

Attachment D

Capital Area Metropolitan Planning Organization (CAMPO) Wake Transit-Funded Full-Time Equivalent (FTE) Resources

Following is a list of lead agency responsibilities assigned to CAMPO by either the Wake Transit governing boards (i.e., CAMPO Executive Board and GoTriangle Board of Trustees) or by the Wake County Transit Planning Advisory Committee (TPAC):

- 1) Creation/compilation and ongoing maintenance of Wake Transit Work Plans, including leading the process to create them;
- 2) Administration of consideration of Wake Transit Work Plan amendment requests;
- 3) Creation and maintenance of the Wake Transit Multi-year Capital Improvement Plan (CIP) and Multi-year Operating Program (MYOP);
- 4) Creation and maintenance of Wake Transit Staffing Model and Expectations Plan;
- 5) Creation of elements of a Multi-year Service Implementation Plan (e.g., Wake Bus Plan and Fixed Guideway investment studies);
- 6) Creation and maintenance of a Community Funding Area Program Management Plan;
- 7) Creation and ongoing administration of a Project Prioritization Policy that guides development of the CIP, MYOP, and annual budgets;
- 8) Designation of project sponsors for Wake Transit-funded projects;
- 9) Ongoing updates to the Wake County Transit Plan (i.e., every 4 years);
- 10) Creation and ongoing administration of the Wake Transit Major Capital Project Concurrence Framework;
- 11) Ongoing staffing and administration for the TPAC's business;
- 12) Ongoing administration of the Community Funding Area Program;
- 13) Transit development technical assistance for Community Funding Area Program-eligible applicants;
- 14) Leading the annual bus service performance evaluation process and development of findings and recommended follow-up actions;
- 15) Leading the annual project progress and expenditure evaluation process and development of findings and recommended follow-up actions;
- 16) Development of the Policy Framework for the Use of Wake Transit Funds to Acquire Real Property and its ongoing administration;
- 17) Development and ongoing maintenance of the Wake Transit Performance Tracker; and
- 18) Development and ongoing administration of the Wake Transit Art Funding Eligibility Policy.

In addition to the above, CAMPO is further responsible for the following tasks that are directly related to Wake Transit implementation:

- A) Considering locally preferred alternatives (LPAs) for regionally significant projects;
- B) Serving on Wake Transit-funded project-level technical teams and committees (e.g., Wake BRT technical committee, Commuter rail PMC, etc.);
- C) Incorporation of Wake Transit projects into the Transportation Improvement Program;
- D) Incorporation of Wake Transit investments into the Metropolitan Transportation Plan; and
- E) Coordination of project funding among multiple sources of revenue (Wake Transit funds, LAPP, Section 5310, etc.).

The following table lists the Wake Transit-funded positions at CAMPO and the responsibilities assigned to each from the above:

Position	Person Occupying Position	Responsibilities
Program Manager	Bret Martin	1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 13, 14, 15, 16, 18, A, B, C, D, E
TPAC Administrator	Stephanie Plancich	5, 9, 11, 17, 18
Transit Planner	Evan Koff	1, 3, 5, 6, 12, 13, 14, 17, B, E