

## Attachment F

# TPAC Subcommittee Report: October 2021

### **Budget & Finance Subcommittee**

Chair: Steven Schlossberg, GoTriangle

Vice Chair: Shavon Tucker, City of Raleigh

**Previous meeting dates:** 9/16/21 (Joint Meeting notes from 9/28/21 noted below.)

#### **Highlights from previous meetings:**

B&F Members took a first glance at the draft financial disposition for the FY22/Q2 Amendment requests and were invited to the Sept. 28<sup>th</sup> joint meeting where action would be taken on both the financial and scope dispositions.

GoTriangle staff then provided an overview of current FY23 Wake Transit modeled revenue assumptions and reminded partners that each project sponsor agency must have a financial designee assigned to approve reimbursement requests. Staff will be reaching out over the next couple of weeks to confirm that the designee on file is still the current representative for each agency.

**Upcoming Meeting date(s):** 10/21/21 (Regular Meeting 1:30)

**Agenda items coming up:** Review of FY21 Financial Statements, Update on ACFR (Annual Comprehensive Financial Report)

**Other notes/updates:** Art policy was presented to the CAMPO TCC and the GoTriangle Operations and Finance Committee in early October. Governing boards will consider it for adoption at their respective October meetings.

### **Community Engagement Subcommittee**

Chair: Andrea Epstein, City of Raleigh

Vice Chair: Bonnie Parker, CAMPO

**Meeting date:** 9/30/21

#### **Highlights from previous meeting:**

- GoTriangle staff presented initial findings from the annual Wake transit engagement after-action review process noting that some people submitted feedback through the online survey, and other provided comments and participated in the discussion held on 9/23/21.
- A series of project updates were also given:
  - The Wake Transit Performance Tracker went live, with support from GoTriangle communications staff, on 9/13. Runs through month of October.
  - The Comment period for FY22/Q2 Work Plan amendment requests is active until 10/3.
  - CAMPO's phase 1 engagement for the Wake BRT: Western and Southern Corridor Rapid Bus Extensions Study goes live on 10/4 and runs through end of the month.

- 30-day comment period for the Art Funding Eligibility Policy runs through 10/19, then boards consider it for adoption.
- Staff from the Town of Morrisville provided an overview presentation of their new Smart Shuttle service, which is set to launch on 10/2.
- GoTriangle staff informed the group of the continued changes to RDU transit services and gave an update on the planned launch of phase 1 engagement for the Wake Bus Plan update, set to begin on 10/11.

**Upcoming Meeting date:** 10/28/21

**Agenda items coming up:** After-Action Review report, FY21 annual report draft review, CE Policy Drafting update, Wake Bus Plan engagement update

**Other notes/updates:** Keep an eye out for notice of a joint meeting in November.

## **Joint B&F/P&P Subcommittee Meeting**

Co-Chairs: David Walker, City of Raleigh and Steven Schlossberg, GoTriangle

**Previous meeting date:** 9/28/21

### **Joint meeting Highlights:**

There were four items discussed during the joint B&F/P&P Meeting.

1. Attendees reviewed and discussed nine (9) submitted FY22/Q2 Work Plan amendment requests then voted to recommend a scope and financial disposition for TPAC consideration at its 10/13 regular meeting with a goal to have them approved by the governing boards in November.
2. GoTriangle staff presented updated quarterly progress report and reimbursement forms to accommodate new requirements to track and report activities related to real property acquisition and for the guidance included in the recommended Art Funding Eligibility Policy set to be considered for adoption by the governing boards in October.
3. CAMPO staff informed the members of an emergent situation where over 20 previously awarded Wake transit project periods of performance are set to lapse, and presented the path forward being taken to mitigate the impacts of the issues for project sponsors and to prevent a similar situation from occurring in the future.
4. CAMPO staff also presented to the P&P members a draft amendment to their Aug-Jan Work Task List to add a task to review the current Work Plan amendment policy for needed updates, including adding language to address amendments to project periods of performance.

**Other notes/updates:** Other joint meetings will be scheduled in November/December to support efforts to finalize the draft FY23 Work Plan, to review and finalize the FY21 Annual Report, and, if needed, to process other submitted FY22/prior year Work Plan amendment requests.

## **Planning & Prioritization Subcommittee**

Chair: David Walker, City of Raleigh

Vice Chair: Kevin Wyrach, Town of Cary

**Previous meeting date:** No regular September meeting.

**Upcoming Meeting date:** 10/26/21

**Agenda items coming up:** Review the FY23 Work Plan Funding Requests