

Attachment D

May 2021 Subcommittee Report

Budget & Finance Subcommittee

Chair: Steven Schlossberg, GoTriangle

Vice Chair: Shavon Tucker, City of Raleigh

Previous meeting dates: 5/28/21

Highlights from previous meetings: The subcommittee discussed many different items during the May meeting. The members focused on the Art and Culture Funding Eligibility Policy. The group discussed the current draft of the policy and requested feedback from the partners. The subcommittee also reviewed the draft Work Task List for the first half of (FY) Fiscal Year 22. GoTriangle presented to the subcommittee a few examples of draft partner agreements for FY22 and discussed specific language and methodology of how Arts and Culture and Real Property will be handled during the FY22 agreement process. Lastly, the subcommittee chair discussed that the July meeting will be canceled and asked the subcommittee members for ideas on how to increase membership from the partner's financial staffs.

Upcoming Meeting date(s): 6/17/21, 1:30-3:00pm

Agenda items coming up: During the next meeting the subcommittee will vote on the Art and Culture Funding Eligibility Policy and the next Work Task list.

Other notes/updates: Budget & Finance (B&F) continues to complete all of the recurring/annual tasks on a timely basis.

Planning and Prioritization Subcommittee

Chair: David Walker, City of Raleigh

Vice Chair: Kevin Wyrach, Town of Cary

Previous meeting date: 05/25/2021

Highlights from previous meeting:

Jenny Green, presented on behalf of Lead Agency, GoTriangle. The Scope for the Wake Bus Plan update was reviewed and discussed. She reviewed some of the updates that had been made since her last presentation and receiving feedback from participating agencies in the plan. Jenny also spoke of the community engagement needed for the study and presented a 3-phase strategy. This plan will include (among other things) updated short-range transit plans for all participating agencies for both operating and capital projects along with extending the plan through FY30. Service Standards, Project

prioritization, ADA Paratransit funding and micro transit policies will all be reviewed as part of this update. Operational assessments will be completed for GoRaleigh station and GoCary's new depot.

David Walker, Chair of the Planning and Prioritization stated that the draft work plan had been made available via the CAMPO website and distributed ahead of the meeting. He opened the floor to discussion on the task items listed. Several members provided comments and edits made to the draft included increased clarification on a couple of tasks and the removal of the Wake Bus Plan Update item. Removal was made with the understanding that Stephanie will be conducting a process to review the Lead Agency Guidelines and update assignments as needed this summer. Part of that process will include the creation of a Bus Plan Update specific task page that reflects the specific need of the process and TPAC reporting expectations. .

Upcoming Meeting date: *June 22, 2021*

Agenda items coming up: The Work Task List for the P/P committee will be an Action Item.

Other notes/updates: Planning and Prioritization committee will continue to review and work towards completing all of the recurring/annual tasks on a timely basis. There is no meeting scheduled for July.

Community Engagement Subcommittee

Chair: Andrea Epstein, City of Raleigh

Vice Chair: Sharon Chavis, GoTriangle

Previous meeting date: No May Meeting – corresponded via email

Highlights from previous meeting:

1 – Sharon Chavis, our current Vice Chair, has recently taken a new position within the GoTriangle organization. We are very excited for her, but unfortunately that means she will not be spending as much time on TPAC activities. Nominations opened on May 27th for the Vice Chair position. The CE Subcommittee member will vote to elect a new representative on June 24th.

2 – A copy of the draft CE Subcommittee July-February Work Task List was provided to the members for review and comment. A revised draft will be discussed at the June meeting prior to a vote to adopt the task list for the next 6-month period. Andrea asked that questions and comments be submitted to her at andrea.epstein@raleighnc.gov by 5:00 p.m. on Thursday, June 10.

Upcoming Meeting date: 6.24.21 1:30 p.m. – 3 p.m.

Agenda items coming up:

- Action item to elect a new Vice Chair
- Action Item to finalize the Work Task List
- Review list and schedule for FY22 engagement strategy presentations
- Discuss the annual after-action review process
- Discuss next steps in developing WT Community Engagement Policy
- Review the Wake Transit Tracker summer launch strategy

Other notes/updates: NONE