

ATTACHMENT C

WAKE COUNTY TRANSIT PLAN: IMPLEMENTATION

From: Bret Martin, Wake Transit Program Manager, Capital Area MPO

To: Wake County Transit Planning Advisory Committee (TPAC)

Date: 4/13/2021

Re: Summary of Requested FY 2021, 4th Quarter Work Plan Amendments

A total of eight (8) amendments to the fiscal year (FY) 2021 or a prior year Wake Transit Work Plan have been requested by various project sponsors, including the Towns of Wake Forest and Cary, City of Raleigh, and CAMPO, for consideration by the TPAC. The amendment requests were reviewed by CAMPO staff to determine the appropriate amendment type classifications (major versus minor) as outlined in the Wake Transit Work Plan Amendment Policy. Seven (7) of the amendment requests were categorized as 'Major Amendments' for at least one (1) of the following reasons:

- 1) Amendment request involves a significant change in scope;
- 2) Amendment request involves a financial impact requiring a change in fund balance; or
- 3) Amendment request involves a project requested to be removed from a Work Plan.

One (1) of the amendment requests falls into the 'Minor Amendment' category. The amendment requests were released for public comment between March 19, 2021, and April 18, 2021. No public comments have been received to date in response to the amendment requests.

Attached to this memorandum are the following:

- Proposed FY 2021 Q4 Amendment List (released for public comment) and Financial Disposition
- Completed Amendment Request Forms for Amendment Requests (released for public comment)
- Joint Budget & Finance/Planning & Prioritization Subcommittee Disposition Memo and Voting Record

A scope and financial disposition for the amendment requests was developed by the Planning & Prioritization and Budget & Finance Subcommittees and recommended to the TPAC at a joint meeting held on April 6th, with a unanimous finding that the changes to the scopes of work for the projects requested to be modified are appropriate for the continued implementation of the Wake County Transit Plan and that funding the requests does not involve an unwarranted use of funds, with one exception. For the amendment request to include design and integration of art elements into the construction of the New Bern Avenue Bus Rapid Transit (BRT) facility (project TC005-A1) and to add commensurate funding, the subcommittees rendered the following recommendation:

- Up to \$250,000 of the requested \$500,000 should be made available to the project immediately upon approval by the CAMPO Executive Board and GoTriangle Board of Trustees of the amendment request;
- That the full amount requested for the design and integration of art be made available (\$500,000) to the project if and when an art funding eligibility policy currently under development is adopted by the CAMPO Executive Board and GoTriangle Board of Trustees if the policy ultimately allows for the requested amount of \$500,000 to be funded under the policy; and
- If the adopted art funding eligibility policy's allowable amount for the subject project is more restrictive than the \$500,000 request, the amount made available to the project should be the greater of \$250,000 or the maximum permissible amount allowable for the subject project under the adopted policy, up to \$500,000.

FY 2021, Quarter 4, Requested Wake Transit Work Plan Amendments

REQUESTED MAJOR/MINOR AMENDMENTS

Project ID #	Agency	Project Title	FY20 Original Funding Allocation	FY 21 Original Funding Allocation	FY21 Requested Funding Allocation	FY 21 Funding Impact	Reason for Major/Minor Amendment Status
Operating Budget Amendment Requests							
TO005-AA	Town of Wake Forest	Wake Forest Loop: Reverse Circulator	\$ 214,057	\$ 337,888	\$ 357,154	\$ 19,266	Major Amendment: Amendment request involves a change in scope to include Saturday service and involves a financial impact requiring a change in fund balance.
TO004-B	Town of Cary	Increase Midday Frequencies on Pre-Existing Routes	\$ 455,471	\$ 438,962	\$ 475,000	\$ 36,038	Minor Amendment: Change to budget allocation that, combined with the other Town of Cary amendment requests, does not require a change in fund balance or reserves.
TO005-BI		GoCary Complementary ADA Services	\$ -	\$ 86,668	\$ 125,000	\$ 38,332	Major Amendment: Amendment request involves a change in scope to include complementary ADA services on Sundays and holidays originally included under project TO004-A. Does not require a change in fund balance or reserves when combined with the other Town of Cary amendment requests.
TO004-A		Sunday Service, Holiday Hours and Extended Paratransit	\$ 598,676	\$ 528,177	\$ 453,807	\$ (74,370)	Major Amendment: Amendment request involves a change in scope to remove ADA/paratransit service on Sundays and holidays from the project and include it under project TO005-BI.
TO005-H		Weston Parkway Route	\$ 824,919	\$ 758,874	\$ 758,874	\$ -	Major Amendment: Amendment request involves a change in scope to operate the service at a frequency of 30 minutes during its full span rather than at 30 minutes during peak periods and 60 minutes during off-peak periods.
Total Operating Funding Impact						\$ 19,266	
Capital Budget Amendment Requests							
Project ID #	Agency	Project Title	Original Prior Year Funding Allocation	Requested Funding Allocation	Funding Impact	Reason for Major/Minor Amendment Status	
TC001-G	Capital Area MPO	Alternative Fuel Vehicle Acquisition Matching Grants	\$ 1,200,000	\$ -	\$ (1,200,000)	Major Amendment: Project funding was originally allocated/encumbered in the FY 2019 Wake Transit Work Plan. Amendment request involves a project requested to be removed from the FY 2019 Work Plan.	
TC005-A4	City of Raleigh	Wake Bus Rapid Transit (BRT) Facility: Northern Corridor - Alternatives Refinement, Project Development, and Final Design	\$ 5,539,515	\$ 5,539,515	\$ -	Major Amendment: Amendment request involves a change in scope to expand the study area for further alternatives refinement and analysis, project development, and final design FROM between downtown Raleigh and Crabtree Blvd TO between downtown Raleigh and Triangle Town Center and between downtown Raleigh and North Hills.	

TC005-A1	New Bern Corridor Bus Rapid Transit Facility	\$ 28,220,000	\$ 28,720,000	\$ 500,000	Major Amendment: Amendment request involves a change in scope to include design and integration of art elements into the construction of the New Bern Corridor BRT facility and involves a financial impact requiring a change in fund balance.
Total Capital Funding Impact				\$ (700,000)	

Distributed for Public Comment on 3/19/2021

Public Comments Accepted Through 4/18/2021

Submit all comments to Bret Martin, Wake Transit Program Manager - Bret.Martin@campo-nc.us or 919-996-4410

Wake County Transit Planning Advisory Committee TPAC Budget and Finance

Financial Disposition: April 6, 2021

Discussion:

The Budget Amendment process requires the review and provision of a financial disposition of all Major/Minor amendments that are submitted by the Transit Planning Advisory Committee (TPAC) Budget and Finance Subcommittee.

All minor and major budget amendments must be approved by the Capital Area Metropolitan Planning Organization (CAMPO) Executive Board and GoTriangle Board of Trustees.

Requested Items for Committee Disposition:

Major Amendment – Seven (7) Amendments

- 1) **Wake Forest Loop (B): Reverse Circulator** - The Town of Wake Forest, in partnership with GoRaleigh, implemented a reverse circulator that adds service in the opposite direction of the original circulator loop. The current agreement provides matching funding for weekday service only. The proposed amendment requests matching funding to operate Saturday service on the reverse circulator.
- 2) **GoCary Complementary ADA Services** – The Town of Cary amendment impacts only FY21 and consolidates all Complementary ADA Services into one project. The request more accurately reflects the inclusion of associated capital costs and allows for improved tracking and reporting.
- 3) **Weston Parkway Route** – The Town of Cary amendment includes a scope adjustment for this project. In previous work plans, the scope was inaccurately described as having non-peak frequencies of 60 minutes and peak frequencies of 30 minutes. The amendment is submitted to include 30-minute frequencies for the full span of service to match the rest of GoCary’s service.
- 4) **Sunday Service, Holiday Hours and Extended Paratransit** – The Town of Cary amendment request involves a change in scope to remove ADA/paratransit service on Sundays and holidays from the project and include it under project TO005-BI (*GoCary Complementary ADA Services*).
- 5) **Alternative Fuel Vehicle Acquisition Matching Grants** – The amendment request is to remove Project TC001-G from the FY 2019 Work Plan capital budget unencumbering \$1.2M from the project and reclassifying it as unassigned in the fund balance. The project is currently indexed under the reserve title and has zero project activity since inspection.
- 6) **Wake Bus Rapid Transit (BRT) Facility: Northern Corridor - Alternatives Refinement, Project Development, and Final Design** – The City of Raleigh amendment incorporates additional analysis for the Wake BRT Northern Corridor to include a larger study area (Triangle Town Center and North Hills) for further corridor refinement prior to identification of a Locally Preferred Alternative (LPA) and entrance into Project Development (PD).
- 7) **New Bern Corridor Bus Rapid Transit Facility** – The City of Raleigh amendment allows for the integration of art to the Wake Bus Rapid Transit (Wake BRT) New Bern Avenue.

Minor Amendment – One (1) Amendment

- 1) **Increase Midday Frequencies on Pre-Existing Routes** – The Town of Cary adjustment only impacts FY21 and more accurately reflects the inclusion of associated capital costs. Funds are re-allocated from another project within the budget ordinance, and the scope of the project does not change.

Financial Impact of Proposed Amendments:

The FY21 Town of Wake Forest Community Funding Area Operating budget will increase \$19,266

The FY21 City of Raleigh Bus Rapid Transit Capital budget will increase \$500,000

The FY21 Town of Cary budget amendments will have a net \$0 effect to the budget

The Prior year adopted Reserve Bus Acquisition Capital budget will decrease \$1,200,000

Net Impact to Wake Transit Plan = \$680,734

FY21-Q4 Amendment Financial Impact

Ordinance Tag	Agency	Description	Wake Transit Adopted Funding	Wake Transit Proposed Amended Budget	Revised Adopted Wake Transit Plan Funding
Community Funding Area	Town of Wake Forest	Wake Forest Loop B: Reverse Circulator	337,888	19,266	357,154
Bus Operations	Town of Cary	GoCary Complementary ADA Services	86,668	38,332	125,000
Bus Operations	Town of Cary	Increase Midday Frequencies on Pre-Existing Routes	438,962	36,038	475,000
Bus Operations	Town of Cary	Sunday Service, Holiday Hours and Extended Paratransit	528,177	(74,370)	453,807
Bus Operations	Town of Cary	Weston Parkway Route	758,874	-	758,874
Wake Transit Operating Expenditures				\$ 19,266	
Bus Rapid Transit	City of Raleigh	Wake Bus Rapid Transit (BRT) Facility: Northern Corridor - Alternatives Refinement, Project Development, and Final Design	5,539,515	-	5,539,515
Bus Rapid Transit	City of Raleigh	New Bern Corridor Bus Rapid Transit Facility	28,220,000	500,000	28,720,000
Bus Acquisition	CAMPO / Reserve	Alternative Fuel Vehicle Acquisition Matching Grants	1,200,000	(1,200,000)	-
Wake Transit Capital Expenditures				\$ (700,000)	
Total Financial Impact - FY21 Wake Transit Work Plan				\$ (680,734)	

Wake Transit Project ID #
TO005-AA

FY 2021
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital

FY START DATE
7/1/2020

Type of Amendment **Minor** **Major**

Minor amendment – Required when there is:

- A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000
- A transfer of funds between budget ordinance appropriations but requires less than a \$100,000 change to a project appropriation for projects less than \$500,000
- Any change that does not meet any criteria of a major amendment

Major amendment - Required when there is:

- A project requested to be added to the Work Plan
- A project requested to be removed from the Work Plan
- Significant changes in scope of funded project
- A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
- A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
- Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
Wake Forest Loop: Reverse Circulator	Town of Wake Forest	Dylan Bruchhaus - Planner II dbruchhaus@wakeforestnc.gov	Base Year	\$ 357,154
			Recurring	\$ 2,338,442
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
N/A	N/A	N/A	Base Year	\$ -
			Cumulative	\$ -
Project Description	Enter below a summary of the project amendment and impact on approved plan.			
As part of the Community Funding Area Program, the Town of Wake Forest, in partnership with the City of Raleigh/GoRaleigh, implemented a reverse circulator that adds service in the opposite direction of the original circulator loop. The current agreement provided matching funding for weekday service only. The proposed amendment requests matching funding for currently operating Saturday service on the reverse circulator.				

1. Enter Wake Transit Project ID(s) to Increase

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TO005-AA	Wake Forest Loop: Reverse Circulator	Bus Operations	\$ 19,266		Increase of \$19,266 from \$337,888 to the FY21 CFA program 30% cap of \$357,154
TOTAL			\$ 19,266	\$ -	

2. Wake Transit Project ID(s) to Reduce

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TOTAL			\$ -	\$ -	

3. Impact on Transit Plan Project Costs

From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ 19,266
		Recurring	
Estimated Capital Cost	Base Year	\$ -	
	Cumulative	\$ -	

Project Justification / Business Case Provide responses to EACH of the questions below. Answer the questions as fully as possible. Enter Non-Applicable (N/A) as appropriate.

4. Is this New/Amended project Operating, Capital or Both? **Operating** **Capital** **Both**

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

The requested funds would be for FY2021 and future fiscal years.

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If the request is funded, the Town will continue to operate Saturday service along the reverse circulator (Loop B). If the request is denied, there will be no change in service.

7. List below the Key Performance Indicators (deliverables) while this project is in progress. These performance measures will be reported quarterly. Are these the same measures as currently being reported?

- a) Revenue hours of service, ridership, passenger boarding's per revenue hour, operating cost per passenger boarding, on-time performance
- b)
- c)

8. List any other relevant information not addressed.

Saturday service is already counting towards the Wake Transit quarterly performance measures and reported statistics. The Town is currently using portion of the cost of Loop A Saturday service as the local match for Loop B.

9. Please enter estimated appropriations to support expenses identified above. Enter FY 2021 and the estimated annualized cost in FY 2022 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2023 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2023 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request							
OPERATING COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes	-	-	-	-	-	-	-
Contracts	-	-	-	-	-	-	-
Bus Operations:							
Estimated Hours	4,413	4,413	4,413	4,413	4,413	4,413	4,413
Cost per Hour	88	93	93	93	93	93	93
Estimated Operating Cost	386,094	411,422	411,422	411,422	411,422	411,422	411,422
Bus Leases	-	-	-	-	-	-	-
Park & Ride Lease	-	-	-	-	-	-	-
Other (Loop A Local Match)	(44,401)	(47,313)	(47,313)	(47,313)	(47,313)	(47,313)	(47,313)
Other			-	-	-	-	-
Subtotal: Bus Operations	341,693	364,108	364,108	364,108	364,108	364,108	364,108
Other: Overage	15,461	1,975	11,127	20,508	30,123	39,979	50,081
Other: Database Hosting	-						
Other: Supplies and Materials	-						
TOTAL OPERATING COSTS	357,154	366,083	375,235	384,616	394,231	404,087	414,189

10. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Design/NEPA	\$ -	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-
Land - Right of Way	-	-	-	-	-	-	-
TOTAL CAPITAL COSTS	-	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

11. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.

The future cost of \$93.24 FY22-FY27 is based on our GoRaleigh contracted rate that will increase from \$87.50 in year FY21. The growth (Other: overage) is based on escalating \$357,154 by 2.5% through FY27.

Wake Transit Project ID #
TO004-B

FY 2021
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital

FY START DATE
7/1/2020

Type of Amendment **Minor** **Major**

Minor amendment – Required when there is:

- A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000
- A transfer of funds between budget ordinance appropriations bus requires less than a \$100,000 change to a project appropriation for projects less than \$500,000
- Any change that does not meet any criteria of a major amendment

Major amendment - Required when there is:

- A project requested to be added to the Work Plan
- A project requested to be removed from the Work Plan
- Significant changes in scope of funded project
- A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
- A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
- Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
Increase Midday Frequencies	Town of Cary / GoCary	Kelly Blazey, Transit Administrator	Base Year	\$ -
		kelly.blazey@townofcary.org	Recurring	\$ -
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
July 1, 2020	June 30, 2021		Base Year	\$ -
			Cumulative	\$ -
Project Description	Enter below a summary of the project amendment and impact on approved plan.			
The Town of Cary is adjusting five (5) bus operations projects to more accurately reflect the cost of service and associated capital (vehicles). This results in minor budgetary and scope changes to each.				
1. Enter Wake Transit Project ID(s) to Increase				

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TO004-B	Increase Midday Frequencies	Bus Operations	\$ 36,038		This change is only for FY21. A corrected amount for FY22 has already been submitted as a comment to the FY22 Draft Work Plan.
TOTAL			\$ 36,038	\$ -	

2. Wake Transit Project ID(s) to Reduce					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TO004-A	Sunday Service All Routes, Expanded Paratransit & Holiday Hours	Bus Operations	\$ (36,038)		This change is only for FY21. A corrected amount for FY22 has already been submitted as a comment to the FY22 Draft Work Plan.
TOTAL			\$ (36,038)	\$ -	

3. Impact on Transit Plan Project Costs			
From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ -
		Recurring	\$ -
	Estimated Capital Cost	Base Year	\$ -
		Cumulative	\$ -

Project Justification / Business Case Provide responses to EACH of the questions below. Answer the questions as fully as possible. Enter Non-Applicable (N/A) as appropriate.

4. Is this New/Amended project Operating, Capital or Both? **Operating** **Capital** **Both**

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

This adjustment is for FY21. It more accurately reflects the inclusion of associated capital costs. This adjustment only impacts FY21 - a corrected budget for FY22 has been submitted as a comment on the Draft Work Plan.. There is no change to the scope.

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If this request is funded, we will be able to request full reimbursement of the costs associated with an Increase in Midday Frequencies for FY21. If this request is not funded, we will have a shortfall, with excess remaining in TO004-A.

7. List below the Key Performance Indicators (deliverables) while this project is in progress. These performance measures will be reported quarterly. Are these the same measures as currently being reported?

- a) Revenue Hours of Service
- b) Ridership / Passenger Boardings per Revenue Hour / Operating Cost per Passenger Boarding
- c) Farebox Recovery / On-time Performance

8. List any other relevant information not addressed.

9. Please enter estimated appropriations to support expenses identified above. Enter FY 2021 and the estimated annualized cost in FY 2022 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2023 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2023 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request							
OPERATING COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts			-	-	-	-	-
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other			-	-	-	-	-
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Other: Administrative							
Other: Database Hosting			-	-	-	-	-
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	-	-	-	-	-	-	-

10. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Design/NEPA	\$ -	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-
Land - Right of Way	-	-	-	-	-	-	-
TOTAL CAPITAL COSTS	-	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

11. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.

FY21 actual costs for Q1 and Q2 equal \$235,000, to include fuel and vehicle costs.

Wake Transit Project ID #
TO005-BI

FY 2021
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital

FY START DATE
7/1/2020

Type of Amendment **Minor** **Major**

Minor amendment – Required when there is:

- A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000
- A transfer of funds between budget ordinance appropriations bus requires less than a \$100,000 change to a project appropriation for projects less than \$500,000
- Any change that does not meet any criteria of a major amendment

Major amendment - Required when there is:

- A project requested to be added to the Work Plan
- A project requested to be removed from the Work Plan
- Significant changes in scope of funded project
- A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
- A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
- Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
GoCary Complementary ADA Services	Town of Cary / GoCary	Kelly Blazey, Transit Administrator kelly.blazey@townofcary.org	Base Year	\$ -
			Recurring	\$ -
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
July 1, 2020	June 30, 2021		Base Year	\$ -
			Cumulative	\$ -
Project Description	Enter below a summary of the project amendment and impact on approved plan.			
The Town of Cary is adjusting five (5) bus operations projects to more accurately reflect the cost of service and associated capital (vehicles). This results in minor budgetary and scope changes to each.				
1. Enter Wake Transit Project ID(s) to Increase				

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TO004-BI	GoCary Complementary ADA Services	Bus Operations	\$ 38,332		This change is only for FY21. A corrected amount for FY22 has already been submitted as a comment to the FY22 Draft Work Plan.
TOTAL			\$ 38,332	\$ -	

2. Wake Transit Project ID(s) to Reduce					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TO004-A	Sunday Service All Routes, Expanded Paratransit & Holiday Hours	Bus Operations	\$ (38,332)		This change is only for FY21. A corrected amount for FY22 has already been submitted as a comment to the FY22 Draft Work Plan.
TOTAL			\$ (38,332)	\$ -	

3. Impact on Transit Plan Project Costs			
From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ -
		Recurring	\$ -
	Estimated Capital Cost	Base Year	\$ -
		Cumulative	\$ -

Project Justification / Business Case Provide responses to EACH of the questions below. Answer the questions as fully as possible. Enter Non-Applicable (N/A) as appropriate.

4. Is this New/Amended project Operating, Capital or Both? **Operating** **Capital** **Both**

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

This adjustment is for FY21. It consolidates all Complementary ADA Services into one project, which also more accurately reflects the inclusion of associated capital costs and allows for improved tracking and reporting. This adjustment only impacts FY21 - a corrected budget for FY22 has been submitted as a comment on the Draft Work Plan.

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If this request is funded, we will be able to request full reimbursement of the costs associated with Complementary ADA Services for FY21. If this request is not funded, we will have a shortfall, with excess remaining in TO004-A.

7. List below the Key Performance Indicators (deliverables) while this project is in progress. These performance measures will be reported quarterly. Are these the same measures as currently being reported?

- | | |
|----|--|
| a) | Revenue Hours of Service |
| b) | Ridership / Passenger Boardings per Revenue Hour / Operating Cost per Passenger Boarding |
| c) | Farebox Recovery / On-time Performance |

8. List any other relevant information not addressed.

9. Please enter estimated appropriations to support expenses identified above. Enter FY 2021 and the estimated annualized cost in FY 2022 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2023 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2023 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request							
OPERATING COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts			-	-	-	-	-
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other			-	-	-	-	-
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Other: Administrative							
Other: Database Hosting			-	-	-	-	-
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	-	-	-	-	-	-	-

10. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Design/NEPA	\$ -	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-
Land - Right of Way	-	-	-	-	-	-	-
TOTAL CAPITAL COSTS	-	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

11. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.

FY21 actual costs for Q1 and Q2 equal \$58,690, to include fuel and vehicle costs. Q3 and Q4 will see a slight increase with the expansion of our Tier 1 service boundary in January.

Wake Transit Project ID #
TO005-H

FY 2021
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital

FY START DATE
7/1/2020

Type of Amendment **Minor** **Major**

Minor amendment – Required when there is:

- A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000
- A transfer of funds between budget ordinance appropriations but requires less than a \$100,000 change to a project appropriation for projects less than \$500,000
- Any change that does not meet any criteria of a major amendment

Major amendment - Required when there is:

- A project requested to be added to the Work Plan
- A project requested to be removed from the Work Plan
- Significant changes in scope of funded project
- A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
- A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
- Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
New Route - Weston Parkway	Town of Cary / GoCary	Kelly Blazey, Transit Administrator	Base Year	\$ -
		kelly.blazey@townofcary.org	Recurring	\$ -
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
July 1, 2020	June 30, 2021		Base Year	\$ -
			Cumulative	\$ -
Project Description	Enter below a summary of the project amendment and impact on approved plan.			
The Town of Cary is adjusting five (5) bus operations projects to more accurately reflect the cost of service and associated capital (vehicles). This results in minor budgetary and scope changes to each.				
1. Enter Wake Transit Project ID(s) to Increase				

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TO004-H	New Route - Weston Parkway	Bus Operations	\$ -		This is a scope change only. There is no financial impact to FY21. A corrected budget for FY22 has already been submitted as a comment to the FY22 Draft Work Plan.
TOTAL			\$ -	\$ -	

2. Wake Transit Project ID(s) to Reduce					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TOTAL			\$ -	\$ -	

3. Impact on Transit Plan Project Costs			
From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ -
		Recurring	\$ -
	Estimated Capital Cost	Base Year	\$ -
		Cumulative	\$ -

Project Justification / Business Case Provide responses to EACH of the questions below. Answer the questions as fully as possible. Enter Non-Applicable (N/A) as appropriate.

4. Is this New/Amended project Operating, Capital or Both? **Operating** **Capital** **Both**

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

This is a scope adjustment is for FY21. In previous work plans, the scope was inaccurately described as having non-peak frequencies of 60 minutes and peak frequencies of 30 minutes. This should be revised to included 30-minute frequencies for the full span of service, to match the rest of our service. There is no financial impact in FY21. A corrected budget for FY22 has been submitted as a comment on the Draft Work Plan.

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If this request is funded, we will be able to request full reimbursement of the costs associated with Complementary ADA Services for FY21. If this request is not funded, we will have a shortfall, with excess remaining in TO004-A.

7. List below the Key Performance Indicators (deliverables) while this project is in progress. These performance measures will be reported quarterly. Are these the same measures as currently being reported?

- a) Revenue Hours of Service
- b) Ridership / Passenger Boardings per Revenue Hour / Operating Cost per Passenger Boarding
- c) Farebox Recovery / On-time Performance

8. List any other relevant information not addressed.

9. Please enter estimated appropriations to support expenses identified above. Enter FY 2021 and the estimated annualized cost in FY 2022 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2023 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2023 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request							
OPERATING COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts			-	-	-	-	-
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other			-	-	-	-	-
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Other: Administrative							
Other: Database Hosting			-	-	-	-	-
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	-	-	-	-	-	-	-

10. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Design/NEPA	\$ -	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-
Land - Right of Way	-	-	-	-	-	-	-
TOTAL CAPITAL COSTS	-	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

11. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.

Wake Transit Project ID #
TC001-G

FY 2021
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital

FY START DATE
7/1/2020

Type of Amendment **Minor** **Major**

Minor amendment – Required when there is:

- A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000
- A transfer of funds between budget ordinance appropriations but requires less than a \$100,000 change to a project appropriation for projects less than \$500,000
- Any change that does not meet any criteria of a major amendment

Major amendment - Required when there is:

- A project requested to be added to the Work Plan
- A project requested to be removed from the Work Plan
- Significant changes in scope of funded project
- A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
- A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
- Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
Alternative Fuel Vehicle Acquisition	CAMPO	Bret Martin, Wake Transit Program Manager	Base Year	\$ -
		bret.martin@campo-nc.us	Recurring	\$ -
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
05/2021	05/2021		Base Year	\$ -
			Cumulative	\$ -
Project Description	Enter below a summary of the project amendment and impact on approved plan.			
This request is to remove Project TC001-G from the FY 2019 Work Plan capital budget and unencumber the associated funds (\$1.2M) and allowing the funds to fall to fund balance. This funding was first encumbered in FY 2019 to a reserve allocation that was not assigned to a project sponsor. No project activity has occurred to date for this project, and no sub-allocations have been requested by project sponsors on the originally intended timeframe for the project.				
1. Enter Wake Transit Project ID(s) to Increase				

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TOTAL			\$ -	\$ -	

2. Wake Transit Project ID(s) to Reduce					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TC001-G	Alternative Fuel Vehicle Acquisition	Vehicle Acquisition	\$ (1,200,000)	\$ -	
TOTAL			\$ (1,200,000)	\$ -	

3. Impact on Transit Plan Project Costs			
From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ -
		Recurring	\$ -
	Estimated Capital Cost	Base Year	\$ (1,200,000)
		Cumulative	\$ -

Project Justification / Business Case Provide responses to *EACH* of the questions below. Answer the questions as fully as possible. Enter Non-Applicable (N/A) as appropriate.

4. Is this New/Amended project Operating, Capital or Both? Operating Capital Both

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

These unused funds should be unencumbered as quickly as possible to free up encumbered cash that will not be used.

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If the project is not unfunded, it will continue to tie up cash that could be assumed for other potential investments or cost overruns for already committed investments.

7. List below the Key Performance Indicators (deliverables) while this project is in progress. These performance measures will be reported quarterly. Are these the same measures as currently being reported?

a)	N/A
b)	N/A
c)	N/A

8. List any other relevant information not addressed.

9. Please enter estimated appropriations to support expenses identified above. Enter FY 2021 and the estimated annualized cost in FY 2022 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2023 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2023 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request							
OPERATING COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts			-	-	-	-	-
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other			-	-	-	-	-
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Other: Administrative							
Other: Database Hosting			-	-	-	-	-
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	-	-	-	-	-	-	-

10. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Design/NEPA	\$ -	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-
Land - Right of Way	-	-	-	-	-	-	-
TOTAL CAPITAL COSTS	-	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

11. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.

Wake Transit Project ID #
TC005-A4

FY 2021
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital

FY START DATE
7/1/2020

Type of Amendment **Minor** **Major**

Minor amendment – Required when there is:

- A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000
- A transfer of funds between budget ordinance appropriations but requires less than a \$100,000 change to a project appropriation for projects less than \$500,000
- Any change that does not meet any criteria of a major amendment

Major amendment - Required when there is:

- A project requested to be added to the Work Plan
- A project requested to be removed from the Work Plan
- Significant changes in scope of funded project
- A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
- A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
- Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
Wake BRT: Northern Corridor	City of Raleigh	Mila Vega, Planning Supervisor	Base Year	\$ -
		mila.vega@raleighnc.gov	Recurring	\$ -
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
April 2020	December 2030		Base Year	
			Cumulative	\$ -
Project Description	Enter below a summary of the project amendment and impact on approved plan.			
Based on the Wake Transit Vision Plan Update recommendation, incorporate additional analysis for the Wake BRT Northern Corridor to include larger study area (Triangle Town Center and North Hills) for further corridor refinement prior to identification of a Locally Preferred Alternative (LPA) and entrance into Project Development (PD).				
1. Enter Wake Transit Project ID(s) to Increase				

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
				\$ -	
TOTAL			\$ -	\$ -	

2. Wake Transit Project ID(s) to Reduce					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TOTAL			\$ -	\$ -	

3. Impact on Transit Plan Project Costs			
From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ -
		Recurring	\$ -
	Estimated Capital Cost	Base Year	
		Cumulative	

Project Justification / Business Case Provide responses to EACH of the questions below. Answer the questions as fully as possible. Enter Non-Applicable (N/A) as appropriate.

4. Is this New/Amended project Operating, Capital or Both? Operating Capital Both

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

N/A

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

The City of Raleigh will conduct alternatives analysis for the Wake BRT: Northern Corridor.

7. List below the Key Performance Indicators (deliverables) while this project is in progress. These performance measures will be reported quarterly. Are these the same measures as currently being reported?

- a)

Date of Locally Preferred Alternative Selction (LPA)
--
- b)

Date for entrance into Project Development (PD) for FTA Small Starts Grant
--
- c)

Date of completion of final design for Wake BRT: Northern Corridor
--

8. List any other relevant information not addressed.

N/A

9. Please enter estimated appropriations to support expenses identified above. Enter FY 2021 and the estimated annualized cost in FY 2022 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2023 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2023 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request							
OPERATING COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts			-	-	-	-	-
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other			-	-	-	-	-
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Other: Administrative							
Other: Database Hosting			-	-	-	-	-
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	-	-	-	-	-	-	-

10. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Design/NEPA		-	-	-	-	-	-
Construction							
Equipment		-	-	-	-	-	-
Other (unallocated contingency)							
Land - Right of Way		-	-	-	-	-	-
TOTAL CAPITAL COSTS	-	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

11. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.

Wake Transit Project ID #
TC005-A1

FY 2021
Wake Transit Work Plan
Project Amendment Request Form
Operating and/or Capital

FY START DATE
7/1/2020

Type of Amendment **Minor** **Major**

Minor amendment – Required when there is:

- A transfer of funds between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or greater than \$500,000
- A transfer of funds between budget ordinance appropriations but requires less than a \$100,000 change to a project appropriation for projects less than \$500,000
- Any change that does not meet any criteria of a major amendment

Major amendment - Required when there is:

- A project requested to be added to the Work Plan
- A project requested to be removed from the Work Plan
- Significant changes in scope of funded project
- A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
- A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
- Any change that requires a change in budgeted reserves or fund balance

New/Amended Project Name	Requesting Agency	Project Contact	Estimated Operating Cost	
Wake BRT: New Bern Avenue	City of Raleigh	Mila Vega, Planning Supervisor	Base Year	\$ -
		mila.vega@raleighnc.gov	Recurring	\$ -
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost	
March 2019	December 2023		Base Year	\$ 500,000
			Cumulative	\$ 28,750,000
Project Description	Enter below a summary of the project amendment and impact on approved plan.			
Advance design for Wake Bus Rapid Transit (Wake BRT) New Bern Avenue corridor project identified in Wake Transit Plan to Final Design (30-100%), including the integration of art.				
1. Enter Wake Transit Project ID(s) to Increase				

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TC005-A1	Wake BRT: New Bern Avenue		\$ 500,000	\$ -	Maximum amount of project funds to be spent on art will not exceed 1% of total construction costs (\$500k).
TOTAL			\$ 500,000	\$ -	

2. Wake Transit Project ID(s) to Reduce					
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TOTAL			\$ -	\$ -	

3. Impact on Transit Plan Project Costs			
From above, indicate whether amounts impact operating or capital budgets in Wake Transit Plan.	Estimated Operating Cost	Current Year	\$ -
		Recurring	\$ -
	Estimated Capital Cost	Base Year	\$ 500,000
		Cumulative	\$ 28,750,000

Project Justification / Business Case Provide responses to EACH of the questions below. Answer the questions as fully as possible. Enter Non-Applicable (N/A) as appropriate.

4. Is this New/Amended project Operating, Capital or Both? Operating Capital Both

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

Full year of funding

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

The City of Raleigh will incorporate art into the Wake BRT: New Bern Avenue project.

7. List below the Key Performance Indicators (deliverables) while this project is in progress. These performance measures will be reported quarterly. Are these the same measures as currently being reported?

- | | |
|----|--|
| a) | Date RFP/RFQ released for 30-100% design |
| b) | Date contract awarded for 30-100% design |
| c) | Date contract awarded for construction |

8. List any other relevant information not addressed.

9. Please enter estimated appropriations to support expenses identified above. Enter FY 2021 and the estimated annualized cost in FY 2022 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2023 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2023 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request							
OPERATING COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts			-	-	-	-	-
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other			-	-	-	-	-
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Other: Administrative							
Other: Database Hosting			-	-	-	-	-
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	-	-	-	-	-	-	-

10. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects identified above.

CAPITAL COSTS	FY21	FY22	FY23	FY24	FY25	FY26	FY27
Design/NEPA	\$ 1,953,000	-	-	-	-	-	-
Construction	\$ 19,204,000						
Equipment	\$ 4,024,000	-	-	-	-	-	-
Other (unallocated contingency)	\$ 2,995,000						
Land - Right of Way	\$ 44,000	-	-	-	-	-	-
Art integration	\$ 500,000						
TOTAL CAPITAL COSTS	\$ 28,720,000	-	-	-	-	-	-

Assumptions for Costs and Revenues Above:

11. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.

WAKE COUNTY TRANSIT PLAN: IMPLEMENTATION

Joint Disposition and Voting Record

Joint Meeting of the Planning & Prioritization and Budget & Finance Subcommittees

April 6, 2021 – 2:30pm-4:30pm

Per the Wake Transit Plan Amendment Policy, the TPAC Budget & Finance and Planning & Prioritization Subcommittees are tasked with jointly reviewing the quarterly Work Plan draft amendment list and amendment request forms when Major Amendment requests are submitted. The subcommittees consider appropriateness of changes in scope and, if applicable, financial choices and tradeoffs associated with the proposed amendments and create a disposition for TPAC consideration. Upon review of the disposition and related amendment requests, the TPAC will make recommendations to the GoTriangle Board of Trustees and CAMPO Executive Board for approval or disapproval of requested amendments to the Work Plan. Following is the voting record and disposition from the joint meeting of the Budget & Finance and Planning & Prioritization Subcommittees held on April 6th, where the requested amendments were reviewed.

Voting Member Agencies for Budget & Finance and Planning & Prioritization Subcommittees

CAMPO
Wake County
City of Raleigh
Town of Cary
GoTriangle
Town of Apex
Town of Wake Forest
Town of Knightdale
Town of Garner
Town of Holly Springs
Town of Fuquay-Varina

Amendment Requests Description: A total of eight (8) amendments to the fiscal year (FY) 2021 or a prior year Wake Transit Work Plan have been requested by various project sponsors, including the Towns of Wake Forest and Cary, City of Raleigh, and CAMPO, for consideration by the TPAC. Seven (7) of the requests fall into the 'Major Amendment' category and required a 30-day public comment period, while one (1) of the amendments falls into the 'Minor Amendment' category.

These requests include a number of scope changes to various Town of Cary bus operations projects/implementation elements that would better align components thereof with both the focus of each project and how the Town tracks corresponding budget information. An additional Town of Cary amendment request was submitted to increase Monday-Saturday off-peak service frequency from 60 minutes to 30 minutes on the Weston Parkway route. A request from the Town of Wake Forest was submitted to expand the scope of the Town's reverse circulator service to include Saturday service.

In terms of amendment requests that pertain to capital projects, CAMPO submitted a request to remove a prior \$1.2 million allocation/encumbrance for alternative fuel vehicle matching grants from a prior Work Plan. The City of Raleigh submitted two (2) requests pertaining to bus rapid transit (BRT) implementation. These include a request to expand the scope of a prior alternatives analysis/refinement and project development funding allocation for the Northern BRT corridor to include a larger study area and a request to increase the budget for and include design and integration of art elements into the construction of the New Bern Corridor BRT facility.

WAKE COUNTY TRANSIT PLAN: IMPLEMENTATION

Joint Disposition and Voting Record

Joint Meeting of the Planning & Prioritization and Budget & Finance Subcommittees

April 6, 2021 – 2:30pm-4:30pm

Subcommittees' Disposition: The Planning & Prioritization and Budget & Finance Subcommittees found that the changes to the scopes of work for the projects requested to be modified are appropriate for the continued implementation of the Wake County Transit Plan and that funding the requests does not involve an unwarranted use or re-appropriation of funds, with one exception. For the amendment request to include design and integration of art elements into the construction of the New Bern Avenue Bus Rapid Transit (BRT) facility (project TC005-A1) and to add commensurate funding, the subcommittees rendered the following recommendation:

- Up to \$250,000 of the requested \$500,000 should be made available to the project immediately upon approval by the CAMPO Executive Board and GoTriangle Board of Trustees of the amendment request;
- That the full amount requested for the design and integration of art be made available (\$500,000) to the project if and when an art funding eligibility policy currently under development is adopted by the CAMPO Executive Board and GoTriangle Board of Trustees if the policy ultimately allows for the requested amount of \$500,000 to be funded under the policy; and
- If the adopted art funding eligibility policy's allowable amount for the subject project is more restrictive than the \$500,000 request, the amount made available to the project should be the greater of \$250,000 or the maximum permissible amount allowable for the subject project under the adopted policy, up to \$500,000.

Discussion: In the subcommittees' discussion of the amendment requests, and particularly for the request to expand the scope of the Wake Forest reverse circulator to include Saturday service, it was further discussed whether there was a set standard for allowing Saturday or weekend service under the scope of Community Funding Area (CFA) projects. CAMPO staff and other partners involved in the discussion revealed that Saturday or weekend service had been included under the scope of other CFA-funded projects, including the GoApex Route 1 service and the Town of Morrisville microtransit service. It was further explained that there is no set standard one way or the other for span of service for CFA transit service projects.

For the request to include design and integration of art elements into the construction of the New Bern Corridor BRT facility, subcommittee membership expressed concern about project funding requests for art elements getting ahead of the art funding eligibility policy currently under development, particularly without understanding the impacts of a final adopted policy on the full program of projects to which it would be applicable. Concern also stemmed from the TPAC not yet having had the opportunity to discuss reasonable levels of funding for that purpose.

For the case of the City of Raleigh's request, it was explained that the City made an attempt through the proper channels to have an art funding eligibility policy developed almost one (1) year ago, but there has been very little or no movement on the development of such a policy until recently. The City made this request knowing that it would need clarity on the ability to fund art elements in the New Bern Avenue BRT project by the time the development of the project got to 60% design. The City is certainly ok with waiting on the development of the policy for the remainder of its applicable projects, but movement on the issue for the New Bern Avenue corridor would need to happen now.

The subcommittees were amenable to negotiating a middle ground on the issue to allow the City to move forward in some fashion to incorporate art elements into the New Bern Avenue BRT project

WAKE COUNTY TRANSIT PLAN: IMPLEMENTATION

Joint Disposition and Voting Record

Joint Meeting of the Planning & Prioritization and Budget & Finance
Subcommittees

April 6, 2021 – 2:30pm-4:30pm

but without allowing the full funding request to be made available until a policy is adopted that could solidify or possibly reduce the allowable amount. This negotiation resulted in the subcommittee's recommendation as expressed in its disposition described above.

Vote: The subcommittees voted unanimously to forward the disposition, as described above, to the TPAC for the requested amendments.