

WAKE COUNTY TRANSIT PLAN

Transit Planning Advisory Committee

Program Development (PD) Subcommittee Meeting
Tuesday, April 30, 2024 • 1:30pm-3:30pm

WebEx Link: <https://campo-nc.webex.com/campo-nc/j.php?MTID=mf27bc00f123823649d83fb770212ecc1>
Call in Number: 1-650-479-3208 Meeting Code: 2539 168 2218 Meeting Password: tpac

Agenda

1. **Welcome and Introductions** (Caleb Allred, Chair)
2. **Adjustments to the Agenda**
3. **Meeting Summary Items/Task Wrap Up/Program Highlights**
 - i. The FY 2024 4th Quarter Wake Transit Work Plan Amendment Request was unanimously approved by the TPAC at their April meeting. The Amendment Request will be considered by the CAMPO and GoTriangle boards at their meetings in May.
 - ii. The revised Workgroup Operating Guidelines were approved by the TPAC at their meeting in April. The new Guidelines are saved in the TPAC Document Library on the CAMPO website.
 - iii. The TPAC agenda packets now include new monthly subcommittee progress reports and the TPAC minutes reflect Workgroup updates provided by Workgroup Coordinators.
 - iv. April Workgroup Meetings: Baseline Workgroup met on 4/15, Technology Workgroup met on 4/18 and the Safety & Security Workgroup met on 4/24.

4. **GoTriangle Request for Reconsideration of Funding Increase for TC002-AX in FY 2025 Work Plan**
(Action Item: Ben Howell, CAMPO and Austin Stanion, GoTriangle, 20 Minutes)

GoTriangle is requesting one year of funding for transit planning software, consistent with the request approved for other partners in the 2024 work program. The GoTriangle expense is to be split among the three county transit plans. GoTriangle will make funding requests for FY26 and beyond based on work emanating from the Regional Technology Plan update.

Requested Action: Discuss GoTriangle request and provide direction to staff for development of FY 2025 Recommended Wake Transit Work Plan.

5. **Review of FY 2025 Work Plan Agreement Groupings and Reporting Deliverables**
(Action Item: Steve Schlossberg, GoTriangle, 15 Minutes) **Attachment A**

At the April PD meeting, Staff will present the grouping of agreements for projects included in the recommended FY2025 Wake Transit Work Plan and will also review the reporting deliverables for each category of project covered by the agreements.

Requested Action: Consider recommending approval of the FY 2025 Wake Transit Work Plan Project Agreement Groups and Reporting Deliverables to the Transit Planning Advisory Committee.

PD Chair: Caleb Allred, Town of Morrisville
Vice Chair: Shavon Tucker, City of Raleigh

GO FORWARD
A COMMUNITY INVESTMENT IN TRANSIT

6. Recommended FY 2025 Work Plan Development Update

(Information Item: Ben Howell, CAMPO, 10 Minutes)

CAMPO staff will provide a brief update on the development of the Recommended FY 2025 Work Plan. The update will include a proposed timeline for the Work Plan to be brought forward to TPAC and Governing Boards for consideration.

Requested Action: Receive as information.

7. Wake Transit Work Plan Period of Performance Extensions

(Information Item: Ben Howell, CAMPO and GoTriangle Staff, 20 Minutes)

CAMPO staff will review the process and schedule for submission and consideration of Period of Performance Extensions for projects that have been funded through the Wake Transit Work Plan. GoTriangle staff will then provide an overview of the results of the contract review process, and which project agreements have been identified to need Period of Performance extension requests.

Requested Action: Receive as information.

8. GoTriangle Return-to-Fare Update

(Information Item: GoTriangle Staff, 15 Minutes)

GoTriangle staff will present information on the return to fares for GoTriangle, including updates on the Low Income Fare Program, GoPass, and general fare structure. GoTriangle staff will also share messaging that is being used to communicate the return to fares to riders and potential customers.

Requested Action: Receive as information.

9. Financial Policies Workgroup Recommendations

(Information Item: Paul Kingman, GoTriangle, 10 Minutes) **Attachment C**

GoTriangle staff will provide an overview of the discussion of the Financial Policies Workgroup to date, and the recommendations from the first Workgroup meeting. GoTriangle staff will also provide a follow-up on the information requested by the Workgroup.

Requested Action: Provide concurrence on Workgroup recommendations.

10. 2035 Wake Transit Plan Update: Phase 1 Engagement Update

(Information Item: Stephanie Plancich, CAMPO, 10 Minutes)

CAMPO staff will provide an update on the planned first public engagement period for the 2035 Wake Transit Plan Update, which had a soft launch on Monday, April 29th with the full effort kicking off on May 26th. The engagement period will run through mid-June.

Requested Action: Receive as information.

11. Other Business

- Annual Progress and Expenditure Review will be completed this Summer, in conjunction with the annual Bus Service Performance review.
- Development of the August-January Work Task List is kicking off.

12. Adjourn

Next Meeting: Tuesday, May 28th, 2024, 1:30-3:30pm