



WAKE COUNTY TRANSIT PLAN Transit Planning Advisory Committee (TPAC)

Program Development (PD) Subcommittee Meeting

Tuesday, September 23, 2025 • 1:30-3:30pm

WebEx Link: <https://campo-nc.webex.com/campo-nc/j.php?MTID=mb8c930969d381a5a048cecf6ac6a664>

Call-In: 650-479-3208 **Pass Code:** 2534 611 7907

Meeting Agenda

1. **Welcome and Introductions** (Emma Linn, Chair)
2. **Adjustments to the Agenda**

Planning & Programming Items

3. **FY 2026/Q2 Wake Transit Work Plan Amendment Requests Period of Performance Extension Requests**
(Action Item: Steven Mott, CAMPO, 30 Minutes) **Attachment A**

The FY 2026 2nd Quarter Wake Transit Work Plan amendment request packet was released for public review and comment from **September 5 - October 5, 2025**. Amendment cycles are scheduled throughout the fiscal year to allow Wake Transit partners the opportunity to update project scopes, schedules, budgets and/or request funding for new projects or project phases.

Three amendment requests were submitted for this round of consideration:

1. GoTriangle, Wake Transit Tax District Administration, has requested an amendment to remove FTA formula grant funds from the FY 2026 Wake Transit Work Plan.
 - a. Contact: Steve Schlossberg, sschlossberg@gotriangle.org
2. GoTriangle has requested an amendment for an additional \$100,000 to support planned customer satisfaction surveys throughout Wake County.
 - a. Contact: Curtis Hayes, chayes@gotriangle.org
3. Wake County has requested an amendment for \$1,108,816 to support administrative changes made to the NE Wake SmartRide and on-demand shuttle program. These funds are needed to maintain current service levels.
 - a. Contact: Anita Davis, anita.davis@wake.gov

CAMPO staff will present the amendment requests (**Attachment A**), a presentation will be provided by Wake County staff regarding their amendment request, and discussion will be provided to consider a recommendation to the TPAC.

Staff contact: Steven Mott, steven.mott@campo-nc.us

Action: Recommend that TPAC recommends adoption of the FY26/Q2 amendments as discussed.

PD Chair: Emma Linn, Town of Wake Forest

Vice Chair: Tracy Chandler, City of Raleigh

4. FY 2026 Period of Performance Extension Requests

(Information Item: Steven Mott, CAMPO, 10 Minutes) **Attachment B**

In conjunction with the FY26/Q2 amendment cycle, project sponsors were asked to review their December 2025 expiring agreements to determine which may need a period of performance (POP) extension. All Wake Transit project agreements are tracked by GoTriangle staff and a list of those set to expire in the coming year were provided for partner review. In FY26, 11 requests for extension have been submitted. The POP extension requests will be reviewed by the TPAC at their October meeting where they will consider a recommendation to the Wake Transit governing boards.

Staff contact: Steven Mott, steven.mott@campo-nc.us

Action: Receive as information.

5. Annual Performance Reviews: Progress Presentation

(Information Item: Steven Mott, CAMPO, 25 minutes) **Attachment C & D**

CAMPO staff have worked with the transit partners over the past several months to conduct the annual Project Progress and Expenditures (PP&E) Review. The PP&E Review provides analysis and discussion surrounding the expenditures and progress for Wake Transit projects sponsored by CAMPO, GoCary, GoRaleigh, GoTriangle, the Tax District Administration, and Wake County. The review is meant to understand the health of the Wake Transit Plan at large and provide for insight leading into the development of the FY 2027 Wake Transit Work Plan. The PP&E Review packet can be viewed in **Attachment C** and includes a memorandum summarizing the reviews, the agency expenditure reports, and the written question-answer portion of the review.

The annual Bus Service Performance Review is to be conducted annually and provides insight into the performance of individual Wake Transit funded routes operated by GoCary, GoTriangle, and GoRaleigh. The data report (**Attachment D**) assembled by GoTriangle details the performance of these routes over the course of six quarters (FY24Q2-FY25Q3). Staff will discuss the schedule for the Bus Service Performance Review and how the data will be reviewed in partnership with the operating agencies subject to the review.

Staff contact: Steven Mott, steven.mott@campo-nc.us

Action: Receive as information.

6. FY 2025 Year-End Estimates and FY 2027 Work Plan Revenue Assumptions

(Information Item: Steve Schlossberg, Tax District Administration, 10 minutes)

Throughout the year, Wake Transit Tax District Administration (TDA) staff track revenue collections and expenditure activities to generate forecasts for future year planning. TDA presented initial FY27 revenue projections to TPAC in August. This month's presentation to PD members will include discussion of actuals through the end of FY2025 and will set a foundation for the October 28th Work Plan work session discussions.

Staff contact: Steve Schlossberg, sschlossberg@gotriangle.org

Action: Receive as information.

7. Project Prioritization Guidelines

(Information Item: Ben Howell, CAMPO, 20 minutes) **Attachment E & F**

TPAC discussed the draft Project Prioritization Guidelines at its August meeting and requested that PD do some additional review and discussion to finalize the draft before it comes back to TPAC for adoption. CAMPO staff will provide an overview and facilitate the discussion and encourage PD members to ask questions to ensure

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they understand, not just what the guidance is and says but how it is intended to be used looking ahead. The current draft of the Prioritization Guidance is attached as **Attachment E** and comments from Town of Morrisville staff on the Prioritization Guidance is attached as **Attachment F**.

Staff contact: Ben Howell, ben.howell@campo-nc.us

Action: Receive as information.

8. Annual Report of Art Funding and Real Property Activities

(Information Item: Paul Kingman, Tax District Administration (TDA), 10 minutes) **Attachment G**

Wake Transit Tax District Administration staff will provide a report on FY2025 activities associated with the 'Wake Transit Art Funding Eligibility Policy' and the 'Policy Framework for Use of Wake Transit Funds to Acquire Real Property'. Both policies are posted in the TPAC [Document Library](#).

Projects eligible for Art funding may receive up to \$30,000 for Artist Retention; reimbursable prior to the completion of 60% project design phase. In FY 2025, 2 projects were approved for Artist Retention Fees.

Artist Retention: Through the end of FY25:

- The City of Raleigh was reimbursed \$15,000 for Artist Retention

Art Funding: Through the end of FY25:

- The City of Raleigh was reimbursed \$355,750 for Art Funding
- GoTriangle was reimbursed \$87,500 for Art Funding

GoTriangle also tracks and reports on activities related to real property acquisition and disposal.

Real Property: Through the end of FY25:

- The Town of Cary was reimbursed \$20.7M for Land Acquisition
- The City of Raleigh was reimbursed \$14.7M for Land Acquisition
- GoTriangle was reimbursed \$952K in FY21 for 5 parcels, however, in FY24 GoTriangle sold two parcels and refunded \$612K to the Wake Transit Fund; the Wake Transit Plan share of the 3 remaining parcels is \$383K.

Staff contact: Paul Kingman, pkingman@gotriangle.org

Action: Receive as information.

9. Other Business

- a. Steven Mott – 10/28/25, FY27 Work Plan Work Session Guidelines (**Handout #1**)
- b. Steven Mott – FY 2027 Wake Transit Work Plan funding requests are due Friday, September 26, 2025.
- c. Steven Mott – FY2026/Q3 Work Plan amendment requests are due November 21, 2025.
- d. Suvir Venkatesh – CFA Program kickoff was conducted at TPAC on September 18th. Important dates include: Required applicant training on 10/29, pre-submittal meetings between 12/1-12/19, call for projects on 1/1/26, and the CFA application deadline on 1/31/26.
- e. **Any other partner news, events or business to share?**

10. Adjourn

Next Meetings:

- **Special PD Work Session for Work Plan Development:** Tuesday, October 28, 2025, 1:00-5:00pm
- **Next Regular Meeting:** Tuesday, November 25, 2025 1:30-3:30pm

PD Chair: Emma Linn, Town of Wake Forest

Vice Chair: Tracy Chandler, City of Raleigh