

## Attachment I

# August 2021 TPAC Subcommittee Report

### **Budget & Finance Subcommittee**

Chair: Steven Schlossberg, GoTriangle

Vice Chair: Shavon Tucker, City of Raleigh

**Previous meeting dates:** 6/17/21

**Highlights from previous meetings:** The subcommittee discussed many different items during the June meeting. The members focused on the Art and Culture Funding Eligibility Policy. The group discussed the current draft of the policy and reviewed projects that would be eligible based on the current policy. The subcommittee also reviewed the draft Work Task List for the first half of (FY) Fiscal Year 22. Lastly, the subcommittee chair discussed that the July meeting will be canceled and asked the subcommittee members for ideas on how to increase membership from the partner's financial staffs.

**Upcoming Meeting date(s):** 8/19/21, 1:30-3:00pm

**Agenda items coming up:** The committee will start discussing items listed on the Work Task list.

**Other notes/updates:** Budget & Finance (B&F) continues to complete all of the recurring/annual tasks on a timely basis.

### **Planning and Prioritization Subcommittee**

Chair: David Walker, City of Raleigh

Vice Chair: Kevin Wyrach, Town of Cary

**Previous meeting date:** 05/25/2021

**Highlights from previous meeting:**

There was a brief conversation about all local fixed route agencies continuing the suspender fare through the end of FY22 (June 30, 2022).

David Walker, Chair with the City of Raleigh opened the floor to discussion for the Planning and Prioritization Committee. The only discussion was to the draft item 1 and 2 on the task list being duplicative. There was no other conversation. The committee took a vote and approved the work task list to be moved forward to the full TPAC for consideration.

Bret Martin with CAMPO reviewed the FY22 work plan amendment schedule.

Evan Koff, CAMPO provided an update on the FY21 Bus Service performance reports. Fare Box revenue recovery percentage is one of 4 performance measures (PM) and cannot be tracked due to the suspension of fares during the pandemic. There was active discussion on how this should impact tracking of the PM's. the pending Bus Plan update will be reviewing all of the PM's to determine if adjustments should be made adjusting for the pandemic.

There was also discussion on how to monitor services that are suspended during the pandemic. If a route is suspended for more than a year, then when it restarts, it could begin a new 18-month development period. For services suspended for less than a year brought further discussion. Ultimately it was decided that Bret/CAMPO staff would reach out to all agencies to review and consider a policy update to address these issues.

**Upcoming Meeting date:** *August 24, 2021*

**Agenda items coming up:** Multiple FY23 Work Plan task items will be reviewed

**Other notes/updates:** Planning and Prioritization committee will continue to review and work towards completing its Work Task List assignments.

## **Community Engagement Subcommittee**

Chair: Andrea Epstein, City of Raleigh

Vice Chair: Sharon Chavis, GoTriangle

**Meeting date:** June 24, 2021

**Meeting Summary / Task Close Out:**

NONE

**Action Items:**

**Vice Chair Election**

Vote to elect a new CE Subcommittee Vice Chair to serve for the remainder of the 2021 calendar year. Bonnie Parker was selected.

**Work Task List Draft Review**

The draft August-January CE Subcommittee Work Task List has been updated to reflect comments and feedback received. Members will review the revised draft. Passed unanimously.

**Information Items:**

**Review the FY2021 Wake Transit Engagement After-Action Performance Review Process**

Let members know that an AAR will be occurring in August, Noted the 4 guiding questions of the process.

**Review the FY2022 List and Schedule of Engagement Strategy Presentations & the Engagement Strategy Template**

Reviewed the updated Engagement Strategy template with the group.

**Engagement Strategy Presentation for the Wake Transit Performance Tracker**

Provided attachment and information to the group.

**Upcoming Meeting date:** 8.26.21 1:30 p.m. – 3 p.m.

- Agenda items coming up:
- Presentation of the Work Plan Development, Amendment and Reporting Schedule
- FY Community Engagement Policy Review and Development Schedule
- 2021 Wake Transit Engagement After-Action Performance Review Process
- Review the REVISED FY2022 List and Schedule of Engagement Strategy
- Results of BRT Open-House Events