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Wake County Transit Planning Advisory Committee (TPAC)

FY 2023 Community Funding Area Program (CFAP) Project Submittal and Selection Process and Prior Years Progress Reporting Calendars

KEY	FY 23 CFAP Project Submittal and Selection Process	FY22 and Prior Years CFAP Progress & Reporting	FY23 Work Plan Development
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DATE	PROCESS	PARTIES/COMMITTEES RESPONSIBLE	TASK	SPECIAL NOTES
No later than July 30 th	FY 22 and Prior Years CFAP Progress & Reporting	Project Sponsors and CAMPO	Annual Review Meetings for FY 21 and Prior-Year CFAP Funding Allocations/Projects	With Towns of Morrisville, Apex and Wake Forest
August 10 th	FY 22 and Prior Years CFAP Progress & Reporting	Project Sponsors	FY21 and Prior Years 4th Quarter Reporting Deliverables Due to CAMPO/GoTriangle	Towns of Morrisville, Apex and Wake Forest
No later than August 20 th	FY 22 and Prior Years CFAP Progress & Reporting	Project Sponsors and CAMPO	Execute CFAP Project Agreements	With RTF and Towns of Knightdale, Morrisville, Apex and Wake Forest
August 23 rd – September 3 rd	FY 22 and Prior Years CFAP Progress & Reporting	Project Sponsors and CAMPO	FY 22 Project Kickoff Meetings	With RTF and Towns of Knightdale and Morrisville
September 6 th	<i>Government Offices Closed for Labor Day Holiday</i>			
September 20 th – October 1 st	FY 23 CFAP Project Submittal and Selection Process	Project Sponsors and CAMPO	Project Incubation Meetings (By Request)	
Week of October 25 th	FY 23 CFAP Project Submittal and Selection Process	Project Sponsors and CAMPO	CFAP Applicant Training (Combined Session)	Applicant Training is required for all municipalities/agencies that plan to apply for Community Funding Area Program funding for FY 2023
October 25 th	FY 23 CFAP Project Submittal and Selection Process	CAMPO	Call for CFAP Projects Opens	

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By October 31st	FY 22 and Prior Years CFAP Progress & Reporting	Project Sponsors	FY 22 and Prior Years 1 st Quarter Reporting Deliverables Due to CAMPO/GoTriangle	RTF and Towns of Knightdale, Morrisville, Apex and Wake Forest
November 11th	<i>Government Offices Closed for Veterans Day Holiday</i>			
November 15 th – November 19 th	FY 23 CFAP Project Submittal and Selection Process	Project Sponsors and CAMPO	CFAP Pre-Submittal Review Meetings	Pre-Submittal Meetings are required for all FY 2023 Community Funding Area Program applicants
November 25 th -26 th	<i>Government Offices Closed for Thanksgiving Holiday</i>			
December 6 th – December 10 th	FY 23 CFAP Project Submittal and Selection Process	Project Sponsors and CAMPO	CFAP Pre-Submittal Review Meetings	
December 23 rd – 27 th	<i>Government Offices Closed for Christmas Holiday</i>			
December 31 st or January 3 rd	<i>Government Offices Closed for New Year's Holiday</i>			
January 4 th – January 29 th	FY 22 and Prior Years CFAP Progress & Reporting	Project Sponsors and CAMPO	FY 22 CFAP Project Mid-Year Review Meetings	RTF and Town of Knightdale
January 5 th	FY 23 Work Plan Development	CAMPO	Distribute Draft FY 2023 Work Plan to TPAC	
January 7 th	FY 23 CFAP Project Submittal and Selection Process	Project Sponsors and CAMPO	Call for CFAP Projects Closes (Applications Due)	
January 10 th – January 28 th	FY 23 CFAP Project Submittal and Selection Process	CAMPO	CAMPO Staff Scores CFAP Project Funding Applications	
January 17 th	<i>Government Offices Closed for Martin Luther King, Jr. Holiday</i>			

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By January 31 st	FY 22 and Prior Years Project Quarterly Reporting	Project Sponsors	FY 22 and Prior Years 2 nd Quarter Reporting Deliverables Due to CAMPO/GoTriangle	RTF and Towns of Knightdale, Morrisville, Apex and Wake Forest
January 31 st – February 25 th	FY 23 CFAP Project Submittal and Selection Process	CFAP Selection Committee and CAMPO	Selection Committee Reviews FY23 applications and gives funding recommendations	
March 9 th	FY 23 CFAP Project Submittal and Selection Process	CAMPO	CFA Program Funding Recommendations from Selection Committee presented to TPAC	Presented at March TPAC Meeting
April 6 th	FY 23 Work Plan Development	CAMPO	Distribute Draft of Recommended FY 23 Work Plan to TPAC, Including FY 23 Recommended CFAP Projects	
April 15 th	<i>Government Offices Closed for Good Friday Holiday</i>			
April 20 th	FY 23 Work Plan Development	TPAC (CAMPO and GoTriangle staff to facilitate)	TPAC Consideration of Recommended FY23 Work Plan, Including FY23 Recommended CFAP Projects	
By April 30 th	FY 22 and Prior Years Project Quarterly Reporting	Project Sponsors	FY 22 and Prior Years 3 rd Quarter Reporting Deliverables Due to CAMPO/GoTriangle	RTF and Towns of Knightdale, Morrisville, Apex, and Wake Forest
May 30 th	<i>Government Offices Closed for Memorial Day Holiday</i>			
June 17 th or 20 th	<i>Government Offices Closed for Juneteenth Holiday</i>			
June 1 st – June 30 th	FY 22 CFAP Progress & Reporting	Project Sponsors and CAMPO	Annual Review for FY 22 and Prior-Year CFAP Funding Allocations/Projects	RTF and Towns of Knightdale, Morrisville, Apex, and Wake Forest
By June 30 th	FY 23 Work Plan Development	GoTriangle and CAMPO	Adoption of FY 23 Work Plan and Wake Operating and Capital Budget Ordinances	

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By August 10 th	FY 22 and Prior Years Project Quarterly Reporting	Project Sponsors	FY 22 and Prior Years 4 th Quarter Reporting Deliverables Due to CAMPO/GoTriangle	RTF and Towns of Knightdale, Morrisville, Apex, and Wake Forest
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