

WAKE TRANSIT PLAN

Transit Planning Advisory Committee

TPAC REGULAR MEETING

April 21, 2021

9:30 AM

GO FORWARD
A COMMUNITY INVESTMENT IN TRANSIT

I. Welcome and Introductions

Ben Howell, TPAC Chair

II. Adjustments to the Agenda

Ben Howell, TPAC Chair

III. General Public or Agency Comment

Ben Howell, TPAC Chair

IV. Approve TPAC Meeting Minutes

Attachment A

Requested Action:

Consider approval of the March 2021
draft TPAC meeting minutes

Ben Howell, TPAC Chair

V. Amendment to the Wake Transit Financial Policies and Guidelines Attachment B

Steven Schlossberg, GoTriangle

GO FORWARD
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Wake Transit Plan Financial Policies and Guidelines Update

TPAC Meeting
April 21, 2021

Wake Transit Draft Work Plan – Financial Policies and Guidelines Update

Background:

The Triangle Tax District is a special district covering Durham, Orange, and Wake Counties. The Triangle Tax District – Wake Operating Fund (“Wake Operating Fund”) and the Triangle Tax District – Wake Capital Fund (“Wake Capital Fund”) are required to be budgeted and reported as major funds by the Wake Transit Governance Interlocal Agreement (“Wake Transit Governance ILA”). These funds are reported as a blended component unit in the financial statements of the Research Triangle Regional Public Transportation Authority (“GoTriangle”). The Wake Transit Financial Plan Agreement requires that transit plans within the special district are parallel and separate. To that end, 100% of all transit revenues collected on behalf of Durham and Orange Counties will remain solely dedicated and segregated for the benefit of the Durham-Orange Transit Plan. Likewise, all transit revenues collected on behalf of Wake County will be segregated and solely dedicated to fund the Wake Transit Work Plan. GoTriangle will be responsible for the financial management of the funds received pursuant to the Wake Transit Work Plan. Per the Wake Transit Governance ILA, GoTriangle is required to maintain the following financial policies and guidelines mutually agreed to by the Wake Transit Planning Advisory Committee (“TPAC”). The operating fund includes the allocation of resources for specified operating projects and services to be undertaken by specified project sponsors and also contains the annual administrative budget for the major fund for financing the overhead costs related to Wake Operating and Capital Fund administrative functions. Section 5.01 of the Wake Transit Governance ILA includes specific duties for GoTriangle as administrator of the tax district related to debt. These include the prohibition of pledging, representing, appropriating, or covenanting to appropriate any portion of Wake County tax revenue or Wake Transit Work Plan revenue to cover any debt service, encumbrances, operating, or other expenses that do not arise from the Wake County Transit Work Plan; requiring approval from the North Carolina Local Government Commission (“LGC”) for all issuances of debt, as required by law; prohibition of creating any security interest in real or personal property unless 100% of the proceeds of the related financing are in support of the Wake Transit Work Plan; disclosure of the governance and financial plan agreements; and review of financing documents and other related requirements as set forth in the Wake Transit Governance ILA.

Policy details the guidelines and responsibilities of the Tax District Administration in regards to Wake Transit Funding

For the past 25 years, GoTriangle been awarded Certificate of Achievement for Excellence in Financial Reporting for each CAFR submitted.

GO FORWARD
A COMMUNITY INVESTMENT IN TRANSIT

History of the Policy

Original Policy Recommended by TPAC – April 2017

Adopted by the CAMPO and GoTriangle Boards – June 2017

Two (2) Revisions to the policy are recommended

The first revision incorporates updated wording in the Wake Operating and Capital Funding Sources section that is based on a recommendation from the GFOA (Government Finance Officers Association) and the Tax District auditors.

The second revision changes how current year funds from operating project allocations can be encumbered from year to year.

Wake Transit Draft Work Plan – Financial Policies and Guidelines Update

Revision #1

After the review of the previous CAFR, the GFOA recommended GoTriangle change the way Wake Operating and Wake Capital revenues and expenses are displayed. Specifically, the CAFR showed Wake revenues as received in the Wake Operating fund. Then, after spending the portion of revenue needed for the year's operating expenses, the budgeted amount was shown to be transferred from the Wake Operating fund to the Wake Capital fund. The GFOA advised displaying the amount of revenues needed for operating expenses as operating revenue, the amount needed for capital should be shown as direct capital revenues, and there should be no transfers between the two. *GoTriangle staff discussed the GFOA recommendation with Cherry Bekaert, GoTriangle's auditing firm and they recommended to follow the advised process.*

Wake Transit Draft Work Plan – Financial Policies and Guidelines Update

Revision #1

Page 4

Current wording

The Wake Capital Fund is dependent upon the transfers from the Wake Operating Fund.

Revised wording

Revenues needed for Wake operating expenses shall be shown as tax revenues in the Wake Operating Fund, and revenues needed for Wake capital expenditures shall be shown as tax revenues in the Wake Capital Fund.

Revision #1 has zero financial impact and just impacts how the funds are budgeted and reported.

Wake Transit Draft Work Plan – Financial Policies and Guidelines Update

Revision #2

TPAC Subcommittee Work Task List

Subcommittee		Budget & Finance		Fiscal Year FY21				
				Time Period February-July				
Task Type	Description	Task Month(s)	Lead Agency(s)		Partner Subcommittee			
			CAMPO	GoTriangle	B&F	P&P	PE&C	
Recurring/Annual	Review and Coordination of Recommended FY 2022 Work Plan	February - June	X	X		X		
Recurring/Annual	Escalation in Model and Other Model Assumptions, including fare and federal assumptions updates from workgroups	February - June		X				
Recurring/Annual	Review of Quarterly Work Plan Amendments	Ongoing in accordance with amendment schedule	X	X		X		
Recurring/Annual	Review of FY 2022 Wake Transit Work Plan in Transition between Draft to Recommended Status (to be coordinated with P&P subcommittee)	February - April	X			X		
Tracking/Oversight	Coordination with Planning and Prioritization on financial components of Operating and Capital Agreements for FY 2022	February - June		X		X		
Specialized	Update to Wake Transit Billing, Payment and Reimbursement Policy and Guidelines to address encumbrances	February - June		X				

Wake Transit Draft Work Plan – Financial Policies and Guidelines Update

Revision #2

Page 8

Current wording

Dollars appropriated in the Wake Operating Fund will lapse at the end of the year unless encumbered as of June 30, included as provision in the operating ordinance and appropriated in the next fiscal year.

Revised wording

Dollars appropriated in the Wake Operating Fund will lapse at the end of the year unless encumbered as of June 30, included as provision in the operating ordinance and appropriated in the next fiscal year. Operating Funds that are specifically classified as contracted services and administrative expenses (excludes staffing) in the current fiscal year Adopted Wake Transit Work Plan will be authorized to be encumbered upon project sponsor request to the Tax District Administration

Revision #2 offers more clarity on specific operating expenditures that are allowed to be encumbered to the next year.

Questions

V. Amendment to the Wake Transit Financial Policies and Guidelines

Requested Action:

Consider recommending adoption of the updated Wake Transit Financial Policies and Guidelines to the Wake Transit Governing Boards.

VI. FY2021, 4th Quarter Wake Transit Work Plan
Amendment Requests
Attachment C

Bret Martin, CAMPO

VI. FY 2021, Q4 Work Plan Amendment Requests

Summary of Amendment Requests

- **Add Saturday Service to Wake Forest Reverse Circulator (+~\$19K)**
- **Increase Off-Peak Frequency on GoCary Weston Parkway Route (cost neutral with other Town of Cary amendments)**
- **Rearrange Scopes and Budgets for 3 Other GoCary Bus Operations Projects to Better Reflect ADA and Vehicle Leasing Costs (cost neutral with other Town of Cary amendment)**
- **Remove Funding Allocation for Local Match to Acquire Alternative Fuel Vehicles (-\$1.2M)**
- **Expand Scope of Funding Allocation for Northern BRT Further Alternatives Analysis, Project Development, and Final Design to Include Larger Study Area (expand to Triangle Town Center and North Hills area)**
- **Expand Scope of New Bern BRT Construction Allocation to Include Design and Integration of Art (+\$500K)**

VI. FY 2021, Q4 Work Plan Amendment Requests

Subcommittee Discussion

- **No Public Comments Received**
- **All But One of the Funding Requests and Scope Changes Appropriate for Continued Implementation of Transit Plan**
- **All But One of the Funding Requests Do Not Involve Unwarranted Use or Re-appropriation of Funds**
- **RE: Wake Forest Amendment: Is There a Set Standard for Including Saturday or Weekend Service Under Community Funding Area Program?**
- **RE: New Bern BRT Amendment: Concern Over Funding Requests Getting Ahead of Art Funding Eligibility Policy**
 - **Don't know full impacts of policy on full program of Wake Transit projects**
 - **TPAC has not had opportunity to discuss reasonable funding levels for art**
 - **City approached proper channels almost one year ago to have art policy drafted with need for clarity by now (60% design)**
 - **Some time-sensitivity for New Bern BRT project**

VI. FY 2021, Q4 Work Plan Amendment Requests

Subcommittee Recommendation for New Bern BRT Amendment Request

- Up to \$250,000 of the requested \$500,000 should be made available to the project immediately upon approval by the CAMPO Executive Board and GoTriangle Board of Trustees of the amendment request;
- The full amount requested for the design and integration of art should be made available (\$500,000) to the project if and when an art funding eligibility policy currently under development is adopted by the CAMPO Executive Board and GoTriangle Board of Trustees if the policy ultimately allows for the requested amount of \$500,000 to be funded under the policy; and
- If the adopted art funding eligibility policy's allowable amount for the subject project is more restrictive than the \$500,000 request, the amount made available to the project should be the greater of \$250,000 or the maximum permissible amount allowable for the subject project under the adopted policy, up to \$500,000.

VI. FY2021, 4th Quarter Wake Transit Work Plan Amendment Requests

Requested Action:

Consider recommending approval of the FY2021, 4th Quarter Wake Transit Work Plan amendment requests to the Wake Transit governing boards, with the noted exception to the amendment request for project TC005-A1.

VII. FY2022 Recommended Wake Transit Work Plan

Attachment D

Bret Martin, CAMPO

FY 2022 Work Plan Development Schedule - Important Dates

ACTION	DATE
TPAC Released Work Plan for Public Review and Comment	February 17 th
TPAC-Endorsed 30-Day Public Comment Period	February 19 th – March 21 st
Updated/Modified Work Plan Funding Requests Submitted	By March 30 th
Planning & Prioritization/Budget & Finance Subcommittees Recommended Projects for Inclusion in Work Plan	April 6 th
TPAC Considers Recommending Work Plan for Adoption	April 21 st
CAMPO/GoTriangle Public Comment Period for Recommended Work Plan	April 28 th – May 28 th
CAMPO TCC Considers Recommendation of Adoption	June 3 rd
CAMPO Executive Board Considers Adoption	June 16 th
GoTriangle Board of Trustees Considers Adoption	June 23 rd

Wake Transit Recommended Work Plan – FY22 Modeled Revenues

(in millions)

Local	FY22		B/(W)
	Draft	Recommended	
½ Cent Local Option Sales Tax	97,000	98,000	1,000
Vehicle Rental Tax	2,800	2,800	-
\$7.00 Vehicle Registration Tax	6,750	6,670	(80)
\$3.00 Vehicle Registration Tax	2,900	2,860	(40)
Subtotal Local:	109,450	110,330	880
Federal	2,370	370	(2,000)
Prior Year Funds (Capital Liquidity)	63,649	44,723	(18,925)
Total FY 2022 Modeled Sources	175,469	155,423	(20,045)

LAPP incorporated in Capital Projects

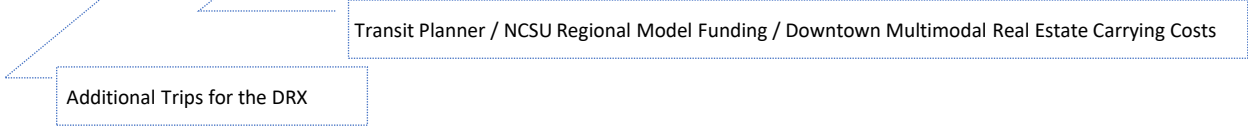
FY20 Actuals: Local Revenue - \$106M
 FY22 Wake Transit Farebox Budgeted – Zero Dollars

Wake Transit Recommended Work Plan – FY22 Modeled Expenditures

(in millions)

Operating Expenditures

	New Operating	Continued Operating	Total Operating
Bus Operations	\$37	\$20,422	\$20,459
Community Funding Area	353	1,085	1,437
Transit Plan/Tax District Administration	360	4,807	5,167
Total FY 2022 Modeled Operating	\$749	\$26,313	\$27,063



Community Funding Area (Pending project selection) - \$353K

Wake Transit Recommended Work Plan – FY22 Modeled Expenditures

(in millions)

Capital Expenditures

	<u>Total Capital</u>
Bus Infrastructure	\$55,487
Bus Acquisition	\$12,773
Bus Rapid Transit Projects*	\$12,000
Community Funding Area	\$313
Other Capital	\$650
Subtotal Capital Expenses	\$81,224
Allocation to Capital Reserves	47,136
Total FY 2022 Modeled Capital	\$128,360

* - 50% of Expenditures Eligible for Federal Reimbursement (to be reimbursed in later years)

FY22 Draft Wake Transit Plan Capital – \$148M
Bus Infrastructure includes Unallocated Technology of \$4.1M



Notable Modifications From Draft Work Plan to Recommended Work Plan

OPERATING PROJECTS

- **Various Changes to Scope and Budget Appropriations for Town of Cary Bus Service Projects**
 - **Cost neutral**
 - **Change Weston Parkway route to include 30-min frequencies during full Monday-Saturday span**
 - **Rearranged budget to better reflect ADA and vehicle leasing costs**

- **Added Budget and Saturday Service to Scope of Wake Forest Reverse Circulator (+~\$20K impact)**

- **Holly Springs Park-and-Ride Lease Removed (-\$17K impact)**

Notable Modifications From Draft Work Plan to Recommended Work Plan

CAPITAL PROJECTS

- **Included Recommended CFA Projects:**
 - **Town of Knightdale – Transit Element Scope Enhancement for Town Comprehensive Transportation Plan (\$50K)**
 - **Research Triangle Park – Mobility Hub Enhancements (~\$263K)**

- **Projects/Phases Removed from FY 22 Budget and Delayed to FY 23 (or for later inclusion through FY 22 amendment*):**
 - **Existing/Short-term Park-and-Ride Improvements (GoTriangle) – Moved ~\$290K to FY 23**
 - **Design/Land Acquisition for I-540 Park-and-Ride (GoTriangle) – Moved \$1.1M to FY 23**
 - **Bus Stop Improvements (GoTriangle and Town of Cary) – Moved ~\$1.85M to FY 23**
 - **East Raleigh Community Transit Center Construction – Moved ~\$3.16M to FY 23**
 - **GoWake Access/GoRaleigh Paratransit Facility Construction – Moved ~\$13.8M to FY 23**

*Financial capacity is available in FY 22 for projects originally included in FY 22 Draft Work Plan and moved to FY 23. If readiness to move forward in FY 22 is exhibited for those projects, the Work Plan may be amended to include necessary funding.

Notable Modifications From Draft Work Plan to Recommended Work Plan

CAPITAL PROJECTS CONTINUED

- Applied Funding from LAPP Awards for:
 - Downtown Apex Transfer Point Improvements (GoTriangle) – Reduced FY 22 Budget by ~\$166K
 - Bus Stop Improvements (GoTriangle) – Reduced FYs 23-24 Programming by \$572K
 - Transfer Point Improvements (City of Raleigh) – Reduced FYs 22-25 Programming by ~\$787K but Accelerated Funding for Improvements in FY 22 from Design/Land Acquisition for 2 Sites to Design/Land acquisition/Construction for 4 Sites***

- Consolidated Access to Transit Gap Analysis and Priorities Assessment Study with Wake Bus Plan Update

*****Adjustment requested by City of Raleigh after Subcommittees' recommendation*****

Scope Modifications to RTP Mobility Hub Enhancements Project

Project ID	TC002-BH	Project Category	Bus Infrastructure	Project Subcategory	Bus Stop Improvements												
Project Description:			Project at a Glance														
<p>As part of the Community Funding Area Program, the Research Triangle Foundation (RTF) will complete final design and construction of transit-oriented mobility improvements in and around their Boxyard, Frontier, and HUB campuses. The Wake Transit Tax Proceeds for this project will fund the following deliverables:</p> <ol style="list-style-type: none"> 1. Active Modes Gateway: Inverted U-Bike Rack(s); Hydration Station; Bench; Waste Receptacle; Large Shade/Rain Structure; Space for Micromobility/Share parking 2. Small Waiting Area: Bench(es); Inverted U-Bike Rack(s); Hydration Station; Trash Receptacle; Small Shade/Rain Structure 3. NC 54 Bus Stop Amenities: Inverted U-Bike Rack(s); Bench (if needed); Waste Receptacle; Small Shade/Rain Structure; Space for Micromobility/Share parking <p>After budgeting for the above deliverables, in order of priority, the funds may be used for the following additional amenities:</p> <ol style="list-style-type: none"> 1. Multi-use path connecting western entrance to Boxyard with the existing transit and RTP-wide trail system including: widening path from 5 feet to 10 feet; the addition of lighting along the path 2. Active transportation connections between the "Active Modes Gateway" and the RTP Boxyard/Frontier/HUB multi-use trail system 3. Multi-Use Wayfinding Enhancements (Digital and/or Physical) 4. Digital Infrastructure for Shared Ride connectivity between Boxyard/Frontier/HUB campuses and the future Regional Transit Center 5. Multi-use path connecting the "Active Modes Gateway" and the existing transit stop including: either widening the existing path from 5 feet to 10 feet or adding a separate 5 foot path on the opposite side of Park Offices Drive 6. Addition of micromobility digital and/or physical components 7. Crosswalk enhancements for connectivity between Boxyard/Frontier/HUB campuses and greater RTP trail network, which includes the future Triangle Bikeway trail <p>The listed project cost includes funds to allow up to a 10% cost overage, as defined in the Community Funding Area Program Management Plan. Use of this additional 10% of project funds will require an increased match from RTF.</p>			<table border="1"> <tr> <td>Project Title</td> <td>Research Triangle Park Mobility Hub Enhancements</td> </tr> <tr> <td>Agency</td> <td>Research Triangle Foundation</td> </tr> <tr> <td>Phase</td> <td>Final Design, Construction</td> </tr> <tr> <td>FY 2022 Costs</td> <td>\$263,463</td> </tr> <tr> <td>Funding Source</td> <td>Wake Transit Tax Proceeds, Local Match</td> </tr> <tr> <td>Start Date</td> <td>July 2021</td> </tr> </table>			Project Title	Research Triangle Park Mobility Hub Enhancements	Agency	Research Triangle Foundation	Phase	Final Design, Construction	FY 2022 Costs	\$263,463	Funding Source	Wake Transit Tax Proceeds, Local Match	Start Date	July 2021
Project Title	Research Triangle Park Mobility Hub Enhancements																
Agency	Research Triangle Foundation																
Phase	Final Design, Construction																
FY 2022 Costs	\$263,463																
Funding Source	Wake Transit Tax Proceeds, Local Match																
Start Date	July 2021																

FY 22 Draft Work Plan Operating Budget Vs. Recommended Budget

BUDGET CATEGORY	DRAFT FY 22 BUDGET	RECOMMENDED FY 22 BUDGET	CHANGE
Bus Operations	\$22,225,895	\$21,543,304	-\$682,591
Tax District Admin	\$501,338	\$501,338	--
Transit Plan Admin	\$4,689,998	\$4,665,655	-\$24,343
TOTAL	\$27,417,231	\$26,710,297	-\$706,934

Note: Small reduction in operating costs mostly from transfer of CFA funds to capital budget

FY 22 Draft Work Plan Capital Budget Vs. Recommended Budget

BUDGET CATEGORY	DRAFT FY 22 BUDGET	RECOMMENDED FY 22 BUDGET	CHANGE
Vehicle Acquisition	\$12,773,312	\$12,773,312	--
Bus Infrastructure	\$71,361,553	\$51,670,623	-\$19,690,930
Other Capital	\$4,730,000	\$4,780,000	+\$50,000
BRT	\$12,000,000	\$12,000,000	--
CRT	--	--	--
TOTAL	\$100,864,865	\$81,223,935	-\$19,640,930

BUDGET CATEGORY	PROGRAMMED FOR FY 23 IN DRAFT WORK PLAN	PROGRAMMED FOR FY 23 IN RECOMMENDED WORK PLAN	CHANGE
Bus Infrastructure	\$42,331,141	\$61,446,218	+\$19,115,077

Note: Most reductions to FY 22 budget moved to FY 23

Bus Service Expansion



- Slowed Down Bus Service Expansion Through Transit Plan Update and Reprogramming
- Continue Bus Operations Initiated in Prior Fiscal Years
- Additional Trips for Durham-Raleigh Express
- Increase Off-Peak Frequency on Weston Route
- Expand Wake Forest Reverse Circulator Service to Saturdays

Supporting Capital Investments

- **GoRaleigh Vehicle Acquisition**
 - 5 Expansion Vehicles for Fixed-Route Service
 - 12 Replacement Vehicles for Fixed-Route Service
 - 4 Replacement Vehicles for Paratransit Service

- **Bus Stop and Transfer Point Improvements**
 - GoRaleigh
 - GoCary
 - GoTriangle

- **Construction of GoCary Maintenance/Ops Facility**



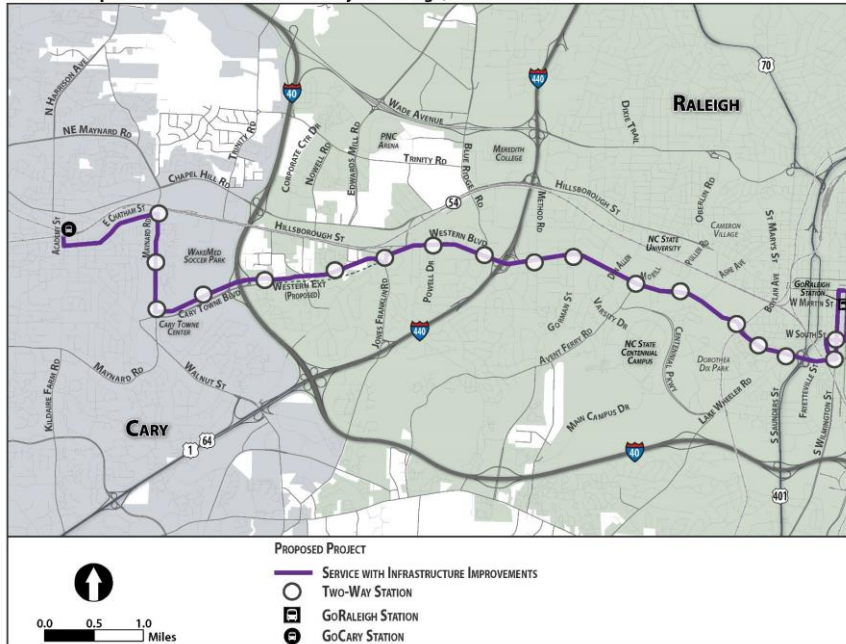
Supporting Capital Investments



- Design/Land Acquisition for I-440/Hillsborough Park-and-Ride and Improvements to Existing Park-and-Rides

- Transit Center Land Acquisition, Design, and Updates
 - Crabtree Valley Mall Updates
 - Triangle Town Center Updates
 - GoTriangle Regional Transit Center (Design/Land)

Wake Bus Rapid Transit - Western Corridor Project - Raleigh, North Carolina



- Wake Bus Plan Update

- Final Design for Western BRT Corridor

VII. FY2022 Recommended Wake Transit Work Plan

Requested Action:

Consider recommending approval of the FY2022 Wake Transit Work Plan to the Wake Transit governing boards.

TPAC Member Roll Call Vote:

Action Item #1:

Approve the March TPAC Meeting Minutes

Action Item #2:

Recommend adoption of the updated Financial Policies and Guidelines

Action Item #3:

Recommend approval of the FY21/Q4 Work Plan Amendment Requests

Action Item #4:

Recommend approval of the FY22 Wake Transit Work Plan

VIII. Community Engagement Strategy for the Recommended FY2022 Wake Transit Work Plan

Attachments E & F

Liz Raskopf, GoTriangle

Recommended FY2022 Wake Transit Work Plan Engagement Strategy

Strategy Goal

- Inform the Wake community that the recommended FY2022 Wake Transit Work Plan is available for public review before adoption of the final FY2022 Wake Transit Work Plan in June.

Target Audience

- Wake County community-- individuals, organizations, businesses, interest groups, and other parties affected or interested in the Wake Transit decision-making process
- Traditionally underserved populations
- Individuals who submitted comments on the draft FY2022 Wake Transit Work Plan

Implementation

Date	Activity
April 19-27	Outreach Planning & Recruitment: <ul style="list-style-type: none">• TPAC partners• Community organizations
April 19	Outreach Materials available for 4/21 TPAC and 4/22 CE Subcommittee Meetings: <ul style="list-style-type: none">• Language for website update• Email campaign• Social media graphics and posts• Comment box
April 27	Website updates live: <ul style="list-style-type: none">• Link to updated plan• Comment box
April 28	Send e-mail campaign announcing recommended FY2022 Wake Transit Work Plan now available to: <ul style="list-style-type: none">• Individuals who submitted comments on the draft FY2022 Wake Transit Work Plan• Wake County community contacts• Elected officials + municipal staff• GoForward Wake Transit subscribers• Transit Advisory Committee• GoCrew

Implementation

Date	Activity
April 28- May 27	<ul style="list-style-type: none">• Implement 30-day comment period• Facebook, Twitter & Instagram posts throughout
May 11	Social Media Geo-Targeting to close gaps
May 21	1-week left reminder email
May 28	Website Update: Remove active info for the recommended plan and insert place saver for when/where to come back to view the final plan.
June 16	CAMPO Executive Team considers recommended FY2022 Wake Transit Work Plan for adoption
June 23	GoTriangle Board of Trustees considers recommended FY2022 Wake Transit Work Plan for adoption
July 1	Project sponsors begin implementing adopted FY2022 Wake Transit Work Plan

Materials

- Website Update
(goforwardnc.org/wakeinput)
- Email Campaign
- Social Media Posts and Graphics
 - Facebook, Twitter, Instagram
- Comment Box
- Social Media Targeting
- Translated Materials

Thanks for your
feedback! Here's another
chance to comment.



Each winter, Wake Transit partners put together and approve a work plan that outlines the service improvements and infrastructure investments that will be funded in the next fiscal year (July-June).

From Feb. 19 to March 21, the public was invited to comment on the draft FY2022 Wake Transit Work Plan, and the recommended plan is now ready for review through May 27.

Find a link to a PDF of the recommended work plan [here](#).

The plan will go before the Capital Area Metropolitan Planning Organization board June 16 and the GoTriangle Board of Trustees on June 23 for adoption.

Comment Here

Recommended FY22 Wake Transit Work Plan

Para leer esta información en español, ponga "Translate" a la derecha de la pantalla.

WAKE TRANSIT FISCAL YEAR 2022 WORK PLAN

Each winter, Wake Transit partners put together and approve a work plan that outlines the service improvements and infrastructure investments that will be funded in the next fiscal year (July-June).

From Feb. 19 to March 21, the public was invited to comment on the draft FY2022 Wake Transit Work Plan, and the recommended plan is now ready for review through May 27.

Please find a PDF of the recommended FY22 Wake Transit Work Plan [here](#).

Para leer esta información en español, ponga "Translate" a la derecha de la pantalla.

Please submit comments on any aspect of the recommended FY22 Wake Transit Work Plan.

Logged in as ERaskopf@gotriangle.org [Comment](#)

Post Publicly

In order to ensure we are reaching all members of the Wake County community, please consider answering the following optional demographic questions.

GO FORWARD
A COMMUNITY INVESTMENT IN TRANSIT

VIII. Community Engagement Strategy for the Recommended FY2022 Wake Transit Work Plan

Requested Action:

Receive as Information

IX. Preliminary Overview of Policy Framework for Use of Wake Transit Funds to Acquire Real Property

Bret Martin, CAMPO

Purpose of Policy Framework

"Remind me again... why are we doing this?"



Clarify Requirements and Responsibilities of Project Sponsors and Lead Agencies For:

- **Submission of Information for TPAC Review of Requests**
- **Maintaining and Reporting Certain Information for Applicable Real Property**
- **Allowable Methods for Disposal and Use of Applicable Proceeds**
- **Methods for Incorporating Tenets of Policy Framework into Program-Level Processes for Transit Plan Implementation**



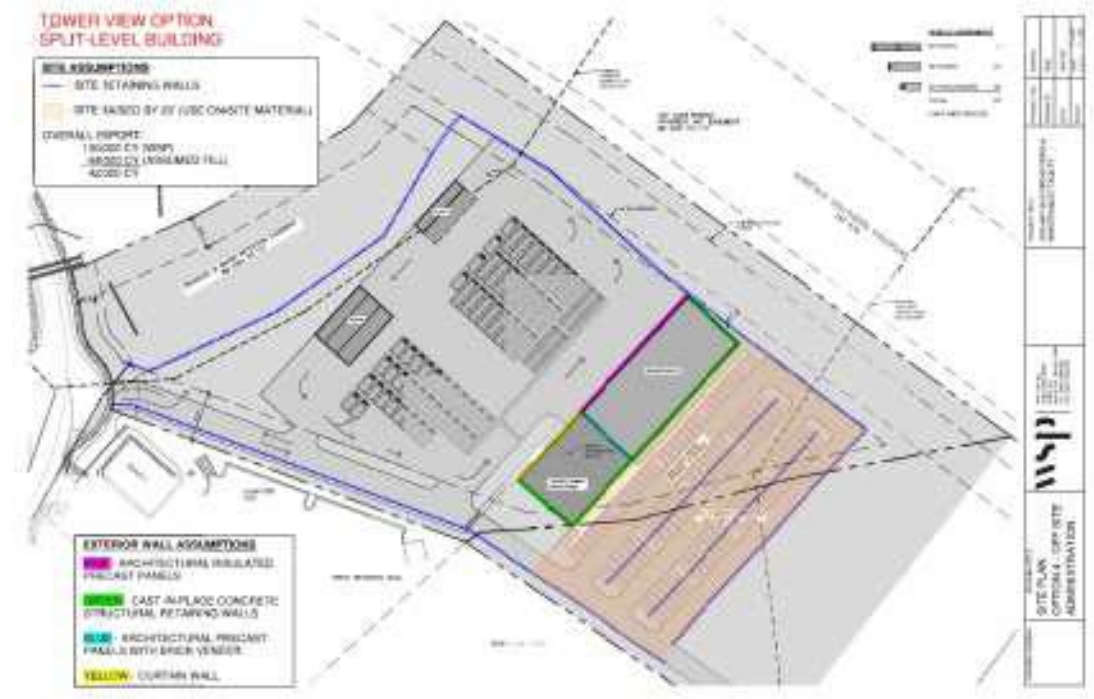
Applicability Threshold(s)

All Individual Parcels or Combination of Contiguous Parcels That Exceed:

- **0.10 acre (~4,350 square feet) AND >\$50,000 value**

EXCEPT

- **Real property to exclusively support streetside bus stop or bus transfer point infrastructure that does not exceed 0.50 acre (~21,780 square feet) AND >\$75,000**



Information for TPAC Review

- 1) Necessity
- 2) Location and Size
- 3) Property Value
- 4) Funding Sources
- 5) Title Issues
- 6) Environmental Issues
- 7) Displacements
- 8) Incidental Uses

**To be submitted with
project funding request
forms or applicable
amendment request
forms**

TPAC Standard of Review



- **Need** – Is acquisition necessary as opposed to other alternatives?
- **Cost** – Are the costs reasonable for the project’s relative level of priority and compared to other options?
- **Location** – Does the location comport with the needs of the project and its role in implementing the Wake Transit Plan

Real Property Inventory and Utilization Plan

- 1) Work Plan Project ID
- 2) Property Location
- 3) Summary of Conditions on Title
- 4) Original Acquisition Cost
- 5) Appraised/Assessed Value and Appraisal Date
- 6) Wake Transit Financial Participation Percentage and of Other Funding Partners
- 7) Description of Existing Improvements
- 8) Current and Planned Use of Property and Proposal for Disposition, if Applicable

Minimally Update and Report Annually with 4th Quarter Progress Report

Applies to All Wake Transit-Funded Property, Regardless of When Funding Was Requested

Disposal Methods/Use of Proceeds

- **No Remaining Eligible Use = Dispose of Property Within 3 Years in Accordance With Available Methods**
- **Method #1: Sell and Reimburse Wake Capital Fund (Method #1)**
- **Method #2: Offset Within Same Distinct Wake Transit-Funded Project**
- **Method #3: Sell and Keep Net Proceeds in Open Project**
- **Method #4: Transfer Property to Other Eligible Project**
- **Method #5: Retain Title with Buyout**



Method of Institutionalization



**Applicable Project-Level Agreements to
Require Compliance with Adopted Policy
Framework**

IX. Preliminary Overview of Policy Framework for Use of Wake Transit Funds to Acquire Real Property

Requested Action:

Receive as Information

X. Wake Transit Performance Tracker Progress Update and Beta Test Invitation

Stephanie Plancich, CAMPO



Project Progress Update and Beta Test Invitation

Welcome and Introductions

Project Sponsor: CAMPO

Project Manager: Stephanie Plancich

PM Team: Evan Koff, Bret Martin and Shelby Powell

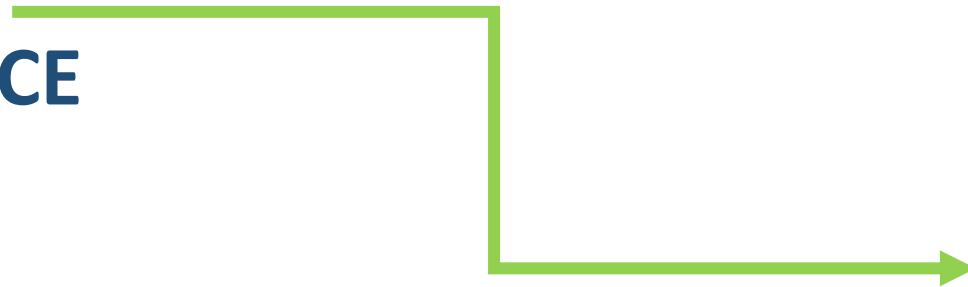
Consultant Agency: WSP

CTT Member Agencies:

Raleigh	Morrisville	Apex	Wake County
Cary	Wake Forest	CAMPO	GoTriangle

The Wake Transit Performance Tracker is an online resource that tracks and reports on our investment in Wake County's transit network.

**PROGRAM
PERFORMANCE**



**PROJECT
PROGRESS**

Development Timeline – Planning Calendar

Timeframe	Action Items
✓ May 2020	Finalize the project scope Execute consultant contract Begin data collection and compilation
✓ June 2020	Create project overview materials Give project presentations to the TPAC & CE Subcommittee Develop & engage a core technical team Set the detailed development schedule
✓ July 2020 CTT #1	Compile map functional specifications Start webpage design and site mapping Outline user experience for the map Finalize all map functional specifications

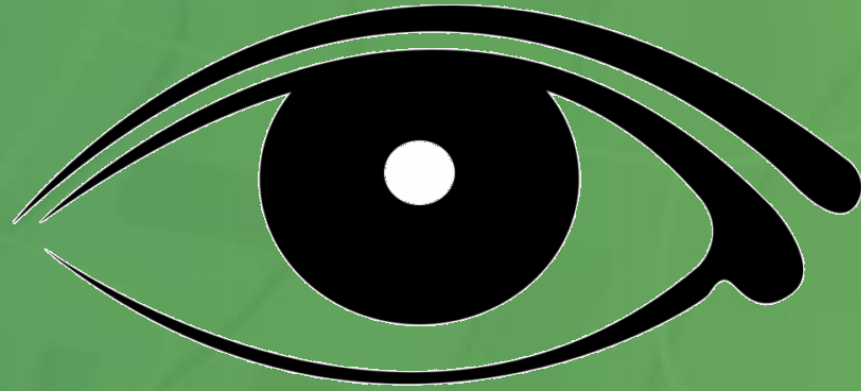
Development Timeline – Planning Calendar

✓ August 2020 CTT #2	Select the data elements of the dashboard
	Select dashboard design style & features
	Outline user experience for the dashboard
✓ September-December 2020 CTT #3	Continue data compilation and the content elements for the performance dashboard
	Timeline and development schedule updates
	Email a development progress update and schedule CTT
✓ January-March 2021	Finalize administrative and web management plans
	Compile and upload performance dashboard data
	Release of the draft FY22 Wake Transit Work Plan
	Input updated Wake Transit project data
	Outline the beta testing process and timeline

Development Timeline – Planning Calendar

**WE ARE
HERE**

April – May 2021 CTT #4	Compile and upload the project map data
	Execute the alpha testing phase
	Execute the beta testing phase
	Draft the community launch strategy (GoTriangle Support)
June 2021 CTT #5	Compile, review & incorporate the feedback received
	Present final tracker to TPAC and Governing boards
	Finalize the marketing strategy for community launch



First look at the Tracker

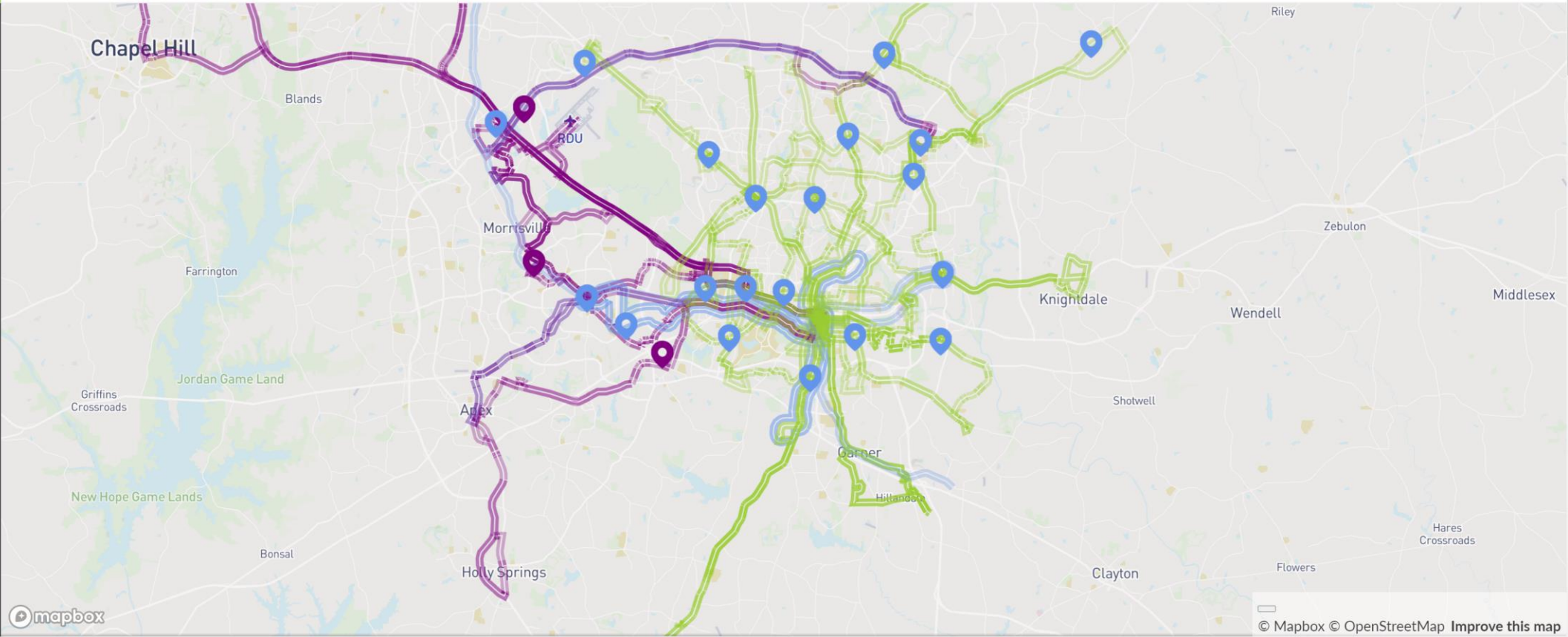


Investment Map & Performance Dashboard

Project Data/Layers

Completed/Launched (Green) Funded in Current Year (Purple) Funded in Previous Years (Blue) Planned in Future Years (Light Green)

- \$ Investment Type
- Project Status
- ☆ Project Sponsor
- Boundary Lines
- Other Map Features



[Reset Map](#) | [Clear Filters](#)

[View Performance Dashboard](#)



Investment Map & Performance Dashboard

Project Data/Layers

- Investment Type
- Project Status
- Project Sponsor
- Boundary Lines
- Other Map Features

Investment Type

Service Investments

[Select All](#) | [Deselect All](#)

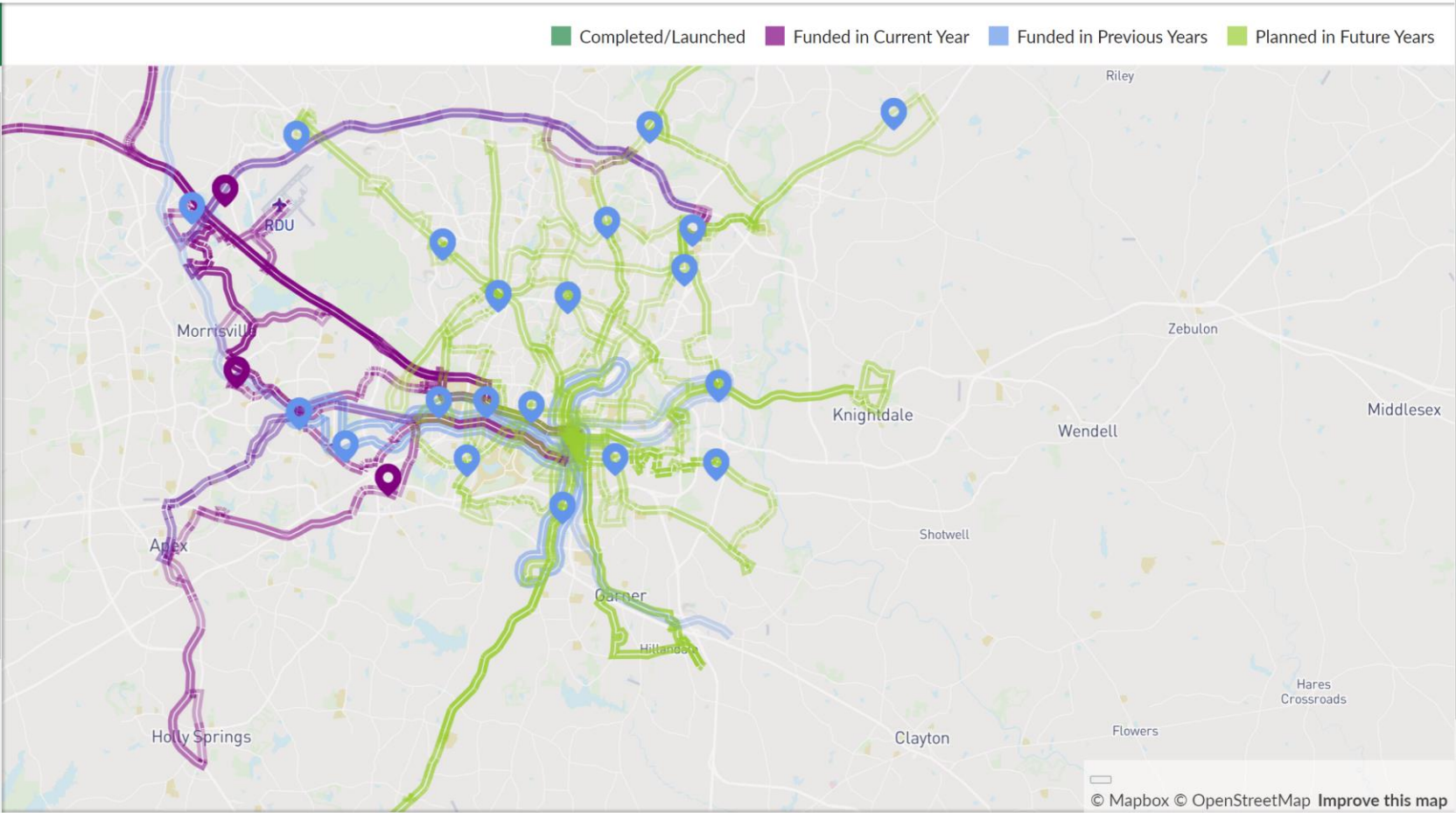
- Service Type
 - Local Bus Services
 - Regional/Express Services
- Peak and Off-Peak Frequency
- Daily Service Hours

Infrastructure Investment

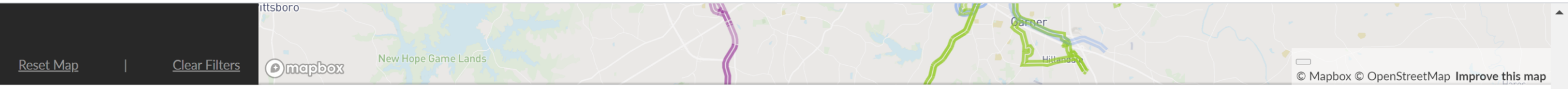
[Select All](#) | [Deselect All](#)

- Bus Stops/Park-and-Ride Lots
- Transit Center/Transfer Point
- Bus Rapid Transit
 - New Bern Corridor
 - Western Corridor
 - Southern Corridor
 - Northern Corridor

[Reset Map](#) | [Clear Filters](#)



[View Performance Dashboard](#)

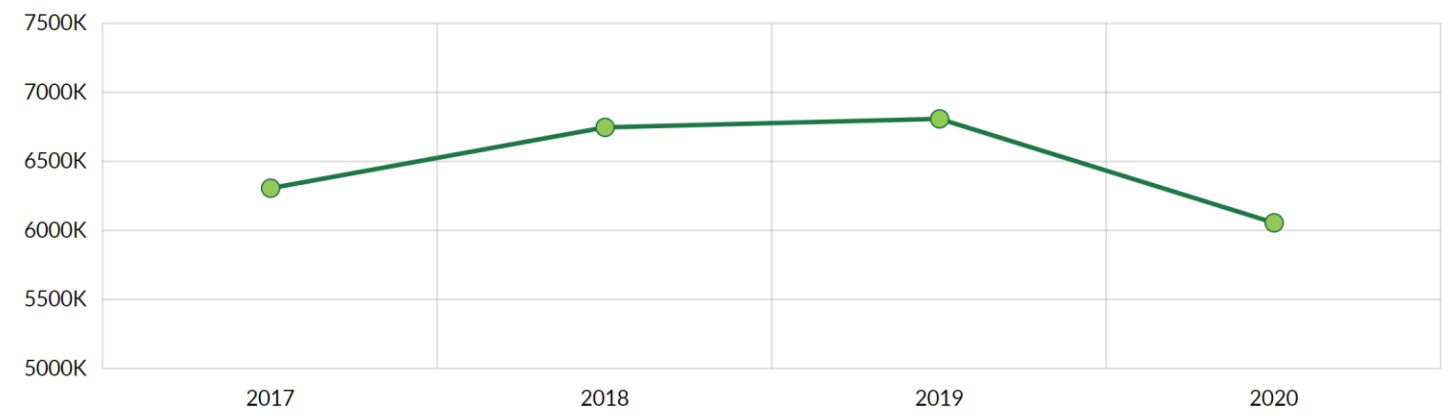


[View Performance Dashboard](#)

- SERVICE
- COVERAGE
- IMPROVEMENTS
- RIDERSHIP**

GOAL Overall increase in ridership growth

Growth in ridership (in terms of unlinked trips)

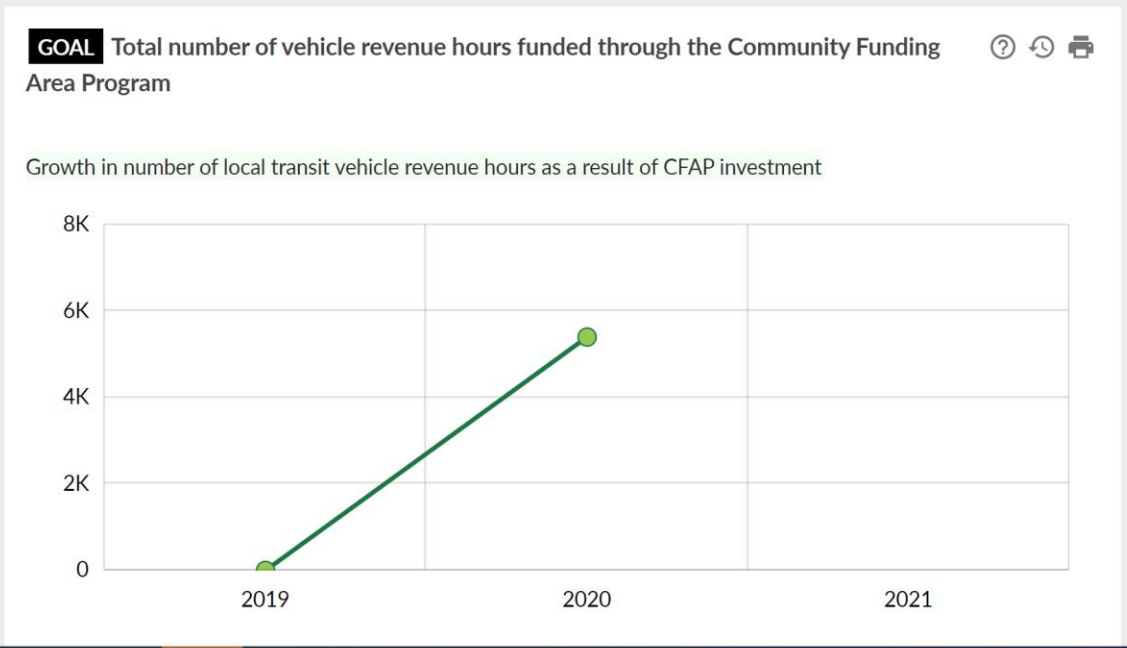
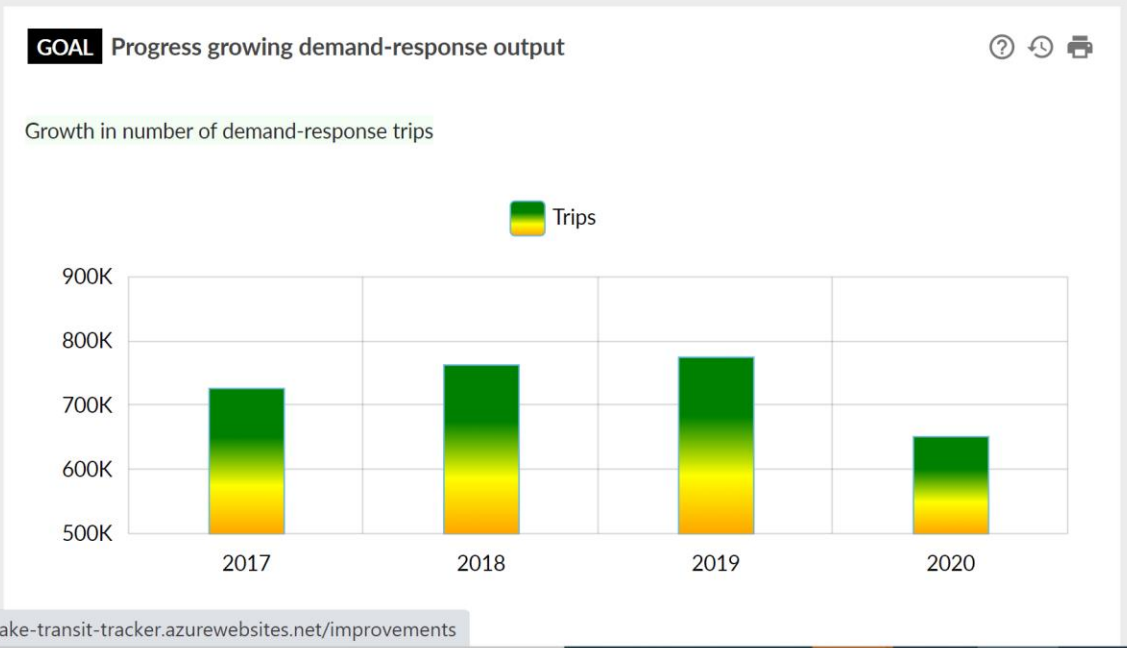
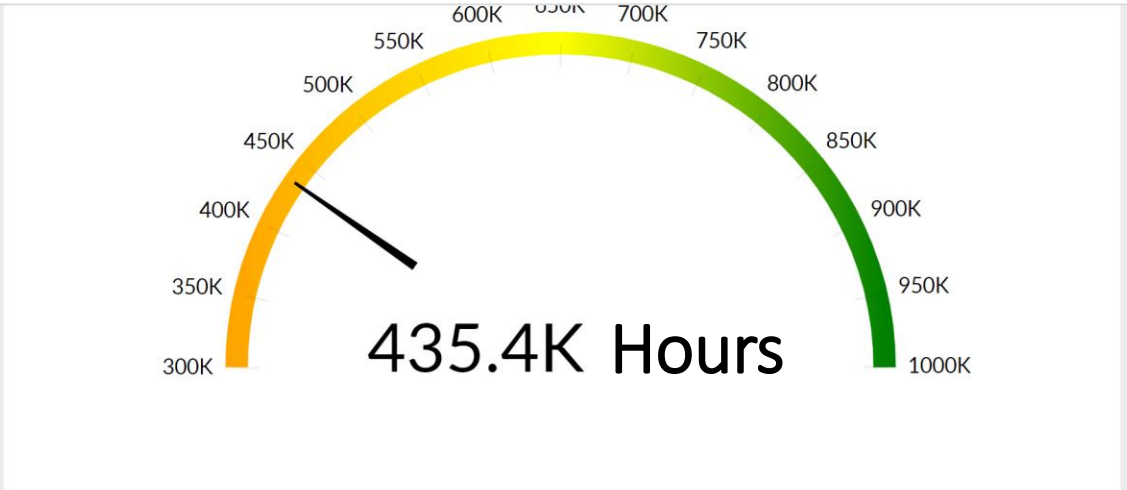


GOAL Overall participation in the Youth GoPass program

Total number of Youth GoPass boardings on Wake County routes



FY2020
124,861



α

Alpha Testing Phase

Alpha Testing

Alpha Test Period: April 26th – Friday, April 30th

Alpha Testers: Project staff, WSP staff, and the Performance tracker CTT members as well as select lead agency staff

Alpha Test Goal:

Identify issues, challenges and opportunities for enhancement by using the Tracker in the various ways in which we think members of the community and partners will use it.

We want to resolve issues and make design improvements before anyone outside of the project development process is asked to review it.

β

Beta Testing Phase

Beta Testing

Beta Test Period: May 17th – May 28th

Target Participation: 50-75 people

Beta Test Goals:

- Find out if testers see any gaps or run into challenges on the site
- Receive feedback on the overall design, layout, and accessibility of the site
- Gather feedback based on each tester's experience navigating the site
- Gauge the tester's understanding of the information that is presented

Beta Testing

Tester Types:

Technical Testers: likely to provide, but not limited to providing, feedback to the overall structure and usefulness of the information, as well as on design and usability.

Marketing Testers: likely to provide, but not limited to providing, feedback on user-friendliness, accessibility, design and clarity of the information to the general public.

General Public Testers: provide an unbiased perspective on their personal experience in navigating through the site. General public testers are located across Wake County and represent the diverse population groups served by the Wake Transit Plan. They provide a wide range of feedback depending on their understanding of the subject matter and field of expertise.

Beta Testing

Tester Engagement:

- Beta Test Invitations emailed the week of April 26th
- Deadline to join to test group is Friday, May 7th
- All testers will receive a Welcome Packet
- Total time commitment is 45-60 minutes
- Testers will receive 3 unique activity emails during the test period
 - 2-3 questions/tasks to complete in different areas of the Tracker
 - Dashboard Ex. How many Youth GoPass Trips were taken in FY2020?
 - Map Ex. What year was construction funded for the New Bern BRT project?

Next Steps

Next Steps

- CE Subcommittee receives presentation tomorrow, April 22nd
- Performance Tracker CTT meets to finalize all beta test materials, April 23rd
- Governing Boards receive notice of the beta test process and upcoming invitation
- Beta test invitation and registration instructions emailed the week of April 26th
- Partnering with GoTriangle staff to develop a community marketing strategy
- Full community launch in summer 2021

Questions or Comments?

X. Wake Transit Performance Tracker Progress Update and Beta Test Invitation

Requested Action:

Receive as Information

XI. Subcommittee Reports

Budget & Finance

April meeting cancelled

Planning & Prioritization

April 27th at 1:30pm

Community Engagement

April 22nd at 1:30pm

XII. Other Business

Any new or old business to discuss?

XIII. Governing Board Activities

New section of the TPAC Agenda

XIV. Adjourn

Next TPAC Meeting:

May 12, 2021 @ 9:30am