Attachment A

TPAC Subcommittee Work Task List

Fiscal Year **FY21**

Subcommittee **Planning & Prioritization** **Time Period** **August-January**

			Lead Agency(s)		Partner Subcommittee		
Task Type	**Description**	**Task Month(s)**	**CAMPO**	**GoTriangle**	**B&F**	**P&P**	**CE**
Recurring/Annual	Review and provide scope dispositions for Wake Transit Work Plan amendment requests	Aug-Jan	X		X		
Recurring/Annual	Review and provide input on the Wake Transit Work Plan FY22 Amendment and FY23 Development schedules	Aug	X	X	X		X
Recurring/Annual	Review and provide input on the FY23 Wake Transit Work Plan Project/Budget request form	Aug	X	X	X		
Recurring/Annual	Review and provide input on the quarterly project status report and reimbursement forms	Aug-Sept		X			
Recurring/Annual	Discuss disposition and summary of recommendations based on annual review of bus service performance against adopted service guidelines and performance measures	Aug-Sept	X				
Recurring/Annual	Review and provide input on the draft FY21 Wake Transit Annual Report	Sept-Nov		X	X		X
Recurring/Annual	Review project funding requests and make recommendations for inclusion in the draft FY23 Wake Transit Work Plan.	Oct-Dec	X	X	X		
Specialized	Review and provide input on proposed updates to the Wake Transit Work Plan Amendment Policy and recommend a draft for TPAC consideration	Oct-Jan	X		X		
Recurring/Annual	Develop the P&P February-July Work Task List	Nov-Dec	X				
Voting Record:	P&P Subcommittee reviewed proposed amendment to the Work Task List at a joint meeting on 9/28/21.						
	Voting members present for the discussion prior to TPAC consideration: CAMPO, GoTriangle, Wake County, Research Triangle Foundation, City of Raleigh, and the Towns of Cary, Wake Forest, and Fuquay-Varina.						
TPAC Approval:	TPAC consideration scheduled on October 13, 2021						