

## Attachment B

### FY2022 Wake Transit Work Plan Agreement Groupings and Project Reporting Deliverables

<u>Groupings:</u>		<u>Amount:</u>
General Operating - Bus Operation	<a href="#"><u>General Opt-Bus Operation'!A1</u></a>	21,002,889
General Operating - Transit Plan Admin	<a href="#"><u>General Opt-Transit Plan Admin '!A1</u></a>	4,665,656
General Operating - Tax District Admin	<a href="#"><u>General Opt-Tax Dist Admin'!A1</u></a>	501,338
Special Funding -YGP	<a href="#"><u>Special Funding-Youth GoPass'!A1</u></a>	277,948
General Capital - Bus Infrastructure	<a href="#"><u>General Capt-Bus Infrastructure'!A1</u></a>	6,670,623
General Capital - Bus Acquisition	<a href="#"><u>General Capt-Bus Aquisition'!A1</u></a>	12,773,312
General Capital - Capital Planning - GoTriangle	<a href="#"><u>Special Capt-GoTriangle'!A1</u></a>	650,000
General Capital - Community Funding Area - Town of Knightdale	<a href="#"><u>General Capt-TOK'!A1</u></a>	50,000
Special Capital - Bus Infrastructure- GoRaleigh	<a href="#"><u>Special Capt-GoRaleigh'!A1</u></a>	4,000,000
Special Capital - Bus Infrastructure - GoCary	<a href="#"><u>Special Capt-GoCary'!A1</u></a>	35,000,000
Special Capital -Bus Infrastructure - GoTriangle	<a href="#"><u>Special Capt-GOT'!A1</u></a>	6,000,000
Special Capital-BRT Planning/Design - GoRaleigh	<a href="#"><u>Special Capt-BRT'!A1</u></a>	12,000,000
Special Operating & Capital Technology	<a href="#"><u>Technology!A1</u></a>	159,100
<b>Total</b>		<b>103,750,866</b>

GoCary General Operating Funding Agreement: Bus Operations		
1) Midday Frequency Increase - TO004-B	\$	490,377
2) Sunday Service All Routes, Expanded Paratransit & Holiday Hours - TO004-A	\$	418,291
3) Apex - Cary Express Route - TO005-BE	\$	148,038
4) Complimentary ADA Services - TO005-BI	\$	132,360
5) Weston Parkway - TO005-H	\$	946,908
<b>Deliverables</b>		
1. Revenue hours of service		
2. Ridership		
3. Passenger boardings per revenue hour		
4. Operating cost per passenger boarding		
5. Farebox recovery		
6. On-time performance		
GoRaleigh General Operating Funding Agreement: Bus Operations		
1) Increase Route 7 S. South Saunders Route Frequencies - TO004-D	\$	107,677
2) Sunday Service Expansion - TO004-E	\$	1,828,868
3) Southeast Raleigh Route Additions - TO005-I	\$	2,196,138
4) Northwest Raleigh Route Additions - TO005-J	\$	2,884,252
5) Route 33 / New Hope - Knightdale - TO005-P	\$	414,636
6) Route 401 / Rolesville - TO005-Q	\$	121,975
7) Route 20 & 20L / Garner - Garner South - TO005-R	\$	1,473,975
8) Complimentary ADA Services - TO005-BJ	\$	1,477,885
9) Caraleigh - TO005-AL	\$	493,826
10) Glenwood Route Package - TO005-AM	\$	993,427
<b>Deliverables</b>		
1. Revenue hours of service		
2. Ridership		
3. Passenger boardings per revenue hour		
4. Operating cost per passenger boarding		
5. Farebox recovery		
6. On-time performance		
11) Rolesville Park and Ride Lease - TO005-S	\$	16,368
<b>Deliverables</b>		
1. Status of executed lease agreement		
2. Utilization of facility (report what is known about utilization on a rolling quarterly basis); if available, measured at each site by applying drive-to access mode percentage to stop ridership based on percentages observed from rider surveys		
12) Maintenance of Bus Stops & Park and Ride Facilities - TO005-V	\$	253,134
<b>Deliverables</b>		
1. General summary of quarterly maintenance and upkeep efforts		
2. Number of applicable sites maintained		
Wake Forest General Operating Funding Agreement: Bus Operations		
1) Wake Forest (Reverse) Loop - TO005-AA	\$	366,083
<b>Deliverables</b>		
1. Revenue hours of service		
2. Ridership		
3. Passenger boardings per revenue hour		
4. Operating cost per passenger boarding		
5. Farebox recovery (N/A on this project)		
6. On-time performance		
Morrisville General Operating Funding Agreement: Bus Operations		
1) Operations of Node-Based Smart Shuttle - TO005-BG	\$	338,800
<b>Deliverables</b>		
1. Revenue hours of service		
2. Ridership		
3. Passenger boardings per revenue hour		
4. Operating cost per passenger boarding		
5. Farebox recovery (N/A on this project)		
6. On-time performance		

GoTriangle General Operating Funding Agreement: Bus Operations		
1) Route 100 Improvements - TO005-A	\$	555,440
2) Route 300 Improvements - TO005-B	\$	664,972
3) Fuquay-Varina Express Route - TO003-A	\$	293,120
4) Durham-Raleigh Express Frequency Improvements - TO005-C	\$	288,110
5) Chapel Hill-Raleigh Express Frequency Improvements - TO005-D	\$	62,960
6) Route 310 - TO005-X	\$	1,272,233
7) Route 305 Improvements - TO005-AC	\$	1,501,452
8) NRX North Raleigh Express - TO005-AS	\$	321,030
9) Route - Reallocation - N/A*	\$	(615,104)
10) GoTriangle Complimentary ADA Services - TO005-BH	\$	468,385
<b>Deliverables</b>		
1. Revenue hours of service		
2. Ridership		
3. Passenger boardings per revenue hour		
4. Operating cost per passenger boarding		
5. Farebox recovery		
6. On-time performance		
11) Regional Information Center Operating Hours - TO005-E	\$	26,266
<b>Deliverables</b>		
1. Phone Call Report		
2. Results of customer satisfaction survey		
12) Park and Ride Leases - TO005-F	\$	94,556
13) Park and Ride Leases - TO005-N	\$	16,558
<b>Deliverables</b>		
1. Status of executed lease agreement		
2. Utilization of facility (report what is known about utilization on a rolling quarterly basis); if available, measured at each site by applying drive-to access mode percentage to stop ridership based on percentages observed from rider surveys		
* - Route Reallocation will be assigned to current Wake Transit project in the Bus Operating Agreement		
Wendell General Operating Funding Agreement: Bus Operations		
1) ZWX Funding - TO003-G	\$	4,523
<b>Deliverables</b>		
1. Status of executed lease agreement		
2. Utilization of facility (report what is known about utilization on a rolling quarterly basis); if available, measured at each site by applying drive-to access mode percentage to stop ridership based on percentages observed from rider surveys		
Zebulon General Operating Funding Agreement: Bus Operations		
1) ZWX Funding - TO003-H	\$	6,088
<b>Deliverables</b>		
1. Status of executed lease agreement		
2. Utilization of facility (report what is known about utilization on a rolling quarterly basis); if available, measured at each site by applying drive-to access mode percentage to stop ridership based on percentages observed from rider surveys		
Wake County General Operating Funding Agreement: Bus Operations		
1) Rural General Public and Elderly and Disabled Demand Response Service Expansion - TO005-G1	\$	523,000
<b>Deliverables</b>		
1. Revenue hours of service		
2. Ridership		
3. Passenger boardings per revenue hour		
4. Operating cost per passenger boarding		
5. Farebox recovery		
6. On-time performance		
2) Wake County Transportation Call Center - TO005-G2	\$	36,512
<b>Deliverables</b>		
1. Status of hire		
2. Quarterly staff highlights (functions, deliverables, or accomplishments – may be provided as single report by project sponsor for all staff)		
3. Average Queue Time (Minutes)		
Apex General Operating Funding Agreement: Bus Operations		
1) GoApex Route 1 - TO005-BF	\$	379,770
<b>Deliverables</b>		
1. Revenue hours of service		
2. Ridership		
3. Passenger boardings per revenue hour		
4. Operating cost per passenger boarding		
5. Farebox recovery (N/A on this project)		
6. On-time performance		

CAMPO General Operating Funding Agreement: Transit Plan Administration	
1) 3.0 FTE -Wake Transit Program Manager - TO002-V -Transit Planner - TO002-W -Transit Planning Support Staff and Admin (TPAC Administration) - TO002-L <b>Deliverables</b> 1. Status of hire 2. Quarterly staff highlights (functions, deliverables, or accomplishments – may be provided as single report by project sponsor for all staff)	\$ 420,249
GoCary General Operating Funding Agreement: Transit Plan Administration	
1) 5.5 FTE -Transportation Analyst - TO002-AC -Transportation Program Coordinator - TO002-AD  -(0.5 FTE) Position Upgrade and Reorganization Deputy Transit Administrator - TO002 -AE  -Coordination/Management of Capital Projects - TO002-N  - Transportation Outreach and Communications Coordinator - TO002-AR - Transit Planner - TO002-AV <b>Deliverables</b> 1. Status of hire 2. Quarterly staff highlights (functions, deliverables, or accomplishments – may be provided as single report by project sponsor for all staff)	\$ 718,755
2) Outreach and Marketing - TO002-M <b>Deliverables</b> 1. Report on funded outreach and marketing efforts	\$ 65,556
3) Downtown Multimodal Center - Temporary Real Estate Carrying Costs - TO002-AW <b>Deliverables</b> 1. # of vacant properties in project area 2. Status of NEPA process/determination 3. Initiation Date for Property Purchase	\$ 200,000
GoRaleigh General Operating Funding Agreement: Transit Plan Administration	
1) 7.0 FTE -Transportation Analyst - TO002-AG - Transit Planner - TO002-AH -Transit Signal Timing Analyst - TO002-AI -Service Planning - T-0002P -Senior Engineer - TO002-AJ -Procurement Analyst - TO002-AO -Transit Planning Analyst - TO002-AP <b>Deliverables</b> 1. Status of hire 2. Quarterly staff highlights (functions, deliverables, or accomplishments – may be provided as single report by project sponsor for all staff)	\$ 948,226
2) Transit Office Space Lease - TO002-AS <b>Deliverables</b> 1. Status of executed lease agreement 2. Date of office space occupation 3. General ongoing status update of space utilization	\$ 160,464

GoTriangle General Operating Funding Agreement: Transit Plan Administration	
1) 12.2 Positions FTE - (4.5 FTE) - Project Implementation Staff - TO002-AQ - Paralegal - TO002-R - (0.6FTE) Project Implementation Director - TO002-S - (0.5FTE) Wake Transit Coordinator - TO002-T - (3.5FTE) Public Engagement Team- TO002-AT  - (0.4FTE) - Performance Data Analyst - TO002-U  - (1.0FTE) - Project Manager for Regional Technology Integration - TO002-Y - Service Planner - TO002-A2 - Communications Coordinator - TO002-AU <b>Deliverables</b> 1. Status of hire 2. Quarterly staff highlights (functions, deliverables, or accomplishments – may be provided as single report by project sponsor for all staff)	\$ 1,583,527
2) Administrative Expenses (Mileage, Travel, Training, Etc.); Outside Legal Counsel; Satellite Office - TO002-B / TO002-C / TO002-H <b>Deliverables</b> 1. Report on Miscellaneous Administrative Expenses 2. Report on Outside Legal Counsel 3. Report on satellite office	\$ 64,732
3) Transit Surveys - TO002-F <b>Deliverables</b> 1. Summary reports of completed surveys	\$ 134,611
4) Outreach/Marketing/Communications - TO002-D <b>Deliverables</b> 1. Report on outreach efforts 2. Report on miscellaneous marketing efforts	\$ 169,658
5) Property Maintenance, Repairs, Appraisals - TO002-I <b>Deliverables</b> 1. Summary of maintenance efforts 2. Report on appraisal activities	\$ 53,905
6) Customer Feedback Management System - TO002-J <b>Deliverables</b> 1. Response volume 2. "Themes" or common comments	\$ 37,691
7) Paratransit Office Space Lease - TO002-AA <b>Deliverables</b> 1. Date of office space occupation 2. General ongoing status update of space utilization	\$ 73,032
8) Operations & Maintenance Facility for Passenger Storage - TO002-AL <b>Deliverables</b> 1. Number of shelters, benches, and other transit-related amenities that are stored at the space 2. Cost saving realized by not having to lease or purchase additional space to store and fabricate benches and shelters	\$ 10,250
9) NSCU Triangle Regional Model Service Bureau Contract Share - TO002-AX <b>Deliverables</b> 1. Quarter Wake Transit Funded share submitted. 2. Report on material activities in regards to the Wake Transit Funded Share (if any)	\$ 25,000

**Tax District Administration General Operating Agreement**

1) 2.5 FTE	\$	343,590
- 2.5 FTE - Tax District Administration Finance Team <i>TO001-F</i>		
<b><u>Deliverables</u></b>		
1. Status of hire		
2. Quarterly staff highlights (functions, deliverables, or accomplishments – may be provided as single report by project sponsor for all staff)		
2) Financial Consulting Work, Audits - <i>TO001-C / TO001-B</i>	\$	157,748
<b><u>Deliverables</u></b>		
1. Report on Debt Issuance		
2. Audit Progress		

**GoCary General Capital Funding Agreement: Bus Infrastructure**

1) Bus Stop Improvements for New Routes - TC002-R	\$	776,000
<b>Deliverables</b>		
1. Contract award date for site or program of sites		
2. Number of sites with improvements completed/constructed per quarter (on a rolling quarterly basis for multiple sites wrapped into single Work Plan project; as a proportion of total site improvement budget when alternate funding sources apply). If none completed for a quarter, report on the phase (planning, design, right-of-way, etc.) of ongoing site improvements.		

**GoTriangle Capital Funding Agreement: Bus Infrastructure**

1) Existing Park and Ride Lot Improvements - TC002-K	\$	52,500
<b>Deliverables</b>		
1. Contract award date for site or program of sites		
2. Number of sites with improvements completed/constructed per quarter (on a rolling quarterly basis for multiple sites wrapped into single Work Plan project; as a proportion of total site improvement budget when alternate funding sources apply). If none completed for a quarter, report on the phase (planning, design, right-of-way, etc.) of ongoing site improvements.		

2) Downtown Apex Transfer Points Improvements - TC002-AK	\$	166,500
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**Deliverables**

1. Contract award date for site or program of sites
2. Number of sites with improvements completed/constructed per quarter (on a rolling quarterly basis for multiple sites wrapped into single Work Plan project; as a proportion of total site improvement budget when alternate funding sources apply). If none completed for a quarter, report on the phase (planning, design, right-of-way, etc.) of ongoing site improvements.

3) New Hillsborough/I-440 Park and Ride - TC002-AI	\$	2,220,000
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**Deliverables**

1. For each project phase (planning, design, land acquisition, construction, etc.):
  - a. Date RFP/RFQ released for professional services or construction
  - b. Date contract awarded for professional services or construction
  - c. Date of completion for each phase
  - d. If land acquisition, date of closing on property
2. If concurrence framework applies, date of concurrence for established concurrence points/milestones

**GoRaleigh General Capital Funding Agreement: Bus Infrastructure**

1) Systemwide Bus Stop Improvements - TC002-I	\$	1,761,600
<b>Deliverables</b>		
1. Contract award date for site or program of sites		
2. Number of sites with improvements completed/constructed per quarter (on a rolling quarterly basis for multiple sites wrapped into single Work Plan project; as a proportion of total site improvement budget when alternate funding sources apply). If none completed for a quarter, report on the phase (planning, design, right-of-way, etc.) of ongoing site improvements.		
2) Bus Stop Improvements for New Stop Locations - TC002-S	\$	237,952
3) Crabtree Valley Mall Transit Center Updates - TC002-AL	\$	323,904
4) Triangle Town Center Transit Center Updates - TC002-AM	\$	323,904
5) GoRaleigh Systemwide Transfer Point Improvements - TC002-BG	\$	544,800

**Deliverables**

1. Contract award date for site or program of sites
2. Number of sites with improvements completed/constructed per quarter (on a rolling quarterly basis for multiple sites wrapped into single Work Plan project; as a proportion of total site improvement budget when alternate funding sources apply). If none completed for a quarter, report on the phase (planning, design, right-of-way, etc.) of ongoing site improvements.

**Research Triangle Foundation General Capital Funding Agreement: Bus Infrastructure**

1) Research Triangle Park Mobility Hub Enhancements - TC002-BH	\$	263,463
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**Deliverables**

1. Contract award date for each scoped improvement or program of scoped improvements
2. Status update on phase of work (planning, design, construction, etc.) and associated percent completion for each scoped site improvement

**GoRaleigh General Capital Funding Agreement: Bus Acquisition**

1) Support Acquisition of Vehicles (17 buses - 5 new and 12 replacement) - <i>TC001-E &amp; TC001-F</i>	\$ 12,378,112
2) Paratransit Replacement Vehicles - <i>TC001-J</i>	\$ 395,200

**Deliverables**

1. Date of order / release of purchase order, indicating number of vehicles
2. Date of receipt and date vehicles accepted, indicating number of vehicles

GoTriangle General Capital Funding Agreement: Capital Planning

1) Wake Bus Plan Update - TC003-K \$ 650,000

**Deliverables**

1. Date RFP/RFQ released for plan/study
2. Date contract awarded for plan/study
3. Estimation of percent completion of scope on quarterly basis
4. Results and/or recommendations of plan/study

**Town of Knightdale General Capital Funding Agreement: Community Funding Area**

1) Comprehensive Transportation Plan: Transit Element Scope Enhancement - TC003-Q \$ 50,000

**Deliverables**

1. Billable hours or other costs expended on project by quarter by selected contractor
  
2. Scope tasks/phases completed or percentage of scope tasks/phases completed by quarter



Special Operating Funding Agreement: Youth GoPass

1) GoRaleigh	\$	211,641
2) GoCary	\$	15,000
3) GoTriangle	\$	51,307

*Project ID(s) - TO005-L (1-2-3)*

**Deliverables**

1. Youth Ridership (ages 13-18) - Totals & By Route
2. Number of Passes Provided by Transit Provider
3. Number of Passes Provided by Partner Agency

GoRaleigh **Special** Capital Funding Agreement: Bus Infrastructure

1) Go Raleigh/GoWake Access Paratransit Maintenance & Operations Facility - TC002-V \$ 4,000,000

**Deliverables**

1. For each project phase (planning, design, land acquisition, construction, etc.):
  - a. Date RFP/RFQ released for professional services or construction
  - b. Date contract awarded for professional services or construction
  - c. Date of completion for each phase
  - d. If land acquisition, date of closing on property
2. . If concurrence framework applies, date of concurrence for established concurrence points/milestones

GoCary **Special** Capital Funding Agreement: Bus Infrastructure

1) Regional Bus Operations & Maintenance Facility - *TC002-E* \$ 35,000,000

**Deliverables**

1. For each project phase (planning, design, land acquisition, construction, etc.):
  - a. Date RFP/RFQ released for professional services or construction
  - b. Date contract awarded for professional services or construction
  - c. Date of completion for each phase
  - d. If land acquisition, date of closing on property
2. If concurrence framework applies, date of concurrence for established concurrence points/milestones

GoTriangle **Special** Capital Funding Agreement: Bus Infrastructure

1) New Regional Transit Facility (Wake County Share) - TC002-N 6,000,000

**Deliverables**

1. For each project phase (planning, design, land acquisition, construction, etc.):

a. Date RFP/RFQ released for professional services or construction

b. Date contract awarded for professional services or construction

c. Date of completion for each phase

d. If land acquisition, date of closing on property

2. If concurrence framework applies, date of concurrence for established concurrence points/milestones

GoRaleigh **Special** Capital Funding Agreement: BRT Planning

1) Western Corridor Bus Rapid Transit Facility - TC005-A3 \$ 12,000,000

**Deliverables**

1. Date RFP/RFQ released for project development professional services for each BRT project/corridor
2. Date contract awarded for project development professional services for each project/corridor
3. Date of concurrence for established concurrence points/milestones for each project/corridor
4. Date of completion of 30% design and NEPA for each BRT project/corridor
5. Date of completion of final design for each BRT project/corridor

**Special Operating Funding Agreement: Web Hosting and Maintenance of Fare Collection Technology**

1) GoRaleigh - Web Hosting and Maint of Fare Collection - <i>TO005-U</i>	\$	97,344
GoCary - Maint for Fare Collection - <i>TO005-O</i>	\$	10,506
GoTriangle - Maint for Fare Collection - <i>TO005-Y</i>	\$	51,250

**Deliverables**

1. Percentage of total trips using mobile ticketing