



## WAKE COUNTY TRANSIT PLAN Transit Planning Advisory Committee (TPAC)

### Program Development (PD) Subcommittee Meeting

Tuesday, March 25, 2025 • 1:30-4:00pm

**WebEx Link:** <https://campo-nc.webex.com/campo-nc/j.php?MTID=mb8c930969d381a5a048cefc6ac6a664>

**Call-In:** 650-479-3208 **Pass Code:** 2534 611 7907

#### Meeting Agenda

1. **Welcome and Introductions** (Caleb Allred, Chair)
2. **Adjustments to the Agenda**
3. **Reminders/Task Wrap Up/Program Highlights**
  - a. FY 2026 Wake Transit Work Plan comment period ends April 2<sup>nd</sup>
  - b. FY25/Q4 Work Plan amendment request comment period ends April 4<sup>th</sup>

#### Administrative Items

4. **Agenda Items Summary Sheet**  
(Information Item: Stephanie Plancich, TPAC Administrator, 5 minutes)

As discussed at the March 20<sup>th</sup> TPAC meeting, the TPAC Cabinet requested that an agenda items submission form be created to help streamline the agenda development process and for more clarity around due dates for agenda development tasks be established. In response, Stephanie, the TPAC Administrator, has developed a form for submitting agenda information for the TPAC and its subcommittee meetings. She has also updated the meeting agenda templates to include space at the end for key agenda development deadlines.

**Requested Action:** Receive as information.

#### Planning & Programming Items

5. **Recommend FY 2025 4<sup>th</sup> Quarter Wake Transit Work Plan Amendment Requests**  
(Action Item: Steven Mott, CAMPO, 40 Minutes) Attachment A & B

Per the Wake Transit Work Plan Amendment Policy, the TPAC Program Development (PD) Subcommittee is tasked with reviewing amendment requests when quarterly amendment lists contain one (1) of more 'Major Amendment' requests. The subcommittee considers the appropriateness of requested changes in scope, the scope of new projects and any financial choices and tradeoffs associated with proposed amendments. The subcommittee will render a scope and financial disposition at this meeting.

Two (2) Wake Transit Work Plan amendment requests were submitted for consideration in the FY25/Q4 amendment request cycle, both being major amendment requests. Both requests are for additional funds for

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the Low-Income Fare Pass projects for GoRaleigh and GoTriangle, also known as the Transit Assistance Program (TAP), or TAP Pass, which is in its inaugural year of operation coinciding with the return to fares.

Representatives of the applicant organizations will provide presentations on their requests and related programmatic details to inform the PD Subcommittee's decisions for developing their recommendation for the FY25/Q4 amendment request cycle and will touch on future impacts of the project related to the FY26 Wake Transit Work Plan.

Applicant Presenters:

5a. Austin Stanion, GoTriangle

The applicant presentation will include an overview of the Transit Assistance Program (TAP) and the costs associated with it. Data from the first 4 months of the program will be presented, along with expected numbers for the rest of FY25 and FY26.

5b. Taylor Cooleen, GoRaleigh, **Handout 1**

The applicant presentation will give an overview on the request made by GoRaleigh for additional funds requested for TAP based on current data.

**Requested Action:** Recommend a financial and scope disposition for the FY2025/Q4 Wake Transit Work Plan amendment requests to the TPAC.

## 6. FY 2026 Wake Transit Work Plan: Funding Request Review and Recommendation

(Action Item: Steven Mott, CAMPO & Steve Schlossberg, GoTriangle, 60 Minutes) Attachments C and D, Handout 1

CAMPO staff will present an overview of new and revised/updated FY26 Work Plan Requests that have been submitted since the release of the draft Work Plan. GoTriangle staff will provide updated financial information based on the financial model and the new/revised Work Plan Submissions.

Twenty (20) revised or new funding requests were received for consideration of inclusion in the recommended FY 2026 Wake Transit Work Plan from the Town of Apex (1), Go Triangle (4), the Town of Morrisville (1), the City of Raleigh (13), and Wake County (1). Project sponsors who have elected to do so will give presentations on their request(s). **Handout 2** is provided in the agenda for the GoTriangle request titled Transit Service Planning Tools, which provides supporting information and background on the request containing preliminary information from the ongoing Regional Transit Technology Integration Plan.

In consideration of the funding requests, PD members will discuss the new/revised funding request forms and funding request summary to recommend which projects should be included for consideration in the FY 2026 Work Plan.

**Requested Action:** Recommend approval of projects for the recommended FY 2026 Wake Transit Work Plan.

## 7. Other Business

- a. PD Members are invited to attend the CE meeting scheduled to be held virtually on Thursday, February 27<sup>th</sup> to hear a presentation of the Wake Transit Plan Update Phase 2 engagement summary and to get a first look at plans for Phase 3, the draft review period. Meeting information and the agenda packet are posted to the TPAC Subcommittee Webpage: <https://www.campo-nc.us/about-us/committees/wake-county-transit-planning-advisory-committee-tpac/subcommittees>.
- b. Wake Transit Conference Committee update.
- c. Lead agency transition process update.

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- d. Project Progress & Expenditure Reviews are being rescheduled to align with the timeline of the FY 2027 Wake Transit Work Plan. This schedule change will allow the reviews to provide direction to the development of Work Plan funding requests.
- e. The FY26 Annual Bus Service Performance Review will kick off in June 2025.
- f. FY26/2<sup>nd</sup> quarter amendment requests, including any needed period of performance extension requests, will be due in August 2025.
- g. Any news or other business?

## **8. Adjourn**

Next Meeting:

**Regular Meeting: Tuesday, April 22, 2025, 1:30-3:30pm**

Agenda Development Schedule:

- 4/8 Notice of a planned agenda item emailed, [stephanie.plancich@campo-nc.us](mailto:stephanie.plancich@campo-nc.us)
- 4/11 Agenda Item Summary Sheets and all attachments emailed
- 4/15 PD agenda packet is posted online
- 4/21 All presentation slides emailed (widescreen PPT)

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