

TPAC Subcommittee Update

March 10, 2021

Budget & Finance Subcommittee

Chair: Steven Schlossberg, GoTriangle

Vice Chair: Shavon Tucker, City of Raleigh

Previous meeting dates: 2/18/21

Highlights from previous meetings: The committee discussed a few of the Work Task list initiatives. GoTriangle staff discussed specific wording to incorporate an update to Wake Transit Billing, Payment and Reimbursement Policy and Guidelines to address encumbrances. The subcommittee also began the discussion in regards to a possible reprieve of matching the Approved Existing Baseline Funding for fiscal years 2020 and 2021 due to the unprecedented steps needed to be taken during the COVID-19 Pandemic. Lastly, the subcommittee decided to adjust the start time for future meetings to begin at 1:30pm eastern.

Upcoming Meeting date(s): 3/18/21, 1:30-3:00pm / Joint B&F and P&P meeting 4/6/21, 2:30-4:30

Agenda items coming up: GoTriangle staff will discuss a revised submission based on the last meeting on the specific wording to incorporate an update to Wake Transit Billing, Payment and Reimbursement Policy and Guidelines to address encumbrances. The subcommittee will also discuss possible next steps in regards to a possible reprieve of matching the Approved Existing Baseline Funding for fiscal years 2020 and 2021 due to the unprecedented steps needed to be taken during the COVID-19 Pandemic.

Other notes/updates: Budget & Finance (B&F) continues to complete all of the recurring/annual tasks on a timely basis.

Planning and Prioritization Subcommittee

Chair: David Walker, City of Raleigh

Vice Chair: Kevin Wyrach, Town of Cary

Previous meeting date: 2/23/2021

Highlights from previous meeting: The subcommittee reviewed and discussed a draft scope to update the 10-year bus operations and capital plan. Jenny Green presented on behalf of the project sponsor GoTriangle. A short-range plan for all Wake County agencies will also be part of the scope with a planning horizon from FY24 through FY28. This project will not include any updates for the CRT, CFAP, BRT and Community Engagement Strategies. Project schedule would provide a NTP to consultant by May 2021, a draft plan ready to review by Spring 2022 and a final plan by summer 2022 with the associated public engagement throughout.

Bret Martin, presented on behalf of the project sponsor CAMPO, regarding a draft Policy Framework for use of Wake Transit Funds to Acquire and Dispose of Real Property. This will be a new Policy to be

adopted by the TPAC and appropriate executive boards. Items such as the following were discussed in detail. Thresholds were discussed for implementation of the policy based on property size and use. Would there be other viable uses for the property beyond the most immediate need. Would a purchase or long-term lease be more practical? Shared costs need to be disclosed as this will be important in the case of property disposal. Multiple options were presented for the subcommittee to review and there was good conversation with valuable input provided throughout the presentation. Final comments of the draft policy and presentation are due to Bret Martin no later than Friday March 12th.

Upcoming Meeting date: 3/23/21, 1:30-3:30pm

Agenda items coming up: A final Draft Scope for the bus operations and capital plan will be reviewed along with an updated draft of the Real Estate policy. Both of these will be updated based on the comments received from staff.

Other notes/updates: Planning and Prioritization committee will continue to review and works towards completing all of the recurring/annual tasks on a timely basis.

Public Engagement & Communications Subcommittee

Chair: Andrea Epstein, City of Raleigh

Vice Chair: Sharon Chavis, GoTriangle

Previous meeting date: 2.25.21 – WebEx meeting was cancelled in lieu of a written informational update

Emails sent to group:

Information Item: 6-month Development Schedule

In accordance with the lead agency assignments, GoTriangle created a Draft 6-month Development Schedule that details expected deliverables and updates for Wake Transit PE&C-related activities from February through July. Please submit any comments by COB Monday 3/1 to eraskopf@gotriangle.org.

Information Item: Combined Wake Transit Engagement Update

The public comment period for the Combined Wake Transit Engagement Effort opened Friday 2/19 following approval and release by the TPAC of the Draft Wake Transit Plan Update, Draft FY22 Wake Transit Work Plan and Draft Community Engagement Policy. The email campaign was sent to the groups listed below, social media posts began and the news release was sent out. So far, 18 comments have been recorded. Please reach out to Liz Raskopf at eraskopf@gotriangle.org or 919-939-0679 if you have any engagement support needs!

Adjust our monthly meeting time from 2 hours to 1.5 hours.

The meeting calendar invitation will be updated to start at 1:30 p.m., still ending at 3:00 p.m. This change would be consistent with the schedules of the other two TPAC subcommittees. The change would go into effect starting with our March 25 meeting.

Change subcommittee name from Public Engagement & Communications Subcommittee to Community Engagement Subcommittee. Over the last year, a lot of effort has gone into updating the Wake Transit engagement policy, developing a template for developing and reporting project specific engagement strategies, etc. Throughout these documents we have been referring to the work as Community Engagement which includes outreach, communications, marketing, etc. The recommendation is to make our name consistent with these efforts.

Upcoming Meeting date: 3.25.21 1:30 p.m. – 3 p.m.

Agenda items coming up: N/A

Other notes/updates: N/A