

WAKE COUNTY TRANSIT PLAN

Transit Planning Advisory Committee

Program Development (PD) Subcommittee Meeting
Tuesday, June 25, 2024 • 1:30pm-3:30pm

WebEx Link: <https://campo-nc.webex.com/campo-nc/j.php?MTID=mf27bc00f123823649d83fb770212ecc1>
Call in Number: 1-650-479-3208 Meeting Code: 2539 168 2218 Meeting Password: tpac

AGENDA

1. **Welcome and Introductions** (Caleb Allred, Chair)
2. **Adjustments to the Agenda**
3. **Meeting Summary Items/Task Wrap Up/Program Highlights**
 - i. Phase 1 engagement for the 2035 Wake Transit Plan Update has been extended to July 20th. The Project Management Team did not feel that enough survey participation (885 at time of discussion) was an adequate representation of the needs and priorities of Wake County. It will be critical for TPAC members and area stakeholders to help encourage survey taking for the next month.
 - ii. July meetings of the CAMPO and GoTriangle committees and boards have been cancelled.
 - iii. Tomorrow, the TPAC will vote on a revised FY25 meeting schedule to shift the recurring monthly meeting from the 2nd Wednesday to the 3rd Thursday of each month.
 - iv. Deloitte has completed the audit of GoTriangle's budget and finance processes. The TPAC will receive an overview presentation of those results, including recommendations with regard to the transfer of funds collected by GoTriangle to the Transit Plan accounts, on August 15th.
 - v. **SAVE THE DATE:** July 25th at 1:30pm is the annual after-action review (AAR) workshop to review effectiveness of this year's engagement and communications activities and to discuss any update needs to the adopted CE Policy and Communications Plan updates.
 - vi. Both GoTriangle and GoRaleigh are returning to fares July 1, 2024. Detailed presentation to TPAC tomorrow.

4. **FY 2025 Work Plan Adoption Progress Update**
(Information Item: Ben Howell, CAMPO, 20 Minutes)

The TPAC-recommended FY 2025 Wake Transit Work Plan was approved by the CAMPO Executive Board on June 12th, and the GoTriangle Board of Trustees considered it at their meeting on June 17th. CAMPO staff will discuss the status of the Work Plan and review next steps.

Requested Action: Receive as information.

5. **Draft PD August-January Work Task List Review**
(Information Item: Ben Howell, CAMPO, 10 Minutes) **Attachment A**

The draft August-January PD Work Task List has been provided for members' review. Comments are requested by July 9th to Suvir Venkatesh – suvir.venkatesh@campo-nc.us. The final proposed Work Task List will be presented at the July 23rd PD meeting for review and adoption.

PD Chair: Caleb Allred, Town of Morrisville
Vice Chair: Shavon Tucker, City of Raleigh

GO FORWARD
A COMMUNITY INVESTMENT IN TRANSIT

Requested Action: Receive as information and provide feedback.

6. Wake BRT: New Bern Avenue Construction Bid Update

(Information Item: Het Patel, Raleigh, 15 minutes)

City of Raleigh staff will provide an update on the Wake BRT: New Bern Avenue Project. Construction bid for the project was advertised in March 2024 with bid openings in May 2024. No Bids were received. The City of Raleigh will provide an update on next steps for re-advertisement of construction for New Bern Avenue Project including incentives for early completion of construction activities for the project.

The City of Raleigh proposes utilization of existing contingency funds not to exceed \$2M in schedule incentives to complete construction activities faster. Upon bid opening, an off-cycle amendment may be needed to award contracts within appropriate deadlines.

Requested Action: Receive as information, please contact het.patel@raleighnc.gov if you have any further questions or concerns about construction bid approach for New Bern Avenue BRT.

7. FY 2025 TPAC Master Calendar and Amendment Schedule

(Information Item: Steven Mott, CAMPO, 5 Minutes) **Attachment B & C**

CAMPO staff have created the first draft of the FY25 TPAC Master Calendar and provided it to GoTriangle staff for review. PD members will receive the draft for review and comment at their July 23rd meeting. Attachment B is the development schedule for the Master Calendar.

CAMPO has also produced the FY25 Wake Transit Work Plan Amendment Schedule, Attachment C, which will be incorporated into the Master Schedule. [The deadline for FY 2025 second quarter \(FY25/Q2\) amendment requests is August 16, 2024.](#)

Requested Action: Receive as information.

8. FY 2024 Bus Service Performance and Project Progress and Expenditures Review Schedule

(Information Item: Steven Mott, CAMPO, 15 Minutes)

CAMPO is tasked with conducting two annual reviews; the Bus Service Performance Review and the Project Progress and Expenditures Review. Staff will provide a process overview and share the draft schedule for completion.

Requested Action: Receive as information.

9. Wake Transit Work Plan Period of Performance Extensions

(Information Item: Steven Mott, CAMPO, 10 Minutes) **Attachment D**

The Wake Transit Work Plan Amendment Policy calls for a special amendment request cycle to be included on the annual Work Plan Amendment Schedule to allow project sponsors to request period of performance (POP) extensions as needed. Staff has reviewed and coordinated with applicant partners and is recommending that twenty-four (24) previously funded projects receive agreement extensions to December 31, 2025 or December 31, 2026 respectively.

Requested Action: Receive as information.

10. Other Business

- Morrisville Parkway Access Management Study (MPAMS) has been completed. Can view the final report at: <https://www.morrisvillenc.gov/government/departments-services/planning/transportation/morrisville-parkway-access-management-study>
- The update to our regional Coordinated Public Transit-Human Service Transportation Plan is being finalized and will be presented to the TPAC on August 15th.
- Cary's Master Planning Study for the Downtown Multimodal Center development project will begin later this summer. This month, Cary also launched a new GoCary Downtown Loop route. You can view the press release here: <https://www.carync.gov/Home/Components/News/News/16432/715>
Cary staff will provide a project progress presentation in July.

11. Adjourn

Next Meeting: Tuesday, July 23, 2024, 1:30-3:30pm