

WAKE COUNTY TRANSIT PLAN

Transit Planning Advisory Committee

Program Development (PD) Subcommittee Meeting
Tuesday, March 26th, 2024 • 1:30pm-3:30pm

WebEx Link: <https://campo-nc.webex.com/campo-nc/j.php?MTID=mf27bc00f123823649d83fb770212ecc1>
Call in Number: 1-650-479-3208 Meeting Code: 2539 168 2218 Meeting Password: tpac

Agenda

1. **Welcome and Introductions** (Caleb Allred, Chair)
2. **Adjustments to the Agenda**
3. **Meeting Summary Items/Task Wrap Up/Program Highlights**
 - i. 2023 Transit Origin-Destination Survey results - <https://www.campo-nc.us/about-us/committees/wake-county-transit-planning-advisory-committee-tpac/archives> the presentation and provider fact sheets are posted in the TPAC meeting archive.
4. **FY2024 4th Quarter Wake Transit Work Plan Amendment Request**
(Action Item: Ben Howell, CAMPO, 10 Minutes) **Attachment A & B**

Per the Wake Transit Work Plan Amendment Policy, the TPAC Program Development (PD) Subcommittee is tasked with reviewing amendment requests when quarterly amendment lists contain one (1) of more 'Major Amendment' requests. The subcommittee considers the appropriateness of requested changes in scope, the scope of new projects and any financial choices and tradeoffs associated with proposed amendments. The subcommittee will render a scope and financial disposition at this meeting.

One Major Wake Transit Work Plan amendment request was submitted for consideration in the FY2024 4th quarter amendment cycle. The amendment request is a Capital budget request.

The FY24/Q4 Work Plan Amendment Review Packet, Attachment A, includes detailed information on the request. Attachment B is the draft scope and financial disposition. The packet was released for a 30-day public comment period on March 8th that runs through April 5th.

Requested Action: Recommend approval of the Q4 Amendment to the TPAC.

5. **Workgroup Operating Guidelines Update**
(Action Item: Stephanie Planchich, CAMPO, 10 Minutes) **Attachment C**

The Wake Transit Workgroup Operating Guidelines were adopted in 2020 and have been utilized by partners since. After three years of implementation, it has become clear that some of the requirements set in the Guidelines are unnecessary and/or do not reflect actual implementation of the policy. Attached is a track changes copy of the policy for PD member review and discussion.

Requested Action: Recommend approval of the updated Wake Transit Workgroup Operating Guidelines to the TPAC.

PD Chair: Caleb Allred, Town of Morrisville
Vice Chair: Shavon Tucker, City of Raleigh

GO FORWARD
A COMMUNITY INVESTMENT IN TRANSIT

6. Recommended FY 2025 Wake Transit Work Plan: Choices and Trade-Offs

(Action item: Ben Howell, CAMPO & Steve Schlossberg, GoTriangle, 60 minutes) **Attachment D & E**

CAMPO staff will present an overview of new and revised/updated FY25 Work Plan Requests that have been submitted since the release of the Draft Work Plan. GoTriangle staff will provide updated financial information based on the financial model and the new/revised Work Plan Submissions. PD members will discuss the new/revised project sheets to recommend which projects should be included in the Recommended FY 2025 Work Plan.

Requested Action: Recommend approval of projects for the Recommended Work Plan.

7. Other Business

- The Phase 1 engagement schedule for the Wake Transit Plan Update has been revised. The train-the-trainer event is expected to be held as part of the CE meeting agenda on April 25th. It is important that all Wake Transit partner agencies have representation at that event in order to support the engagement period anticipated to kick off on April 29th. Email stephanie.plancich@campo-nc.us to be added to the CE meeting invitation.

8. Adjourn

Next Meeting: Tuesday, April 23rd, 2024, 1:30-3:30pm.