

FY 2025 Wake Transit Work Plan

GO FORWARD

A COMMUNITY INVESTMENT IN TRANSIT



Appendix 1: Work Plan Funding Request Forms

Recommended Work Plan Revised Funding Request
Forms Summary - Version 3
March 26, 2024

Wake Transit Work Plan

FY 2025



Town of Apex
Revised Work Plan
Request Forms

REQUEST #
TO005-BF

FY 2025
Wake Transit Work Plan
Request Form
Operating and/or Capital

FY START DATE	
Jul	2024
Total Project Cost	
\$	467,774

Project Name	Requesting Agency	Project Contact	Wake Transit Estimated Operating Cost	
GoApex Route 1	Town of Apex	Katie Schwing, katie.schwing@apexnc.org, 919-249-1043	Base Year	\$ 467,774
			FY 2026	\$ 487,488
			Cumulative	\$ 3,161,452
Estimated Start Date	Estimated Completion	Notes	Wake Transit Estimated Capital Cost	
Ongoing	Ongoing		Base Year	\$ -
			Cumulative	\$ -
Project Description/Scope	Enter below a summary of the project that may later be used to inform the project description in the FY 2025 Work Plan.			
<p>As part of the Community Funding Area Program, the Town of Apex has received, and will continue to receive, funding authorization for the operation of its first fixedroute circulator throughout the community. The service additionally includes complementary ADA service within 3/4-mile of the route. The service provides hourly frequencies and provides access to the route at approximately 40 bus stop locations. The scope of this project also includes expenses related to customer service, marketing and branding, and staffing to provide appropriate support for the service.</p> <p>The FY25 funding request includes cost changes as follows:</p> <ul style="list-style-type: none"> - The addition of Sunday service from 7am-9pm for both fixed route and ADA paratransit service (the route currently operates Monday - Saturday) beginning in Q2 of FY25. - Reduction of estimated ADA paratransit trips per day from 7.4 to 6 to reflect recent operations data. - Reduction of holiday closures from eight to two, consistent with the planned service for GoCary Route 12. - Escalating FY25 hourly operating costs by 5%. Actual hourly fee increases will not be known for the fixed route service until Spring 2024. - Updating FY25 cost assumption of partial salary reimbursement to reflect Town pay adjustments in FY24. - Updating out-year cost escalations by 5% to reflect recent history. <p>The revision for the Recommended Work Plan includes:</p> <ul style="list-style-type: none"> - Adding in funds to contract a professional accounting/auditing firm to complete an Independent Auditor's Statement for Financial Data (IAS-FD). 				
Project Justification / Business Case	Provide responses to <u>EACH</u> of the questions below. Answer the questions as thoroughly as possible. Enter Not Applicable (N/A) as appropriate.			

Please detail project justification:

The addition of Sunday service (and associated reduction in holidays) is proposed to provide a local connection to planned expansion of GoCary Route 12 and GoTriangle Route 305, which are both anticipated to offer all-day service in Apex beginning in FY25. In addition, requests for Sunday service have been received through community engagement efforts for GoApex Route 1.

1. Is this a New Project, Scope Change or Financial Change? New ☐ Scope ☒ Financial ☒
See Instructions for definitions

1a. If Scope Change or Financial Change - Indicate previous project ID TO005-BF

2. Is this project Operating, Capital or Both? Operating ☒ Capital ☐ Both ☐

3. Is this a one-time request? Yes ☐ No ☒

4. What is the timeframe for the request? Are you requesting a full year of funds in FY25 or a partial year to be annualized in future fiscal years?

The increased hours of service adding Sunday service is requested to start in Q2. All other costs for for the full year.
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5. Where is this project located, who will this project serve and how will it improve service or overall implementation of the Wake Transit Plan?

This project is located within the Town of Apex, will serve residents, workers, and visitors to the Town and will connect to regional routes. It is consistent with the objectives of the Community Funding Area Program.

6. Is this project programmed in the adopted FYs 2025-2030 Multi-Year Operating Program or CIP?

Yes ☐

No ☒

6a. If yes, how does this request relate to what was envisioned in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan? Specify which component(s) of the Multi-Year Operating Program, CIP, or Wake Transit Plan the request supports.

This project is consistent with and originated through the Wake Transit Community Funding Area program.

6b. If no, is this project in addition to projects and services included in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan or in lieu of projects and services included in those programs/plans?

This project is consistent with and originated through the Wake Transit Community Funding Area program.

7. Is the request identified in the Wake Bus Plan, Fixed Guideway Corridors MIS, any other Wake Transit governing board-adopted plans, or any other TPAC-endorsed plans or studies?

Yes ☒

No ☐

7a. If yes, how does this request relate to what was envisioned in these adopted or TPAC-endorsed plans or studies? Specify which component(s) of these plans or studies the request supports. Specify goals and outcomes desired by final project completion. If this request involves a capital or bus operating project, please include a map showing the location of the project as an attachment to this form.

This project is consistent with and originated through the Wake Transit Community Funding Area program.

8. What is the impact/alternative if the request is not funded?

The Town would not be able to provide Sunday service and a local connection to routes planned for expansion consistent with the Wake Bus Plan.

9. The TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here and on Sharepoint:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

a)

N/A

b)

N/A

c)

N/A

10. Does the project funding request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

11. Are you requesting to use Wake Transit tax revenues for art on the project?

Yes ☐

No ☒

11a. Are you requesting funds to cover an artist retention fee for the design phase of the subject project?

Yes ☐

No ☒

11b. If you are requesting funds to cover an artist retention fee for the design phase of the subject project, how much are you requesting (up to \$30,000)?

\$ -

11c. Are you requesting art construction funds for the project at this time?

Yes ☐

No ☒

11d. If you are requesting art construction funds, what is the total construction cost estimate for the project?

\$ -

11e. If you are requesting art construction funds, what are the anticipated funding sources and respective shares of those anticipated funding sources for supporting the construction phase of the project?

Funding Source	Share

12. For bus operating projects, please provide:

a) Target Start Date		Ongoing		
b) Assets Used (Vehicles, etc.)		Vehicles		
c) Geographic Termini		Mason Street, Town of Apex (loop) plus associated ADA paratransit service area (3/4-mile around fixed route)		
d) Major Destinations Served		Downtown Apex, Apex Community Center, Apex Senior Center, Beaver Creek Commons, Public Points, Western Wake Crisis Ministry, WakeMed Healthplex, Apex Legacy Park, the NC		
e) Annualized Revenue Hours		5,484		
f) Span of Service		Weekday	Saturday	Sunday
		6:00 AM - 10:00 PM	6:00 AM - 10:00 PM	7:00 AM - 9:00 PM
g) Frequency	TIME PERIOD	Weekday	Saturday	Sunday
	AM Peak	60 MIN	60 MIN	60 MIN
	Midday	60 MIN	60 MIN	60 MIN

	PM Peak	60 MIN	60 MIN	60 MIN
	Evening	60 MIN	60 MIN	60 MIN

13. If this is a bus operating project, which organization will operate the service?

Town of Cary (GoCary) is the operator for the fixed route service and Wake County (GoWake Access) is the operator for the complementary ADA paratransit service.

14. If applicable, describe proposed responsibilities and duties for new staffing requests. Provide each major intended function and task, and the percentage of time devoted to each function.

15. List any other project information not addressed

16. Please enter estimated revenues below. If there are other revenues besides Wake County Tax Revenue to support this request, please enter the anticipated revenue amounts next to the appropriate funding source for each fiscal year shown below.

Revenue						
Tax Revenue	FY25	FY26	FY27	FY28	FY29	FY30
Wake County Tax Revenue (Operating)	467,774	487,488	511,862	537,455	564,328	592,544
Farebox	-	-	-	-	-	-
Operating Revenue Subtotal	467,774	487,488	511,862	537,455	564,328	592,544
Wake County Tax Revenue (Capital)	-	-	-	-	-	-
Other Revenue						
Federal	-	-	-	-	-	-
State	-	-	-	-	-	-
Other	467,774	487,488	511,862	537,455	564,328	592,544
Subtotal Other	467,774	487,488	511,862	537,455	564,328	592,544
TOTAL REVENUE	935,548	974,976	1,023,724	1,074,911	1,128,656	1,185,089

17. For Non-Wake County Tax Revenue (federal, state, other), who is the proposed recipient(s) and who will be in charge of applying for those funds? Please provide status of other revenues (Application submitted, Committed, Awarded, Other).

Town of Apex local match funds included in the Town's annual budget.

18. Please enter estimated appropriations to support expenses. Enter FY 2025 and the estimated annualized cost in FY 2026 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2027 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2026 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request

OPERATING COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Growth Factors		5.00%	5.00%	5.00%	5.00%	5.00%
Transit Plan Administration	-	-	-	-	-	-
Salary & Fringes	37,500	39,375	41,344	43,411	45,581	47,861
Contracts		-	-	-	-	-
Bus Operations:						
Estimated Hours	2,811.6	2,811.6	2,811.6	2,811.6	2,811.6	2,811.6
Cost per Hour	\$ 110.25	\$ 115.76	\$ 121.55	\$ 127.63	\$ 134.01	\$ 140.71
Estimated Operating Cost	309,979	325,478	341,752	358,839	376,781	395,620
Bus Leases	-	-	-	-	-	-
Park & Ride Lease	-	-	-	-	-	-
Maintenance	30,750	32,288	33,902	35,597	37,377	39,246
Other	-	-	-	-	-	-
Subtotal: Bus Operations	340,729	357,765	375,654	394,436	414,158	434,866
Bus Rapid Transit (BRT) Operations	-	-	-	-	-	-
Other (ADA paratransit)	53,095	55,750	58,537	61,464	64,538	67,764
Other (Regional Technology Integration)	15,000	15,750	16,538	17,364	18,233	19,144
Other (License Agreement - route	450	473	496	521	547	574
Other (Marketing/Education/Outreach)	17,500	18,375	19,294	20,258	21,271	22,335
Other (NTD Audit)	3,500					
TOTAL OPERATING COSTS	467,774	487,488	511,862	537,455	564,328	592,544

19. Please enter Operating category that best represents the project above (This will be reviewed during Work Plan development)

Tax District Administration ☐ Transit Plan Administration ☐ Bus Operations ☒ BRT Operations ☐

20. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects.

CAPITAL COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Planning	-	-	-	-	-	-
Design	-	-	-	-	-	-
Construction						
Equipment	-	-	-	-	-	-
Right of Way / Land Acquisition	-	-	-	-	-	-
Other	-	-	-	-	-	-
TOTAL CAPITAL COSTS	-	-	-	-	-	-

21. For multi-phase capital projects, please indicate the respective fiscal quarter and fiscal year each phase will begin and end using the timeline structure provided below.

	Fiscal Quarter and Fiscal Year Begin	Fiscal Quarter and Fiscal Year End
Planning		
Design		
Construction		
Equipment		
Land - Right of Way		
Other		

22. Please enter Capital category that best represents the project above (This will be reviewed during workplan development)

Bus Infrastructure ☐ Bus Acquisition ☐ BRT ☐ CRT ☐ Other ☐

Assumptions for Costs and Revenues Above:

23. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above. (include details)

Note - the amounts shown in table for question 18 table represent 50% of the total applicable project costs and fixed-route service hours, per the CFA funding practice, not the full cost.

Wake Transit Work Plan

FY 2025



Capital Area MPO
Revised Work Plan
Request Forms

REQUEST #

FY 2025
Wake Transit Work Plan
Request Form
Operating and/or Capital

FY START DATE	
Jul	2025
Total Project Cost	
\$	350,000

Project Name	Requesting Agency	Project Contact	Wake Transit Estimated Operating Cost	
BRT Extensions Concept of Operations Study	CAMPO	Ben Howell	Base Year	\$ -
			FY 2026	\$ -
			Cumulative	\$ -
Estimated Start Date	Estimated Completion	Notes	Wake Transit Estimated Capital Cost	
Oct-24	Jun-25	Cost of study will be split between Wake Transit, Raleigh, Morrisville, Cary, RTF, RTA, Clayton	Base Year	\$ 350,000
			Cumulative	\$ 350,000
Project Description/Scope	Enter below a summary of the project that may later be used to inform the project description in the FY 2025 Work Plan.			
The Wake BRT: Western and Southern Rapid Bus Extensions Concept of Operations Study will further investigate preferred solutions identified for rapid bus extensions to the planned Wake BRT Western and Southern Corridors to connect from downtown Cary to RTP to the west and to connect from Garner to Clayton to the south. In March 2023, the Rapid Bus Extensions Major Investment Study (MIS) concluded with a technical recommendation for locally preferred alternatives (LPAs) for each corridor, Cary to RTP and Garner to Clayton. The study also recommended additional work related to project delivery methods and concept of operations to better connect the planning efforts with the core Wake BRT corridors. This study for the concept of operations would investigate and finalize assumptions for vehicle type, station design considerations, transit signal priority/queue jump technology, and operations considerations between the core corridors and the extensions leading to finalization for LPAs and Wake Transit Plan concurrence process. The study would also position the projects to begin design phase of implementation.				
Project Justification / Business Case	Provide responses to <u>EACH</u> of the questions below. Answer the questions as thoroughly as possible. Enter Not Applicable (N/A) as appropriate.			

Please detail project justification:

<p>This study is the recommended next step from the BRT Extensions MIS that was completed in 2023. This study will result in finalization of LPAs with the Wake Transit Plan concurrence process, develop concept of operations for each extension and overlap with the core corridors, and finalize assumptions for the design phase considerations.</p>

1. Is this a New Project, Scope Change or Financial Change?

See Instructions for definitions

New ☒ Scope ☐ Financial ☐

1a. If Scope Change or Financial Change - Indicate previous project ID

--

2. Is this project Operating, Capital or Both?

Operating ☐ Capital ☒ Both ☐

3. Is this a one-time request?

Yes ☒ No ☐

4. What is the timeframe for the request? Are you requesting a full year of funds in FY25 or a partial year to be annualized in future fiscal years?

<p>Anticipate hiring consultant in fall 2024, with project being complete by spring/summer 2025. Requesting a full year of one-time funds in FY25.</p>
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5. Where is this project located, who will this project serve and how will it improve service or overall implementation of the Wake Transit Plan?

This project will study Rapid Bus extensions from Cary to RTP and from Garner to Clayton. It will result in being able to move these extensions closer to engineering/design and ultimate construction and operation, providing rapid transit service across the County and into neighboring areas.

6. Is this project programmed in the adopted FYs 2025-2030 Multi-Year Operating Program or CIP?

Yes ☐

No ☒

6a. If yes, how does this request relate to what was envisioned in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan? Specify which component(s) of the Multi-Year Operating Program, CIP, or Wake Transit Plan the request supports.

6b. If no, is this project in addition to projects and services included in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan or in lieu of projects and services included in those programs/plans?

This would be a new project in the CIP.

7. Is the request identified in the Wake Bus Plan, Fixed Guideway Corridors MIS, any other Wake Transit governing board-adopted plans, or any other TPAC-endorsed plans or studies?

Yes ☒

No ☐

7a. If yes, how does this request relate to what was envisioned in these adopted or TPAC-endorsed plans or studies? Specify which component(s) of these plans or studies the request supports. Specify goals and outcomes desired by final project completion. If this request involves a capital or bus operating project, please include a map showing the location of the project as an attachment to this form.

This study is a direct next-steps recommendation from the BRT Extensions MIS that was completed in 2023.

8. What is the impact/alternative if the request is not funded?

If the project is not funded, it will delay future implementation of these rapid bus extensions.

9. The TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here and on Sharepoint:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

a)

b)

c)

10. Does the project funding request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

11. Are you requesting to use Wake Transit tax revenues for art on the project?

Yes ☐

No ☒

11a. Are you requesting funds to cover an artist retention fee for the design phase of the subject project?

Yes ☐

No ☒

11b. If you are requesting funds to cover an artist retention fee for the design phase of the subject project, how much are you requesting (up to \$30,000)?

\$ -

11c. Are you requesting art construction funds for the project at this time?

Yes ☐

No ☒

11d. If you are requesting art construction funds, what is the total construction cost estimate for the project?

\$ -

11e. If you are requesting art construction funds, what are the anticipated funding sources and respective shares of those anticipated funding sources for supporting the construction phase of the project?

Funding Source	Share

12. For bus operating projects, please provide:

a) Target Start Date				
b) Assets Used (Vehicles, etc.)				
c) Geographic Termini				
d) Major Destinations Served				
e) Annualized Revenue Hours				
f) Span of Service		Weekday	Saturday	Sunday
g) Frequency	TIME PERIOD	Weekday	Saturday	Sunday
	AM Peak			
	Midday			

	PM Peak			
	Evening			

13. If this is a bus operating project, which organization will operate the service?

14. If applicable, describe proposed responsibilities and duties for new staffing requests. Provide each major intended function and task, and the percentage of time devoted to each function.

15. List any other project information not addressed

16. Please enter estimated revenues below. If there are other revenues besides Wake County Tax Revenue to support this request, please enter the anticipated revenue amounts next to the appropriate funding source for each fiscal year shown below.

Revenue						
Tax Revenue	FY25	FY26	FY27	FY28	FY29	FY30
Wake County Tax Revenue (Operating)	-	-	-	-	-	-
Farebox	-	-	-	-	-	-
Operating Revenue Subtotal	-	-	-	-	-	-
Wake County Tax Revenue (Capital)	151,250	-	-	-	-	-
Other Revenue						
Federal	-	-	-	-	-	-
State	-	-	-	-	-	-
Other	198,750	-	-	-	-	-
Subtotal Other	198,750	-	-	-	-	-
TOTAL REVENUE	350,000	-	-	-	-	-

17. For Non-Wake County Tax Revenue (federal, state, other), who is the proposed recipient(s) and who will be in charge of applying for those funds? Please provide status of other revenues (Application submitted, Committed, Awarded, Other).

Cost will be split with RTF, Morrisville, Cary, Raleigh, Clayton, RTA. Funds will be allocated to CAMPO via Local Agreement.

18. Please enter estimated appropriations to support expenses. Enter FY 2025 and the estimated annualized cost in FY 2026 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2027 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2026 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request

OPERATING COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%
Transit Plan Administration	-	-	-	-	-	-
Salary & Fringes	-	-	-	-	-	-
Contracts	-	-	-	-	-	-
Bus Operations:						
Estimated Hours	-	-	-	-	-	-
Cost per Hour	-	-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-
Bus Leases	-	-	-	-	-	-
Park & Ride Lease	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Other	-	-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-
Bus Rapid Transit (BRT) Operations	-	-	-	-	-	-
Other (Describe)	-	-	-	-	-	-
Other (Describe)	-	-	-	-	-	-
TOTAL OPERATING COSTS	-	-	-	-	-	-

19. Please enter Operating category that best represents the project above (This will be reviewed during Work Plan development)

Tax District Administration
Transit Plan Administration
Bus Operations
BRT Operations

20. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects.

CAPITAL COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Planning	350,000	-	-	-	-	-
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Equipment	-	-	-	-	-	-
Right of Way / Land Acquisition	-	-	-	-	-	-
Other	-	-	-	-	-	-
TOTAL CAPITAL COSTS	350,000	-	-	-	-	-

21. For multi-phase capital projects, please indicate the respective fiscal quarter and fiscal year each phase will begin and end using the timeline structure provided below

	Fiscal Quarter and Fiscal Year Begin	Fiscal Quarter and Fiscal Year End
Planning		
Design		
Construction		
Equipment		
Land - Right of Way		
Other		

22. Please enter Capital category that best represents the project above (This will be reviewed during workplan development)

Bus Infrastructure
Bus Acquisition
BRT
CRT
Other

Assumptions for Costs and Revenues Above:

23. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above. (include details)

Wake Transit Work Plan
FY 2025



GoTriangle
Revised Work Plan
Request Forms

REQUEST #
TO005-B

**FY 2025
Wake Transit Work Plan
Request Form
Operating and/or Capital**

FY START DATE	
Jul	2024
Total Project Cost	
\$	955,016

Project Name	Requesting Agency	Project Contact	Wake Transit Estimated Operating Cost	
Route 300 Improvements	GoTriangle	jheikes@gotriangle.org	Base Year	\$ 955,016
			FY 2026	\$ 978,891
			Cumulative	\$ 6,100,391
Estimated Start Date	Estimated Completion	Notes	Wake Transit Estimated Capital Cost	
Jul-24	Jun-25	GoTriangle started operating the route 300 on Weekends, GoCary previously operated weekend service.	Base Year	\$ -
			Cumulative	\$ -
Project Description/Scope	Enter below a summary of the project that may later be used to inform the project description in the FY 2025 Work Plan.			
<p>Route 300 is a regional service connecting Cary with Raleigh. It serves the Chatham St Corridor in Cary and Western Blvd in Raleigh, connecting Cary Depot, North Carolina State University (NC SU) and GoRaleigh Station in downtown Raleigh. This service operates every 30 minutes during the weekday and Saturday hours with hourly service on nights and Sundays. GoTriangle now operates the 300 weekend service, which was initiated in FY24.</p> <p>The updated cost per hour for FY25 is \$164.80, which represents a 12.03% increase over the operating costs used in FY24 project sheets. FY25 costs are based on observed increases in operations costs. FY25 recommended includes 640 additional annual revenue hours to match service span included in Wake Bus Plan</p>				
Project Justification / Business Case	Provide responses to <u>EACH</u> of the questions below. Answer the questions as thoroughly as possible. Enter Not Applicable (N/A) as appropriate.			

Please detail project justification:

GoCary will no longer be operating the weekend service on the route 300.

- Is this a New Project, Scope Change or Financial Change?

New ☐
Scope ☐
Financial ☒

See Instructions for definitions
- If Scope Change or Financial Change - Indicate previous project ID

TO005-B
- Is this project Operating, Capital or Both?

Operating ☒
Capital ☐
Both ☐
- Is this a one-time request?

Yes ☐
No ☒
- What is the timeframe for the request? Are you requesting a full year of funds in FY25 or a partial year to be annualized in future fiscal years?

Full funds in FY25

- Where is this project located, who will this project serve and how will it improve service or overall implementation of the Wake Transit Plan?

Route 300 connects Raleigh, NCSU, and Cary

6. Is this project programmed in the adopted FYs 2025-2030 Multi-Year Operating Program or CIP?

Yes ☒

No ☐

6a. If yes, how does this request relate to what was envisioned in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan? Specify which component(s) of the Multi-Year Operating Program, CIP, or Wake Transit Plan the request supports.

The project supports the Wake Transit Plan's goal to connect the region across county lines.

6b. If no, is this project in addition to projects and services included in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan or in lieu of projects and services included in those programs/plans?

7. Is the request identified in the Wake Bus Plan, Fixed Guideway Corridors MIS, any other Wake Transit governing board-adopted plans, or any other TPAC-endorsed plans or studies?

Yes ☒

No ☐

7a. If yes, how does this request relate to what was envisioned in these adopted or TPAC-endorsed plans or studies? Specify which component(s) of these plans or studies the request supports. Specify goals and outcomes desired by final project completion. If this request involves a capital or bus operating project, please include a map showing the location of the project as an attachment to this form.

Route 300 will continue to provide connections for riders on the Western Blvd corridor, NC State Students, GoCary, GoRaleigh, and GoTriangle riders alike

8. What is the impact/alternative if the request is not funded?

Continued transit 7 days a week between Cary and Raleigh. If the request for increased funding is not granted, service would need to be reduced to match available funding.

9. The TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here and on Sharepoint:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

a)	Operating cost per passenger boarding
b)	Passenger boardings per revenue hour
c)	Farebox recovery and on-time performance

10. Does the project funding request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

11. Are you requesting to use Wake Transit tax revenues for art on the project?

Yes ☐ No ☒

11a. Are you requesting funds to cover an artist retention fee for the design phase of the subject project?

Yes ☐ No ☒

11b. If you are requesting funds to cover an artist retention fee for the design phase of the subject project, how much are you requesting (up to \$30,000)?

\$ -

11c. Are you requesting art construction funds for the project at this time?

Yes ☐ No ☒

11d. If you are requesting art construction funds, what is the total construction cost estimate for the project?

\$ -

11e. If you are requesting art construction funds, what are the anticipated funding sources and respective shares of those anticipated funding sources for supporting the construction phase of the project?

Funding Source	Share

12. For bus operating projects, please provide:

a) Target Start Date		Jul-24		
b) Assets Used (Vehicles, etc.)		40' buses		
c) Geographic Termini		Raleigh-Cary		
d) Major Destinations Served		GoRaleigh Station, NCSU, Cary Depot		
e) Annualized Revenue Hours				
f) Span of Service		Weekday	Saturday	Sunday
		6 AM - 12 AM	6 AM - 12 AM	7 AM - 9 PM
g) Frequency	<u>TIME PERIOD</u>	Weekday	Saturday	Sunday
	AM Peak	30	30	60
	Midday	30	30	60

	PM Peak	30	30	60
	Evening	60	60	60

13. If this is a bus operating project, which organization will operate the service?

GoTriangle

14. If applicable, describe proposed responsibilities and duties for new staffing requests. Provide each major intended function and task, and the percentage of time devoted to each function.

N/A

15. List any other project information not addressed

The updated cost per hour for FY25 is \$164.80, which represents a 12.03% increase over the operating costs used in FY24 project sheets.

16. Please enter estimated revenues below. If there are other revenues besides Wake County Tax Revenue to support this request, please enter the anticipated revenue amounts next to the appropriate funding source for each fiscal year shown below.

Revenue						
Tax Revenue	FY25	FY26	FY27	FY28	FY29	FY30
Wake County Tax Revenue (Operating)	955,016.00	978,891.40	1,003,363.69	1,028,447.78	1,054,158.97	1,080,512.95
Farebox	-	-	-	-	-	-
Operating Revenue Subtotal	955,016.00	978,891.40	1,003,363.69	1,028,447.78	1,054,158.97	1,080,512.95
Wake County Tax Revenue (Capital)	-	-	-	-	-	-
Other Revenue						
Federal	-	-	-	-	-	-
State	-	-	-	-	-	-
Other	-	-	-	-	-	-
Subtotal Other	-	-	-	-	-	-
TOTAL REVENUE	955,016.00	978,891.40	1,003,363.69	1,028,447.78	1,054,158.97	1,080,512.95

17. For Non-Wake County Tax Revenue (federal, state, other), who is the proposed recipient(s) and who will be in charge of applying for those funds? Please provide status of other revenues (Application submitted, Committed, Awarded, Other).

18. Please enter estimated appropriations to support expenses. Enter FY 2025 and the estimated annualized cost in FY 2026 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2027 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2026 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request

OPERATING COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Growth Factors		2.5%	2.5%	2.5%	2.5%	2.5%
Transit Plan Administration	-	-	-	-	-	-
Salary & Fringes	-	-	-	-	-	-
Contracts	-	-	-	-	-	-
Bus Operations:						
Estimated Hours	5,795.00	5,795.00	5,795.00	5,795.00	5,795.00	5,795.00
Cost per Hour	164.80	168.92	173.14	177.47	181.91	186.46
Estimated Operating Cost	955,016.00	978,891.40	1,003,363.69	1,028,447.78	1,054,158.97	1,080,512.95
Bus Leases	-	-	-	-	-	-
Park & Ride Lease	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Other	-	-	-	-	-	-
Subtotal: Bus Operations	955,016.00	978,891.40	1,003,363.69	1,028,447.78	1,054,158.97	1,080,512.95
Bus Rapid Transit (BRT) Operations	-	-	-	-	-	-
Other (Describe)	-	-	-	-	-	-
Other (Describe)	-	-	-	-	-	-
TOTAL OPERATING COSTS	955,016.00	978,891.40	1,003,363.69	1,028,447.78	1,054,158.97	1,080,512.95

19. Please enter Operating category that best represents the project above (This will be reviewed during Work Plan development)

Tax District Administration ☐ Transit Plan Administration ☐ Bus Operations ☒ BRT Operations ☐

20. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects.

CAPITAL COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Planning	-	-	-	-	-	-
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Equipment	-	-	-	-	-	-
Right of Way / Land Acquisition	-	-	-	-	-	-
Other	-	-	-	-	-	-
TOTAL CAPITAL COSTS	-	-	-	-	-	-

21. For multi-phase capital projects, please indicate the respective fiscal quarter and fiscal year each phase will begin and end using the timeline structure provided below

	Fiscal Quarter and Fiscal Year Begin	Fiscal Quarter and Fiscal Year End
Planning		
Design		
Construction		
Equipment		
Land - Right of Way		
Other		

22. Please enter Capital category that best represents the project above (This will be reviewed during workplan development)

Bus Infrastructure ☐ Bus Acquisition ☐ BRT ☐ CRT ☐ Other ☐

Assumptions for Costs and Revenues Above:

23. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above. (include details)

640 annual revenue hours added to meet expanded span in Wake Bus Plan

REQUEST #
TO005-AC

FY 2024
Wake Transit Work Plan
Request Form
Operating and/or Capital

FY START DATE	
Jul	2023
Total Project Cost	
\$	1,577,463

Project Name	Requesting Agency	Project Contact	Wake Transit Estimated Operating Cost	
Improvements to Route 305 – Apex-Raleigh (all day and weekend service) with peak period extension to Holly Springs	GoTriangle	jheikes@gotriangle.org	Base Year	\$ -
			FY 2025	\$ 1,618,333
			Cumulative	\$ 16,307,867
Estimated Start Date	Estimated Completion	Notes	Wake Transit Estimated Capital Cost	
Jul-21	Jun-27		Base Year	\$ -
			Cumulative	\$ -
Project Description/Scope	Enter below a summary of the project that may later be used to inform the project scope in the FY 2024 Work Plan.			
The Recommended FY 2025-2030 Wake Bus Plan identifies the following phased approach for Route 305: Phase 1- The route will be realigned to travel bi-directionally on Main Street in Holly Springs at peak times and will add all day service to Apex every 60 minutes. Phase II - Weekend service will be added and introduced at 60 minute frequency. In FY2027 - All trips will increase frequency to 30 minute peak weekday and 60 minute off peak and weekend frequency. Phase I and II will begin FY25 Q1 and Phase III FY27 Q1.				
Project Justification / Business Case	Provide responses to <u>EACH</u> of the questions below. Answer the questions as thoroughly as possible. Enter Not Applicable (N/A) as appropriate.			

1. Is this a New Project, Scope Change or Financial Change?
See Instructions for definitions
- 1a. If Scope Change or Financial Change - Indicate previous project ID
2. Is this project Operating, Capital or Both?
3. Is this a one-time request?
4. What is the timeframe for the request? Are you requesting a full year of funds in FY24 or a partial year to be annualized in future fiscal years?

5. Where is this project located, who will this project serve and how will it improve service or overall implementation of the Wake Transit Plan?

Route 305 connects Raleigh, Apex and Holly Springs

6. Is this project programmed in the adopted FYs 2024-2030 Multi-Year Operating Program or CIP?
- 6a. If yes, how does this request relate to what was envisioned in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan? Specify which component(s) of the Multi-Year Operating Program, CIP, or Wake Transit Plan the request supports.

The project supports the Wake Transit Plan's goal to connect the region across county lines.

6b. If no, is this project in addition to projects and services included in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan or in lieu of projects and services included in those programs/plans?

7. Is the request identified in the Wake Bus Plan, Fixed Guideway Corridors MIS, any other Wake Transit governing board-adopted plans, or any other TPAC-endorsed plans or studies?

☒

☐

Yes

No

7a. If yes, how does this request relate to what was envisioned in these adopted or TPAC-endorsed plans or studies? Specify which component(s) of these plans or studies the request supports. If this request involves a capital or bus operating project, please include a map showing the location of the project as an attachment to this form.

Route 305 will continue to provide connections for riders on the South South-Western corridor, WakeMed, GoApex, GoRaleigh, and GoTriangle riders alike

8. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

Continued all day transit between Apex,Holly Springs and Raleigh. If the request for increased funding is not granted, service would need to be reduced to match available funding.

9. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

a)

b)

c)

10. Does the project funding request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

11. Are you requesting to use Wake Transit tax revenues for art on the project?

Yes☐No☐

11a. Are you requesting funds to cover an artist retention fee for the design phase of the subject project?

Yes☐No☐

11b. If you are requesting funds to cover an artist retention fee for the design phase of the subject project, how much are you requesting (up to \$30,000)?

\$

-

11c. Are you requesting art construction funds for the project at this time?

Yes☐No☐

11d. If you are requesting art construction funds, what is the total construction cost estimate for the project?

\$

-

11e. If you are requesting art construction funds, what are the anticipated funding sources and respective shares of those anticipated funding sources for supporting the construction phase of the project?

Funding Source	Share

12. For bus operating projects, please provide:

a) Target Start Date		8/1/2024 and 8/1/2026 (Phase III - All trips will serve Holly Springs, with 30-minute peak weekday frequency and 60- minute off-peak and weekend frequency)		
b) Assets Used (Vehicles, etc.)		GoTriangle		
c) Geographic Termini		GoRaleigh Station, NCSU, Holly Springs		
d) Major Destinations Served		Downtown Holly Springs, Ting Park, Apex, Cary Crossroads, NC State University, Downtown Raleigh		
e) Annualized Revenue Hours		Phase I and II: 9,820 (incremental) Phase III: 18,124 (incremental)		
f) Span of Service		Weekday	Saturday	Sunday
		5:30 AM - 9:30 PM	5:30 AM - 8:30 PM	6:30 AM - 7:30 PM
g) Frequency	TIME PERIOD	Weekday	Saturday	Sunday
	AM Peak	30 minutes	30 minutes	60 minutes
	Midday	60 mins	60 mins	60 mins
	PM Peak	30 minutes	30 minutes	60 minutes
	Evening	60 mins	60 mins	60 mins

13. If this is a bus operating project, which organization will operate the service?

GoTriangle

14. If applicable, describe proposed responsibilities and duties for new staffing requests. Provide each major intended function, and the percentage of time devoted to each function.

N/A

15. List any other relevant information not addressed.

16. Please enter estimated revenues below. If there are other revenues besides Wake County Tax Revenue to support this request, please enter the anticipated revenue amounts next to the appropriate funding source for each fiscal year shown below.

Revenue							
Tax Revenue	FY24	FY25	FY26	FY27	FY28	FY29	FY30
Wake County Tax Revenue (Operating)		\$ 1,618,332.74	\$ 1,658,791	\$ 3,138,036	\$ 3,216,487	\$ 3,296,899	\$ 3,379,321
Farebox							
Operating Revenue Subtotal							
Wake County Tax Revenue (Capital)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Revenue							
Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUE	\$ -	\$ 1,618,333	\$ 1,658,791	\$ 3,138,036	\$ 3,216,487	\$ 3,296,899	\$ 3,379,321

17. For Non-Wake County Tax Revenue (federal, state, other), who is the proposed recipient(s) and who will be in charge of applying for those funds? Please provide status of other revenues (Application submitted, Committed, Awarded, Other).

18. Please enter estimated appropriations to support expenses. Enter FY 2024 and the estimated annualized cost in FY 2025 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2026 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2026 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request							
OPERATING COSTS	FY24	FY25	FY26	FY27	FY28	FY29	FY30
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts			-	-	-	-	-
Bus Operations:							
Estimated Hours							
Cost per Hour							
Estimated Operating Cost	\$ 487,900	\$ 1,618,333	\$ 1,658,791	\$ 3,138,036	\$ 3,216,487	\$ 3,296,899	\$ 3,379,321
Bus Leases							
Park & Ride Lease							
Other							
Other			\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal: Bus Operations	\$ 487,900	\$ 1,618,333	\$ 1,658,791	\$ 3,138,036	\$ 3,216,487	\$ 3,296,899	\$ 3,379,321
Other (Describe)			\$ -	\$ -	\$ -	\$ -	\$ -
Other (Describe)			\$ -	\$ -	\$ -	\$ -	\$ -
Other (Describe)			\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OPERATING COSTS	\$ 487,900	\$ 1,618,333	\$ 1,658,791	\$ 3,138,036	\$ 3,216,487	\$ 3,296,899	\$ 3,379,321

19. Please enter Operating category that best represents the project above (This will be reviewed during Work Plan development)

Bus Operations ☒ Transit Plan Administration ☐ Tax District Administration ☐

20. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects.

CAPITAL COSTS	FY24	FY25	FY26	FY27	FY28	FY29	FY30
Design							
Construction	-	-	-	-	-	-	-
Equipment							
Land - Right of Way							
Other							
TOTAL CAPITAL COSTS	-	-	-	-	-	-	-

21. For multi-phase capital projects, please indicate the respective fiscal quarter and fiscal year each phase will begin and end using the timeline structure provided below.

	Fiscal Quarter and Fiscal Year Begin	Fiscal Quarter and Fiscal Year End
Design		
Construction		
Equipment		
Land - Right of Way		
Other		

22. Please enter Capital category that best represents the project above (This will be reviewed during workplan development)

Assumptions for Costs and Revenues Above:

23. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.

REQUEST #
TO005-BH

FY 2025
Wake Transit Work Plan
Request Form
Operating and/or Capital

FY START DATE	
Jul	2024
Total Project Cost	
\$	774,448

Project Name	Requesting Agency	Project Contact	Wake Transit Estimated Operating Cost	
Complementary ADA Services	GoTriangle	Jay Heikes jheikes@gotriangle.org	Base Year	\$ 774,448
			FY 2026	\$ 1,063,175
			Cumulative	\$ 8,276,030
Estimated Start Date	Estimated Completion	Notes	Wake Transit Estimated Capital Cost	
Jul-24	Ongoing		Base Year	\$ -
			Cumulative	\$ -
Project Description/Scope	Enter below a summary of the project that may later be used to inform the project description in the FY 2025 Work Plan.			
GoTriangle FY25 Base Operating Budget assumes a for ADA Complementary Expansion Services. The Bus Plan update envisions reimbursement of 15% of the cost of fixed route service to cover costs associated with GoTriangle Access service. This will be an annual operating expense.				
Project Justification / Business Case		Provide responses to <u>EACH</u> of the questions below. Answer the questions as thoroughly as possible. Enter Not Applicable (N/A) as appropriate.		

Please detail project justification:

GoTriangle FY25 Base Operating Budget assumes a for ADA Complementary Expansion Services. The Bus Plan update envisions reimbursement of 15% of the cost of fixed route service to cover costs associated with GoTriangle Access service. This will be an annual operating expense.

1. Is this a New Project, Scope Change or Financial Change? New ☐ Scope ☐ Financial ☒
See Instructions for definitions
- 1a. If Scope Change or Financial Change - Indicate previous project ID TO005-BI
2. Is this project Operating, Capital or Both? Operating ☒ Capital ☐ Both ☐
3. Is this a one-time request? Yes ☒ No ☐
4. What is the timeframe for the request? Are you requesting a full year of funds in FY25 or a partial year to be annualized in future fiscal years?

ADA Calculated at 15% of Budgeted Fixed Route Service

5. Where is this project located, who will this project serve and how will it improve service or overall implementation of the Wake Transit Plan?

GoTriangle will continue to operate GoTriangle Access service to coincide with its Wake Transit funded fixed-route services. The updated Wake Transit Bus Plan prescribes a 15% reimbursement rate for this service.

6. Is this project programmed in the adopted FYs 2025-2030 Multi-Year Operating Program or CIP?

Yes ☒

No ☐

6a. If yes, how does this request relate to what was envisioned in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan? Specify which component(s) of the Multi-Year Operating Program, CIP, or Wake Transit Plan the request supports.

There is no change to the scope that was envisioned in the adopted Multi-Year Operating Program.

6b. If no, is this project in addition to projects and services included in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan or in lieu of projects and services included in those programs/plans?

N/A

7. Is the request identified in the Wake Bus Plan, Fixed Guideway Corridors MIS, any other Wake Transit governing board-adopted plans, or any other TPAC-endorsed plans or studies?

Yes ☐

No ☒

7a. If yes, how does this request relate to what was envisioned in these adopted or TPAC-endorsed plans or studies? Specify which component(s) of these plans or studies the request supports. Specify goals and outcomes desired by final project completion. If this request involves a capital or bus operating project, please include a map showing the location of the project as an attachment to this form.

N/A

8. What is the impact/alternative if the request is not funded?

If this request is not funded we will not be able to adequately support expansion service for ADA / Paratransit Services

9. The TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here and on Sharepoint:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

a)

b)

c)

10. Does the project funding request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

11. Are you requesting to use Wake Transit tax revenues for art on the project?

Yes ☐

No ☒

11a. Are you requesting funds to cover an artist retention fee for the design phase of the subject project?

Yes ☐

No ☒

11b. If you are requesting funds to cover an artist retention fee for the design phase of the subject project, how much are you requesting (up to \$30,000)?

\$ -

11c. Are you requesting art construction funds for the project at this time?

Yes ☐

No ☒

11d. If you are requesting art construction funds, what is the total construction cost estimate for the project?

\$ -

11e. If you are requesting art construction funds, what are the anticipated funding sources and respective shares of those anticipated funding sources for supporting the construction phase of the project?

Funding Source	Share

12. For bus operating projects, please provide:

a) Target Start Date				
b) Assets Used (Vehicles, etc.)				
c) Geographic Termini				
d) Major Destinations Served				
e) Annualized Revenue Hours				
f) Span of Service		Weekday	Saturday	Sunday
g) Frequency	TIME PERIOD	Weekday	Saturday	Sunday
	AM Peak			
	Midday			

	PM Peak			
	Evening			

13. If this is a bus operating project, which organization will operate the service?

GoTriangle Paratransit Vehicles

14. If applicable, describe proposed responsibilities and duties for new staffing requests. Provide each major intended function and task, and the percentage of time devoted to each function.

N/A

15. List any other project information not addressed

See attached tab "FY25-FY30 Fixed and ADA"

16. Please enter estimated revenues below. If there are other revenues besides Wake County Tax Revenue to support this request, please enter the anticipated revenue amounts next to the appropriate funding source for each fiscal year shown below.

Revenue						
Tax Revenue	FY25	FY26	FY27	FY28	FY29	FY30
Wake County Tax Revenue (Operating)	774,448	1,063,175	1,384,269	1,643,288	1,684,370	1,726,480
Farebox	-	-	-	-	-	-
Operating Revenue Subtotal	774,448	1,063,175	1,384,269	1,643,288	1,684,370	1,726,480
Wake County Tax Revenue (Capital)	-	-	-	-	-	-
Other Revenue						
Federal	-	-	-	-	-	-
State	-	-	-	-	-	-
Other	-	-	-	-	-	-
Subtotal Other	-	-	-	-	-	-
TOTAL REVENUE	774,448	1,063,175	1,384,269	1,643,288	1,684,370	1,726,480

17. For Non-Wake County Tax Revenue (federal, state, other), who is the proposed recipient(s) and who will be in charge of applying for those funds? Please provide status of other revenues (Application submitted, Committed, Awarded, Other).

This is Wake County Share of Expenses Only

18. Please enter estimated appropriations to support expenses. Enter FY 2025 and the estimated annualized cost in FY 2026 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2027 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2026 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request

OPERATING COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Growth Factors						
Transit Plan Administration		-	-	-	-	-
Salary & Fringes	-	-	-	-	-	-
Contracts	-	-	-	-	-	-
Bus Operations:						
Estimated Hours			-	-	-	-
Cost per Hour			-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-
Bus Leases	-	-	-	-	-	-
Park & Ride Lease	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Other	-	-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-
Bus Rapid Transit (BRT) Operations	-	-	-	-	-	-
Other (15% of Wake Transit FR)	774,448	1,063,175	1,384,269	1,643,288	1,684,370	1,726,480
Other (Describe)	-	-	-	-	-	-
TOTAL OPERATING COSTS	774,448	1,063,175	1,384,269	1,643,288	1,684,370	1,726,480

19. Please enter Operating category that best represents the project above (This will be reviewed during Work Plan development)

Tax District Administration
Transit Plan Administration
Bus Operations
BRT Operations

20. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects.

CAPITAL COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Planning	-	-	-	-	-	-
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Equipment	-	-	-	-	-	-
Right of Way / Land Acquisition	-	-	-	-	-	-
Other	-	-	-	-	-	-
TOTAL CAPITAL COSTS	-	-	-	-	-	-

21. For multi-phase capital projects, please indicate the respective fiscal quarter and fiscal year each phase will begin and end using the timeline structure provided below

	Fiscal Quarter and Fiscal Year Begin	Fiscal Quarter and Fiscal Year End
Planning		
Design		
Construction		
Equipment		
Land - Right of Way		
Other		

22. Please enter Capital category that best represents the project above (This will be reviewed during workplan development)

Bus Infrastructure
Bus Acquisition
BRT
CRT
Other

Assumptions for Costs and Revenues Above:

23. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above. (include details)

Total FY25 projected fixed route expenses attributable to Wake Transit equal \$5,057,510. 15% of that total is \$758,626

REQUEST #
TBD

FY 2025
Wake Transit Work Plan
Request Form
Operating and/or Capital

FY START DATE	
Jul	2025
Total Project Cost	
\$	275,439

Project Name	Requesting Agency	Project Contact	Wake Transit Estimated Operating Cost	
Low Income Fare Pass	GoTriangle	Michelle Peele, mpeelee@gotriangle.org	Base Year	\$ 275,439
			FY 2026	\$ 282,325
			Cumulative	\$ 1,759,432
Estimated Start Date	Estimated Completion	Notes	Wake Transit Estimated Capital Cost	
Jul-24	Ongoing		Base Year	\$ -
				\$ -
			Cumulative	\$ -
Project Description/Scope	Enter below a summary of the project that may later be used to inform the project description in the FY 2025 Work Plan.			
<p>Due to the onset on the COVID pandemic in 2020, GoTriangle along with other transit providers in Wake County have remained fare free. According to the FY23 onboard surveys completed, more riders have opted to use GoTriangle bus than prior to the pandemic. The surveys also indicate 47% of riders reported household incomes of less than \$25,000 a year, increasing from 2019. As GoTriangle prepares to return to fares in FY25, a Title VI equity analysis was completed to evaluate the effects of the fare change on minority and low-income populations and to identify mitigation strategies if necessary. The analysis concluded no disparate impacts or disproportionate burden were founded, mitigation strategies were proposed to maximize access to discount fare programs for minority and low-income customers. GoTriangle is requesting funding allocation from Wake Transit to provide zero fare passes for low income qualifying individuals beginning in FY25. GoTriangle will work with TPAC to identify qualifying measures and ensure necessary policies and procedures are in place prior to July 1, 2024. GoTriangle is currently completing a study that will provide a framework for a low income fare program. This framework will be presented to TPAC and can be used to assist in further developing of policies and procedures for the low income fare program. The total amount funded from the Wake Tax Revenues, will offset fares that would have been collected by GoTriangle, in addition to purchasing the supplies needed for this program. The funding allocation will be monitored and evaluated as other providers make decisions regarding fares. This allocation should be available to all Wake County transit providers who return to fares in the future. This financial information included in this sheet is an estimate to be used for budget purposes. GoTriangle and TPAC will work on developing administrative needs for the project and adjust financials as needed.</p>				
Project Justification / Business Case	Provide responses to <i>EACH</i> of the questions below. Answer the questions as thoroughly as possible. Enter Not Applicable (N/A) as appropriate.			

Please detail project justification:

The funding will provide affordable public transit for people with lower incomes once fares are reinstated.

- Is this a New Project, Scope Change or Financial Change?

New ☒
Scope ☐
Financial ☐

See Instructions for definitions
- If Scope Change or Financial Change - Indicate previous project ID
- Is this project Operating, Capital or Both?

Operating ☒
Capital ☐
Both ☐
- Is this a one-time request?

Yes ☐
No ☒
- What is the timeframe for the request? Are you requesting a full year of funds in FY25 or a partial year to be annualized in future fiscal years?

This request is for a full year of funds in FY25 as well as future year funding.

5. Where is this project located, who will this project serve and how will it improve service or overall implementation of the Wake Transit Plan?

This request if funded will provide transit passes for those that qualify. Zero fare transit will help riders with low incomes access support or services needed. This program is likely to provide better access to healthcare, social services, and employment opportunities.

6. Is this project programmed in the adopted FYs 2025-2030 Multi-Year Operating Program or CIP?

Yes ☐

No ☒

6a. If yes, how does this request relate to what was envisioned in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan? Specify which component(s) of the Multi-Year Operating Program, CIP, or Wake Transit Plan the request supports.

6b. If no, is this project in addition to projects and services included in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan or in lieu of projects and services included in those programs/plans?

7. Is the request identified in the ~~Wake Bus Plan, Fixed Guideway Corridors MIS,~~ any other Wake Transit governing board-adopted plans, or any other TPAC-endorsed plans or studies?

Yes ☐

No ☒

7a. If yes, how does this request relate to what was envisioned in these adopted or TPAC-endorsed plans or studies? Specify which component(s) of these plans or studies the request supports. Specify goals and outcomes desired by final project completion. If this request involves a capital or bus operating project, please include a map showing the location of the project as an attachment to this form.

8. What is the impact/alternative if the request is not funded?

Riders who require transit will have the burden of paying for transit to access services needed.

9. The TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here and on Sharepoint:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

a)

b)

c)

10. Does the project funding request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

11. Are you requesting to use Wake Transit tax revenues for art on the project?

Yes ☐

No ☒

11a. Are you requesting funds to cover an artist retention fee for the design phase of the subject project?

Yes ☐

No ☒

11b. If you are requesting funds to cover an artist retention fee for the design phase of the subject project, how much are you requesting (up to \$30,000)?

\$ -

11c. Are you requesting art construction funds for the project at this time?

Yes ☐

No ☒

11d. If you are requesting art construction funds, what is the total construction cost estimate for the project?

\$ -

11e. If you are requesting art construction funds, what are the anticipated funding sources and respective shares of those anticipated funding sources for supporting the construction phase of the project?

Funding Source	Share

12. For bus operating projects, please provide:

a) Target Start Date				
b) Assets Used (Vehicles, etc.)				
c) Geographic Termini				
d) Major Destinations Served				
e) Annualized Revenue Hours				
f) Span of Service		Weekday	Saturday	Sunday
g) Frequency	TIME PERIOD	Weekday	Saturday	Sunday
	AM Peak			
	Midday			

	PM Peak			
	Evening			

13. If this is a bus operating project, which organization will operate the service?

14. If applicable, describe proposed responsibilities and duties for new staffing requests. Provide each major intended function and task, and the percentage of time devoted to each function.

15. List any other project information not addressed

GoTriangle can manage the low income program similarly as the youth GoPass program is managed.

16. Please enter estimated revenues below. If there are other revenues besides Wake County Tax Revenue to support this request, please enter the anticipated revenue amounts next to the appropriate funding source for each fiscal year shown below.

Revenue						
Tax Revenue	FY25	FY26	FY27	FY28	FY29	FY30
Wake County Tax Revenue (Operating)	-	-	-	-	-	-
Farebox	-	-	-	-	-	-
Operating Revenue Subtotal	-	-	-	-	-	-
Wake County Tax Revenue (Capital)	-	-	-	-	-	-
Other Revenue						
Federal	-	-	-	-	-	-
State	-	-	-	-	-	-
Other	-	-	-	-	-	-
Subtotal Other	-	-	-	-	-	-
TOTAL REVENUE	-	-	-	-	-	-

17. For Non-Wake County Tax Revenue (federal, state, other), who is the proposed recipient(s) and who will be in charge of applying for those funds? Please provide status of other revenues (Application submitted, Committed, Awarded, Other).

18. Please enter estimated appropriations to support expenses. Enter FY 2025 and the estimated annualized cost in FY 2026 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2027 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2026 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request

OPERATING COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%
Transit Plan Administration	-	-	-	-	-	-
Salary & Fringes	-	-	-	-	-	-
Contracts	-	-	-	-	-	-
Bus Operations:						
Estimated Hours	-	-	-	-	-	-
Cost per Hour	-	-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-
Bus Leases	-	-	-	-	-	-
Park & Ride Lease	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Other	275,439	282,325	289,383	296,618	304,033	311,634
Subtotal: Bus Operations	275,439	282,325	289,383	296,618	304,033	311,634
Bus Rapid Transit (BRT) Operations	-	-	-	-	-	-
Other (Describe)	-	-	-	-	-	-
Other (Describe)	-	-	-	-	-	-
TOTAL OPERATING COSTS	275,439	282,325	289,383	296,618	304,033	311,634

19. Please enter Operating category that best represents the project above (This will be reviewed during Work Plan development)

Tax District Administration
Transit Plan Administration
Bus Operations
BRT Operations

20. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects.

CAPITAL COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Planning	-	-	-	-	-	-
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Equipment	-	-	-	-	-	-
Right of Way / Land Acquisition	-	-	-	-	-	-
Other	-	-	-	-	-	-
TOTAL CAPITAL COSTS	-	-	-	-	-	-

21. For multi-phase capital projects, please indicate the respective fiscal quarter and fiscal year each phase will begin and end using the timeline structure provided below

	Fiscal Quarter and Fiscal Year Begin	Fiscal Quarter and Fiscal Year End
Planning		
Design		
Construction		
Equipment		
Land - Right of Way		
Other		

22. Please enter Capital category that best represents the project above (This will be reviewed during workplan development)

Bus Infrastructure
Bus Acquisition
BRT
CRT
Other

Assumptions for Costs and Revenues Above:

23. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above. (include details)

GoTriangle Unique Riders - 7,000 47% riders reported making less than \$25,000, \$2.50 cost per ride, 20% of eligible rides will participate in the program (this is an average from input from other providers in the US that have a similar program), estimate 4 trips a week, 15% contingency for administrative needs and supplies. The total amount of the program is estimated to be \$393,484. A cost split among the three county transit plans will be utilized. 70% Wake County, 20% Durham County, 10% Orange County.

REQUEST #
TO002-AX

FY 2025
Wake Transit Work Plan
Request Form
Operating and/or Capital

FY START DATE	
Jul	2025
Total Project Cost	
\$	235,875

Project Name	Requesting Agency	Project Contact	Wake Transit Estimated Operating Cost	
TPA Transit Plan Administration - Support Services - TRM	GoTriangle	Jay Heikes jheikes@gotriangle.org	Base Year	\$ 235,875
			FY 2026	\$ 241,772
			Cumulative	\$ 1,506,707
Estimated Start Date	Estimated Completion	Notes	Wake Transit Estimated Capital Cost	
Jul-21	Ongoing		Base Year	\$ -
			Cumulative	\$ -
Project Description/Scope	Enter below a summary of the project that may later be used to inform the project description in the FY 2025 Work Plan.			
<p>GoTriangle is requesting reimbursement for on-going support costs (including indirect costs) that benefit Wake County transit projects. This includes the Wake County share of \$158,875 (base year of FY25) of the Triangle Regional Model Service Bureau contract. The revised split for this contract is split as follows: 70-20-10 Wake - Durham - Orange. This split reflects the ratio of population and employment that benefits from this support service among the counties.</p> <p>NOTE : For FY25 GoTriangle updated this project sheet to reflect a splitting the costs of data processing and visualization technology services among the three county transit plans. In FY25 the project will be split 70%/20%/10% between Wake, Durham, and Orange Counties respectively. The FY25 Wake budget specifically for software is \$77,000 (70% of the regional technology costs).</p> <p>These data processing and visualization tools are instrumental for the GoTriangle Service Planning team to measure, analyze and optimize key performance measures of the Wake Transit Bus Plan including on-time performance, riders per hour or trip, and cost per rider.</p> <p>Software Project Description:</p> <p>GoTriangle uses bus service performance data processing and visualization tools that enable staff to efficiently and effectively understand the bus performance data listed below that aid ongoing transit plan funded studies, work plan requests, and the transit plan itself. These tools enable the following types of analysis:</p> <ul style="list-style-type: none"> -Bus speeds by route segment in addition to dwell times, allowing identification and prioritization of capital projects to improve bus speed and reliability -Bus run times by route segment and timepoint, enabling Service Planners and schedulers to more precisely schedule buses to adapt to travel conditions throughout different service windows throughout the day -Bus on-time performance by route and trip, enabling deeper transparency into GoTriangle operating performance for staff and the public -Passenger boardings by route, but stop, time period, and time of day <p>All analysis tools are useful for both internal staff functions in addition to public-facing engagement. All types of analysis tools are useful in evaluating the operating time and cost benefits of future transit corridor and facilities projects.</p> <p>For FY25, the total \$235,875 requested is broken down as \$158,875 for the Triangle Regional Model, and \$77,000 for data processing and visualization technology. Wake transit technology reserves can be used for the \$77,000 for data processing and visualization technology.</p>				
Project Justification / Business Case	Provide responses to <u>EACH</u> of the questions below. Answer the questions as thoroughly as possible. Enter Not Applicable (N/A) as appropriate.			

Please detail project justification:

<p>Detailed transit ridership modeling supported by the Triangle Regional Model Service Bureau contract is a requirement for obtaining federal funds to support Capital Investment Grant projects in addition to supporting Long Range Transportation Planning activities, area studies, corridor studies and other projects led by MPO partners. As the transit plan projects and MPO activities are the direct beneficiaries of this work, this contract is proposed to be fully split among the transit plans.</p> <p>The technology tools supported by this request are instrumental for the GoTriangle Service Planning team to measure, analyze and optimize key performance measures of the Wake Transit Bus Plan including on-time performance, riders per hour or trip, and cost per rider.</p>
--

1. Is this a New Project, Scope Change or Financial Change? New ☐ Scope ☐ Financial ☒
See Instructions for definitions

1a. If Scope Change or Financial Change - Indicate previous project ID TO002 AX

2. Is this project Operating, Capital or Both? Operating ☒ Capital ☐ Both ☐

3. Is this a one-time request? Yes ☐ No ☒

4. What is the timeframe for the request? Are you requesting a full year of funds in FY25 or a partial year to be annualized in future fiscal years?

Full year FY25

5. Where is this project located, who will this project serve and how will it improve service or overall implementation of the Wake Transit Plan?

The support services funded by this project cover the administration long range, corridor, and project planning activities and travel demand modeling work that support the development of transit operating and capital projects, particularly those seeking federal participation through the Capital Investment Grants program.

6. Is this project programmed in the adopted FYs 2025-2030 Multi-Year Operating Program or CIP?

Yes ☒

No ☐

6a. If yes, how does this request relate to what was envisioned in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan? Specify which component(s) of the Multi-Year Operating Program, CIP, or Wake Transit Plan the request supports.

Multi-year Operating

6b. If no, is this project in addition to projects and services included in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan or in lieu of projects and services included in those programs/plans?

7. Is the request identified in the Wake Bus Plan, Fixed Guideway Corridors MIS, any other Wake Transit governing board-adopted plans, or any other TPAC-endorsed plans or studies?

Yes ☒

No ☐

7a. If yes, how does this request relate to what was envisioned in these adopted or TPAC-endorsed plans or studies? Specify which component(s) of these plans or studies the request supports. Specify goals and outcomes desired by final project completion. If this request involves a capital or bus operating project, please include a map showing the location of the project as an attachment to this form.

This request supports planning and funding for projects identified in each of these plans.

8. What is the impact/alternative if the request is not funded?

Travel demand modeling work, including a next-generation update of the TRM and oversight of a regional Simplified Trips on Project Software (STOPS) model, which is used to support federal funding for transit projects. If not approved, funding would come from GoTriange's pre-transit plan revenue sources, competing with operating expenses pre-transit plan existing services.

9. The TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here and on Sharepoint:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

a)

Status of hire

b)

Quarterly staff highlights (functions, deliverables, or accomplishments – may be provided as single report by project sponsor for all staff)

c)

10. Does the project funding request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

11. Are you requesting to use Wake Transit tax revenues for art on the project?

Yes ☐

No ☒

11a. Are you requesting funds to cover an artist retention fee for the design phase of the subject project?

Yes ☐

No ☒

11b. If you are requesting funds to cover an artist retention fee for the design phase of the subject project, how much are you requesting (up to \$30,000)?

\$ -

11c. Are you requesting art construction funds for the project at this time?

Yes ☐

No ☒

11d. If you are requesting art construction funds, what is the total construction cost estimate for the project?

\$ -

11e. If you are requesting art construction funds, what are the anticipated funding sources and respective shares of those anticipated funding sources for supporting the construction phase of the project?

Funding Source	Share

12. For bus operating projects, please provide:

a) Target Start Date			
b) Assets Used (Vehicles, etc.)			
c) Geographic Termini			
d) Major Destinations Served			
e) Annualized Revenue Hours			
f) Span of Service	Weekday	Saturday	Sunday
	<u>TIME PERIOD</u>		
	Weekday	Saturday	Sunday
	AM Peak		

g) Frequency	Midday			
	PM Peak			
	Evening			

13. If this is a bus operating project, which organization will operate the service?

14. If applicable, describe proposed responsibilities and duties for new staffing requests. Provide each major intended function and task, and the percentage of time devoted to each function.

15. List any other project information not addressed

16. Please enter estimated revenues below. If there are other revenues besides Wake County Tax Revenue to support this request, please enter the anticipated revenue amounts next to the appropriate funding source for each fiscal year shown below.

Revenue						
Tax Revenue	FY25	FY26	FY27	FY28	FY29	FY30
Wake County Tax Revenue (Operating)	188,213	192,918	197,741	202,684	207,751	212,945
Farebox	-	-	-	-	-	-
Operating Revenue Subtotal	188,213	192,918	197,741	202,684	207,751	212,945
Wake County Tax Revenue (Capital)	-	-	-	-	-	-
Other Revenue						
Federal	-	-	-	-	-	-
State	-	-	-	-	-	-
Other	-	-	-	-	-	-
Subtotal Other	47,663	48,854	50,075	51,327	52,610	53,926
TOTAL REVENUE	235,875	241,772	247,816	254,012	260,362	266,871

17. For Non-Wake County Tax Revenue (federal, state, other), who is the proposed recipient(s) and who will be in charge of applying for those funds? Please provide status of other revenues (Application submitted, Committed, Awarded, Other).

Durham and Orange Transit Plans

18. Please enter estimated appropriations to support expenses. Enter FY 2025 and the estimated annualized cost in FY 2026 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2027 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2026 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request						
OPERATING COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%
Transit Plan Administration	-	-	-	-	-	-
Salary & Fringes	-	-	-	-	-	-
Contracts	158,875	162,847	166,918	171,091	175,368	179,752
Bus Operations:						
Estimated Hours	-	-	-	-	-	-
Cost per Hour	-	-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-
Bus Leases	-	-	-	-	-	-
Park & Ride Lease	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Other	-	-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-
Bus Rapid Transit (BRT) Operations	-	-	-	-	-	-
Other (Software)	77,000	78,925	80,898	82,921	84,994	87,118
Other (Describe)	-	-	-	-	-	-
TOTAL OPERATING COSTS	235,875	241,772	247,816	254,012	260,362	266,871

19. Please enter Operating category that best represents the project above (This will be reviewed during Work Plan development)

Tax District Administration ☐ Transit Plan Administration ☒ Bus Operations ☐ BRT Operations ☐

20. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects.

CAPITAL COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Planning	-	-	-	-	-	-
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Equipment	-	-	-	-	-	-
Right of Way / Land Acquisition	-	-	-	-	-	-
Other	-	-	-	-	-	-
TOTAL CAPITAL COSTS	-	-	-	-	-	-

21. For multi-phase capital projects, please indicate the respective fiscal quarter and fiscal year each phase will begin and end using the timeline structure provided below

	Fiscal Quarter and Fiscal Year Begin	Fiscal Quarter and Fiscal Year End
Planning		
Design		
Construction		
Equipment		
Land - Right of Way		
Other		

22. Please enter Capital category that best represents the project above (This will be reviewed during workplan development)

Bus Infrastructure ☐ Bus Acquisition ☐ BRT ☐ CRT ☐ Other ☐

Assumptions for Costs and Revenues Above:

23. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above. (include details)

This Project is also funded by the Orange and Durham Transit Plans.

Software cost estimates based on costs estimates from technology vendors.

Wake transit technology reserves can be used for the \$77,000 for data processing and visualization technology in FY25.

REQUEST #
TC001D

FY 2025
Wake Transit Work Plan
Request Form
Operating and/or Capital

FY START DATE
Jul 2025
Total Project Cost
\$ 3,900,000

Project Name	Requesting Agency	Project Contact	Wake Transit Estimated Operating Cost	
Fixed Route Acquisition	GoTriangle	Jay Heikes- JHeikes@gotriangle.org	Base Year	\$ -
			FY 2026	\$ -
			Cumulative	\$ -
Estimated Start Date	Estimated Completion	Notes	Wake Transit Estimated Capital Cost	
Jul-24	TBD		Base Year	\$ 3,900,000
			Cumulative	\$ 18,556,000
Project Description/Scope	Enter below a summary of the project that may later be used to inform the project description in the FY 2025 Work Plan.			
GoTriangle continues to implement the level buying bus acquisition strategy that will replace 1/12th of the fleet per year. The strategy includes purchasing vehicles and repower approximately 2 buses a year with an ultimate goal of having a fleet average age of 6 years. Previous Adopted Transit Plans have allocated funds for a combination of New and Replacement buses. The addition to Wake Transit funded routes have added to the wear and tear of the current fleet at a very accelerated rate but the proposed strategy will allow GoTriangle to maintain the current fleet size with meeting the goal of reliable transportation for the residents of Wake County. GoTriangle will continue to utilize previously adopted funds and partial new funds to continue the level buying strategy. GoTriangle The current CIP includes and allocation of \$2.0M which is below the current request by GoTriangle. After discussions with Gillig and revised contracts based on inflationary impacts, The project sheet amount had to be increased by GoTriangle. In the past and has been successful with obtaining discretionary grants for vehicle purchases and will continue to submit for similar grants which can help alleviate the costs for all funding partners involved. funding updated to reflect adopted bus plan.				
Project Justification / Business Case	Provide responses to <u>EACH</u> of the questions below. Answer the questions as thoroughly as possible. Enter Not Applicable (N/A) as appropriate.			

Please detail project justification:

This project is currently included in the FY24 adopted CIP and Bus Plan. Vehicle acquisition is a critical part of the passenger experience, meeting bus schedule timelines and accomplishing the Big 4 moves.

1. Is this a New Project, Scope Change or Financial Change?

New

Scope

Financial

See Instructions for definitions

1a. If Scope Change or Financial Change - Indicate previous project ID

2. Is this project Operating, Capital or Both?

Operating

Capital

Both

3. Is this a one-time request?

Yes

No

4. What is the timeframe for the request? Are you requesting a full year of funds in FY25 or a partial year to be annualized in future fiscal years?

Full Year

5. Where is this project located, who will this project serve and how will it improve service or overall implementation of the Wake Transit Plan?

GoTriangle will serve as project sponsor. Utilizing this strategy will help avoid vehicle breakdowns and offer the residents a reliable and comfortable service that they voted for when the amendment passed.

6. Is this project programmed in the adopted FYs 2025-2030 Multi-Year Operating Program or CIP?

Yes

No

6a. If yes, how does this request relate to what was envisioned in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan? Specify which component(s) of the Multi-Year Operating Program, CIP, or Wake Transit Plan the request supports.

TC001-D is included in the FY24 Adopted CIP and Bus Plan.

6b. If no, is this project in addition to projects and services included in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan or in lieu of projects and services included in those programs/plans?

7. Is the request identified in any Wake Transit governing board-adopted plans, or any other TPAC-endorsed plans or studies?

Yes ☒

No ☐

7a. If yes, how does this request relate to what was envisioned in these adopted or TPAC-endorsed plans or studies? Specify which component(s) of these plans or studies the request supports. Specify goals and outcomes desired by final project completion. If this request involves a capital or bus operating project, please include a map showing the location of the project as an attachment to this form.

This request continues to assist in the acquisition of Buses to provide service to the residents of Wake County.

8. What is the impact/alternative if the request is not funded?

GoTriangle will continue to run the type of fleet that offers the passengers the quality and service that was voted on and discussed during various public comment exercises. If not funded, vehicles will continue to break down and passengers will not receive the service that they were told. The lack of this funding can impact service if buses breakdown.

9. The TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here and on Sharepoint:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

a) Date of order / release of purchase order, indicating number of vehicles.

b) Date of receipt and date vehicles accepted, indicating number of vehicles.

c)

10. Does the project funding request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

11. Are you requesting to use Wake Transit tax revenues for art on the project?

Yes ☐

No ☒

11a. Are you requesting funds to cover an artist retention fee for the design phase of the subject project?

Yes ☐

No ☒

11b. If you are requesting funds to cover an artist retention fee for the design phase of the subject project, how much are you requesting (up to \$30,000)?

\$

11c. Are you requesting art construction funds for the project at this time?

Yes ☐

No ☒

11d. If you are requesting art construction funds, what is the total construction cost estimate for the project? \$ -

11e. If you are requesting art construction funds, what are the anticipated funding sources and respective shares of those anticipated funding sources for supporting the construction phase of the project?

Funding Source	Share

12. For bus operating projects, please provide:

a) Target Start Date				
b) Assets Used (Vehicles, etc.)				
c) Geographic Termini				
d) Major Destinations Served				
e) Annualized Revenue Hours				
f) Span of Service		Weekday	Saturday	Sunday
g) Frequency	<u>TIME PERIOD</u>	Weekday	Saturday	Sunday
	AM Peak			
	Midday			
	PM Peak			
	Evening			

13. If this is a bus operating project, which organization will operate the service?

14. If applicable, describe proposed responsibilities and duties for new staffing requests. Provide each major intended function and task.

15. List any other project information not addressed

16. Please enter estimated revenues below. If there are other revenues besides Wake County Tax Revenue to support this request, please enter the anticipated revenue amounts next to the appropriate funding source for each fiscal year shown below.

Revenue						
Tax Revenue	FY25	FY26	FY27	FY28	FY29	FY30
Wake County Tax Revenue (Operating)	-	-	-	-	-	-
Farebox	-	-	-	-	-	-
Operating Revenue Subtotal	-	-	-	-	-	-
Wake County Tax Revenue (Capital)	3,900,000	4,056,000	2,500,000	2,600,000	2,700,000	2,800,000
Other Revenue						
Federal	-	-	-	-	-	-
State	-	-	-	-	-	-
Other	1,880,000	1,965,000	2,050,000	2,130,000	2,210,000	2,300,000
Subtotal Other	1,880,000	1,965,000	2,050,000	2,130,000	2,210,000	2,300,000
TOTAL REVENUE	5,780,000	6,021,000	4,550,000	4,730,000	4,910,000	5,100,000

17. For Non-Wake County Tax Revenue (federal, state, other), who is the proposed recipient(s) and who will be in charge of applying for those funds? Please provide status of other revenues (Application submitted, Committed, Awarded, Other).

A combination of multiple Non-Wake Transit funding sources will be utilized for the balance.

18. Please enter estimated appropriations to support expenses. Enter FY 2025 and the estimated annualized cost in FY 2026 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2027 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2026 and/or beyond, delete the calculation(s) in column F.

Cost Break Down of Project Request						
OPERATING COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%
Transit Plan Administration	-	-	-	-	-	-
Salary & Fringes	-	-	-	-	-	-
Contracts	-	-	-	-	-	-
Bus Operations:						
Estimated Hours	-	-	-	-	-	-
Cost per Hour	-	-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-
Bus Leases	-	-	-	-	-	-
Park & Ride Lease	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Other	-	-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-
Bus Rapid Transit (BRT) Operations	-	-	-	-	-	-
Other (Describe)	-	-	-	-	-	-
Other (Describe)	-	-	-	-	-	-
TOTAL OPERATING COSTS	-	-	-	-	-	-

19. Please enter Operating category that best represents the project above (This will be reviewed during Work Plan development)

Tax District Administration ☐ Transit Plan Administration ☐ Bus Operations ☐ BRT Operations ☐

20. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects.

CAPITAL COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Planning	-	-	-	-	-	-
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Equipment	3,900,000	4,056,000	2,500,000	2,600,000	2,700,000	2,800,000
Right of Way / Land Acquisition	-	-	-	-	-	-
Other	-	-	-	-	-	-
TOTAL CAPITAL COSTS	3,900,000	4,056,000	2,500,000	2,600,000	2,700,000	2,800,000

21. For multi-phase capital projects, please indicate the respective fiscal quarter and fiscal year each phase will begin and end using the timeline structure provided below

	Fiscal Quarter and Fiscal Year Begin	Fiscal Quarter and Fiscal Year End
Planning		
Design		
Construction		
Equipment		

Land - Right of Way		
Other		

22. Please enter Capital category that best represents the project above (This will be reviewed during workplan development)

Bus Infrastructure
☐

Bus Acquisition
☐

BRT
☐

CRT
☐

Other
☐

Assumptions for Costs and Revenues Above:

23. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above. (include details)

Miles Breakout based on Wake Transit Bus Plan
Expected Miles (Wake) - FY24 (55%) - Expected Miles (Non-Wake) - FY24 (45%)

REQUEST #
TC002-MY

**FY 2025
Wake Transit Work Plan
Request Form
Operating and/or Capital**

FY START DATE	
Jul	2025
Total Project Cost	
\$	1,298,664

Project Name	Requesting Agency	Project Contact	Wake Transit Estimated Operating Cost	
Bus Stop Improvement Program	GoTriangle	Paul Black pblack@gotriangle.org	Base Year	\$ -
			FY 2026	\$ -
			Cumulative	\$ -
Estimated Start Date	Estimated Completion	Notes	Wake Transit Estimated Capital Cost	
Jul-24	TBD	This cost will cover design, right-of-way if needed (none identified), and construction plus contingency	Base Year	\$ 1,298,664
			Cumulative	\$ 1,298,664
Project Description/Scope		Enter below a summary of the project that may later be used to inform the project description in the FY 2025 Work Plan.		
<p>GoTriangle will make improvements to systemwide bus stops to enhance passenger safety and comfort by providing amenities at bus stops for expansion services. Possible improvements could include: concrete pads, benches, shelters, signage, landing pads, lighting, bicycle racks, access ramps, or sidewalk improvements. This project is a multi-year effort to improve GoTriangle bus stops throughout Wake County. This program will help GoTriangle achieve its goal of making all stops ADA accessible. By focusing on bus stop improvements, GoTriangle is also supporting goals of improving access to transit and improving quality of bus stops, identified through public outreach during the Wake Vision Plan update process.</p> <p>The funding requested in this project sheet will provide amenities and accessibility stop improvements at stops for expansion services primarily on routes 305 and 100/100X and includes funding stops for the reintroduction of route 311 in FY 27 in the plan.</p>				
Project Justification / Business Case		Provide responses to <u>EACH</u> of the questions below. Answer the questions as thoroughly as possible. Enter Not Applicable (N/A) as appropriate.		

Please detail project justification:

Bus stop improvements fall into to need categories: 1. Meeting basic safety and/or accessibility minimums, and 2. meeting ridership warrants for additional stop infrastructure for seating and shelter installation. Current GoTriangle warrants are >=10 average weekday boardings per day should have seating, >=20 boardings should have a shelter, and >=50 boardings gets 2 shelters.

1. Is this a New Project, Scope Change or Financial Change? New ☐ Scope ☐ Financial ☒

See Instructions for definitions

1a. If Scope Change or Financial Change - Indicate previous project ID TC002-M&Y

2. Is this project Operating, Capital or Both? Operating ☐ Capital ☒ Both ☐

3. Is this a one-time request? Yes ☐ No ☒

4. What is the timeframe for the request? Are you requesting a full year of funds in FY25 or a partial year to be annualized in future fiscal years?

This is a request for a full year of funds in FY25.

5. Where is this project located, who will this project serve and how will it improve service or overall implementation of the Wake Transit Plan?

Bus stops will be located on multiple routes in Wake County. Improvements are intended to enhance passenger comfort by creating a safer, cleaner, and more accessible waiting environment. Part of this request included the start of design for stops that will serve route 311, slated to resume in FY 27. The remainder are primarily on the current route 100 and 305, plus a handful of new stops on the ZWX.

6. Is this project programmed in the adopted FYs 2025-2030 Multi-Year Operating Program or CIP? Yes ☒ No ☐

6a. If yes, how does this request relate to what was envisioned in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan? Specify which component(s) of the Multi-Year Operating Program, CIP, or Wake Transit Plan the request supports.

The Wake Transit Plan provides funding to improve bus stops. Improving passenger amenities and ensuring safe, comfortable waiting areas and ADA accessibility will help enhance access to transit and support transit services identified in the plan.

6b. If no, is this project in addition to projects and services included in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan or in lieu of projects and services included in those programs/plans?

NA

7. Is the request identified in the Wake Bus Plan, Fixed Guideway Corridors MIS, any other Wake Transit governing board-adopted plans, or any other TPAC-endorsed plans or studies? Yes ☒ No ☐

7a. If yes, how does this request relate to what was envisioned in these adopted or TPAC-endorsed plans or studies? Specify which component(s) of these plans or studies the request supports. Specify goals and outcomes desired by final project completion. If this request involves a capital or bus operating project, please include a map showing the location of the project as an attachment to this form.

Capital improvements at bus stops are in the Capital Plan of the Wake Bus Plan. GoTriangle included bus stop improvements in the expected capital investments for FY24. In addition new stops to serve the reconstituted route 311 and new alignment in Wendell & Zebulon are included.

8. What is the impact/alternative if the request is not funded?

If this request is funded, improvements will be made to new bus stops. Making these improvements connects GoTriangle customers with safe, comfortable, and accessible locations to board and disembark from the bus. If the request is unfunded, GoTriangle will continue to operate service to the stops as they exist today, or, in some cases, that GoTriangle will not be able to serve a new planned stop. This impacts both customer experience and GoTriangle's ability to provide service to certain municipalities in Wake County.

9. The TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here and on Sharepoint:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

a) Contract award date for site or program of sites.

b) Number of sites with improvements completed/constructed per quarter (on a rolling quarterly basis for multiple sites wrapped into single Work Plan project; as a proportion of total site improvement budget when alternate funding sources apply). If none completed for a quarter, report on the phase (planning, design, right-of-way-etc) of ongoing site improvements.

c)

10. Does the project funding request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

16. Please enter estimated revenues below. If there are other revenues besides Wake County Tax Revenue to support this request, please enter the anticipated revenue amounts next to the appropriate funding source for each fiscal year shown below.

Revenue						
Tax Revenue	FY25	FY26	FY27	FY28	FY29	FY30
Wake County Tax Revenue (Operating)	-	-	-	-	-	-
Farebox	-	-	-	-	-	-
Operating Revenue Subtotal	-	-	-	-	-	-
Wake County Tax Revenue (Capital)	1,298,664	-	-	-	-	-
Other Revenue						
Federal	1,654,064	-	-	-	-	-
State	-	-	-	-	-	-
Other	105,516	-	-	-	-	-
Subtotal Other	1,759,580	-	-	-	-	-
TOTAL REVENUE	3,058,244	-	-	-	-	-

17. For Non-Wake County Tax Revenue (federal, state, other), who is the proposed recipient(s) and who will be in charge of applying for those funds? Please provide status of other revenues (Application submitted, Committed, Awarded, Other).

There are 57 locations with Federal funding awarded concentrated on Routes 100, 300, and 305, all of which are expanded service routes in the Plan. GoTriangle is the awardee. They are from various LAPP awards: FY 21 LAPP (TG-6815) and FY 22 (TC-0016 and -0017) and both have been flexed to FTA. FY 24 funds are still in the flex process (TC-0029 and TL-0046). Seven additional locations on route 305 in Apex and 6 for GoDurham Route 2 in Brier Creek were approved in February 2024 for LAPP funding. Local match for the GoDurham stops will be "Other" from the Durham Transit Plan. There is also \$800,000 in TIG funding included from the appropriations bill for new stops in Zebulon and Wendell on the ZWX with match from Wake Transit.

18. Please enter estimated appropriations to support expenses. Enter FY 2025 and the estimated annualized cost in FY 2026 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2027 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2026 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request						
OPERATING COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%
Transit Plan Administration	-	-	-	-	-	-
Salary & Fringes	-	-	-	-	-	-
Contracts	-	-	-	-	-	-
Bus Operations:						
Estimated Hours	-	-	-	-	-	-
Cost per Hour	-	-	-	-	-	-

Estimated Operating Cost	-	-	-	-	-	-
Bus Leases	-	-	-	-	-	-
Park & Ride Lease	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Other	-	-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-
Bus Rapid Transit (BRT) Operations	-	-	-	-	-	-
Other (Describe)	-	-	-	-	-	-
Other (Describe)	-	-	-	-	-	-
TOTAL OPERATING COSTS	-	-	-	-	-	-

19. Please enter Operating category that best represents the project above (This will be reviewed during Work Plan development)

Tax District Administration ☐ Transit Plan Administration ☐ Bus Operations ☐ BRT Operations ☐

20. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects.

CAPITAL COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Planning	-	-	-	-	-	-
Design	693,516	-	-	-	-	-
Construction	2,364,728	-	-	-	-	-
Equipment	-	-	-	-	-	-
Right of Way / Land Acquisition	-	-	-	-	-	-
Other	-	-	-	-	-	-
TOTAL CAPITAL COSTS	3,058,244	-	-	-	-	-

21. For multi-phase capital projects, please indicate the respective fiscal quarter and fiscal year each phase will begin and end using the timeline structure provided below.

	Fiscal Quarter and Fiscal Year Begin	Fiscal Quarter and Fiscal Year End
Planning	Q1 FY24	Q1 FY25
Design	Q1 FY25	Q3 FY25
Construction	Q2 FY 25	Q4 FY26
Equipment		
Land - Right of Way		
Other		

22. Please enter Capital category that best represents the project above (This will be reviewed during workplan development)

Bus Infrastructure ☒ Bus Acquisition ☐ BRT ☐ CRT ☐ Other ☐

Assumptions for Costs and Revenues Above:

23. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above. (include details)

Cost assumptions are based on average per-stop costs from summer of 2023 at \$66,300 per stop inclusive of survey, design, and permitting. Stops with pull outs use the cost basis from the Wake Transit Plan. Costs with crossing improvements use 2022 cost estimates from Alta Access to Transit Plan and are split across paired stops. There is some timeline overlap between design and construction as these will move in batches and the earlier batch will be in the construction pipeline while the later batches are going to design. Federal Projects may be delayed for Flex and/or NEPA review, thus construction may bleed into FY 26 but how much is unknown. The total of all funding includes \$1,298,664 in Wake Transit Funds + \$800,000 in TIG Congressional Funding + (\$422,064 + \$432,000) in CAMPO LAPP Funds + \$105,516 in Durham Transit Funds.

Wake Transit Work Plan

FY 2025



Town of Morrisville
Revised Work Plan
Request Forms

REQUEST #

FY 2025
Wake Transit Work Plan
Request Form
Operating and/or Capital

FY START DATE	
Jul	2024
Total Project Cost	
\$	785,608

Project Name	Requesting Agency	Project Contact	Wake Transit Estimated Operating Cost	
Morrisville Smart Shuttle	Town of Morrisville	Caleb Allred, Planner II - Transportation	Base Year	\$ 785,608
			FY 2026	\$ 804,688
			Cumulative	\$ 5,015,310
Estimated Start Date	Estimated Completion	Notes	Wake Transit Estimated Capital Cost	
Jul-24	Jun-25		Base Year	\$ -
			Cumulative	\$ -
Project Description/Scope	Enter below a summary of the project that may later be used to inform the project description in the FY 2025 Work Plan.			
The Morrisville Smart Shuttle is an on-demand, app-based microtransit service running 7 days per week and serving 17 nodes around Morrisville. To date the Smart Shuttle has completed over 47,000 rides. The Smart Shuttle is funded through the Community Funding Area Program (CFAP) at a 50% match with the other 50% coming from the Town of Morrisville's general fund. The FY25 amendment request is intended to account for a 5% increase in the hourly cost of service from operator, GoCary.				
Project Justification / Business Case	Provide responses to <u>EACH</u> of the questions below. Answer the questions as thoroughly as possible. Enter Not Applicable (N/A) as appropriate.			

Please detail project justification:

This request is intended to ensure the allocated Wake Transit Plan funding for FY25 is sufficient to meet the anticipated 5% increase in service cost.
--

1. Is this a New Project, Scope Change or Financial Change? New ☐ Scope ☐ Financial ☒
See Instructions for definitions
- 1a. If Scope Change or Financial Change - Indicate previous project ID TO005-BG
2. Is this project Operating, Capital or Both? Operating ☐ Capital ☐ Both ☒
3. Is this a one-time request? Yes ☐ No ☒
4. What is the timeframe for the request? Are you requesting a full year of funds in FY25 or a partial year to be annualized in future fiscal years?

This request is to be considered over the full year of funding.

5. Where is this project located, who will this project serve and how will it improve service or overall implementation of the Wake Transit Plan?

The Morrisville Smart Shuttle serves the Town of Morrisville as well as the Regional Transit Center. The requested amendment is to maintain existing service as provided in FY22, 23, and 24.

6. Is this project programmed in the adopted FYs 2025-2030 Multi-Year Operating Program or CIP?

Yes ☒

No ☐

6a. If yes, how does this request relate to what was envisioned in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan? Specify which component(s) of the Multi-Year Operating Program, CIP, or Wake Transit Plan the request supports.

This request is to support the ongoing operations of a Community Funding Area participant, the Morrisville Smart Shuttle by keeping up-to-date on inflationary cost increases in FY25.

6b. If no, is this project in addition to projects and services included in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan or in lieu of projects and services included in those programs/plans?

N/A

7. Is the request identified in the Wake Bus Plan, Fixed Guideway Corridors MIS, any other Wake Transit governing board-adopted plans, or any other TPAC-endorsed plans or studies?

Yes ☐

No ☒

7a. If yes, how does this request relate to what was envisioned in these adopted or TPAC-endorsed plans or studies? Specify which component(s) of these plans or studies the request supports. Specify goals and outcomes desired by final project completion. If this request involves a capital or bus operating project, please include a map showing the location of the project as an attachment to this form.

8. What is the impact/alternative if the request is not funded?

If the inflationary cost of FY25 is not funded the Town would need to either reduce service to keep within the programmed budget, or find funding through another means to cover the cost.

9. The TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here and on SharePoint:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

a) Existing deliverables remain acceptable for this project.

b)

c)

10. Does the project funding request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

11. Are you requesting to use Wake Transit tax revenues for art on the project?

Yes ☐ No ☒

11a. Are you requesting funds to cover an artist retention fee for the design phase of the subject project?

Yes ☐ No ☒

11b. If you are requesting funds to cover an artist retention fee for the design phase of the subject project, how much are you requesting (up to \$30,000)?

\$ -

11c. Are you requesting art construction funds for the project at this time?

Yes ☐ No ☒

11d. If you are requesting art construction funds, what is the total construction cost estimate for the project?

\$ -

11e. If you are requesting art construction funds, what are the anticipated funding sources and respective shares of those anticipated funding sources for supporting the construction phase of the project?

Funding Source	Share

12. For bus operating projects, please provide:

a) Target Start Date				
b) Assets Used (Vehicles, etc.)				
c) Geographic Termini				
d) Major Destinations Served				
e) Annualized Revenue Hours				
f) Span of Service		Weekday	Saturday	Sunday
g) Frequency	TIME PERIOD	Weekday	Saturday	Sunday
	AM Peak			
	Midday			

	PM Peak			
	Evening			

13. If this is a bus operating project, which organization will operate the service?

14. If applicable, describe proposed responsibilities and duties for new staffing requests. Provide each major intended function and task, and the percentage of time devoted to each function.

15. List any other project information not addressed

16. Please enter estimated revenues below. If there are other revenues besides Wake County Tax Revenue to support this request, please enter the anticipated revenue amounts next to the appropriate funding source for each fiscal year shown below.

Revenue						
Tax Revenue	FY25	FY26	FY27	FY28	FY29	FY30
Wake County Tax Revenue (Operating)	392,804	402,624	412,690	423,007	433,582	444,422
Farebox	-	-	-	-	-	-
Operating Revenue Subtotal	392,804	402,624	412,690	423,007	433,582	-
Wake County Tax Revenue (Capital)	-	-	-	-	-	-
Other Revenue						
Federal	-	-	-	-	-	-
State	-	-	-	-	-	-
Other	392,804	402,624	412,690	423,007	433,582	444,422
Subtotal Other	392,804	402,624	412,690	423,007	433,582	-
TOTAL REVENUE	785,608	805,248	825,379	846,014	867,164	

17. For Non-Wake County Tax Revenue (federal, state, other), who is the proposed recipient(s) and who will be in charge of applying for those funds? Please provide status of other revenues (Application submitted, Committed, Awarded, Other).

Morrisville's agreement with the CFA program requires a 50% match of operating expenses. In the past the Town has funded the 50% match through the Town's general budget. It is anticipated that this match will continue to be funded through this means in FY25 and beyond.

18. Please enter estimated appropriations to support expenses. Enter FY 2025 and the estimated annualized cost in FY 2026 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2027 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2026 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request

OPERATING COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%
Transit Plan Administration	-	-	-	-	-	-
Salary & Fringes	-	-	-	-	-	-
Contracts	-	-	-	-	-	-
Bus Operations:						
Estimated Hours	6,938	6,938	6,938	6,938	6,938	6,938
Cost per Hour	110	113	116	118	121	124
Estimated Operating Cost	763,180	782,260	801,816	821,861	842,408	863,468
Bus Leases	-	-	-	-	-	-
Park & Ride Lease	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Other	22,428	22,428	22,989	23,563	24,153	24,756
Subtotal: Bus Operations	785,608	804,688	824,805	845,425	866,560	888,224
Bus Rapid Transit (BRT) Operations	-	-	-	-	-	-
Other (Describe)	-	-	-	-	-	-
Other (Describe)	-	-	-	-	-	-
TOTAL OPERATING COSTS	785,608	804,688	824,805	845,425	866,560	888,224

19. Please enter Operating category that best represents the project above (This will be reviewed during Work Plan development)

Tax District Administration
Transit Plan Administration
Bus Operations
BRT Operations

20. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects.

CAPITAL COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Planning	-	-	-	-	-	-
Design	-	-	-	-	-	-
Construction	TBD	-	-	-	-	-
Equipment	TBD	-	-	-	-	-
Right of Way / Land Acquisition	TBD	-	-	-	-	-
Other	-	-	-	-	-	-
TOTAL CAPITAL COSTS	-	-	-	-	-	-

21. For multi-phase capital projects, please indicate the respective fiscal quarter and fiscal year each phase will begin and end using the timeline structure provided below

	Fiscal Quarter and Fiscal Year Begin	Fiscal Quarter and Fiscal Year End
Planning		
Design		
Construction		
Equipment		
Land - Right of Way		
Other		

22. Please enter Capital category that best represents the project above (This will be reviewed during workplan development)

Bus Infrastructure
Bus Acquisition
BRT
CRT
Other

Assumptions for Costs and Revenues Above:

23. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above. (include details)

Operating: GoCary offers an hourly rate for service each year. Based on the anticipated service hours for the year we can calculate the cost of service we anticipate from GoCary. The "Other" service cost is for our technology provider, Via Transportation. We have a contract through 2026 that remains the same price each month. Capital: Although the Town intends to continue to build out and invest in infrastructure/amenities for existing and new nodes, we currently have a contract to design a node (\$8,000) that will be accrued in FY24 and anticipate constructing that node shortly after construction drawings are complete. Therefore, we have identified that we will have construction costs for this node along with equipment (amenities) and the potential to need to purchase transit easements in FY25. However, we don't currently have cost estimates for construction, amenities, or (if necessary) transit easements.

Wake Transit Work Plan

FY 2025



City of Raleigh
Revised Work Plan
Request Forms

REQUEST #
TO002-AK

FY 2025
Wake Transit Work Plan
Request Form
Operating and/or Capital

FY START DATE	
Jul	2025
Total Project Cost	
\$	200,000

Project Name	Requesting Agency	Project Contact	Wake Transit Estimated Operating Cost	
Marketing	City of Raleigh	Andrea Epstein	Base Year	\$ 50,000
			FY 2025	\$ 250,000
			Cumulative	\$ 1,564,082
Estimated Start Date	Estimated Completion	Notes	Wake Transit Estimated Capital Cost	
FY25	FY25	Requesting Annually - Recurring	Base Year	
			Cumulative	

Project Description/Scope	Enter below a summary of the project that may later be used to inform the project scope in the FY 2023 Work Plan.
<p>The City of Raleigh would like to update our request to add an additional \$50,000 to the existing GoRaleigh marketing budget beginning in FY25. Funding from this implementation element will be used by the City of Raleigh to market and further promote the Wake Transit Plan investments it is responsible for implementing and to educate the public about the features and benefits of using transit compared to a daily commute in a single occupancy vehicle. Messaging is anticipated to feature the health, safety, fiscal, and environmental benefits of transit. The marketing effort is anticipated to highlight expanded services; shorter wait times with greater service frequency; new CNG and electric buses; among other messaging. In FY25, we are requesting a 25 percent increase to the City of Raleigh's marketing budget for a total of \$250,000. In FY24, this projects funding increased to reflect a greater investment in digital marketing infrastructure and has been highly successful with increased ridership and increased brand aware. Due to the success of the FY24 spend we would like to increase the budget to reach even more potential riders. Marketing costs continue to increase and the Raleigh Transit Authority Marketing Committee in a collaborative effort with City of Raleigh Marketing and Communications staff have identified several new opportunities to market our services.</p>	
Project Justification / Business Case	Provide responses to <i>EACH</i> of the questions below. Answer the questions as thoroughly as possible. Enter Not Applicable (N/A) as appropriate.

1. Is this a New Project, Scope Change or Financial Change? New ☐ Scope ☒ Financial ☒
See Instructions for definitions
- 1a. If Scope Change or Financial Change - Indicate previous project ID
2. Is this project Operating, Capital or Both? Operating ☒ Capital ☐ Both ☐
3. Is this a one-time request? Yes ☐ No ☒
4. What is the timeframe for the request? Are you requesting a full year of funds in FY23 or a partial year to be annualized in future fiscal years?

This will be a recurring annual request.
--

5. Where is this project located, who will this project serve and how will it improve service or overall implementation of the Wake Transit Plan?

The marketing effort will be addressed to all residents, both those who ride our buses and those who do not.
--

6. Is this project programmed in the adopted FYs 2021-2030 Multi-Year Operating Program or CIP? Yes ☒ No ☐

- 6a. If yes, how does this request relate to what was envisioned in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan? Specify which component(s) of the Multi-Year Operating Program, CIP, or Wake Transit Plan the request supports.

This is in addition to services included in the adopted multi-year operating plan. However, this will be a critical source of funding to support marketing of enhanced transit services by the Wake Transit Plan.

- 6b. If no, is this project in addition to projects and services included in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan or in lieu of projects and services included in those programs/plans?

--

7. Is the request identified in the Wake Bus Plan, Fixed Guideway Corridors MIS, any other Wake Transit governing board-adopted plans, or any other TPAC-endorsed plans or studies?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

7a. If yes, how does this request relate to what was envisioned in these adopted or TPAC-endorsed plans or studies? Specify which component(s) of these plans or studies the request supports. If this request involves a capital or bus operating project, please include a map showing the location of the project as an attachment to this form.

--

8. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

The marketing effort and messaging will be created in order to gain ridership and educate the public about transit and the benefits of transit. While the term "marketing" is less used in Wake Transit plans and policies, "engagement" is more commonly used and represents a cornerstone of the Plan. Marketing is a key activity/function for reaching members of the community and fostering more engagement.

9. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

a)	
b)	
c)	

10. Does the project funding request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

11. Are you requesting to use Wake Transit tax revenues for art on the project?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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11a. Are you requesting funds to cover an artist retention fee for the design phase of the subject project?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

11b. If you are requesting funds to cover an artist retention fee for the design phase of the subject project, how much are you requesting (up to \$30,000)?

\$	-
----	---

11c. Are you requesting art construction funds for the project at this time?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

11d. If you are requesting art construction funds, what is the total construction cost estimate for the project?

\$	-
----	---

11e. If you are requesting art construction funds, what are the anticipated funding sources and respective shares of those anticipated funding sources for supporting the construction phase of the project?

Funding Source	Share

12. For bus operating projects, please provide:

a) Target Start Date			
b) Assets Used (Vehicles, etc.)			
c) Geographic Termini			
d) Major Destinations Served			
e) Annualized Revenue Hours			
f) Span of Service	Weekday	Saturday	Sunday
	Weekday	Saturday	Sunday
	AM Peak		

g) Frequency	Midday			
	PM Peak			
	Evening			

13. If this is a bus operating project, which organization will operate the service?

14. If applicable, describe proposed responsibilities and duties for new staffing requests. Provide each major intended function, and the percentage of time devoted to each function.

15. List any other relevant information not addressed.

16. Please enter estimated revenues below. If there are other revenues besides Wake County Tax Revenue to support this request, please enter the anticipated revenue amounts next to the appropriate funding source for each fiscal year shown below.

	Revenue						
Tax Revenue	FY23	FY24	FY25	FY26	FY27	FY28	FY29
Wake County Tax Revenue (Operating)	50,000	200,000	250,000	256,250	262,656	269,223	275,953
Farebox	-	-	-	-	-	-	-
Operating Revenue Subtotal	50,000	200,000	250,000	256,250	262,656	269,223	275,953
Wake County Tax Revenue (Capital)	-	-	-	-	-	-	-
Other Revenue							
Federal	-	-	-	-	-	-	-
State	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Subtotal Other	-	-	-	-	-	-	-
TOTAL REVENUE	50,000	200,000	250,000	256,250	262,656	269,223	275,953

17. For Non-Wake County Tax Revenue (federal, state, other), who is the proposed recipient(s) and who will be in charge of applying for those funds? Please provide status of other revenues (Application submitted, Committed, Awarded, Other).

18. Please enter estimated appropriations to support expenses. Enter FY 2023 and the estimated annualized cost in FY 2024 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2025 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2024 and/or beyond, delete the calculation(s) in columns E-H.

	Cost Break Down of Project Request						
OPERATING COSTS	FY23	FY24	FY25	FY26	FY27	FY28	FY29
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts			-	-	-	-	-
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other			-	-	-	-	-
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Other (Marketing funds)	50,000	200,000	250,000	256,250	262,656	269,223	275,953
Other (Describe)			-	-	-	-	-
Other (Describe)			-	-	-	-	-
TOTAL OPERATING COSTS	50,000	200,000	250,000	256,250	262,656	269,223	275,953

19. Please enter Operating category that best represents the project above (This will be reviewed during Work Plan development)

Bus Operations ☐ Transit Plan Administration ☒ Tax District Administration ☐

20. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects.

CAPITAL COSTS	FY23	FY24	FY25	FY26	FY27	FY28	FY29
Design							
Construction	-	-	-	-	-	-	-
Equipment							
Land - Right of Way							
Other							
TOTAL CAPITAL COSTS	-	-	-	-	-	-	-

21. For multi-phase capital projects, please indicate the respective fiscal quarter and fiscal year each phase will begin and end using the timeline structure provided below.

	Fiscal Quarter and Fiscal Year Begin	Fiscal Quarter and Fiscal Year End
Design		
Construction		
Equipment		
Land - Right of Way		
Other		

22. Please enter Capital category that best represents the project above (This will be reviewed during workplan development)

Bus Infrastructure ☐ Bus Acquisition ☐ BRT ☐ CRT ☐ Other ☐

Assumptions for Costs and Revenues Above:

23. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.

Level of funding determined by cost actuals from previous marketing campaigns.

REQUEST #
TO005-BJ

FY 2025
Wake Transit Work Plan
Request Form
Operating and/or Capital

FY START DATE	
Jul	2024
Total Project Cost	
\$	2,978,692

Project Name	Requesting Agency	Project Contact	Wake Transit Estimated Operating Cost	
ADA Services	City of Raleigh/GoRaleigh	david.walker@raleighnc.gov logan.healy@raleighnc.gov	Base Year	\$ 2,978,692
			FY 2026	\$ 3,968,906
			Cumulative	\$ 27,802,533
Estimated Start Date	Estimated Completion	Notes	Wake Transit Estimated Capital Cost	
24-Jul	25-Jun	N/A	Base Year	\$ -
			Cumulative	\$ -
Project Description/Scope	Enter below a summary of the project that may later be used to inform the project description in the FY 2025 Work Plan.			
GoRaleigh will provide complementary Americans with Disabilities Act (ADA)-compliant paratransit services to coincide with its Wake Transit-funded fixed-route services. This project does not involve additional funds for GoRaleigh's complementary ADA paratransit services beyond that which has previously been authorized and allocated. Prior to FY21, funding for GoRaleigh's complementary ADA services that tie to its Wake Transit-funded routes was disaggregated and rolled into the individual project funding allocation for each route. This project was created by reallocating to a single project the ADA funding previously allocated to each route to cover all of GoRaleigh's complementary ADA services that tie to its Wake Transit-funded fixed-route services.				
Project Justification / Business Case		Provide responses to <u>EACH</u> of the questions below. Answer the questions as thoroughly as possible. Enter Not Applicable (N/A) as appropriate.		

Please detail project justification:

The City of Raleigh FY25 Base Operating Budget assumes a 2.5% increase for ADA Complementary Services. The Bus Plan update envisions reimbursement of 15% of costs associated with Door to Door service. This will be a one-time increase in FY25, with an ongoing increase of 2.5% in future years.
--

1. Is this a New Project, Scope Change or Financial Change? New ☐ Scope ☐ Financial ☒
See Instructions for definitions

1a. If Scope Change or Financial Change - Indicate previous project ID TO005-BJ

2. Is this project Operating, Capital or Both? Operating ☒ Capital ☐ Both ☐

3. Is this a one-time request? Yes ☒ No ☐

4. What is the timeframe for the request? Are you requesting a full year of funds in FY25 or a partial year to be annualized in future fiscal years?

We assume this is a one-time increase and this project will require the annual 2.5% increase in future fiscal years. This is a full year of funds requested.
--

5. Where is this project located, who will this project serve and how will it improve service or overall implementation of the Wake Transit Plan?

GoRaleigh will continue to operate Door to Door service to coincide with its Wake Transit funded fixed-route service. The updated Wake Transit Bus Plan prescribes a 15% reimbursement rate for this service.

6. Is this project programmed in the adopted FYs 2025-2030 Multi-Year Operating Program or CIP?

Yes ☒

No ☐

6a. If yes, how does this request relate to what was envisioned in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan? Specify which component(s) of the Multi-Year Operating Program, CIP, or Wake Transit Plan the request supports.

The project has been in the MYOP since 2021.

6b. If no, is this project in addition to projects and services included in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan or in lieu of projects and services included in those programs/plans?

N/A

7. Is the request identified in the Wake Bus Plan, Fixed Guideway Corridors MIS, any other Wake Transit governing board-adopted plans, or any other TPAC-endorsed plans or studies?

Yes ☒

No ☒

7a. If yes, how does this request relate to what was envisioned in these adopted or TPAC-endorsed plans or studies? Specify which component(s) of these plans or studies the request supports. Specify goals and outcomes desired by final project completion. If this request involves a capital or bus operating project, please include a map showing the location of the project as an attachment to this form.

N/A

8. What is the impact/alternative if the request is not funded?

If this request is not funded we will not be able to adequately support our complimentary ADA services.

9. The TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here and on Sharepoint:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

a)

b)

c)

10. Does the project funding request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

11. Are you requesting to use Wake Transit tax revenues for art on the project?

Yes ☐

No ☒

11a. Are you requesting funds to cover an artist retention fee for the design phase of the subject project?

Yes ☐

No ☒

11b. If you are requesting funds to cover an artist retention fee for the design phase of the subject project, how much are you requesting (up to \$30,000)?

\$ -

11c. Are you requesting art construction funds for the project at this time?

Yes ☐

No ☒

11d. If you are requesting art construction funds, what is the total construction cost estimate for the project?

\$ -

11e. If you are requesting art construction funds, what are the anticipated funding sources and respective shares of those anticipated funding sources for supporting the construction phase of the project?

Funding Source	Share

12. For bus operating projects, please provide:

a) Target Start Date				
b) Assets Used (Vehicles, etc.)				
c) Geographic Termini				
d) Major Destinations Served				
e) Annualized Revenue Hours				
f) Span of Service		Weekday	Saturday	Sunday
g) Frequency	TIME PERIOD	Weekday	Saturday	Sunday
	AM Peak			
	Midday			

	PM Peak			
	Evening			

13. If this is a bus operating project, which organization will operate the service?

GoRaleigh

14. If applicable, describe proposed responsibilities and duties for new staffing requests. Provide each major intended function and task, and the percentage of time devoted to each function.

N/A

15. List any other project information not addressed

If FY25 Programmed budget is used for calculations total project cost would be \$2,787,925. See Tab 15% ADA for calculations.

16. Please enter estimated revenues below. If there are other revenues besides Wake County Tax Revenue to support this request, please enter the anticipated revenue amounts next to the appropriate funding source for each fiscal year shown below.

Revenue						
Tax Revenue	FY25	FY26	FY27	FY28	FY29	FY30
Wake County Tax Revenue (Operating)	2,978,692	3,968,906	4,395,872	4,691,906	5,733,471	6,033,687
Farebox	-	-	-	-	-	-
Operating Revenue Subtotal	2,978,692	3,968,906	4,395,872	4,691,906	5,733,471	6,033,687
Wake County Tax Revenue (Capital)	-	-	-	-	-	-
Other Revenue						
Federal	-	-	-	-	-	-
State	-	-	-	-	-	-
Other	-	-	-	-	-	-
Subtotal Other	-	-	-	-	-	-
TOTAL REVENUE	2,978,692	3,968,906	4,395,872	4,691,906	5,733,471	6,033,687

17. For Non-Wake County Tax Revenue (federal, state, other), who is the proposed recipient(s) and who will be in charge of applying for those funds? Please provide status of other revenues (Application submitted, Committed, Awarded, Other).

N/A

18. Please enter estimated appropriations to support expenses. Enter FY 2025 and the estimated annualized cost in FY 2026 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2027 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2026 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request

OPERATING COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%
Transit Plan Administration	-	-	-	-	-	-
Salary & Fringes	-	-	-	-	-	-
Contracts	-	-	-	-	-	-
Bus Operations:						
Estimated Hours	-	-	-	-	-	-
Cost per Hour	-	-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-
Bus Leases	-	-	-	-	-	-
Park & Ride Lease	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Other	-	-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-
Bus Rapid Transit (BRT) Operations	-	-	-	-	-	-
Other (Describe)	2,978,692	3,968,906	4,395,872	4,691,906	5,733,471	6,033,687
Other (Describe)	-	-	-	-	-	-
TOTAL OPERATING COSTS	2,978,692	3,968,906	4,395,872	4,691,906	5,733,471	6,033,687

19. Please enter Operating category that best represents the project above (This will be reviewed during Work Plan development)

Tax District Administration ☐ Transit Plan Administration ☐ Bus Operations ☒ BRT Operations ☐

20. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects.

CAPITAL COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Planning	-	-	-	-	-	-
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Equipment	-	-	-	-	-	-
Right of Way / Land Acquisition	-	-	-	-	-	-
Other	-	-	-	-	-	-
TOTAL CAPITAL COSTS	-	-	-	-	-	-

21. For multi-phase capital projects, please indicate the respective fiscal quarter and fiscal year each phase will begin and end using the timeline structure provided below

	Fiscal Quarter and Fiscal Year Begin	Fiscal Quarter and Fiscal Year End
Planning		
Design		
Construction		
Equipment		
Land - Right of Way		
Other		

22. Please enter Capital category that best represents the project above (This will be reviewed during workplan development)

Bus Infrastructure ☐ Bus Acquisition ☐ BRT ☐ CRT ☐ Other ☐

Assumptions for Costs and Revenues Above:

23. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above. (include details)

Assumptions used to calculate operating costs are 15% Adjusted Base Budget for FY25 of Wake Transit Funded Fixed Route services that complementary ADA services applies too. It also takes into account projects that were submitted for half year funding in FY25 and full year funding in the out years. On line 106 costs are shown for 15% of programmed FY25 budget. See Tab 15% ADA for calculations.

REQUEST #
TBD

FY 2025
Wake Transit Work Plan
Request Form
Operating and/or Capital

FY START DATE	
Jul	2025
Total Project Cost	
\$	1,200,000

Project Name	Requesting Agency	Project Contact	Wake Transit Estimated Operating Cost	
Low Income Fare Pass	GoRaleigh	David Walker	Base Year	\$ 1,200,000
			FY 2026	\$ -
			Cumulative	\$ 1,200,000
Estimated Start Date	Estimated Completion	Notes	Wake Transit Estimated Capital Cost	
Jul-24	Jun-25		Base Year	\$ -
				\$ -
			Cumulative	\$ -
Project Description/Scope	Enter below a summary of the project that may later be used to inform the project description in the FY 2025 Work Plan.			
<p>During the COVID pandemic in 2020, GoRaleigh along with other transit providers in Wake County have remained fare free. Statistics from the FY23 onboard surveys completed, indicate 69% of GoRaleigh riders reported household incomes of less than \$25,000 a year, which has remained comprable for the last 2 surveys. As GoRaleigh prepares to return to fares in FY25, a Title VI equity analysis was completed to evaluate the effects of the fare change on minority and low-income populations and to identify mitigation strategies if necessary. The analysis concluded that a return to fare collection for GoRaleigh will have disparate impacts and disproportionate burdens to our ridership. Mitigation strategies were proposed to maximize access to fare programs to develop distribution partnerships for minority and low-income customers. Raleigh will work with the Wake County Continuum of Care providers to help distribute GoPasses for a Low Income Fare program.</p> <p>The City of Raleigh is requesting funding allocation from Wake Transit to provide zero fare passes for low income qualifying individuals beginning in FY25. The City will work with TPAC to identify qualifying measures and ensure necessary policies and procedures are in place prior to July 1, 2024. The City of Raleigh is collaborating with GoTriangle on their study that will provide a framework for a low income fare program. This framework will be presented to TPAC and can be used to assist in further developing of policies and procedures for the low income fare program. The total amount funded from the Wake Tax Revenues, will offset fares that would have been collected by GoRaleigh, in addition to purchasing the supplies needed for this program. The funding allocation will be monitored and evaluated as other providers make decisions regarding fares. This allocation should be available to all Wake County transit providers who return to fares in the future. This financial information included in this sheet is an estimate to be used for budget purposes. The City is requesting funding for this program only for FY25 to allow the TPAC time to further develop the program for all Wake County Agencies in the event they also return to fare collection.</p>				
Project Justification / Business Case	Provide responses to <i>EACH</i> of the questions below. Answer the questions as thoroughly as possible. Enter Not Applicable (N/A) as appropriate.			

Please detail project justification:

The funding will provide affordable public transit for people with lower incomes once fares are reinstated.

1. Is this a New Project, Scope Change or Financial Change? New ☒ Scope ☐ Financial ☐

See Instructions for definitions

1a. If Scope Change or Financial Change - Indicate previous project ID

2. Is this project Operating, Capital or Both? Operating ☒ Capital ☐ Both ☐

3. Is this a one-time request? Yes ☐ No ☒

4. What is the timeframe for the request? Are you requesting a full year of funds in FY25 or a partial year to be annualized in future fiscal years?

This request is for a full year of funds in FY25. Raleigh will wait for future year funding requests based on the final outcome of the TPAC Work Group review.
--

5. Where is this project located, who will this project serve and how will it improve service or overall implementation of the Wake Transit Plan?

This request if funded will provide transit passes for those that qualify. Zero fare transit will help riders with low incomes access support or services needed. This program is likely to provide better access to healthcare, social services, and employment opportunities.

6. Is this project programmed in the adopted FYs 2025-2030 Multi-Year Operating Program or CIP? Yes ☐ No ☒

6a. If yes, how does this request relate to what was envisioned in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan? Specify which component(s) of the Multi-Year Operating Program, CIP, or Wake Transit Plan the request supports.

6b. If no, is this project in addition to projects and services included in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan or in lieu of projects and services included in those programs/plans?

7. Is the request identified in the ~~Wake Bus Plan, Fixed Guideway Corridors MIS~~, any other Wake Transit governing board-adopted plans, or any other TPAC-endorsed plans or studies?

Yes ☐No ☒

7a. If yes, how does this request relate to what was envisioned in these adopted or TPAC-endorsed plans or studies? Specify which component(s) of these plans or studies the request supports. Specify goals and outcomes desired by final project completion. If this request involves a capital or bus operating project, please include a map showing the location of the project as an attachment to this form.

8. What is the impact/alternative if the request is not funded?

Riders who requite transit will have the burden of paying for transit to access services needed.

9. The TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here and on Sharepoint:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

a)

Monthly Ridership can be reported

b)

c)

10. Does the project funding request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

11. Are you requesting to use Wake Transit tax revenues for art on the project?

Yes ☐No ☒

11a. Are you requesting funds to cover an artist retention fee for the design phase of the subject project?

Yes ☐No ☒

11b. If you are requesting funds to cover an artist retention fee for the design phase of the subject project, how much are you requesting (up to \$30,000)?

\$

-

11c. Are you requesting art construction funds for the project at this time?

Yes ☐No ☒

11d. If you are requesting art construction funds, what is the total construction cost estimate for the project?

\$

-

11e. If you are requesting art construction funds, what are the anticipated funding sources and respective shares of those anticipated funding sources for supporting the construction phase of the project?

Funding Source	Share

12. For bus operating projects, please provide:

a) Target Start Date	
b) Assets Used (Vehicles, etc.)	

c) Geographic Termini				
d) Major Destinations Served				
e) Annualized Revenue Hours				
f) Span of Service		Weekday	Saturday	Sunday
g) Frequency	TIME PERIOD	Weekday	Saturday	Sunday
	AM Peak			
	Midday			
	PM Peak			
	Evening			

13. If this is a bus operating project, which organization will operate the service?

14. If applicable, describe proposed responsibilities and duties for new staffing requests. Provide each major intended function and task, and the percentage of time devoted to each function.

15. List any other project information not addressed

GoRaleigh will manage the low income program similarly as the youth GoPass program is managed.

16. Please enter estimated revenues below. If there are other revenues besides Wake County Tax Revenue to support this request, please enter the anticipated revenue amounts next to the appropriate funding source for each fiscal year shown below.

Revenue						
Tax Revenue	FY25	FY26	FY27	FY28	FY29	FY30
Wake County Tax Revenue (Operating)	-	-	-	-	-	-
Farebox	-	-	-	-	-	-
Operating Revenue Subtotal	-	-	-	-	-	-
Wake County Tax Revenue (Capital)	-	-	-	-	-	-
Other Revenue						
Federal	-	-	-	-	-	-
State	-	-	-	-	-	-
Other	-	-	-	-	-	-
Subtotal Other	-	-	-	-	-	-
TOTAL REVENUE	-	-	-	-	-	-

17. For Non-Wake County Tax Revenue (federal, state, other), who is the proposed recipient(s) and who will be in charge of applying for those funds? Please provide status of other revenues (Application submitted, Committed, Awarded, Other).

18. Please enter estimated appropriations to support expenses. Enter FY 2025 and the estimated annualized cost in FY 2026 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2027 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2026 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request						
OPERATING COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%
Transit Plan Administration	-	-	-	-	-	-
Salary & Fringes	-	-	-	-	-	-
Contracts	-	-	-	-	-	-

Bus Operations:						
Estimated Hours	-	-	-	-	-	-
Cost per Hour	-	-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-
Bus Leases	-	-	-	-	-	-
Park & Ride Lease	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Other	1,200,000	-	-	-	-	-
Subtotal: Bus Operations	1,200,000	-	-	-	-	-
Bus Rapid Transit (BRT) Operations	-	-	-	-	-	-
Other (Describe)	-	-	-	-	-	-
Other (Describe)	-	-	-	-	-	-
TOTAL OPERATING COSTS	1,200,000	-	-	-	-	-

19. Please enter Operating category that best represents the project above (This will be reviewed during Work Plan development)

Tax District Administration
Transit Plan Administration
Bus Operations
BRT Operations

20. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects.

CAPITAL COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Planning	-	-	-	-	-	-
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Equipment	-	-	-	-	-	-
Right of Way / Land Acquisition	-	-	-	-	-	-
Other	-	-	-	-	-	-
TOTAL CAPITAL COSTS	-	-	-	-	-	-

21. For multi-phase capital projects, please indicate the respective fiscal quarter and fiscal year each phase will begin and end using the timeline structure provided below

	Fiscal Quarter and Fiscal Year Begin	Fiscal Quarter and Fiscal Year End
Planning		
Design		
Construction		
Equipment		
Land - Right of Way		
Other		

22. Please enter Capital category that best represents the project above (This will be reviewed during workplan development)

Bus Infrastructure
Bus Acquisition
BRT
CRT
Other

Assumptions for Costs and Revenues Above:

23. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above. (include details)

See worksheet below. Not all users will begin on July 1, 2024. Awareness of the program will take time to develop. This is a best guess on participation in the program for FY25. Numbers below include a potential .25 cent fare increase for GoRaleigh. Since most riders will take more than 2 trips per day, fee used for calculations is a Day Pass cost.

REQUEST #
TC001-F

**FY 2025
Wake Transit Work Plan
Request Form
Operating and/or Capital**

FY START DATE	
Jul	2024
Total Project Cost	
\$	14,640,542

Project Name	Requesting Agency	Project Contact	Wake Transit Estimated Operating Cost	
Vehicle Fleet Replacement	City of Raleigh/GoRaleigh	david.walker@raleighnc.gov	Base Year	\$ -
			FY 2026	\$ -
			Cumulative	\$ -
Estimated Start Date	Estimated Completion	Notes	Wake Transit Estimated Capital Cost	
Jul-24	Jun-25	N/A	Base Year	\$ 14,640,542
			Cumulative	\$ 48,422,642
Project Description/Scope	Enter below a summary of the project that may later be used to inform the project description in the FY 2025 Work Plan.			
<p>This funding request supports the replacement of 13 GoRaleigh 40' diesel buses that are 12 or more years old. Replacement buses will be CNG. The City was awarded \$2 million in a joint Community Project Funding grant application with Chapel Hill, Durham and GoTriangle (total \$8 million award). The City will apply this \$2 million award towards the cost differential in a CNG bus and the 4 Electric buses. The lead time for electric buses is currently 24 months. In addition to the FY25 programmed bus funding, this request moves FY26 funding for 4 replacement buses to FY25 to compensate for the 24 months lead time needed for electric buses.</p>				
Project Justification / Business Case	Provide responses to <u>EACH</u> of the questions below. Answer the questions as thoroughly as possible. Enter Not Applicable (N/A) as appropriate.			

Please detail project justification:

This improvement is programmed in the Wake Bus Plan, and has been adopted by CAMPO and is represented in the GoRaleigh SRTP.
--

1. Is this a New Project, Scope Change or Financial Change? New ☐ Scope ☐ Financial ☐

See Instructions for definitions

1a. If Scope Change or Financial Change - Indicate previous project ID N/A

2. Is this project Operating, Capital or Both? Operating ☐ Capital ☒ Both ☐

3. Is this a one-time request? Yes ☒ No ☐

4. What is the timeframe for the request? Are you requesting a full year of funds in FY25 or a partial year to be annualized in future fiscal years?

This is a full year request

5. Where is this project located, who will this project serve and how will it improve service or overall implementation of the Wake Transit Plan?

This is a City of Raleigh/GoRaleigh project and the replacement buses will be used to enhance the quality of transit service to riders of GoRaleigh. The replacement of older diesel buses with cleaner CNG and EV vehicles also significantly lessens the impact of air pollution on members of the community.

6. Is this project programmed in the adopted FYs 2025-2030 Multi-Year Operating Program or CIP? Yes ☒ No ☐

6a. If yes, how does this request relate to what was envisioned in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan? Specify which component(s) of the Multi-Year Operating Program, CIP, or Wake Transit Plan the request supports.

The Capital Plan and associated Capital Model accounted for the replacement of transit vehicles that are past their optimal lifespan.

6b. If no, is this project in addition to projects and services included in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan or in lieu of projects and services included in those programs/plans?

N/A

7. Is the request identified in any Wake Transit governing board-adopted plans, or any other TPAC-endorsed plans or studies?

Yes ☒

No ☐

7a. If yes, how does this request relate to what was envisioned in these adopted or TPAC-endorsed plans or studies? Specify which component(s) of these plans or studies the request supports. Specify goals and outcomes desired by final project completion. If this request involves a capital or bus operating project, please include a map showing the location of the project as an attachment to this form.

This is a requirement identified in the Wake Bus Plan for replacement and expansion vehicles.

8. What is the impact/alternative if the request is not funded?

If funding is provided, new vehicles will be procured to replace 12 year old vehicles. If funding is not approved, Raleigh will continue to run 12 year old+ vehicles. If older diesel vehicles continue to be used, it results in a lower quality of service to riders, contributes to air pollution in the City, and continues the use of a fuel source subject to greater market volatility.

9. The TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here and on SharePoint:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

a)

N/A

b)

N/A

c)

N/A

10. Does the project funding request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

11. Are you requesting to use Wake Transit tax revenues for art on the project?

Yes ☐

No ☒

11a. Are you requesting funds to cover an artist retention fee for the design phase of the subject project?

Yes ☐

No ☒

11b. If you are requesting funds to cover an artist retention fee for the design phase of the subject project, how much are you requesting (up to \$30,000)?

\$ -

11c. Are you requesting art construction funds for the project at this time?

Yes ☐

No ☒

11d. If you are requesting art construction funds, what is the total construction cost estimate for the project?

\$ -

11e. If you are requesting art construction funds, what are the anticipated funding sources and respective shares of those anticipated funding sources for supporting the construction phase of the project?

Funding Source	Share

12. For bus operating projects, please provide:

a) Target Start Date	
b) Assets Used (Vehicles, etc.)	

c) Geographic Termini				
d) Major Destinations Served				
e) Annualized Revenue Hours				
f) Span of Service		Weekday	Saturday	Sunday
g) Frequency	TIME PERIOD	Weekday	Saturday	Sunday
	AM Peak			
	Midday			
	PM Peak			
	Evening			

13. If this is a bus operating project, which organization will operate the service?

--

14. If applicable, describe proposed responsibilities and duties for new staffing requests. Provide each major intended function and task.

N/A

15. List any other project information not addressed

N/A

16. Please enter estimated revenues below. If there are other revenues besides Wake County Tax Revenue to support this request, please enter the anticipated revenue amounts next to the appropriate funding source for each fiscal year shown below.

Revenue						
Tax Revenue	FY25	FY26	FY27	FY28	FY29	FY30
Wake County Tax Revenue (Operating)						
Farebox	-	-	-	-	-	-
Operating Revenue Subtotal	-	-	-	-	-	-
Wake County Tax Revenue (Capital)	14,640,542	5,183,200	-	10,040,800	3,943,500	14,614,600
Other Revenue						
Federal	-	-	-	-	-	-
State	-	-	-	-	-	-
Other	-	-	-	-	-	-
Subtotal Other	-	-	-	-	-	-
TOTAL REVENUE	14,640,542	5,183,200	-	10,040,800	3,943,500	14,614,600

17. For Non-Wake County Tax Revenue (federal, state, other), who is the proposed recipient(s) and who will be in charge of applying for those funds? Please provide status of other revenues (Application submitted, Committed, Awarded, Other).

--

18. Please enter estimated appropriations to support expenses. Enter FY 2025 and the estimated annualized cost in FY 2026 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2027 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2026 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request						
OPERATING COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%
Transit Plan Administration	-	-	-	-	-	-
Salary & Fringes	-	-	-	-	-	-
Contracts	-	-	-	-	-	-
Bus Operations:						
Estimated Hours			-	-	-	-

Cost per Hour			-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-
Bus Leases	-	-	-	-	-	-
Park & Ride Lease	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Other	-	-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-
Bus Rapid Transit (BRT) Operations	-	-	-	-	-	-
Other (Describe)	-	-	-	-	-	-
Other (Describe)	-	-	-	-	-	-
TOTAL OPERATING COSTS	-	-	-	-	-	-

19. Please enter Operating category that best represents the project above (This will be reviewed during Work Plan development)

Tax District Administration ☐ Transit Plan Administration ☐ Bus Operations ☐ BRT Operations ☐

20. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects.

CAPITAL COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Planning	-	-	-	-	-	-
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Equipment	14,640,542	5,183,200	-	10,040,800	3,943,500	14,614,600
Right of Way / Land Acquisition	-	-	-	-	-	-
Other	-	-	-	-	-	-
TOTAL CAPITAL COSTS	14,640,542	5,183,200	-	10,040,800	3,943,500	14,614,600

21. For multi-phase capital projects, please indicate the respective fiscal quarter and fiscal year each phase will begin and end using the timeline structure provided below

	Fiscal Quarter and Fiscal Year Begin	Fiscal Quarter and Fiscal Year End
Planning		
Design		
Construction		
Equipment		
Land - Right of Way		
Other		

22. Please enter Capital category that best represents the project above (This will be reviewed during workplan development)

Bus Infrastructure ☐ Bus Acquisition ☒ BRT ☐ CRT ☐ Other ☐

Assumptions for Costs and Revenues Above:

23. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above. (include details)

The Wake Bus Plan Update was used in conjunction with actual vehicle procurements in the last 3 fiscal years. A 10% contingency was added for each of the out years as the City saw a 25% increase in price from May 2021 to September 2023. This increase will help cover increases needed for the PPI used in our contract.

REQUEST #
TC005-A4

FY 2025
Wake Transit Work Plan
Request Form
Operating and/or Capital

FY START DATE	
Jul	2024
Total Project Cost	
\$	3,500,000

Project Name	Requesting Agency	Project Contact	Wake Transit Estimated Operating Cost	
Wake BRT: Triangle Town Center Corridor Bus Rapid Transit Facilities	City of Raleigh	Het Patel, Planning Supervisor het.patel@raleighnc.gov	Base Year	\$ -
			FY 2026	\$ -
			Cumulative	\$ -
Estimated Start Date	Estimated Completion	Notes	Wake Transit Estimated Capital Cost	
Oct-24	Dec-35		Base Year	\$ 3,500,000
			Cumulative	\$ 3,500,000
Project Description/Scope	Enter below a summary of the project that may later be used to inform the project description in the FY 2025 Work Plan.			
Based on the feedback from TPAC PD Committee meetings, the Northern Corridor projects are separated as two (2) individual projects. As the Northern Corridor Major Investment Study comes to an end next year and Locally Preferred Alternative (LPA) will be identified from downtown Raleigh to Triangle Town Center. This request would advance the LPA for Triangle Town Center into preliminary design and develop an implementation path forward with approach for potential federal grant considerations under FTA CIG Small Starts process.				
Project Justification / Business Case		Provide responses to <u>EACH</u> of the questions below. Answer the questions as thoroughly as possible. Enter Not Applicable (N/A) as appropriate.		

Please detail project justification:

The 2021 Wake Transit Vision Plan Update identified the need to further investigate the Northern BRT Corridor termini and study alternatives to connect downtown Raleigh to midtown Raleigh and downtown Raleigh to Triangle Town Center. In Summer of 2022, the City of Raleigh began the Wake BRT Northern Corridor Major Investment Study to investigate alternatives and identify LPAs for each termini. The study is anticipated to be completed in Fall 2024, upon which preliminary design would begin on the LPAs. Based on the feedback from TPAC PD Committee meetings during the review of the draft annual work plan, the City of Raleigh is requesting funds to initiate the preliminary design phase for the alignments on the Wake BRT Triangle Town Center Corridor and to develop implementation path for federal grant process.

1. Is this a New Project, Scope Change or Financial Change? New ☐ Scope ☐ Financial ☒
See Instructions for definitions
- 1a. If Scope Change or Financial Change - Indicate previous project ID TC005-A4
2. Is this project Operating, Capital or Both? Operating ☐ Capital ☒ Both ☐
3. Is this a one-time request? Yes ☒ No ☐
4. What is the timeframe for the request? Are you requesting a full year of funds in FY25 or a partial year to be annualized in future fiscal years?

Full year of funds in FY25

5. Where is this project located, who will this project serve and how will it improve service or overall implementation of the Wake Transit Plan?

The Wake BRT Triangle Town Center Corridor project extends from downtown Raleigh (GoRaleigh Station and Raleigh Union Station Bus Facility) to Triangle Town Center. The downtown Raleigh to Triangle Town Center alignment would serve various developments and institutions along north Raleigh and Capital Boulevard and/or Atlantic Avenue to Triangle Town Center. The Triangle Town Center Corridor BRT will provide more frequent (10-15 min peak and 15-20 min weekend), reliable transit service with branded BRT stations. Inclusion of dedicated lanes for the corridor is currently under investigation as part of the Northern Corridor Major Investment Study and will be further refined during the preliminary design phase of the project.

6. Is this project programmed in the adopted FYs 2025-2030 Multi-Year Operating Program or CIP?

Yes ☒

No ☐

6a. If yes, how does this request relate to what was envisioned in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan? Specify which component(s) of the Multi-Year Operating Program, CIP, or Wake Transit Plan the request supports.

The project would advance BRT implementation of one (1) of the four (4) core BRT corridors identified and adopted in the Wake Transit Plan and is programmed into the multi-year CIP.

6b. If no, is this project in addition to projects and services included in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan or in lieu of projects and

n/a

7. Is the request identified in the Wake Bus Plan, Fixed Guideway Corridors MIS, any other Wake Transit governing board-adopted plans, or any other TPAC-endorsed plans or studies?

Yes ☒

No ☐

7a. If yes, how does this request relate to what was envisioned in these adopted or TPAC-endorsed plans or studies? Specify which component(s) of these plans or studies the request supports. Specify goals and outcomes desired by final project completion. If this request involves a capital or bus operating project, please include a map showing the location of the project as an attachment to this form.

Supported in the Wake Transit Plan - Fixed Guideway Corridor MIS and the 2021 Wake Transit Vision Plan Update, map attached as supporting document

8. What is the impact/alternative if the request is not funded?

If the request is not funded, it would delay the implementation of the Triangle Town Center Corridor further into the out years of Wake Transit Plan.

9. The TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here and on Sharepoint:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

a)

Date RFP/RFQ released for construction bid

b)

Date contract awarded for construction

c)

Date of completion of construction for Wake BRT: Northern Corridor

10. Does the project funding request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

11. Are you requesting to use Wake Transit tax revenues for art on the project?

Yes ☐

No ☒

11a. Are you requesting funds to cover an artist retention fee for the design phase of the subject project?

Yes ☐

No ☒

11b. If you are requesting funds to cover an artist retention fee for the design phase of the subject project, how much are you requesting (up to \$30,000)?

\$ -

11c. Are you requesting art construction funds for the project at this time?

Yes ☐

No ☒

11d. If you are requesting art construction funds, what is the total construction cost estimate for the project?

\$ -

11e. If you are requesting art construction funds, what are the anticipated funding sources and respective shares of those anticipated funding sources for supporting the construction phase of the project?

Funding Source	Share

12. For bus operating projects, please provide:

a) Target Start Date		n/a		
b) Assets Used (Vehicles, etc.)		n/a		
c) Geographic Termini		n/a		
d) Major Destinations Served		n/a		
e) Annualized Revenue Hours		n/a		
f) Span of Service		Weekday	Saturday	Sunday
		n/a	n/a	n/a
g) Frequency	TIME PERIOD	Weekday	Saturday	Sunday
	AM Peak	n/a	n/a	n/a
	Midday	n/a	n/a	n/a

	PM Peak	n/a	n/a	n/a
	Evening	n/a	n/a	n/a

13. If this is a bus operating project, which organization will operate the service?

n/a

14. If applicable, describe proposed responsibilities and duties for new staffing requests. Provide each major intended function and task, and the percentage of time devoted to each function.

n/a

15. List any other project information not addressed

n/a

16. Please enter estimated revenues below. If there are other revenues besides Wake County Tax Revenue to support this request, please enter the anticipated revenue amounts next to the appropriate funding source for each fiscal year shown below.

Revenue						
Tax Revenue	FY25	FY26	FY27	FY28	FY29	FY30
Wake County Tax Revenue (Operating)	-	-	-	-	-	-
Farebox	-	-	-	-	-	-
Operating Revenue Subtotal	-	-	-	-	-	-
Wake County Tax Revenue (Capital)	3,500,000	-	-	-	-	-
Other Revenue						
Federal	-	-	-	-	-	-
State	-	-	-	-	-	-
Other	-	-	-	-	-	-
Subtotal Other	-	-	-	-	-	-
TOTAL REVENUE	3,500,000	-	-	-	-	-

17. For Non-Wake County Tax Revenue (federal, state, other), who is the proposed recipient(s) and who will be in charge of applying for those funds? Please provide status of other revenues (Application submitted, Committed, Awarded, Other).

n/a

18. Please enter estimated appropriations to support expenses. Enter FY 2025 and the estimated annualized cost in FY 2026 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2027 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2026 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request

OPERATING COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%
Transit Plan Administration	-	-	-	-	-	-
Salary & Fringes	-	-	-	-	-	-
Contracts	-	-	-	-	-	-
Bus Operations:						
Estimated Hours	-	-	-	-	-	-
Cost per Hour	-	-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-
Bus Leases	-	-	-	-	-	-
Park & Ride Lease	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Other	-	-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-
Bus Rapid Transit (BRT) Operations	-	-	-	-	-	-
Other (Describe)	-	-	-	-	-	-
Other (Describe)	-	-	-	-	-	-
TOTAL OPERATING COSTS	-	-	-	-	-	-

19. Please enter Operating category that best represents the project above (This will be reviewed during Work Plan development)

Tax District Administration
Transit Plan Administration
Bus Operations
BRT Operations

20. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects.

CAPITAL COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Planning	-	-	-	-	-	-
Design	3,500,000	-	-	-	-	-
Construction	-	-	-	-	-	-
Equipment	-	-	-	-	-	-
Right of Way / Land Acquisition	-	-	-	-	-	-
Other	-	-	-	-	-	-
TOTAL CAPITAL COSTS	3,500,000	-	-	-	-	-

21. For multi-phase capital projects, please indicate the respective fiscal quarter and fiscal year each phase will begin and end using the timeline structure provided below

	Fiscal Quarter and Fiscal Year Begin	Fiscal Quarter and Fiscal Year End
Planning	Q1 FY23	Q1 FY25
Design	Q1 FY25	Q1 FY30
Construction		
Equipment		
Land - Right of Way		
Other		

22. Please enter Capital category that best represents the project above (This will be reviewed during workplan development)

Bus Infrastructure
Bus Acquisition
BRT
CRT
Other

Assumptions for Costs and Revenues Above:

23. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above. (include details)

The above request was calculated based on preliminary design costs for New Bern, Southern and Western BRT corridors.

REQUEST #
TC005-A5

FY 2025
Wake Transit Work Plan
Request Form
Operating and/or Capital

FY START DATE
Jul 2024
Total Project Cost
\$ 1,500,000

Project Name	Requesting Agency	Project Contact	Wake Transit Estimated Operating Cost	
Wake BRT: Midtown Corridor Bus Rapid Transit Facilities	City of Raleigh	Het Patel, Planning Supervisor het.patel@raleighnc.gov	Base Year	\$ -
			FY 2026	\$ -
			Cumulative	\$ -
Estimated Start Date	Estimated Completion	Notes	Wake Transit Estimated Capital Cost	
Oct-24	Dec-35		Base Year	\$ 1,500,000
			Cumulative	\$ 1,500,000
Project Description/Scope	Enter below a summary of the project that may later be used to inform the project description in the FY 2025 Work Plan.			
Based on the feedback from TPAC PD Committee meetings, the Northern Corridor projects are separated as two (2) individual projects. As the Northern Corridor Major Investment Study comes to an end next year and Locally Preferred Alternative (LPA) will be identified from downtown Raleigh to midtown Raleigh. This request would advance the LPA into preliminary design and develop an implementation path forward with approach for federal grant considerations under FTA CIG Small Starts process.				
Project Justification / Business Case		Provide responses to <u>EACH</u> of the questions below. Answer the questions as thoroughly as possible. Enter Not Applicable (N/A) as appropriate.		

Please detail project justification:

The 2021 Wake Transit Vision Plan Update identified the need to further investigate the Northern BRT Corridor termini and study alternatives to connect downtown Raleigh to midtown Raleigh and downtown Raleigh to Triangle Town Center. In Summer of 2022, the City of Raleigh began the Wake BRT Northern Corridor Major Investment Study to investigate alternatives and identify LPAs for each termini. The study is anticipated to be completed in Fall 2024, upon which preliminary design would begin on the LPAs. Based on the feedback from the TPAC PD Committee meetings during the review of the draft annual work plan, the City of Raleigh is requesting funds to initiate the preliminary design phase for the alignments on the Wake BRT Midtown Corridor and to develop implementation path for federal grant process.
--

1. Is this a New Project, Scope Change or Financial Change?

See Instructions for definitions

New ☐ Scope ☐ Financial ☒

1a. If Scope Change or Financial Change - Indicate previous project ID

TC005-A5

2. Is this project Operating, Capital or Both?

Operating ☐ Capital ☒ Both ☐

3. Is this a one-time request?

Yes ☒ No ☐

4. What is the timeframe for the request? Are you requesting a full year of funds in FY25 or a partial year to be annualized in future fiscal years?

Full year of funds in FY25

5. Where is this project located, who will this project serve and how will it improve service or overall implementation of the Wake Transit Plan?

The Wake BRT Midtown Corridor project extends from downtown Raleigh (GoRaleigh Station and Raleigh Union Station Bus Facility) to Midtown Raleigh. The downtown Raleigh to midtown Raleigh alignment would serve various developments and institutions along midtown Raleigh and Capital Boulevard and/or Atlantic Avenue and/or Six Forks Road and/or Wake Forest Road and/or St. Albans Drive. The Midtown Corridor BRT will provide more frequent (10-15 min peak and 15-20 min weekend), reliable transit service with branded BRT stations. Inclusion of dedicated lanes for the corridor is currently under investigation as part of the Northern Corridor Major Investment Study and will be further refined during the preliminary design phase of the project.

6. Is this project programmed in the adopted FYs 2025-2030 Multi-Year Operating Program or CIP?

Yes ☒

No ☐

6a. If yes, how does this request relate to what was envisioned in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan? Specify which component(s) of the Multi-Year Operating Program, CIP, or Wake Transit Plan the request supports.

The project would advance BRT implementation of one (1) of the four (4) core BRT corridors identified and adopted in the Wake Transit Plan and is programmed into the multi-year CIP.

6b. If no, is this project in addition to projects and services included in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan or in lieu of projects and

n/a

7. Is the request identified in the Wake Bus Plan, Fixed Guideway Corridors MIS, any other Wake Transit governing board-adopted plans, or any other TPAC-endorsed plans or studies?

Yes ☒

No ☐

7a. If yes, how does this request relate to what was envisioned in these adopted or TPAC-endorsed plans or studies? Specify which component(s) of these plans or studies the request supports. Specify goals and outcomes desired by final project completion. If this request involves a capital or bus operating project, please include a map showing the location of the project as an attachment to this form.

Supported in the Wake Transit Plan - Fixed Guideway Corridor MIS and the 2021 Wake Transit Vision Plan Update, map attached as supporting document

8. What is the impact/alternative if the request is not funded?

If the request is not funded, it would delay the implementation of the Midtown Corridor further into the out years of Wake Transit Plan.

9. The TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here and on Sharepoint:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

a)	Date RFP/RFQ released for construction bid
b)	Date contract awarded for construction
c)	Date of completion of construction for Wake BRT: Northern Corridor

10. Does the project funding request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

11. Are you requesting to use Wake Transit tax revenues for art on the project?

Yes ☐

No ☒

11a. Are you requesting funds to cover an artist retention fee for the design phase of the subject project?

Yes ☐

No ☒

11b. If you are requesting funds to cover an artist retention fee for the design phase of the subject project, how much are you requesting (up to \$30,000)?

\$ -

11c. Are you requesting art construction funds for the project at this time?

Yes ☐

No ☒

11d. If you are requesting art construction funds, what is the total construction cost estimate for the project?

\$ -

11e. If you are requesting art construction funds, what are the anticipated funding sources and respective shares of those anticipated funding sources for supporting the construction phase of the project?

Funding Source	Share

12. For bus operating projects, please provide:

a) Target Start Date		n/a		
b) Assets Used (Vehicles, etc.)		n/a		
c) Geographic Termini		n/a		
d) Major Destinations Served		n/a		
e) Annualized Revenue Hours		n/a		
f) Span of Service		Weekday	Saturday	Sunday
		n/a	n/a	n/a
g) Frequency	TIME PERIOD	Weekday	Saturday	Sunday
	AM Peak	n/a	n/a	n/a
	Midday	n/a	n/a	n/a

	PM Peak	n/a	n/a	n/a
	Evening	n/a	n/a	n/a

13. If this is a bus operating project, which organization will operate the service?

n/a

14. If applicable, describe proposed responsibilities and duties for new staffing requests. Provide each major intended function and task, and the percentage of time devoted to each function.

n/a

15. List any other project information not addressed

n/a

16. Please enter estimated revenues below. If there are other revenues besides Wake County Tax Revenue to support this request, please enter the anticipated revenue amounts next to the appropriate funding source for each fiscal year shown below.

Revenue						
Tax Revenue	FY25	FY26	FY27	FY28	FY29	FY30
Wake County Tax Revenue (Operating)	-	-	-	-	-	-
Farebox	-	-	-	-	-	-
Operating Revenue Subtotal	-	-	-	-	-	-
Wake County Tax Revenue (Capital)	1,500,000	-	-	-	-	-
Other Revenue						
Federal	-	-	-	-	-	-
State	-	-	-	-	-	-
Other	-	-	-	-	-	-
Subtotal Other	-	-	-	-	-	-
TOTAL REVENUE	1,500,000	-	-	-	-	-

17. For Non-Wake County Tax Revenue (federal, state, other), who is the proposed recipient(s) and who will be in charge of applying for those funds? Please provide status of other revenues (Application submitted, Committed, Awarded, Other).

n/a

18. Please enter estimated appropriations to support expenses. Enter FY 2025 and the estimated annualized cost in FY 2026 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2027 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2026 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request

OPERATING COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%
Transit Plan Administration	-	-	-	-	-	-
Salary & Fringes	-	-	-	-	-	-
Contracts	-	-	-	-	-	-
Bus Operations:						
Estimated Hours	-	-	-	-	-	-
Cost per Hour	-	-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-
Bus Leases	-	-	-	-	-	-
Park & Ride Lease	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Other	-	-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-
Bus Rapid Transit (BRT) Operations	-	-	-	-	-	-
Other (Describe)	-	-	-	-	-	-
Other (Describe)	-	-	-	-	-	-
TOTAL OPERATING COSTS	-	-	-	-	-	-

19. Please enter Operating category that best represents the project above (This will be reviewed during Work Plan development)

Tax District Administration
Transit Plan Administration
Bus Operations
BRT Operations

20. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects.

CAPITAL COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Planning	-	-	-	-	-	-
Design	5,000,000	-	-	-	-	-
Construction	-	-	-	-	-	-
Equipment	-	-	-	-	-	-
Right of Way / Land Acquisition	-	-	-	-	-	-
Other	-	-	-	-	-	-
TOTAL CAPITAL COSTS	5,000,000	-	-	-	-	-

21. For multi-phase capital projects, please indicate the respective fiscal quarter and fiscal year each phase will begin and end using the timeline structure provided below

	Fiscal Quarter and Fiscal Year Begin	Fiscal Quarter and Fiscal Year End
Planning	Q1 FY23	Q1 FY25
Design	Q1 FY25	Q1 FY30
Construction		
Equipment		
Land - Right of Way		
Other		

22. Please enter Capital category that best represents the project above (This will be reviewed during workplan development)

Bus Infrastructure
Bus Acquisition
BRT
CRT
Other

Assumptions for Costs and Revenues Above:

23. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above. (include details)

The above request was calculated based on preliminary design costs for New Bern, Southern and Western BRT corridors.

REQUEST #
New

FY 2025
Wake Transit Work Plan
Request Form
Operating and/or Capital

FY START DATE
Jul 2024
Total Project Cost
\$ -

Project Name	Requesting Agency	Project Contact	Wake Transit Estimated Operating Cost	
GoRaleigh Systemwide Transfer Point Improvements	City of Raleigh / GoRaleigh	Shavon Tucker; shavon.tucker@raleighnc.gov	Base Year	\$ -
			FY 2026	\$ -
			Cumulative	\$ -
Estimated Start Date	Estimated Completion	Notes	Wake Transit Estimated Capital Cost	
Jul-24	Jun-25	n/a	Base Year	\$ -
			Cumulative	\$ -
Project Description/Scope	Enter below a summary of the project that may later be used to inform the project description in the FY 2025 Work Plan.			
Request is to consolidate the following Enhanced Transfer Point projects into one Wake Transit project ID: TC002-AD Cross Link / Rock Quarry Transfer Point, TC002-AE Hillsborough / Gorman Transfer Point, TC002-AG MLK / Rock Quarry Transfer Point, TC002-AH Hillsborough / Jones Franklin Transfer Point, TC002-AN Capital / Millbrook Transfer Point, TC002-AO WakeMed North Transfer Point, TC002-AQ Pleasant Valley Shopping Transfer Point, and TC002-BG Systemwide Transfer Point Improvements. This request would combine the \$524,000 TC002-BG Systemwide Transfer Point Improvements amount already included in the FY25 Draft Work Plan into this consolidated project ID; no additional funding is being requested above what is included in the FY25 Draft Work Plan. GoRaleigh also requests to close out the projects previously listed as adopted in prior work plans and transfer all remaining budget balances at the end of FY24 into the consolidated project ID. This would help streamline procurement and financial activities and allow Transit staff to focus on project implementation.				
Project Justification / Business Case	Provide responses to <u>EACH</u> of the questions below. Answer the questions as thoroughly as possible. Enter Not Applicable (N/A) as appropriate.			

Please detail project justification:

This request would combine the enhanced transfer project allocations noted above. This would decrease the amount of administrative time required by both financial and planning staff to separately track these allocations.

1. Is this a New Project, Scope Change or Financial Change? New ☐ Scope ☐ Financial ☐
See Instructions for definitions

1a. If Scope Change or Financial Change - Indicate previous project ID

2. Is this project Operating, Capital or Both? Operating ☐ Capital ☐ Both ☐

3. Is this a one-time request? Yes ☐ No ☐

4. What is the timeframe for the request? Are you requesting a full year of funds in FY25 or a partial year to be annualized in future fiscal years?

The \$524,000 TC002-BG Systemwide Transfer Point Improvements amount already included in the FY25 Draft Work Plan would be included in the consolidated project. This request would also combine enhanced transfer project allocations with remaining balances previously adopted in prior Work Plans.

5. Where is this project located, who will this project serve and how will it improve service or overall implementation of the Wake Transit Plan?

This request would allow Transit staff to focus more time and effort on project implementation.

6. Is this project programmed in the adopted FYs 2025-2030 Multi-Year Operating Program or CIP?

Yes ☒

No ☐

6a. If yes, how does this request relate to what was envisioned in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan? Specify which component(s) of the Multi-Year Operating Program, CIP, or Wake Transit Plan the request supports.

n/a

6b. If no, is this project in addition to projects and services included in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan or in lieu of projects and services included in those programs/plans?

N/A

7. Is the request identified in the Wake Bus Plan, Fixed Guideway Corridors MIS, any other Wake Transit governing board-adopted plans, or any other TPAC-endorsed plans or studies?

Yes ☒

No ☐

7a. If yes, how does this request relate to what was envisioned in these adopted or TPAC-endorsed plans or studies? Specify which component(s) of these plans or studies the request supports. Specify goals and outcomes desired by final project completion. If this request involves a capital or bus operating project, please include a map showing the location of the project as an attachment to this form.

n/a

8. What is the impact/alternative if the request is not funded?

n/a

9. The TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here and on Sharepoint:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

a)

b)

c)

10. Does the project funding request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

11. Are you requesting to use Wake Transit tax revenues for art on the project?

Yes ☐

No ☒

11a. Are you requesting funds to cover an artist retention fee for the design phase of the subject project?

Yes ☐

No ☒

11b. If you are requesting funds to cover an artist retention fee for the design phase of the subject project, how much are you requesting (up to \$30,000)?

\$ -

11c. Are you requesting art construction funds for the project at this time?

Yes ☐

No ☒

11d. If you are requesting art construction funds, what is the total construction cost estimate for the project?

\$ -

11e. If you are requesting art construction funds, what are the anticipated funding sources and respective shares of those anticipated funding sources for supporting the construction phase of the project?

Funding Source	Share

12. For bus operating projects, please provide:

a) Target Start Date				
b) Assets Used (Vehicles, etc.)				
c) Geographic Termini				
d) Major Destinations Served				
e) Annualized Revenue Hours				
f) Span of Service		Weekday	Saturday	Sunday
g) Frequency	TIME PERIOD	Weekday	Saturday	Sunday
	AM Peak			
	Midday			

	PM Peak			
	Evening			

13. If this is a bus operating project, which organization will operate the service?

14. If applicable, describe proposed responsibilities and duties for new staffing requests. Provide each major intended function and task, and the percentage of time devoted to each function.

N/A

15. List any other project information not addressed

N/A

16. Please enter estimated revenues below. If there are other revenues besides Wake County Tax Revenue to support this request, please enter the anticipated revenue amounts next to the appropriate funding source for each fiscal year shown below.

Revenue						
Tax Revenue	FY25	FY26	FY27	FY28	FY29	FY30
Wake County Tax Revenue (Operating)	-	-	-	-	-	-
Farebox	-	-	-	-	-	-
Operating Revenue Subtotal	-	-	-	-	-	-
Wake County Tax Revenue (Capital)		-		-		
Other Revenue						
Federal	-	-	-	-	-	-
State	-	-	-	-	-	-
Other	-	-	-	-	-	-
Subtotal Other	-	-	-	-	-	-
TOTAL REVENUE	-	-	-	-	-	-

17. For Non-Wake County Tax Revenue (federal, state, other), who is the proposed recipient(s) and who will be in charge of applying for those funds? Please provide status of other revenues (Application submitted, Committed, Awarded, Other).

n/a

18. Please enter estimated appropriations to support expenses. Enter FY 2025 and the estimated annualized cost in FY 2026 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2027 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2026 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request

OPERATING COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%
Transit Plan Administration	-	-	-	-	-	-
Salary & Fringes	-	-	-	-	-	-
Contracts	-	-	-	-	-	-
Bus Operations:						
Estimated Hours	-	-	-	-	-	-
Cost per Hour	-	-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-
Bus Leases	-	-	-	-	-	-
Park & Ride Lease	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Other	-	-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-
Bus Rapid Transit (BRT) Operations	-	-	-	-	-	-
Other (Describe)	-	-	-	-	-	-
Other (Describe)	-	-	-	-	-	-
TOTAL OPERATING COSTS	-	-	-	-	-	-

19. Please enter Operating category that best represents the project above (This will be reviewed during Work Plan development)

Tax District Administration
Transit Plan Administration
Bus Operations
BRT Operations

20. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects.

CAPITAL COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Planning	-	-	-	-	-	-
Design	-	-	-	-	-	-
Construction				-		
Equipment	-	-	-	-	-	-
Right of Way / Land Acquisition	-	-	-	-	-	-
Other	-	-	-	-	-	-
TOTAL CAPITAL COSTS	-	-	-	-	-	-

21. For multi-phase capital projects, please indicate the respective fiscal quarter and fiscal year each phase will begin and end using the timeline structure provided below

	Fiscal Quarter and Fiscal Year Begin	Fiscal Quarter and Fiscal Year End
Planning		
Design		
Construction		
Equipment		
Land - Right of Way		
Other		

22. Please enter Capital category that best represents the project above (This will be reviewed during workplan development)

Bus Infrastructure
Bus Acquisition
BRT
CRT
Other

Assumptions for Costs and Revenues Above:

23. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above. (include details)

n/a

REQUEST #
New

FY 2025
Wake Transit Work Plan
Request Form
Operating and/or Capital

FY START DATE	
Jul	2024
Total Project Cost	
\$	-

Project Name	Requesting Agency	Project Contact	Wake Transit Estimated Operating Cost	
Bus Stop Improvements for New and Existing Routes	City of Raleigh / GoRaleigh	Shavon Tucker; shavon.tucker@raleighnc.gov	Base Year	\$ -
			FY 2026	\$ -
			Cumulative	\$ -
Estimated Start Date	Estimated Completion	Notes	Wake Transit Estimated Capital Cost	
Jul-24	Jul-24	n/a	Base Year	\$ -
			Cumulative	\$ -
Project Description/Scope	Enter below a summary of the project that may later be used to inform the project description in the FY 2025 Work Plan.			
Request is to consolidate TC002-I Systemwide Bus Stop Improvements and TC002-S Bus Stop Improvements for New Stop Locations into one Wake Transit project ID. This request would combine the TC002-I \$1,217,000 and TC002-S \$1,500,000 amounts already included in the FY25 Draft Work Plan; no additional funding is being requested above what is currently included in the FY25 Draft Work Plan. GoRaleigh also requests to close out projects TC002-I and TC002-S as adopted in prior Work Plans and transfer all remaining budget balances at the end of FY24 into the consolidated project ID. This would help streamline procurement and financial activities and allow Transit staff to focus on project implementation.				
Project Justification / Business Case		Provide responses to <u>EACH</u> of the questions below. Answer the questions as thoroughly as possible. Enter Not Applicable (N/A) as appropriate.		

Please detail project justification:

This request would combine the TC002-I and TC002-S bus shelter allocations. This would decrease the amount of administrative time required by both financial and planning staff to separately track these allocations.

1. Is this a New Project, Scope Change or Financial Change? New ☐ Scope ☐ Financial ☐
See Instructions for definitions
- 1a. If Scope Change or Financial Change - Indicate previous project ID
2. Is this project Operating, Capital or Both? Operating ☐ Capital ☒ Both ☐
3. Is this a one-time request? Yes ☒ No ☐
4. What is the timeframe for the request? Are you requesting a full year of funds in FY25 or a partial year to be annualized in future fiscal years?

This request would combine amounts already included in the FY25 Draft Work Plan, and it would combine TC002-I and TC002-S projects with remaining balances previously adopted in prior Work Plans.

5. Where is this project located, who will this project serve and how will it improve service or overall implementation of the Wake Transit Plan?

This request would allow Transit staff to focus more time and effort on project implementation.

6. Is this project programmed in the adopted FYs 2025-2030 Multi-Year Operating Program or CIP?

Yes ☐

No ☐

6a. If yes, how does this request relate to what was envisioned in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan? Specify which component(s) of the Multi-Year Operating Program, CIP, or Wake Transit Plan the request supports.

n/a

6b. If no, is this project in addition to projects and services included in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan or in lieu of projects and services included in those programs/plans?

n/a

7. Is the request identified in the Wake Bus Plan, Fixed Guideway Corridors MIS, any other Wake Transit governing board-adopted plans, or any other TPAC-endorsed plans or studies?

Yes ☐

No ☐

7a. If yes, how does this request relate to what was envisioned in these adopted or TPAC-endorsed plans or studies? Specify which component(s) of these plans or studies the request supports. Specify goals and outcomes desired by final project completion. If this request involves a capital or bus operating project, please include a map showing the location of the project as an attachment to this form.

n/a

8. What is the impact/alternative if the request is not funded?

No additional funding is requested beyond what is already included in the FY25 Draft Work Plan.

9. The TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here and on Sharepoint:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

a)

n/a

b)

n/a

c)

n/a

10. Does the project funding request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

11. Are you requesting to use Wake Transit tax revenues for art on the project?

Yes ☐

No ☒

11a. Are you requesting funds to cover an artist retention fee for the design phase of the subject project?

Yes ☐

No ☒

11b. If you are requesting funds to cover an artist retention fee for the design phase of the subject project, how much are you requesting (up to \$30,000)?

\$ -

11c. Are you requesting art construction funds for the project at this time?

Yes ☐

No ☒

11d. If you are requesting art construction funds, what is the total construction cost estimate for the project?

\$ -

11e. If you are requesting art construction funds, what are the anticipated funding sources and respective shares of those anticipated funding sources for supporting the construction phase of the project?

Funding Source	Share

12. For bus operating projects, please provide:

a) Target Start Date				
b) Assets Used (Vehicles, etc.)				
c) Geographic Termini				
d) Major Destinations Served				
e) Annualized Revenue Hours				
f) Span of Service		Weekday	Saturday	Sunday
g) Frequency	TIME PERIOD	Weekday	Saturday	Sunday
	AM Peak			
	Midday			

	PM Peak			
	Evening			

13. If this is a bus operating project, which organization will operate the service?

N/A

14. If applicable, describe proposed responsibilities and duties for new staffing requests. Provide each major intended function and task, and the percentage of time devoted to each function.

N/A

15. List any other project information not addressed

N/A

16. Please enter estimated revenues below. If there are other revenues besides Wake County Tax Revenue to support this request, please enter the anticipated revenue amounts next to the appropriate funding source for each fiscal year shown below.

Revenue						
Tax Revenue	FY25	FY26	FY27	FY28	FY29	FY30
Wake County Tax Revenue (Operating)	-	-	-	-	-	-
Farebox	-	-	-	-	-	-
Operating Revenue Subtotal	-	-	-	-	-	-
Wake County Tax Revenue (Capital)						
Other Revenue						
Federal	-	-	-	-	-	-
State	-	-	-	-	-	-
Other	-	-	-	-	-	-
Subtotal Other	-	-	-	-	-	-
TOTAL REVENUE	-	-	-	-	-	-

17. For Non-Wake County Tax Revenue (federal, state, other), who is the proposed recipient(s) and who will be in charge of applying for those funds? Please provide status of other revenues (Application submitted, Committed, Awarded, Other).

n/a

18. Please enter estimated appropriations to support expenses. Enter FY 2025 and the estimated annualized cost in FY 2026 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2027 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2026 and/or beyond, delete the calculation(s) in columns E-H.

Cost Break Down of Project Request

OPERATING COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%
Transit Plan Administration	-	-	-	-	-	-
Salary & Fringes	-	-	-	-	-	-
Contracts	-	-	-	-	-	-
Bus Operations:						
Estimated Hours	-	-	-	-	-	-
Cost per Hour	-	-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-
Bus Leases	-	-	-	-	-	-
Park & Ride Lease	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Other	-	-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-
Bus Rapid Transit (BRT) Operations	-	-	-	-	-	-
Other (Describe)	-	-	-	-	-	-
Other (Describe)	-	-	-	-	-	-
TOTAL OPERATING COSTS	-	-	-	-	-	-

19. Please enter Operating category that best represents the project above (This will be reviewed during Work Plan development)

Tax District Administration

Transit Plan Administration

Bus Operations

BRT Operations

20. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects.

CAPITAL COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Planning	-	-	-	-	-	-
Design	-	-	-	-	-	-
Construction						
Equipment	-	-	-	-	-	-
Right of Way / Land Acquisition	-	-	-	-	-	-
Other	-	-	-	-	-	-
TOTAL CAPITAL COSTS	-	-	-	-	-	-

21. For multi-phase capital projects, please indicate the respective fiscal quarter and fiscal year each phase will begin and end using the timeline structure provided below

	Fiscal Quarter and Fiscal Year Begin	Fiscal Quarter and Fiscal Year End
Planning		
Design		
Construction		
Equipment		
Land - Right of Way		
Other		

22. Please enter Capital category that best represents the project above (This will be reviewed during workplan development)

Bus Infrastructure

Bus Acquisition

BRT

CRT

Other

Assumptions for Costs and Revenues Above:

23. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above. (include details)

n/a

Wake Transit Work Plan
FY 2025



Wake County
Revised Work Plan
Request Forms

REQUEST #

FY 2025
Wake Transit Work Plan
Request Form
Operating and/or Capital

FY START DATE	
Jul	2024
Total Project Cost	
\$	4,695,000

Project Name	Requesting Agency	Project Contact	Wake Transit Estimated Operating Cost	
Triangle Bikeway Design	Wake County	Michael James Chris Snow	Base Year	\$ -
			FY 2026	\$ -
			Cumulative	\$ -
Estimated Start Date	Estimated Completion	Notes	Wake Transit Estimated Capital Cost	
Late April 2024	Late April 2025		Base Year	\$ 4,695,000
			Cumulative	\$ 4,695,000
Project Description/Scope	Enter below a summary of the project that may later be used to inform the project description in the FY 2025 Work Plan.			
<p>Wake County and the Research Triangle Foundation desire to conduct a NEPA analysis and documentation, and engineering design for the Triangle Bikeway from the North Carolina Museum of Art Bridge at I-440 and Wade Avenue in Raleigh to the western boundary of Research Triangle Park (RTP) just west of TW Alexander Drive. Capital Area Metropolitan Planning Organization (CAMPO) is leading this project and their intent is to engage a consultant through a Request for Qualification (RFQ) process to work with CAMPO staff, Wake County, Research Triangle Foundation, NCDOT, member agency stakeholders, and other technical stakeholders to complete the NEPA environmental document and proceed to 90% design.</p> <p>The Capital Area MPO is soliciting proposals for the services of a firm/team for the following contract scope of work:</p> <ul style="list-style-type: none">• Planning/Environmental Documentation: Preparation of environmental permits and/or planning documents and engagement activities as applicable, needed to construct the Project, in accordance with the National Environmental Policy Act (NEPA) and all other appropriate environmental laws and regulations. All work shall be performed in accordance with state and federal procedures and guidelines.• Construction Document Services: Based on the concept design developed, the consultant shall prepare 30%, 60%, 90%, design laying forth the requirements for construction. CAMPO and NCDOT staff and the project team shall review the drawings and specifications at 30%, 60%, and 90% completion. At a minimum, the construction drawings shall include but not limited to Existing Conditions plan, Site Layout and Staking plan, Grading and erosion control, Utility plan (for water and electric connections), Stormwater (Neuse River Nutrient), Landscape plan, Site details, plan and profile drawings, structural drawings, traffic signal and intersection crossing drawings, trail cross sections, Specifications and Contract Documents. The Consultant shall be responsible for preparing the documents necessary to achieve all required permits for construction.• All other services customarily furnished by a consultant; including public and stakeholder engagement, along with finding grants and grant writing. The consultant should be prepared to provide any other services customarily furnished through the design and construction of bikeway projects. These may include, but are not limited to, meetings with NCDOT staff, County staff, and the project team, public engagement, cost estimating, survey, geotechnical engineering, materials testing, etc. <p>PROPOSED CONTRACT TIME: The proposed contract time is approximately eighteen months, with a contract completion of September 30, 2025.</p>				
Project Justification / Business Case		Provide responses to <u>EACH</u> of the questions below. Answer the questions as thoroughly as possible. Enter Not Applicable (N/A) as appropriate.		

Please detail project justification:

The Triangle Bikeway vision is the result of the collective work of citizens, elected officials, staff and advocates across two counties and five municipalities in the Triangle. At their April 20, 2022 meeting, the CAMPO Executive Board endorsed the Triangle Bikeway Study Final Report, an 18-month process including nine working group meetings, two extensive public engagement campaigns, over 30 meetings with individual stakeholders and countless work hours, which resulted in a vision for the Bikeway and a goal to change the Triangle Region in the following ways:

- Model for Regional Transportation Projects – The Triangle has sometimes struggled to act as one region when advancing transportation projects. The evolution of the Triangle Bikeway is deeply rooted in each community that it touches. This deliberate, distributed model of planning yielded energetic consensus and clear next steps.
- Bold Step to Future Proof our Region – With the advent of electric assist bikes, bicycling for transportation is no longer limited to experienced cyclists. People of all ages and abilities are finding the freedom and satisfaction that comes with making trips under their own power. The study also maximizes locations where the Triangle Bikeway route connects to existing and future transit to further expand commuting options.
- Low Cost / No Emissions Connections to Job-Rich Corridor – The I-40 corridor is the gateway for thousands of jobs in both professional and service industries. The Triangle Bikeway will provide low-cost access to employment opportunities without increasing traffic congestion on our highways.
- Powerful Partnership Model with NCDOT – NCDOT has been engaged and supportive throughout the entire study process. The agency's growing commitment to multi-modal transportation is an essential element to the success of this and other projects seeking to leverage state resources to create safe and vibrant transportation corridors. Potential for connections to Freeway-based public transit that may be implemented following recommendations from the FAST 2.0 Study.

1. Is this a New Project, Scope Change or Financial Change?

See Instructions for definitions

New ☒ Scope ☐ Financial ☐

1a. If Scope Change or Financial Change - Indicate previous project ID

2. Is this project Operating, Capital or Both?

Operating ☐ Capital ☒ Both ☐

3. Is this a one-time request?

Yes ☒

No ☐

4. What is the timeframe for the request? Are you requesting a full year of funds in FY25 or a partial year to be annualized in future fiscal years?

Anticipated Notice to Proceed late April 2024; the proposed contract time is approximately eighteen months, with a contract completion of September 30, 2025.

5. Where is this project located, who will this project serve and how will it improve service or overall implementation of the Wake Transit Plan?

Triangle Bikeway travels from the North Carolina Museum of Art Bridge at I-440 and Wade Avenue in Raleigh to the western boundary of Research Triangle Park (RTP) just west of TW Alexander Drive. The Bikeway would have direct impacts to people living in Raleigh, Cary, Morrisville, Durham and in Wake and Durham counties. Through the expanded network of greenways, complete streets, sidewalks, and other modes of public transportation, the indirect impact expands across Wake County and the region.

6. Is this project programmed in the adopted FYs 2025-2030 Multi-Year Operating Program or CIP?

Yes ☐

No ☒

6a. If yes, how does this request relate to what was envisioned in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan? Specify which component(s) of the Multi-Year Operating Program, CIP, or Wake Transit Plan the request supports.

N/A

6b. If no, is this project in addition to projects and services included in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan or in lieu of projects and services included in those programs/plans?

This is in addition to projects and services included in the adopted Multi-Year Operating Program, CIP, or Wake Transit Plan

7. Is the request identified in the Wake Bus Plan, Fixed Guideway Corridors MIS, any other Wake Transit governing board-adopted plans, or any other TPAC-endorsed plans or studies?

Yes ☐

No ☒

7a. If yes, how does this request relate to what was envisioned in these adopted or TPAC-endorsed plans or studies? Specify which component(s) of these plans or studies the request supports. Specify goals and outcomes desired by final project completion. If this request involves a capital or bus operating project, please include a map showing the location of the project as an attachment to this form.

8. What is the impact/alternative if the request is not funded?

The design would be funded through Wake County's 2018 Parks, Greenways, Recreation & Open Space (PGROS) Bond.

9. The TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here and on Sharepoint:

[Wake Transit Work Plan Project Reporting Deliverables](#)

If reporting deliverables are not already established for the category of the requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

a)

b)

c)

10. Does the project funding request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

[Policy Framework for Use of Wake Transit Funds to Acquire Real Property](#)

11. Are you requesting to use Wake Transit tax revenues for art on the project?

Yes ☐ No ☒

11a. Are you requesting funds to cover an artist retention fee for the design phase of the subject project?

Yes ☐ No ☒

11b. If you are requesting funds to cover an artist retention fee for the design phase of the subject project, how much are you requesting (up to \$30,000)?

\$ -

11c. Are you requesting art construction funds for the project at this time?

Yes ☐ No ☒

11d. If you are requesting art construction funds, what is the total construction cost estimate for the project?

\$ -

11e. If you are requesting art construction funds, what are the anticipated funding sources and respective shares of those anticipated funding sources for supporting the construction phase of the project?

Funding Source	Share

12. For bus operating projects, please provide:

a) Target Start Date			
b) Assets Used (Vehicles, etc.)			
c) Geographic Termini			
d) Major Destinations Served			
e) Annualized Revenue Hours			
f) Span of Service	Weekday	Saturday	Sunday
	<u>TIME PERIOD</u>	Weekday	Saturday
		Sunday	

g) Frequency	AM Peak			
	Midday			
	PM Peak			
	Evening			

13. If this is a bus operating project, which organization will operate the service?

N/A

14. If applicable, describe proposed responsibilities and duties for new staffing requests. Provide each major intended function and task, and the percentage of time devoted to each function.

N/A

15. List any other project information not addressed

16. Please enter estimated revenues below. If there are other revenues besides Wake County Tax Revenue to support this request, please enter the anticipated revenue amounts next to the appropriate funding source for each fiscal year shown below.

Revenue						
Tax Revenue	FY25	FY26	FY27	FY28	FY29	FY30
Wake County Tax Revenue (Operating)	-	-	-	-	-	
Farebox	-	-	-	-	-	
Operating Revenue Subtotal	-	-	-	-	-	
Wake County Tax Revenue (Capital)	4,695,000	-	-	-	-	
Other Revenue						
Federal	-	-	-	-	-	
State	-	-	-	-	-	
Other	485,000	-	-	-	-	
Subtotal Other	485,000	-	-	-	-	
TOTAL REVENUE	5,180,000	-	-	-	-	

17. For Non-Wake County Tax Revenue (federal, state, other), who is the proposed recipient(s) and who will be in charge of applying for those funds? Please provide status of other revenues (Application submitted, Committed, Awarded, Other).

The Research Triangle Foundation has committed \$485,000 of their funds to the design of the Triangle Bikeway Project.

18. Please enter estimated appropriations to support expenses. Enter FY 2025 and the estimated annualized cost in FY 2026 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2027 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2026 and/or beyond, delete the calculation(s) in columns E-H.

Only one-time design funds are being requested. There no recurring operating funds being requested.

Cost Break Down of Project Request						
OPERATING COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%
Transit Plan Administration	-	-	-	-	-	-
Salary & Fringes	-	-	-	-	-	-
Contracts	-	-	-	-	-	-
Bus Operations:						
Estimated Hours	-	-	-	-	-	-
Cost per Hour	-	-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-
Bus Leases	-	-	-	-	-	-
Park & Ride Lease	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Other	-	-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-
Bus Rapid Transit (BRT) Operations	-	-	-	-	-	-
Other (Describe)	-	-	-	-	-	-
Other (Describe)	-	-	-	-	-	-
TOTAL OPERATING COSTS	-	-	-	-	-	-

19. Please enter Operating category that best represents the project above (This will be reviewed during Work Plan development)

Tax District Administration ☐ Transit Plan Administration ☐ Bus Operations ☐ BRT Operations ☐ N/A

20. Please enter estimated appropriations to support contractual commitments and other expenses related to proposed capital projects.

CAPITAL COSTS	FY25	FY26	FY27	FY28	FY29	FY30
Planning	-	-	-	-	-	-
Design	5,180,000	-	-	-	-	-
Construction	-	-	-	-	-	-
Equipment	-	-	-	-	-	-
Right of Way / Land Acquisition	-	-	-	-	-	-
Other	-	-	-	-	-	-
TOTAL CAPITAL COSTS	5,180,000	-	-	-	-	-

21. For multi-phase capital projects, please indicate the respective fiscal quarter and fiscal year each phase will begin and end using the timeline structure provided below.

	Fiscal Quarter and Fiscal Year Begin	Fiscal Quarter and Fiscal Year End
Planning		
Design	Q1 FY 2025	Q1 FY 2026
Construction		
Equipment		
Land - Right of Way		
Other		

22. Please enter Capital category that best represents the project above (This will be reviewed during workplan development)

Bus Infrastructure ☐ Bus Acquisition ☐ BRT ☐ CRT ☐ Other ☒

Assumptions for Costs and Revenues Above:

23. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above. (include details)

The estimate for the design cost for the Triangle Bikeway was developed by McAdams, a design, planning and engineering firm, as a part of their Triangle Bikeway Feasibility and Implementation Study completed in 2022.