

Program Development (PD)



WAKE COUNTY TRANSIT PLAN Transit Planning Advisory Committee (TPAC)

Program Development (PD) Subcommittee Meeting
Tuesday, August 27, 2024 | 1:30-3:30pm

WebEx Link: <https://campo-nc.webex.com/campo-nc/j.php?MTID=mf27bc00f123823649d83fb770212ecc1>

Call-In: 650-479-3208 Pass Code: 2539 168 2218

Meeting Agenda

1. **Welcome and Introductions** (Caleb Allred, Chair)
2. **Adjustments to the Agenda**
3. **Meeting Summary Items/Task Wrap Up/Program Highlights –**
 - The FY25 Wake Transit Work Plan was presented to CAMPO and GoTriangle boards at their respective August meetings and has been approved. Agreements are expected to be sent from GoTriangle to each project sponsor by September 9th.
4. **FY 2024 Wake Transit Revenues Update**
(Information Item: Paul Kingman, GoTriangle, 10 minutes)

GoTriangle will provide a brief overview of the Draft FY24 revenues, which include June estimates, in preparation for the FY 2026 Work Plan kick-off in September.
5. **Updated Wake Transit Quarterly Report, Reimbursement and Work Plan Funding Request Forms**
(Information Item: Paul Kingman, GoTriangle, 15 minutes) **Attachment A-E**

Discuss updates to the FY25 Wake Transit quarterly report and reimbursement forms as well as review the FY26 Work Plan project funding request form. Comments on the forms should be sent to pkingman@gotriangle.org by Friday, August 30th. Attachments include the Work Plan project request submittal guide, copy of the FY26 Request form, and example FY25 report and reimbursement forms.

6. GoTriangle Bus Stop Improvement Program

(Information Item: Paul Black, GoTriangle, 20 Minutes)

Since 2016, GoTriangle has put between 150 to 200 stops into the queue for improvements, though some have dropped out due to route changes or being infeasible to construct under current conditions. For fiscal years 2016, 2021, 2022, 2023, and 2024, Wake Transit funds were used to match federal funds either from the CAMPO LAPP Program (mostly BGDA funds) or congressionally directed spending from the Transit Infrastructure Grant program. LAPP funds from FY21, 22, and 24 completed the FHWA to FTA FLEX process the end of May 2024. This allowed FTA to complete National Environmental Protection Act (NEPA) reviews, resulting in Categorical Exclusion (CE) determinations, which allows stop improvements to proceed. All projects from FY 2024 and prior years are now going to 50% design and should be coming for permits and encroachment agreements later this year. There are currently 139 stops in active improvement status. Two FY 2016 projects are still in construction and roughly a dozen from 2016 or 2020 are complete.

7. Progress Update on FY24 Project Progress and Expenditures & Bus Service Performance Reviews

(Information Item: Steven Mott, CAMPO, 30 Minutes) **Attachment F, G & H**

CAMPO leads the annual structured review of Wake Transit Project Progress and Expenditures Review. The overarching goals of the review are to further encourage any necessary adjustments to budgeting and program monitoring, ensure greater communication and transparency among provider agencies, and provide greater data-driven insights. During August 2024, Steven Mott facilitated review calls with representatives of the City of Raleigh, GoTriangle, and the Town of Cary to discuss project progress and associated expenditures for implementation elements that were allocated funding from FY 2022 to the second quarter of FY 2024.

Operating expenditures are broken down by the three (3) sub-units: Tax District Administration, Transit Plan Administration, and Transit Operations. Capital expenditures are broken down into five (5) sub-units: Capital Planning, Transit Infrastructure, Commuter Rail, Bus Rapid Transit, and Bus Acquisition. **Attachment G** to the FY 2024 memo summarizes project progress and expenditures. **Attachment H** is the Q&A matrix used for discussion with each project sponsor.

Overall trends and insights gleaned from this review concern continued pandemic impacts and return to fare effects. Individual provider agency discussions highlighted additional takeaways. For the City of Raleigh, these include a streamlined accounting system process, service reductions and restoration, project delays, and identified budget clarifications. For GoTriangle, key points include budget utilization, continued pandemic impacts and operator shortages, and funding delays. The Town of Cary noted contractual delays, continuation of their fare-free policy, and project prioritization through shifting projected allocations. These discussions will inform FY26 Work Plan development.

The FY 2024 Bus Service Performance review has been delayed due to lack of delivery of the necessary data required to perform the analysis that serves as the basis of the review. It is hoped that preliminary finds will be ready to present at the September PD meeting, but that schedule is subject to the receipt of data and confirmation that it is accurate.

8. Other Business

- a. The FY25 Master Calendar was provided to TPAC and Subcommittee members for review through August 10th. It has now been posted to the TPAC document library <https://www.campo-nc.us/about-us/committees/wake-county-transit-planning-advisory-committee-tpac/document-library>.

- b. FY25/2nd Quarter Amendment requests were submitted on August 16th. The Amendment Packet will be provided for PD member discussion in September with Board approval anticipated in November.
- c. The deadline to submit FY25/Q3 Work Plan amendment requests is November 22nd, 2024.
- d. The FY24 Wake Transit Progress Report development progress is underway. Curtis (rhayes@gotriangle.org) is coordinating the project this year and has reached out to partners requesting data and project updates. Please make sure that your project and communications staff are working with him and meeting submission deadlines.
- e. Planning for Phase 2 of the 2035 Wake Transit Plan Update is underway. The planning team is working to develop a set of funding scenario options that will be vetted with the CTT and Stakeholders before being finalized for public review in November.
- f. **Any other business/news?**

9. Adjourn

Next Meeting: Tuesday, September 24, 2024, 1:30-3:30pm