested to be added to the Work Plan
A project requested to be removed from the Work Plan
Significant changes in scope of funded project
A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
GoTriangle Complementary ADA Services	GoTriangle	Bret Martin	Base Year	\$ 348,385
		Bret.Martin@campo-nc.us	Recurring	\$ 2,156,448
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
7/2021	Ongoing		Base Year	\$ -
			Cumulative	\$ -
Project Description	Enter below a summary of the project amendment and impact on approved plan.			
GoTriangle will provide complementary Americans with Disabilities Act (ADA)-compliant paratransit services to coincide with its Wake Transit-funded fixed-route services. To plan for FY2022 actuals, the FY2022 allocation is being reduced from \$468,385 to \$348,385.				

1. Enter Wake Transit Project ID(s) to Increase

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TOTAL			\$ -	\$ -	

2. Wake Transit Project ID(s) to Reduce

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TO005-BH	GoTriangle Complementary ADA Services	Bus Operations	\$ 120,000	\$ -	
TOTAL			\$ 120,000	\$ -	

3. Impact on Transit Plan Project Costs

From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ -
		Recurring	\$ -
	Estimated Capital Cost	Base Year	\$ -
		Cumulative	\$ -

Project Justification / Business Case Provide responses to EACH of the questions below. Answer the questions as thoroughly as possible. Enter Non-Applicable (N/A) as appropriate.

4. Is this New/Amended project Operating, Capital or Both? Operating Capital Both

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

The request is to reduce the project's Work Plan's allocation for only FY 2022. The request is to remove all but \$348,385 budgeted to project TO005-BH.

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If the project is not reduced, it keeps funds encumbered for a futile purpose. If the project is reduced, it frees up funds for other needs and will improve our financial planning for future years.

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

- a)

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- b)

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- c)

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8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

9. List any other relevant information not addressed.

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10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2022 and the estimated annualized cost in FY 2023 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2024 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2024 and/or beyond, delete the calculation(s) in columns E-I.

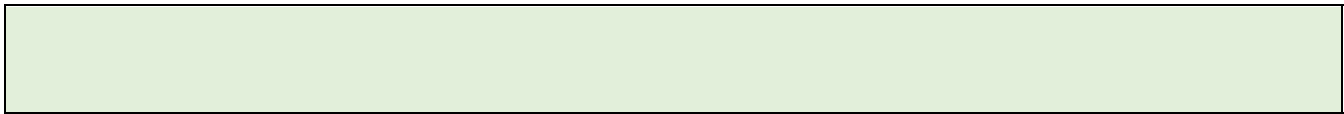
Cost Break Down of Project Request							
OPERATING COSTS	FY22	FY23	FY24	FY25	FY26	FY27	FY28
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts							
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other	348,385	480,095	492,097	285,190	292,320	299,628	307,118
Other			-	-	-	-	-
Subtotal: Bus Operations	348,385	480,095	492,097	285,190	292,320	299,628	307,118
Other: Administrative							
Other: Database Hosting							
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	348,385	480,095	492,097	285,190	292,320	299,628	307,118

11. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Design/NEPA	\$ -	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-
Land - Right of Way	-	-	-	-	-	-	-
TOTAL CAPITAL COSTS	-	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

12. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.



Wake Transit Project ID #
TO002-D

FY 2022
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital

FY START DATE
7/1/2021

Type of Amendment **Minor** **Major**

Minor amendment – Required when there is:

A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000
A transfer of funds between budget ordinance appropriations but requires less than a \$100,000 change to a project appropriation for projects less than \$500,000
Any change that does not meet the criteria for a major amendment

Major amendment - Required when there is:

A project requested to be added to the Work Plan
A project requested to be removed from the Work Plan
Significant changes in scope of funded project
A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
Outreach/Marketing/Communications for Transit Plan Administration	GoTriangle	Bret Martin	Base Year	\$ 169,658
		Bret.Martin@campo-nc.us	Recurring	\$ 1,110,821
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
7/2021	Ongoing		Base Year	\$ -
			Cumulative	\$ -
Project Description	Enter below a summary of the project amendment and impact on approved plan.			
The GoTriangle Community & Public Engagement team continues to incur direct costs related to its ongoing community engagement, marketing, and communications activities related to all Wake Transit Plan service implementation. However, in FY21, those costs were not fully drawn down and they carried over into the FY22 allocation. Therefore, this amendment means to strip the carry-over back to fund balance, thus reducing the allocation from \$219,658 to \$169,658				

1. Enter Wake Transit Project ID(s) to Increase

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TOTAL			\$ -	\$ -	

2. Wake Transit Project ID(s) to Reduce

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TO002-D	Outreach/Marketing/Communications for Transit Plan Administration	Transit Plan Administration	\$ 50,000	\$ -	
TOTAL			\$ 50,000	\$ -	

3. Impact on Transit Plan Project Costs

From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ -
		Estimated Capital Cost	\$ -
		Base Year	\$ -
		Cumulative	\$ -

Project Justification / Business Case Provide responses to EACH of the questions below. Answer the questions as thoroughly as possible. Enter Non-Applicable (N/A) as appropriate.

4. Is this New/Amended project Operating, Capital or Both? **Operating** **Capital** **Both**

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

The request is to reduce the project's Work Plan's allocation for only FY 2022. The request is to remove all \$169,658 budgeted to project TO002-D.

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If the project is not reduced, it keeps funds encumbered for a futile purpose. If the project is reduced, it frees up funds for other needs and will improve our financial planning for future years.

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

- a)

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- b)

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- c)

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8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

9. List any other relevant information not addressed.

10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2022 and the estimated annualized cost in FY 2023 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2024 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2024 and/or beyond, delete the calculation(s) in columns E-I.

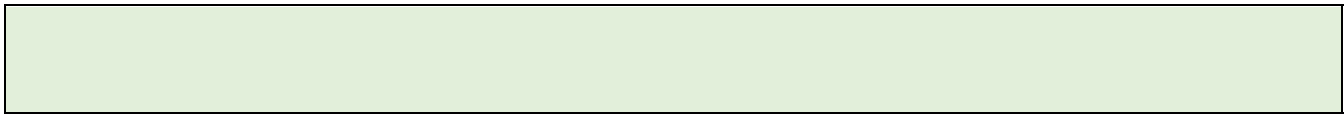
Cost Break Down of Project Request							
OPERATING COSTS	FY22	FY23	FY24	FY25	FY26	FY27	FY28
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts							
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease	-						
Other							
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Other: Administrative	169,658	173,899	178,246	182,703	187,270	191,952	196,751
Other: Database Hosting							
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	169,658	173,899	178,246	182,703	187,270	191,952	196,751

11. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Design/NEPA	\$ -	-	-	-	-	-	-
Equipment		-	-	-	-	-	-
Land - Right of Way		-	-	-	-	-	-
TOTAL CAPITAL COSTS	-	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

12. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.



**CAPITAL PROJECT
AMENDMENT REQUESTS**

Wake Transit Project ID #
TC002-F

FY 2022
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital

FY START DATE
7/1/2021

Type of Amendment **Minor** **Major**

Minor amendment – Required when there is:

- A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000
- A transfer of funds between budget ordinance appropriations but requires less than a \$100,000 change to a project appropriation for projects less than \$500,000
- Any change that does not meet the criteria for a major amendment

Major amendment - Required when there is:

- A project requested to be added to the Work Plan
- A project requested to be removed from the Work Plan
- Significant changes in scope of funded project
- A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
- A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
- Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
Downtown Multi-Modal Center Design & Land Acquisition	Town of Cary	Kelly Blazey, Transit Administrator	Base Year	\$ -
		kelly.blazey@townofcary.org	Recurring	\$ -
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
4/1/22	6/30/23		Base Year	\$ 15,000,000
			Cumulative	\$ -

Project Description Enter below a summary of the project amendment and impact on approved plan.

The FY19 Wake Transit Work Plan included \$2M to support a matching \$2M LAPP award for design and land acquisition related to a new Downtown Multi-Modal Center. New operating projects in the Wake Transit Plan have brought additional vehicles and riders to our already constrained Cary Depot. The existing location does not allow for full implementation of the Wake Transit Plan, limiting our ability to fully serve our citizens with Bus Rapid Transit and Commuter Rail connections, and a proposed expansion of high-speed commuter rail via the CSX S-Line. The new Multi-Modal Center will support the expanded transit network planned to serve pedestrians, bicyclists, bus transit, train and motorists. The LPA for this project includes 21 parcels bordered by N. Harrison Avenue to the East, N. West Street to the West, the Norfolk-Southern H-Line to the North, and the CSX S-Line to the South. Initial cost estimates assume \$15M needed to purchase the 21 parcels and meet relocation requirements under the Uniform Act.

1. Enter Wake Transit Project ID(s) to Increase

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TC002-F	Downtown Multi-Modal Center Design & Land Acquisition		\$ 15,000,000		Requesting \$15M for the purchase of propoerty and associated relocation expenses. The \$2M currently in the project will still be used for design.
TOTAL			\$ 15,000,000	\$ -	

2. Wake Transit Project ID(s) to Reduce

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TOTAL			\$ -	\$ -	

3. Impact on Transit Plan Project Costs

From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ -
		Recurring	\$ -
	Estimated Capital Cost	Base Year	\$ 15,000,000
		Cumulative	\$ -

Project Justification / Business Case Provide responses to EACH of the questions below. Answer the questions as thoroughly as possible. Enter Non-Applicable (N/A) as appropriate.

4. Is this New/Amended project Operating, Capital or Both? **Operating** **Capital** **Both**

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

We are requesting \$15M to purchase property and cover relocation costs associated with the parcels in the project area for the Downtown Multi-Modal Center. This will be a multi-year project, but we are requesting the total needed.

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If this request is funded we will be able to move forward with the land acquisition necessary to move forward with the Downtown Multi-Modal Center project. If this request is not funded, we will not be able to purchase the land which will delay the project schedule, in addition to delaying the project schedule/anticipated implementation of the Wake Transit Western BRT and Commuter Rail projects.

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

a)	Date of closing on property
b)	Date of concurrence for established concurrence points/milestones
c)	

8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

9. List any other relevant information not addressed.

See attached.

10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2022 and the estimated annualized cost in FY 2023 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2024 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2024 and/or beyond, delete the calculation(s) in columns E-I.

Cost Break Down of Project Request							
OPERATING COSTS	FY22	FY23	FY24	FY25	FY26	FY27	FY28
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts			-	-	-	-	-
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other			-	-	-	-	-
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Other: Administrative							
Other: Database Hosting			-	-	-	-	-
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	-	-	-	-	-	-	-

11. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Design/NEPA	\$ -	-	-	-	-	-	-
Equipment							
Land - Right of Way		15,000,000	-	-	-	-	-
TOTAL CAPITAL COSTS	-	15,000,000	-	-	-	-	-

Assumptions for Costs and Revenues Above:

12. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.

See attached.

Town of Cary

Q3 Amendment Request for TC002-F, Downtown Multi-Modal Center Design & Land Acquisition

Any project sponsor proposing the use of Wake Transit Tax Revenue for the acquisition of real property applicable to this policy framework shall submit information to sufficiently answer the following questions in or with the applicable Wake Transit Work Plan project funding request form or amendment request form:

1) Necessity:

a. Why is acquiring title to the property(ies) a better alternative than leasing or other arrangements?

There are 21 parcels in the Multi-Modal Center project area. It is a mix of residential and commercial, as well as owner-occupied and leased. The nature of this project is not suitable for leasing or other arrangements.

b. Can the project proposed to make use of the property(ies) still move forward without acquiring title?

No

c. What is the useful life of the project that is proposed to make use of the subject property(ies)?

40 Years+

2) Location and Size:

a. If available, what is the location (address or other descriptive information to understand the general location of the property) and size of the subject property?

See Next Page

#	Parcel PIN	Address	Calculated Acreage	Total Assessed Value (1/14/21)	Estimated Acquisition Cost
1	0764314876	212 N West St	0.65	372,547	484,312
2	0764324036	300 N West St	0.20	485,000	630,500
3	0764324121	304 N West St	0.15	485,000	630,500
4	0764323197	310 N West St	0.26	214,723	279,140
5	0764324243	312 N West St	0.36	225,913	293,687
6	0764324333	314 N West St	0.34	248,117	322,553
7	0764323337	316 N West St	0.28	210,193	273,251
8	0764410876	203 N Harrison Ave	0.89	2,381,550	3,096,015
9	0764421008	301 N Harrison Ave	1.01	2,091,934	2,719,515
10	0764319920	213 Hillsboro St	0.17	151,654	197,151
11	0764329104	214 Hillsboro St	0.56	1,089,586	1,416,462
12	0764317890	215 Hillsboro St	0.85	492,452	640,188
13	0764318940	217 Hillsboro St	0.22	160,774	209,007
14	0764317961	219 Hillsboro St	0.11	98,376	127,889
15	0764328102	220 Hillsboro St	0.54	294,463	382,802
16	0764317911	221 Hillsboro St	0.11	95,560	124,228
17	0764327116	222 Hillsboro St	0.57	332,161	431,810
18	0764316961	223 Hillsboro St	0.11	89,161	115,910
19	0764326146	226 Hillsboro St	0.64	265,193	344,751
20	0764315876	227 Hillsboro St	0.62	367,024	477,132
21	0764325157	230 Hillsboro St	0.66	357,224	464,392
			9.30	\$10,136,058	\$13,176,883
				Estimated Relocation	\$1,823,117
				Total Cost (Est.)	\$15,000,000

b. If a single property has not been selected, what feasible locations, described in general terms, have been identified as options/finalists?

N/A

3) Property Value(s):

a. What is the appraised value of the subject property(ies) or of those properties identified as options/finalists (per applicable county tax assessor)? A range of value may be provided.

See 2a for assessed values. An appraisal has not been done at this time. We are estimating an acquisition cost of 30% above the assessed value.

b. If a more recent appraisal than that of the applicable county tax assessor has been performed by the project sponsor, what is the appraised value according to the most recent appraisal?

N/A

4) Funding Source(s):

a. Will any share of the cost for the subject property(ies) to be acquired come from funding sources other than Wake Transit Tax Revenue?

No

b. If so, disclose any other revenue sources and the projected respective shares of each.

N/A

5) Title Issues:

If applicable and known, what other interests in title to the subject real property(ies) are there or will there be that are relevant to the TPAC's consideration of funding acquisition of the property (e.g., liens, significant easement interests, etc.)?

N/A

6) Environmental Issues:

a. If applicable and known, what environmental issues exist on the subject property(ies)?

A gas station located at 301 N. Harrison will likely need environmental remediation.

b. Does acquisition of the property involve environmental remediation, significant grading, or demolition of pre-existing structures?

Environmental remediation will likely be needed on 301 N. Harrison. Demolition will be required on all properties.

7) Displacements:

a. How many parcels are affected by the acquisition?

21

b. If applicable and known, would residents of businesses be displaced and need to be relocated from the subject property or any of the properties identified as options/finalists?

Yes

	Residential	Commercial	Vacant	Total
Total Properties	16	4	1	21
Total Units	17	23		40
Owner Occupied	7	1		8
Tenant Occupied	8	19		27
Vacant	2	3		5

8) Incidental Uses:

a. What other potential uses are there for the subject property beyond the most immediate intended use?

Transit Oriented Development

b. Would acquisition of the subject property help meet other goals of Wake County Transit Plan implementation that are unrelated to the specific immediate intended use?

The properties to be acquired will support the Downtown Multi-Modal Center, Bus Rapid Transit, Rapid Bus Expansion, Commuter Rail, and the expansion of local and regional bus transit routes. This location will also support high-speed commuter rail proposed by NCDOT for the CSX S-Line.

Wake Transit Project ID #
TC002-R

FY 2022
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital

FY START DATE
7/1/2021

Type of Amendment **Minor** **Major**

Minor amendment – Required when there is:
 A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000
 A transfer of funds between budget ordinance appropriations bus requires less than a \$100,000 change to a project appropriation for projects less than \$500,000
 Any change that does not meet the criteria for a major amendment

Major amendment - Required when there is:
 A project requested to be added to the Work Plan
 A project requested to be removed from the Work Plan
 Significant changes in scope of funded project
 A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
 A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
 Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
Weston Route Bus Stop Improvements	Town of Cary	Bret Martin	Base Year	\$ -
		Bret.Martin@campo-nc.us	Recurring	\$ -
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
7/2019	Ongoing		Base Year	\$ 896,000
			Cumulative	\$ 1,672,000
Project Description	Enter below a summary of the project amendment and impact on approved plan.			
The Town of Cary / GoCary will design and construct a number of bus stops to support it's Weston Route. Improvements will include the installation of concrete pads for safer and more comfortable boarding/alighting of buses, benches, bike racks, access ramps, sidewalks, and other associated amenities. While the FY 2022 allocation of 776,000 for Design and Construction remains intact, the FY 2019 programmed allocation of 1,016,000 is being reduced by \$120,000 to \$896,000.				
1. Enter Wake Transit Project ID(s) to Increase				

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TOTAL			\$ -	\$ -	

2. Wake Transit Project ID(s) to Reduce					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TC002-R	Weston Route Bus Stop Improvements	Bus Stop Improvements	\$ 120,000	\$ -	Change from impacting GoCary's future route 9A to GoCary's Weston Route.
TOTAL			\$ 120,000	\$ -	

3. Impact on Transit Plan Project Costs			
From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ -
		Recurring	\$ -
	Estimated Capital Cost	Base Year	\$ -
		Cumulative	\$ -

Project Justification / Business Case Provide responses to EACH of the questions below. Answer the questions as thoroughly as possible. Enter Non-Applicable (N/A) as appropriate.

4. Is this New/Amended project Operating, Capital or Both? Operating Capital Both

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

The request is to reduce the project's Work Plan's allocation for only FY 2019. The request is to remove all but \$896,000 budgeted to project TC002-R in FY 2019.

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If the project is not reduced, it keeps funds encumbered for a futile purpose. If the project is reduced, it frees up funds for other needs and will improve our financial planning for future years.

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

- a)
- b)
- c)

8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

9. List any other relevant information not addressed.

10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2022 and the estimated annualized cost in FY 2023 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2024 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2024 and/or beyond, delete the calculation(s) in columns E-I.

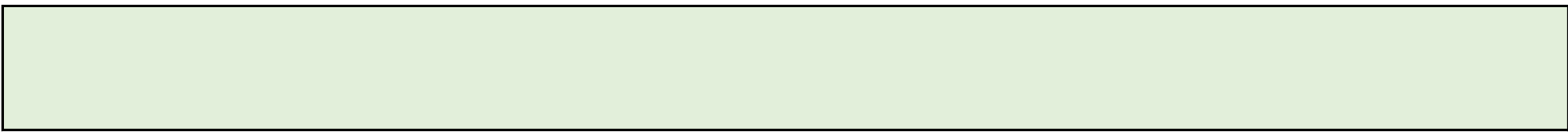
Cost Break Down of Project Request							
OPERATING COSTS	FY22	FY23	FY24	FY25	FY26	FY27	FY28
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts							
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other							
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Other: Administrative							
Other: Database Hosting							
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	-	-	-	-	-	-	-

11. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY19	FY22	FY23	FY24	FY25	FY26	FY27
Design/NEPA	\$ 175,000	-	-	-	-	-	-
Equipment	60,000	-	-	-	-	-	-
Land - Right of Way	661,000	776,000	-	-	-	-	-
TOTAL CAPITAL COSTS	896,000	776,000	-	-	-	-	-

Assumptions for Costs and Revenues Above:

12. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.



Wake Transit Project ID #
TC002-Z

FY 2022
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital

FY START DATE
7/1/2021

Type of Amendment **Minor** **Major**

Minor amendment – Required when there is:

- A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000
- A transfer of funds between budget ordinance appropriations bus requires less than a \$100,000 change to a project appropriation for projects less than \$500,000
- Any change that does not meet the criteria for a major amendment

Major amendment - Required when there is:

- A project requested to be added to the Work Plan
- A project requested to be removed from the Work Plan
- Significant changes in scope of funded project
- A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
- A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
- Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
Fare Collection Technology Upgrade	Town of Cary	Bret Martin	Base Year	\$ -
		Bret.Martin@campo-nc.us	Recurring	\$ -
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
7/2019	Ongoing		Base Year	\$ 200,000
			Cumulative	\$ 200,000
Project Description	Enter below a summary of the project amendment and impact on approved plan.			
The Town of Cary / GoCary will upgrade the fare collection technology on its existing fleet of 16 buses to allow new fare strategy options, such as fare capping and mobile ticketing. In addition to upgrading technology on the fixed-route fleet, a Smart Card vending machine will be installed at the Cary Depot. The FY 2020 programmed allocation of \$500,000 is being reduced by \$300,000 to \$200,000.				
1. Enter Wake Transit Project ID(s) to Increase				

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TOTAL			\$ -	\$ -	

2. Wake Transit Project ID(s) to Reduce					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TC002-Z	Fare Collection Technology Upgrade	Bus Infrastructure	\$ 300,000	\$ -	
TOTAL			\$ 300,000	\$ -	

3. Impact on Transit Plan Project Costs			
From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ -
		Recurring	\$ -
	Estimated Capital Cost	Base Year	\$ -
		Cumulative	\$ -

Project Justification / Business Case Provide responses to ***EACH*** of the questions below. Answer the questions as thoroughly as possible. Enter Non-Applicable (N/A) as appropriate.

4. Is this New/Amended project Operating, Capital or Both? Operating Capital Both

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

The request is to reduce the project's Work Plan's allocation for FY 2020. The request is to remove all but \$200,000 budgeted to project TC002-R in FY 2020.

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If the project is not reduced, it keeps funds encumbered for a futile purpose. If the project is reduced, it frees up funds for other needs and will improve our financial planning for future years.

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

- a)
- b)
- c)

8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

9. List any other relevant information not addressed.

10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2022 and the estimated annualized cost in FY 2023 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2024 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2024 and/or beyond, delete the calculation(s) in columns E-I.

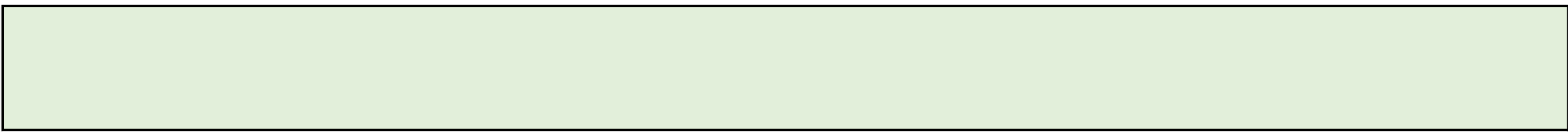
Cost Break Down of Project Request							
OPERATING COSTS	FY22	FY23	FY24	FY25	FY26	FY27	FY28
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts							
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other							
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Other: Administrative							
Other: Database Hosting							
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	-	-	-	-	-	-	-

11. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY20	FY22	FY23	FY24	FY25	FY26	FY27
Design/NEPA		-	-	-	-	-	-
Equipment	200,000	-	-	-	-	-	-
Land - Right of Way			-	-	-	-	-
TOTAL CAPITAL COSTS	200,000	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

12. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.



Wake Transit Project ID #
TC002-AF

FY 2022
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital

FY START DATE
7/1/2021

Type of Amendment **Minor** **Major**

Minor amendment – Required when there is:
A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000
A transfer of funds between budget ordinance appropriations but requires less than a \$100,000 change to a project appropriation for projects less than \$500,000
Any change that does not meet the criteria for a major amendment

Major amendment - Required when there is:
A project requested to be added to the Work Plan
A project requested to be removed from the Work Plan
Significant changes in scope of funded project
A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
Hillsborough/State Fairgrounds Transfer Point Improvements	City of Raleigh/GoRaleigh	david.walker@raleighnc.gov	Base Year	\$ -
		ryan.boivin@raleighnc.gov	Recurring	\$ -
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
			Base Year	
			Cumulative	\$ 308,624

Project Description Enter below a summary of the project amendment and impact on approved plan.

In light of the ongoing NCDOT grade separation roadway project in the Hillsborough St/Blue Ridge Rd area, which continues to experience delays, the City does not feel it prudent to install an enhanced transfer point in this area in the next several FYs. Staff have assessed other sites around the City that could be swapped, understanding the candidate should be one appropriate for implementation immediately. With the large amount of transfer point funding received over the last 3 years (from the Wake Transit Plan and LAPP) addressing a large number of suitable sites, a good candidate cannot be identified to implement at this time. The need is evident for a transfer point in this location after the roadway project is completed, so we are requesting these funds be unencumbered, and anticipate utilizing transfer point funding programmed in TC002-GB in FY26 to build this facility. This timeframe provides a pragmatic amount of schedule contingency for the roadway project to be completed.

1. Enter Wake Transit Project ID(s) to Increase

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TOTAL			\$ -	\$ -	

2. Wake Transit Project ID(s) to Reduce

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TC-002-AF	Hillsborough/State Fairgrounds Transfer Point Improvements	Bus Infrastructure	\$ 308,624		This project received \$62,624 in FY20 for Design, and then \$246,000 in FY21 for Construction.
TOTAL			\$ 308,624	\$ -	

3. Impact on Transit Plan Project Costs

From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ -
		Recurring	\$ -
	Estimated Capital Cost	Base Year	\$ -
		Cumulative	\$ 308,624

Project Justification / Business Case Provide responses to EACH of the questions below. Answer the questions as thoroughly as possible. Enter Non-Applicable (N/A) as appropriate.

4. Is this New/Amended project Operating, Capital or Both? **Operating** **Capital** **Both**

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

N/A

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If the funds are not un-encumbered, they will not be utilized. The soonest a transfer point could be built in this location is FY26.

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

- a)

--
- b)

--
- c)

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8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

9. List any other relevant information not addressed.

N/A

10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2022 and the estimated annualized cost in FY 2023 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2024 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2024 and/or beyond, delete the calculation(s) in columns E-I.

Cost Break Down of Project Request							
OPERATING COSTS	FY22	FY23	FY24	FY25	FY26	FY27	FY28
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts			-	-	-	-	-
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other			-	-	-	-	-
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Other: Administrative							
Other: Database Hosting			-	-	-	-	-
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	-	-	-	-	-	-	-

11. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY20	FY21	FY22	FY23	FY24	FY25	FY26
Design/NEPA	\$ (62,624)	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-
Land - Right of Way	-	-	-	-	-	-	-
Construction		\$ (246,000)					
TOTAL CAPITAL COSTS	(62,624)	(246,000)	-	-	-	-	-

Assumptions for Costs and Revenues Above:

12. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.

N/A

Wake Transit Project ID #
TC005-A3

**FY 2022
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital**

FY START DATE
7/1/2021

Type of Amendment Minor Major

Minor amendment – Required when there is:

- A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000
- A transfer of funds between budget ordinance appropriations but requires less than a \$100,000 change to a project appropriation for projects less than \$500,000
- Any change that does not meet the criteria for a major amendment

Major amendment - Required when there is:

- A project requested to be added to the Work Plan
- A project requested to be removed from the Work Plan
- Significant changes in scope of funded project
- A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
- A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
- Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
Wake BRT: Western Corridor	City of Raleigh	Mila Vega, Planning Supervisor	Base Year	\$ -
		Mila.Vega@raleighnc.gov	Recurring	\$ -
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
January-22	December-27		Base Year	\$ 30,000
			Cumulative	\$ 12,030,000
Project Description	Enter below a summary of the project amendment and impact on approved plan.			
Advance design for Wake Bus Rapid Transit (Wake BRT) Western Corridor project identified in the Wake Transit Plan to complete final design (30 - 100%) and Project Development coordination for FTA Small Starts Grant, including the integration of art.				
1. Enter Wake Transit Project ID(s) to Increase				

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TC005-A3	Wake BRT: Western Corridor		\$ 30,000		Requesting \$30,000 one-time, artist retention fee for project preliminary design phase. Project eligible for artist retention fee per the Wake Transit Art Funding Eligibility Policy.
TOTAL			\$ 30,000	\$ -	

2. Wake Transit Project ID(s) to Reduce					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TOTAL			\$ -	\$ -	

3. Impact on Transit Plan Project Costs			
From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ -
		Recurring	\$ -
	Estimated Capital Cost	Base Year	\$ 30,000
		Cumulative	\$ 12,030,000

Project Justification / Business Case Provide responses to EACH of the questions below. Answer the questions as thoroughly as possible. Enter Non-Applicable (N/A) as appropriate.

4. Is this New/Amended project Operating, Capital or Both? Operating Capital Both

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

Full year of funding

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

The City of Raleigh will bring an artist on board (Artist in Residence) as a member of the design team, to develop opportunities, locations and potential materials for future artwork along the project corridor.

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

a)	Date RFP/RFQ release for project development professional services
b)	Date contract awarded for project development professional services
c)	Date of completion of final design

8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

9. List any other relevant information not addressed.

10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2022 and the estimated annualized cost in FY 2023 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2024 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2024 and/or beyond, delete the calculation(s) in columns E-I.

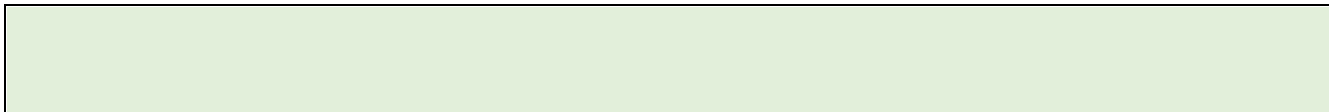
Cost Break Down of Project Request							
OPERATING COSTS	FY22	FY23	FY24	FY25	FY26	FY27	FY28
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts			-	-	-	-	-
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other			-	-	-	-	-
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Other: Administrative							
Other: Database Hosting			-	-	-	-	-
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	-	-	-	-	-	-	-

11. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Design/NEPA	\$ 12,000,000	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-
Land - Right of Way	-	-	-	-	-	-	-
Art Integration	\$ 30,000						
TOTAL CAPITAL COSTS	\$ 12,030,000	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

12. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.



Wake Transit Project ID #
TC002-O

FY 2022
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital

FY START DATE
7/1/2021

Type of Amendment **Minor** **Major**

Minor amendment – Required when there is:

- A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000
- A transfer of funds between budget ordinance appropriations bus requires less than a \$100,000 change to a project appropriation for projects less than \$500,000
- Any change that does not meet the criteria for a major amendment

Major amendment - Required when there is:

- A project requested to be added to the Work Plan
- A project requested to be removed from the Work Plan
- Significant changes in scope of funded project
- A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
- A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
- Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
Long-Term Park-and-Ride Feasibility Study	GoTriangle	Bret Martin	Base Year	\$ -
		Bret.Martin@campo-nc.us	Recurring	\$ -
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
7/2019	Ongoing		Base Year	\$ 350,000
			Cumulative	\$ 350,000
Project Description	Enter below a summary of the project amendment and impact on approved plan.			
This implementation element from the FY 2019 Work Plan is meant for a feasibility study in order to assess effective locations for Park & Ride Facilities throughout Wake County. This amendment is to reduce that Fy 2019 allocation from \$500,000 to \$350,000.				
1. Enter Wake Transit Project ID(s) to Increase				

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TOTAL			\$ -	\$ -	

2. Wake Transit Project ID(s) to Reduce					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TC002-O	Long-Term Park-and-Ride Feasibility Study	Bus Infrastructure	\$ 150,000	\$ -	
TOTAL			\$ 150,000	\$ -	

3. Impact on Transit Plan Project Costs			
From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ -
		Recurring	\$ -
	Estimated Capital Cost	Base Year	\$ -
		Cumulative	\$ -

Project Justification / Business Case Provide responses to EACH of the questions below. Answer the questions as thoroughly as possible. Enter Non-Applicable (N/A) as appropriate.

4. Is this New/Amended project Operating, Capital or Both? Operating Capital Both

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

The request is to reduce the project's Work Plan's allocation for FY 2019. The request is to remove all but \$350,000 budgeted to project TC002-O in FY 2019.

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If the project is not reduced, it keeps funds encumbered for a futile purpose. If the project is reduced, it frees up funds for other needs and will improve our financial planning for future years.

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

- a)
- b)
- c)

8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

9. List any other relevant information not addressed.

10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2022 and the estimated annualized cost in FY 2023 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2024 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2024 and/or beyond, delete the calculation(s) in columns E-I.

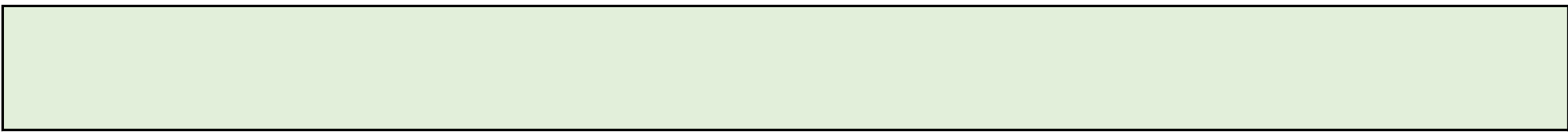
Cost Break Down of Project Request							
OPERATING COSTS	FY22	FY23	FY24	FY25	FY26	FY27	FY28
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts							
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other							
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Other: Administrative							
Other: Database Hosting							
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	-	-	-	-	-	-	-

11. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY19	FY22	FY23	FY24	FY25	FY26	FY27
Design/NEPA	\$ 350,000	-	-	-	-	-	-
Equipment		-	-	-	-	-	-
Land - Right of Way		-	-	-	-	-	-
TOTAL CAPITAL COSTS	350,000	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

12. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.



Wake Transit Project ID #
TC002-U

FY 2022
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital

FY START DATE
7/1/2021

Type of Amendment **Minor** **Major**

Minor amendment – Required when there is:

- A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000
- A transfer of funds between budget ordinance appropriations bus requires less than a \$100,000 change to a project appropriation for projects less than \$500,000
- Any change that does not meet the criteria for a major amendment

Major amendment - Required when there is:

- A project requested to be added to the Work Plan
- A project requested to be removed from the Work Plan
- Significant changes in scope of funded project
- A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
- A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
- Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
Upfit for Passenger Amenity Storage	GoTriangle	Bret Martin	Base Year	\$ -
		Bret.Martin@campo-nc.us	Recurring	\$ -
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
7/2019	Ongoing		Base Year	\$ 82,500
			Cumulative	\$ 82,500
Project Description	Enter below a summary of the project amendment and impact on approved plan.			
This implementation element from the FY 2019 Work Plan is meant to up-fit GoTriangle's facility for storing and fabricating passenger amenities. This amendment is meant to reduce that FY 2019 allocation from \$150,000 to \$82,500.				
1. Enter Wake Transit Project ID(s) to Increase				

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TOTAL			\$ -	\$ -	

2. Wake Transit Project ID(s) to Reduce					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TC002-U	Upfit for Passenger Amenity Storage	Bus Infrastructure	\$ 67,500	\$ -	
TOTAL			\$ 67,500	\$ -	

3. Impact on Transit Plan Project Costs			
From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ -
		Recurring	\$ -
	Estimated Capital Cost	Base Year	\$ -
		Cumulative	\$ -

Project Justification / Business Case Provide responses to ***EACH*** of the questions below. Answer the questions as thoroughly as possible. Enter Non-Applicable (N/A) as appropriate.

4. Is this New/Amended project Operating, Capital or Both? Operating Capital Both

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

The request is to reduce the project's Work Plan's allocation for FY 2019. The request is to remove all but \$82,500 budgeted to project TC002-U in FY 2019.

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If the project is not reduced, it keeps funds encumbered for a futile purpose. If the project is reduced, it frees up funds for other needs and will improve our financial planning for future years.

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

- a)
- b)
- c)

8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

9. List any other relevant information not addressed.

10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2022 and the estimated annualized cost in FY 2023 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2024 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2024 and/or beyond, delete the calculation(s) in columns E-I.

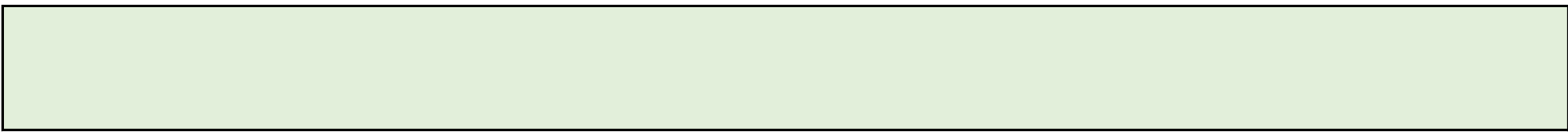
Cost Break Down of Project Request							
OPERATING COSTS	FY22	FY23	FY24	FY25	FY26	FY27	FY28
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts							
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other							
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Other: Administrative							
Other: Database Hosting							
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	-	-	-	-	-	-	-

11. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY19	FY22	FY23	FY24	FY25	FY26	FY27
Design/NEPA	\$ 82,500	-	-	-	-	-	-
Equipment		-	-	-	-	-	-
Land - Right of Way		-	-	-	-	-	-
TOTAL CAPITAL COSTS	82,500	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

12. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.



Wake Transit Project ID #
TC002-A

FY 2022
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital

FY START DATE
7/1/2021

Type of Amendment Minor Major

Minor amendment – Required when there is:

- A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000
- A transfer of funds between budget ordinance appropriations but requires less than a \$100,000 change to a project appropriation for projects less than \$500,000
- Any change that does not meet the criteria for a major amendment

Major amendment - Required when there is:

- A project requested to be added to the Work Plan
- A project requested to be removed from the Work Plan
- Significant changes in scope of funded project
- A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
- A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
- Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
Raleigh Union Station Bus Facility (FY 20 - Design)	GoTriangle	Bret Martin	Base Year	\$ -
		Bret.Martin@campo-nc.us	Recurring	\$ -
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
7/2019	Ongoing		Base Year	\$ 7,290,000
			Cumulative	\$ 7,290,000
Project Description	Enter below a summary of the project amendment and impact on approved plan.			
This implementation element from the FY 2020 Work Plan is meant to add funds for artist retention during the project's design phase and involves a financial impact requiring a change in fund balance or to budgeted reserves. Request adds \$30,000 in funding to the FY 2020 allocation for the project.				
1. Enter Wake Transit Project ID(s) to Increase				

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TC002-A	Raleigh Union Station Bus Facility (FY 20 - Design)	Bus Infrastructure	\$ 30,000	\$ -	
TOTAL			\$ 30,000	\$ -	

2. Wake Transit Project ID(s) to Reduce					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
				\$ -	
TOTAL			\$ -	\$ -	

3. Impact on Transit Plan Project Costs			
From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ -
		Recurring	\$ -
	Estimated Capital Cost	Base Year	\$ -
		Cumulative	\$ -

Project Justification / Business Case Provide responses to EACH of the questions below. Answer the questions as thoroughly as possible. Enter Non-Applicable (N/A) as appropriate.

4. Is this New/Amended project Operating, Capital or Both? Operating Capital Both

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

The request is to reduce the project's Work Plan's allocation for FY 2020. The request is to add \$30,000 budgeted to project TC002-A in FY 2020, giving a total allocation of \$7,290,000.

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If the project is funded, it allows for the retention of an artist which done early, will keep costs down and improve overall outcomes. If the project is not funded, it is possible that Wake Transit funded art will not be able to be incorporated in the RUS Bus project.

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

- a)
- b)
- c)

8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

9. List any other relevant information not addressed.

10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2022 and the estimated annualized cost in FY 2023 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2024 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2024 and/or beyond, delete the calculation(s) in columns E-I.

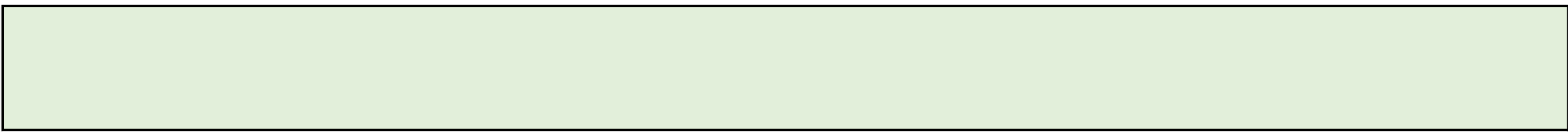
Cost Break Down of Project Request							
OPERATING COSTS	FY22	FY23	FY24	FY25	FY26	FY27	FY28
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts							
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other							
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Other: Administrative							
Other: Database Hosting							
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	-	-	-	-	-	-	-

11. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY19	FY22	FY23	FY24	FY25	FY26	FY27
Design/NEPA	\$ 7,290,000	-	-	-	-	-	-
Equipment		-	-	-	-	-	-
Land - Right of Way		-	-	-	-	-	-
TOTAL CAPITAL COSTS	7,290,000	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

12. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.



WAKE COUNTY TRANSIT PLAN: IMPLEMENTATION

Joint Disposition and Voting Record

Joint Meeting of the Planning & Prioritization and Budget & Finance Subcommittees

December 17, 2021 – 9am-12:30pm

Per the Wake Transit Plan Amendment Policy, the TPAC Budget & Finance and Planning & Prioritization Subcommittees are tasked with jointly reviewing the quarterly Work Plan draft amendment list and amendment request forms when Major Amendment requests are submitted. The subcommittees consider appropriateness of changes in scope and, if applicable, financial choices and tradeoffs associated with the proposed amendments and create a disposition for TPAC consideration. Upon review of the disposition and related amendment requests, the TPAC will make recommendations to the GoTriangle Board of Trustees and CAMPO Executive Board for approval or disapproval of requested amendments to the Work Plan. Following is the voting record and disposition from the joint meeting of the Budget & Finance and Planning & Prioritization Subcommittees held on December 17, 2021, where the requested amendments were reviewed.

Voting Member Agencies for Budget & Finance and Planning & Prioritization Subcommittees

CAMPO
Wake County
City of Raleigh
Town of Cary
GoTriangle
Town of Apex
Town of Fuquay-Varina
Research Triangle Foundation
North Carolina State University

Amendment Requests Description: Twenty-four (24) Wake Transit Work Plan amendment requests were submitted by CAMPO, the City of Raleigh, GoTriangle, and the Towns of Apex and Cary for consideration by the TPAC. All 24 of the amendment requests fall into the 'Major Amendment' category and required a 30-day public comment period.

These requests include the following:

- 1) The addition of an operating project funding allocation for CAMPO Wake Transit-related administrative expenses, including legal services, financial review services, and technical support services;
- 2) A proposed change in budget to add \$15,000,000 to Project TC002-F [Downtown Cary Multimodal Transit Center (Design and Land Acquisition)] to fund land acquisition for the facility;
- 3) Proposed changes in budget to add \$30,000 to each of Project TC005-A3 [Western Corridor Bus Rapid Transit Facility (FY 22 – Project Development, Final Design)] and Project TC002-A [Raleigh Union Station Bus Facility (FY 20 – Design)] for artist retention fees during their respective design phases;
- 4) Proposed reductions in FY 22 budgeted amounts for various operating projects in response to the need to unencumber funds that will not be used for the respective projects in an effort to help address a large funding gap for future-year projects; and
- 5) Proposed reductions in capital project funding allocations authorized in prior fiscal years in response to the need to unencumber funds that will not be used for the respective projects in an effort to help address a large funding gap for future-year projects.

WAKE COUNTY TRANSIT PLAN: IMPLEMENTATION

Joint Disposition and Voting Record

Joint Meeting of the Planning & Prioritization and Budget & Finance Subcommittees

December 17, 2021 – 9am-12:30pm

Subcommittees' Disposition: The Planning & Prioritization and Budget & Finance Subcommittees rendered the following findings for the amendment requests:

- The addition of a proposed operating project funding allocation for CAMPO administrative expenses related to its Wake Transit Plan implementation responsibilities is appropriate for the continued implementation of the Wake County Transit Plan;
- The proposed change in budget to add \$15,000,000 to Project TC002-F [Downtown Cary Multimodal Transit Center (Design and Land Acquisition)] to fund land acquisition for the facility is appropriate for the continued implementation of the Wake County Transit Plan and, more specifically, the Wake BRT: Western Corridor project, the western Durham to Garner/Clayton commuter rail project, and GoCary bus service expansion;
- The proposed changes in budget to add \$30,000 to each of Project TC005-A3 [Western Corridor Bus Rapid Transit Facility (FY 22 – Project Development, Final Design)] and Project TC002-A [Raleigh Union Station Bus Facility (FY 20 – Design)] for artist retention fees are appropriate for the continued implementation of the Wake County Transit Plan and are consistent with the adopted Wake Transit Art Funding Eligibility Policy.
- The proposed reductions in FY 22 budgeted amounts for various operating projects would result in a total of \$2,887,613 being added to fund balance, which allows more funding to be encumbered to other projects;
- The proposed reductions in capital project funding allocations made in prior fiscal years would result in a total of \$946,124 being added to fund balance, which allows more funding to be encumbered to other projects;

Discussion: Specific discussion was centered around the request to add \$15 million to Project TC002-F to fund land acquisition for the Downtown Cary Multimodal Transit Center. Subcommittee members asked clarifying questions about the total cost of the facility independently from its land acquisition needs. It was noted that, although the request is for a substantial amount of funding, the addition of funds to the project for land acquisition is necessary to support at least two other major premium transit projects included in the Wake County Transit Plan (i.e., Wake BRT: Western Corridor and commuter rail). Subcommittee members also asked about the applicability of funding priorities to this request. It was clarified that the Downtown Cary Multimodal Transit Center is a very high priority upon which other high priority projects are predicated.

While not suggesting that it would be applicable to the Downtown Cary Multimodal Transit Center funding request, CAMPO staff further mentioned that CAMPO has an interest in developing a policy to ensure that Wake Transit funds are being used for the basic program requirements of facilities and that the cost of additional components that are desired to be added to facilities should be borne, at least in part, by project sponsors. GoTriangle staff suggested that maybe there should be some sort of limitation on how much costs should be allowed to exceed originally assumed amounts. CAMPO staff stated that poor assumptions made at the planning level with the original bus plan should not tie the hands of project sponsors later when facilities undergo further feasibility study. The problem with managing these changes in cost assumptions starts with the original assumptions made for expenditures to fit within the overall financial constraint. Further discussion ensued regarding changes in external funding sources, such as federal formula and discretionary grants.

Vote: The subcommittees voted unanimously to forward the disposition, as described above, to the TPAC for the requested amendments.