FY 2025, Quarter 3, Requested Wake Transit Work Plan Amendments

REQUESTED MAJOR/MINOR AMENDMENTS

REQUESTE	D MAJOR/MIN	OR AMENDMENTS					
Project ID #	Agency	Project Title	FY 24 Original Funding Allocation	FY 25 Original Funding Allocation	FY 25 Requested Funding Allocation	FY 25 Fundi Impact	ng Reason for Major/Minor Amendment Status
	•		Ope	rating Budget An	nendment Requests		
TO005-BG	Town of Morrisville	Morrisville Smart Shuttle	\$ 375,012	\$ 402,814	\$ 408,534	\$ 5,7	Major Amendment: As part of the CFA Program, Morrisville is requesting 1/4 year of funding for expanded Sunday service, with this cost annualizing in future years. The expectation is this additional vehicle relieves well known and established capacity issues on Saturdays. Morrisville expects "seat unavailable" messages, the measure of demand/capacity, to decrease following the additional shuttle going into service. The requested FY26 impact is \$20,521.
TBD	Wake County	GoWake Access Admin	-	-	\$ 60,257	\$ 60,2	NCDOT.
					ating Funding Impact	\$ 65,9	777
			Ca	pital Budget Ame	endment Requests		
Project ID #	Agency	Project Title	Original Fund	ing Allocation	Requested Funding Allocation	Funding Imp	act Reason for Major/Minor Amendment Status
TC003-F	CAMPO	Extension of Planning Horizon for Wake Transit Vision Plan with CFAP MP	\$	430,000	\$ 530,000	\$ 100,0	Major Amendment: The purpose of this amendment is to add \$100,000 to the project budget of the Wake Transit Plan Update to fund additional consultant assistance with public engagement for Phases 2 and 3. This assistance will provide for the ability to plan and attend numerous events throughout Wake County to gather public feedback on the investment priorities for the next 10 years of the Plan. The allocation displayed here is for FY25 only.
TC002-E	Town of Cary	Regional Bus Operations and Maintenance Facility	\$	63,445,203	\$ 76,049,433	\$ 12,604,2	Major Amendment: The additional funds for the GoCary operations center reflects the cost estimate increase within final review as the project looks to go into the construction phase. The increase would allow for the Town of Cary to encumber the anticipated construction contract in Spring 2025. This project's previous fiscal years' allocations total \$63,445,203.
TBD	Wake County	GoWake Access Vehicle Replacement	\$	-	\$ 2,226,883	\$ 2,226,8	Major Amendment: GoWake Access Transportation request funds to replace a total of 20 new vehicles. The requested vehicles include 18 wheelchair lift revenue vehicles and 2 non-revenue vehicles. The purpose of this purchase is to maintain the current level of service demand for the community. The requested vehicles are not on GoWake's state vehicle replacement plan for eligibility under 5311.
TBD	Wake County	GoWake Access Vehicle Replacements	\$	-	\$ 917,403	\$ 917,4	Major Amendment: GoWake Access was approved for a 5310 grant that will replace 3 of the 10 vehicles eligible for replacement. GoWake is requesting Wake Transit to provide the local match for that grant which totals \$53,783. GoWake is also asking Wake Transit to fund the replacement of the remaining 7 eligible vehicles including additional administrative expenses totaling \$863,620 (camera installation, vehicle wrapping, vehicle registration, etc.)
TBD	Wake County	GoWake Access Vehicle Replacements	\$	-	\$ 58,000	\$ 58,0	Major Amendment: GoWake Access Transportation is requesting 5311 matching funds to replace a total of 5 new vehicles. The requested vehicles include 5 wheelchair lift revenue vehicles and associated funds. The purpose of this purchase is to maintain the current level of service demand for the community.
TC002-BL	Town of Knightdale	Knightdale Boulevard Corridor Pedestrian Improvements	\$	232,660			costs. The total funding gap for the project is \$686,962.40. The amount requested reflects CFA's 49% match established in their original application and award. The approved funding for the project for FY24 is \$232,660.
				Total Ca	pital Funding Impact	\$ 16,243,	28

Distributed for Public Comment on 12/09/2024

Public Comments Accepted Through 01/10/2025
Submit all comments to Steven Mott, Senior Wake Transit Planner - steven.mott@campo-nc.us

Wake Transit Project ID

TO005-BG

FY 2025 Wake Transit Work Plan Project Amendment Request Form Operating and/or Capital

FY START DATI	:
7/1/2024	

Type of Amendr	nent	Minor			Major	✓				
Minor Amendments a. An amendment ti b. Changes to perior d. Changes to perior d. Changes in report e. Changes in scope f. Changes in fundin g. Any amendment improvements, parl h. Any other change Major Amendments a. A project request b. A project request c. Significant change d. A transfer betwee e. A transfer betwee	: nat requires a transfer bet dopted financial assumpti is of performance for proj ing requirements for perf for implementation elem g amounts for implement that requires a transfer of -and-ride improvements, that does not meet any are required when: ed to be added to the Wo ed to be removed from th s in scope of funded proj en budget ordinance appr	ween budget ons supporting ect funding a formance on i ents program ation elemen if funds betwe and transit co of the criteria rk Plan ee Work Plan ect opriations the	ng the ap greemen impleme imed in f its progra en or am enter/tra of a Maj at requir at requir	uplicable Work Plan; this tying to capital project furtation elements authorized tuture fiscal years; tuture fiscal years tong implementation eleme tansfer point improvements) tor Amendment. The second to or greater than a tes equal to or greater than a	res less than nding allocat l in the appli ; ; nts in separa within the b	a 20% ch cions for i cable Wo te fundir us infrast	nange to a project appropriation for proj implementation elements in the applica ork Plan; ng subcategories (i.e., bus stop improver tructure funding category in the applical ject appropriation for projects greater t a project appropriation for projects less	ble Work Plan; ments, maintenance fa ble Work Plan; and han \$500,000)0,000;
	equires a change in budge e based on the Wake Trans				23), which giv	es more	clarity to the definitions without changi	ng their meaning. The	Amend	ment Policy
Update has been ap	proved by the TPAC and w	ill go to the V	Vake Trai	nsit Governing Boards in the	Fall of Calend	dar Year î	2023.			
New/Amend	ed Project Name		Reques	sting Agency			Project Contact	Estimated O	oerati	ng Cost
	mart Shuttle (No				Caleb Allr	ed	Troject contact	Base Year	\$	11,440
	nange)		Town	of Morrisville	svillenc.		9194636923	Recurring	\$	263,081
	d Start Date	Е	stimate	ed Completion	3vinche.g	<u>sov</u>	Notes	Estimated	1 -	
C	2025			· · · · · · · · · · · · · · · · · · ·				Base Year	\$	-
Spr	ng 2025			NA				Cumulative	\$	-
Project Descript	ion	Enter belo	w a su	mmary of the project a	mendmen	t and ir	mpact on approved plan.			
The Town of Mo	rrisville has used this	data point	to info	rm capacity, with the u	nderstandi	ng that	essage suggesting the vehicle is a lower "seat unavailable" messag messaging occur less than 8% of	es indicate more s		
				1. Enter Wake Trans	sit Project	ID(s) to	Increase			
Project ID	Project	Appropria Catego		Amount	Recuri Amou	-	Notes			
TO005-BG	Morrisville Smart Shuttle	Communit Funding A		\$ 5,720	\$ 2	0,520	The request is to add an addition hours, 1 deadhead hour) for Sun Since the exact date of the expar request assumes a start date of \$1.00 for the expansion	days beginning in nsion is not yet kn	Spring own, t	g 2025. :his
TOTAL				\$ 5,720	\$ 2	0,520		, , ,		, , , , , , , , , , , , , , , , , , ,
				2. Wake Transit	Proiect ID	(s) to R	educe			
Project ID	Project	Appropria		Amount	Recuri	ring	Notes			
TOTAL				\$ -	\$	-				
				3. Impact on Tra	ncit Dlan	Project	Costs			
From above ind	icate whether amou	nts impact	operat	ing or capital budgets i		roject		Current Year	\$	402,814
Transit Plan.	c micaner amou	puet	Sperat	o or capital baagets i	Trunc		Estimated Operating Cost	Recurring	\$	402,814
							Estimated Conital Cont	Base Year	\$	-
							Estimated Capital Cost	Cumulative	\$	-
Project Justifica	tion / Business Case			Provide responses to <u>E</u> Enter Non-Applicable (-	ions below. Answer the questionte.	ns as thoroughly	ıs pos	sible.

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

4. Is this New/Amended project Operating, Capital or Both?

Both 🗌

Operating _

Capital

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

The expectation is this additional vehicle relieves well known and established capacity issues on Sundays. Morrisville expects "seat unavailable" messages, the measure of demand/capacity, to decrease following the additional shuttle going into service.

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

Wake Transit Work Plan Project Reporting Deliverables

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

a)	
b)	
c)	

8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

Policy Framework for Use of Wake Transit Funds to Acquire Real Property

9. List any other rel	evant information	not addressed.

10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2024 and the estimated annualized cost in FY 2025 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2025 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2025 and/or beyond, delete the calculation(s) in columns E-I.

	Cost Break Down of Project Request									
OPERATING COSTS	FY25	FY26	FY27	FY28	FY29	FY30	FY31			
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%			
Salary & Fringes			-	-	-	-	-			
Contracts			-	-	-	-	-			
Bus Operations:										
Estimated Hours	104	364	364	364	364	364	364			
Cost per Hour	110	113	116	119	122	125	128			
Estimated Operating Cost	11,440	41,041	42,224	43,316	44,408	45,500	46,592			
Bus Leases			-	-	-	-	-			
Park & Ride Lease			-	-	-	-	-			
Other			-	-	-	-	-			
Other			-	-	-	-	-			
Subtotal: Bus Operations	11,440	41,041	42,224	43,316	44,408	45,500	46,592			
Other: Administrative										
Other: Database Hosting			-	-	-	-	-			
Other: Supplies and Materials			-	-	-	-	-			
TOTAL OPERATING COSTS	\$ 11,440.00	\$ 41,041.00	\$ 42,224.00	\$ 43,316.00	\$ 44,408.00	\$ 45,500.00	\$ 46,592.00			

CAPITAL COSTS	FY25	FY26	FY27	FY28	FY29	FY30	FY31
Planning	-	-	-	-	-	-	
Design	-	-	-	-	-	-	
Construction	-	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-
Right of Way / Land Acquisition	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	1
TOTAL CAPITAL COSTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CAPITAL CONTRIBUTIONS	FY25	FY26	FY27	FY28	FY29	FY30	FY31
Grant Contribution	-	•	-	-	-	-	-
Project Sponsor Contribution	-	-	-	-	-	-	-
Wake Transit Requested	-	-	-	-	-	-	-

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

12. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.

We will be running one additional shuttle from 1pm-7pm on Sundays with 30 minutes of deadhead before and after the vehicle's "shift" to allow it to go to/from the GoCary garage. This is intended to match the second shuttle's hours during the week. The Town is anticipating beginning this service sometime after April 1st, but the details are still being coordinated. There are 13 Sundays from April '25 to June '25, and we are charged \$110 per hour by GoCary. 7(hours)*13(Sundays)*110(hourly rate)= \$10,010 (total cost).

Wake Transit Project ID #	FY 2025
	Wake Transit Work Plan
	Project Amendment Request Form
	Operating and/or Capital

FY START DATE 7/1/2024

Type of Amendr	nent	Minor			Major	<u>~</u>				
b. Changes to any a c. Changes to period d. Changes in repor e. Changes in scope f. Changes in funding. Any amendment improvements, parl h. Any other change Major Amendments a. A project request b. A project request c. Significant change d. A transfer betwee e. A transfer betwee f. Any change that r. These definitions are	hat requires a transfer be dopted financial assumpt ds of performance for proting requirements for perfor implementation elem in amounts for implement that requires a transfer of k-and-ride improvements, a transfer of k-and-ride improvements, as are required when: ted to be added to the Wot etd to be removed from the in scope of funded projen budget ordinance apprenequires a change in budget e based on the Wake Transfer	tions supporti oject funding a formance on nents program tation elemen of funds betwe to and transit of of the criteria ork Plan he Work Plan ject ropriations the red reserves sit Work Plan	ting the ap agreemer i impleme mmed in f ints progra een or am center/tra a of a Maj n hat requir hat requir s or fund l	applicable Work Plan; ents tying to capital project fur entation elements authorized future fiscal years; rammed in future fiscal years; mong implementation elemer ransfer point improvements) ajor Amendment. Tres equal to or greater than a res equal to or greater than a balance	inding alloc d in the app ; ints in separ within the a 20% chang a \$100,000 c	rations for licable Wo rate fundir bus infras	ng subcategories (i.e., bus stop improve tructure funding category in the applica pject appropriation for projects greater to a project appropriation for projects less clarity to the definitions without changing	able Work Plan; ments, maintenance fable Work Plan; and than \$500,000 s than \$500,000	facility	
New/Amend	ed Project Name		Reque	esting Agency			Project Contact	Estimated O	peratin	g Cost
			CoM	Inlin Appear	Anita Da	vis anita	a.davis@wake.gov	Base Year	\$	60,157
Govvake	Access Admin		GOW	Vake Access			-	Recurring	\$	-
Estimate	ed Start Date	Estimated Completion					Notes	Estimated	Capital	Cost
Ju	ly 2024		July 2025					Base Year		
	TY 2024			Jily 2023				Cumulative	\$	-
Project Descript	ion	Enter belo	ow a su	mmary of the project an	mendme	nt and in	npact on approved plan.			
				1. Enter Wake Trans	sit Projec	t ID(s) to	o Increase			
		•			Recui					
Project ID	Project	Appropri Catego		Amount	Amo	_	Notes			
	GoWake Access Admin Funds	Admin		\$ 60,157	\$	-				
TOTAL				\$ 60,157	\$	-				
				2. Wake Transit	Project I	n(s) to R	educe			
		Appropri	iation		Recu					
Project ID	Project	Catego		Amount	Amo	-	Notes			
TOTAL				\$ -	\$	-				
				3. Impact on Tra	ansit Plan	Project	Costs			
From above, ind	icate whether amou	nts impact	operati	ing or capital budgets in	Wake		Estimated Operating Cost	Current Year	\$	60,157
Transit Plan.							Estimated Operating Cost	Recurring		
							Estimated Capital Cost	Base Year		
								Cumulativo	۲.	

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

Non-Applicable (N/A) as appropriate.

Project Justification / Business Case

4. Is this New/Amended project Operating, Capital or Both?

Both 🗌

Operating

Provide responses to <u>EACH</u> of the questions below. Answer the questions as thoroughly as possible. Enter

Capital ___

SoWake Access requests a full year of funds for use during FY25.
--

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

GoWake Access will use the requested funds to supplement FY25 admin funds requested from NCDOT. GoWake is unable to provide these funds internally due to budget constraints.

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

Wake Transit Work Plan Project Reporting Deliverables

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

a)	
b)	
c)	

8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

Policy Framework for Use of Wake Transit Funds to Acquire Real Property

9.	List any	other	relevant	information	not addressed.
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10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2024 and the estimated annualized cost in FY 2025 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2025 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2025 and/or beyond, delete the calculation(s) in columns E-I.

Cost Break Down of Project Request							
OPERATING COSTS	FY25	FY26	FY27	FY28	FY29	FY30	FY31
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes	60,157		-	-	-	-	-
Contracts			-	-	-	-	-
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other			-	-	-	-	-
Other			-	-	-	-	-
Subtotal: Bus Operations	-	ı	-	-	-	-	-
Other: Administrative							
Other: Database Hosting			-	-	-	-	-
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	\$ 60,157.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CAPITAL COSTS	FY25	FY26	FY27	FY28	FY29	FY30	FY31
Planning	-	=	-	-	-	-	-

Design	-	-	-	-	-	-	-
Construction	-	=	-	-	-	-	-
Equipment		=	-	-	-	-	-
Right of Way / Land Acquistion	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL CAPITAL COSTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CAPITAL CONTRIBUTIONS	FY25	FY26	FY27	FY28	FY29	FY30	FY31
Grant Contribution	•	-	•	-	-	-	-
Project Sponsor Contribution	-	-	-	-	-	-	-
Wake Transit Requested	-	-	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

12. Please state any assum	notion(s) used to cal	culate the canital and	d operating dollars and	l revenues shown above
12. Please state any assum	ibilionisi used to car	cuiate the Cabital and	a operating dollars and	i revenues snown above.

GoWake Access utilized funds from the Administrative Budget that surpassed the approved amount allocated by the NCDOT 5311 Admin Grant.	

Cost Calculation	Unit Price	Quantity	Total Price
Admin Overage Costs			60,157
Project Costs			60,157

Wake Transit Project ID

TC003-F

FY 2025 **Wake Transit Work Plan Project Amendment Request Form** Operating and/or Capital

FY START DATE	
7/1/2024	

- or projects equal to or less than \$500,000;
- b. Changes to any adopted financial assumptions supporting the applicable Work Plan;
- c. Changes to periods of performance for project funding agreements tying to capital project funding allocations for implementation elements in the applicable Work Plan;
- d. Changes in reporting requirements for performance on implementation elements authorized in the applicable Work Plan;
- e. Changes in scope for implementation elements programmed in future fiscal years;
- f. Changes in funding amounts for implementation elements programmed in future fiscal years;
- g. Any amendment that requires a transfer of funds between or among implementation elements in separate funding subcategories (i.e., bus stop improvements, maintenance facility improvements, park-and-ride improvements, and transit center/transfer point improvements) within the bus infrastructure funding category in the applicable Work Plan; and

h. Any other change that does not meet any of the criteria of a Major Amendment.

4. Is this New/Amended project Operating, Capital or Both?

- Major Amendments are required when:
- a. A project requested to be added to the Work Plan
- b. A project requested to be removed from the Work Plan
- c. Significant changes in scope of funded project
- d. A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000

	een budget ordinance app requires a change in budg			a \$100,000 change to	a project appropriation for projects les	s than \$500,000		
			ment Policy Update (Draft 20. ansit Governing Boards in the		e clarity to the definitions without chang 2023.	ging their meaning. Th	ie Amen	dment Policy
	ded Project Name	Reque	esting Agency		Project Contact	Estimated (Operat	ing Cost
	Planning Horizon for	_	C44400	Ben Howell, Wa	ke Transit Program Manager	Base Year	\$	-
Wake Transit V	/ision Plan with CFAP		CAMPO	ben.howell@ca	impo-nc.us	Recurring	\$	-
Estimate	ed Start Date	Estimat	ed Completion		Notes	Estimated	d Capit	al Cost
lanı	uary 2024		une 2025	Increase of \$	\$100,000 to project budget for	Base Year	\$	530,000
Jane	ual y 2024	31	une 2025	additional p	public engagement assistance	Cumulative	\$	530,000
Project Descript	tion	Enter below a su	ımmary of the project a	mendment and i	mpact on approved plan.			
throughout Wai	ke County to gather p	ublic feedback on	the investment prioritie 1. Enter Wake Tran		·			
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes			
TC003-F	Extension of Planning Horizon for Wake Transit Vision Plan with CFAP MP	Other Capital	\$ 100,000	\$ -				
TOTAL	•	•	\$ 100,000	\$ -				
2. Wake Transit Project ID(s) to Reduce								
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes			
			\$ -	\$ -				

	2. Wake Transit Project ID(s) to Reduce						
Project ID Project	Appropriation	Amount	Amount Recurring	curring	Notes		
РТОЈЕСТЪ	Froject	Category	Amount	Ar	nount	Notes	
			\$	- \$	-		
TOTAL			\$	- \$	-		
			•				

3. Impact on Transit Plan Project Costs								
From above, indicate whether amounts impact operating or capital budgets in Wake	Estimated Operating Cost	Current Year	\$	-				
Transit Plan.	Estimated Operating Cost	Recurring	\$	-				
	Estimated Capital Cost	Base Year	\$	100,000				
		Cumulative	\$	530,000				

Project Justification / Rusiness Case	Provide responses to $\underline{\it EACH}$ of the questions below. Answer the questions as thoroughly as possible. Enter Non-Applicable (N/A) as appropriate.

Operating_

Capital

✓

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

Both_□

Funds will be utilized in Q3 and Q4 of FY25.		

This funding will allow for comprehensive engagement for the 2nd and phases of public engagement for the Transit Plan Update - approximatley 30 events are planned for each phase, including 1-2 events in every municipality. If the request is not funded, only 6 events per phase would be held (primarily in Raleigh, Cary and RTP), significantly limiting the number of Wake County citizens engaged in-person.

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

Wake Transit Work Plan Project Reporting Deliverables

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPACendorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

a)	
b)	
c)	

8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

Policy Framework for Use of Wake Transit Funds to Acquire Real Property

9. List any other relevant information not addressed.							

10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2024 and the estimated annualized cost in FY 2025 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2025 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2025 and/or beyond, delete the calculation(s) in columns E-I.

	Cost Break Down of Project Request							
PERATING COSTS FY25 FY26 FY27 FY28 FY29 FY30 FY31								
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	
Salary & Fringes		-		-	-	-	-	
Contracts			-	-	-	-	-	
Bus Operations:							•	
Estimated Hours			-	-	-	-	-	
Cost per Hour			-	-	-	-	-	
Estimated Operating Cost	-	-	-	-	-	-	-	
Bus Leases			-	-	-	-	-	
Park & Ride Lease			-	-	-	-	-	
Other			-	-	-	-	-	
Other			-	-	-	-	-	
Subtotal: Bus Operations	-	-	-	-	-	-	-	
Other: Administrative								
Other: Database Hosting			-	-	-	-	-	
Other: Supplies and Materials			-	-	-	-	-	
TOTAL OPERATING COSTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

CAPITAL COSTS	FY25	FY26	FY27	FY28	FY29	FY30	FY31
Planning		•		-	-	-	-
Design	ı	•	•	-	-	-	-
Construction	-	-	-	-	-	-	-
Equipment		•		-	-	-	-
Right of Way / Land Acquistion	-	•	-	-	-	-	-
Other	100,000	-	-	-	-	-	-
TOTAL CAPITAL COSTS	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CAPITAL CONTRIBUTIONS	FY25	FY26	FY27	FY28	FY29	FY30	FY31
Grant Contribution	-	-	-	-	-	-	-
Project Sponsor Contribution	-	-	-	-	-	-	-
Wake Transit Requested	100,000	-	-	-	-	-	-
TOTAL	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

12. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.

The amount requested will cover additional consultant expenses required to support up to 30 total events (24 above original scope) throughout Wake County with in-person engagement for both the 2nd and 3rd engagement periods.

Wake Transit Project ID

TC002-E

FY 2025 Wake Transit Work Plan Project Amendment Request Form Operating and/or Capital

FY START DATE 7/1/2024

ype of Amendment	Minor	ı	Major	<u></u>

Minor Amendments:

- a. An amendment that requires a transfer between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or less than \$500,000;
- b. Changes to any adopted financial assumptions supporting the applicable Work Plan;
- c. Changes to periods of performance for project funding agreements tying to capital project funding allocations for implementation elements in the applicable Work Plan;
- d. Changes in reporting requirements for performance on implementation elements authorized in the applicable Work Plan;
- e. Changes in scope for implementation elements programmed in future fiscal years;
- f. Changes in funding amounts for implementation elements programmed in future fiscal years;
- g. Any amendment that requires a transfer of funds between or among implementation elements in separate funding subcategories (i.e., bus stop improvements, maintenance facility improvements, park-and-ride improvements, and transit center/transfer point improvements) within the bus infrastructure funding category in the applicable Work Plan; and
- h. Any other change that does not meet any of the criteria of a Major Amendment.

Major Amendments are required when:

- a. A project requested to be added to the Work Plan
- b. A project requested to be removed from the Work Plan
- c. Significant changes in scope of funded project
- d. A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000
- e. A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000
- f. Any change that requires a change in budgeted reserves or fund balance

These definitions are based on the Wake Transit Work Plan Amendment Policy Update (Draft 2023), which gives more clarity to the definitions without changing their meaning. The Amendment Policy Update has been approved by the TPAC and will go to the Wake Transit Governing Boards in the Fall of Calendar Year 2023.

New/Amended Project Name	Requesting Agency Project Contact			Estimated Operating Cost		
Regional Bus Operations and	Town of Come	Kelly Blazey, Transit Director	Base Year	\$ -		
Maintenance Facility	Town of Cary	kelly.blazey@carync.gov	Recurring	\$ -		
Estimated Start Date	Estimated Completion	Notes	Estimated Capital Cost			
January 2025 to award construction	December 2026		Base Year	\$ 63,445,203		
contract	December 2026		Cumulative	\$ 76,049,433		
Project Description Enter below a summary of the project amendment and impact on approved plan.						

The existing GoCary operations center is located at 1107 Trinity Road, at the intersection of Chapel Hill Road. This facility, which also includes dedicated space for vehicle maintenance and storage, is leased by our transit management and operations contractor (MV Transportation). This cost is included in the hourly contract rate for service. The FY18 Adopted Wake Transit Work Plan included \$1 Million for the design of this facility. The design is underway and is anticipated to be substantially complete by Summer 2023. FY20 includes \$1,500,000 for procurement and contracting activities related to this project and FY22 includes \$35,000,000 for construction. The Town of Cary was awarded a Buses and Bus Facilities grant for \$11,787,275 in August and \$1,000,000 in community project earmarks earlier in the year. This project has completed design and is in final review so the cost estimate has been revised to reflect current market conditions and a 30% contingency as suggested in recent meetings.

1. Enter Wake Transit Project ID(s) to Increase

Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes
TC002-E	Regional us Operations & Maintenance Facility	Capital - Bus Infrastructure	\$ 12,604,230	S -	This is an increase in the total capital cost estimated for construction.
TOTAL			\$ 12,604,230	\$ -	

	2. Wake Transit Project ID(s) to Reduce									
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes					
					Fund Balance					
TOTAL			\$ -	\$ -						

3. Impact on Transit Plan Project	Costs			
From above, indicate whether amounts impact operating or capital budgets in Wake	Estimated Operating Cost	Current Year	\$	-
Transit Plan.	Estillated Operating Cost	Recurring	\$	-
	Estimated Capital Cost	Base Year	\$ 6	53,445,203
	Estimated Capital Cost	Cumulative	\$ 7	76,049,433

Project Justification / Business Case	Provide responses to <u>EACH</u> of the questions below. Answer the questions as thoroughly as possible.
Project Justification / Busifiess Case	Enter Non-Applicable (N/A) as appropriate.

4. Is this New/	Amended project Operating, Capital or Both?	Operating	Capital ✓	Both 🗌
5. What is the t	timeframe for the request? Are you requesting a full y	year of funds or a partial year to	be annualized in future fiscal ye	ars?
We are asking fo future fiscal year	or the full \$14,604,230 in FY25 so that we can encumber rs.	r the anticipated construction co	ntract this Spring. This will not ne	ed to be annualized for
6. What is the e	expected outcome(s) if this request is funded? What is	s the alternative if the request is	s not funded?	
hopefuly costs w	funded we anticipate it will cover remaining costs assoc vill come in lower than this threshold, but given bid resu kely not have enough funding to encumber the constru	ılts on similar projects we believe		•
	of 2019, the TPAC endorsed a set of reporting delivera category is available here: Wake Transit Wo	ables for various categories of W		A listing of these reporting
	verables are not already established for the category or rables, please list the reporting deliverables that shou		· · · · ·	te from the TPAC-endorsed
a)				
b)				
c)				
real property ac submit the requ	endment request involve new acquisition of real prope quisition? If so, please refer to the adopted Policy Fran lested information outlined in Part III of the policy in a ned in Part II of the policy. Policy Framework for Use	mework for Use of Wake Transi	t Funds to Acquire Real Property ect real property acquisition mee	(available below) and

9. List any other relevant information not addressed.

Budget estimate included on next tab.		

10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2024 and the estimated annualized cost in FY 2025 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2025 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2025 and/or beyond, delete the calculation(s) in columns E-I.

		Cost Break Dow	n of Project Requ	iest			
OPERATING COSTS	FY25	FY26	FY27	FY28	FY29	FY30	FY31
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts			-	-	-	-	-
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other			-	-	-	-	-
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Other: Administrative							
Other: Database Hosting			-	-	-	-	-
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CAPITAL COSTS	FY25	FY26	FY27	FY28	FY29	FY30	FY31
Planning	-	-	-	-	-	-	-
Design	-	-	-	-	-	-	-
Construction	12,604,230	-	•	-	-	-	-
Equipment	-	-	•	-	-	-	-
Right of Way / Land Acquistion	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL CAPITAL COSTS	\$ 12,604,230.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CAPITAL CONTRIBUTIONS	FY25	FY26	FY27	FY28	FY29	FY30	FY31
Grant Contribution	-	•	-	-	-	-	-
Project Sponsor Contribution	-	-	-	-	-	-	-
Wake Transit Requested	12,604,230	-	-	-	-	-	-
TOTAL	\$ 12,604,230.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

12. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.

Budget included on next tab. This includes a 30% contingency as suggested in recent meetings to account for escalating construction costs in our region.

Project Budget Su	ımmary -	вомғ
Category	Total Budget	Percent Total
Α	В	С
Design	\$7,000,000	7.71%
Project Consultant	\$200,000	0.22%
Regulatory	\$460,000	0.51%
Construction	\$82,000,000	90.27%
Commissioning	\$246,000	0.27%
Construction Monitoring	\$164,000	0.18%
FFE - Furnishings	\$600,000	0.66%
ITS	\$40,000	0.04%
Miscellaneous	\$126,708	0.14%
Grand Total	\$90,836,708	100.00%

Less Federal Grants (\$12,787,275) Less Wake Transit to Date (\$63,445,203)

Balance Needed \$14,604,230

Design of the facility as well as preparation of bid documents and construction administration costs, which will be managed by the same consultant (WSP, Inc.)

Includes a 30% contingency.

Wake Transit Project ID # FY 2025 Wake Transit Work Plan Project Amendment Request Form Operating and/or Capital

FY START DATE 7/1/2024

Type of Amendr	ment	Minor		Major	<u> </u>				
b. Changes to any a c. Changes to period d. Changes in report e. Changes in scope f. Changes in scope f. Changes in funding. Any amendment improvements, parh h. Any other change Major Amendments a. A project request b. A project request c. Significant change d. A transfer betwee e. A transfer betwee f. Any change that r These definitions are	hat requires a transfer be dopted financial assumpt its of performance for profing requirements for per for implementation elem g amounts for implement that requires a transfer o c-and-ride improvements, are required when: ed to be added to the World to be removed from the company of the company of the moded projuen budget ordinance appuen budget ordinance appuen en budget ordinance appuen in budget ordinance appuen budget ordinance appuent budget ordinance	ions supporting the a ject funding agreeme formance on implem nents programmed in tation elements prog f funds between or a a, and transit center/t of the criteria of a M. ork Plan he Work Plan lect ropriations that requi- eted reserves or fund- lisit Work Plan Amend	applicable Work Plan; ents tying to capital project fu entation elements authorized future fiscal years; rammed in future fiscal years mong implementation eleme ransfer point improvements) ajor Amendment. ires equal to or greater than a libalance	nding allocation the app ; ints in separa within the a 20% changa \$100,000 or	ations for licable Wo ate fundir bus infrast ge to a pro- change to	ng subcategories (i.e., bus stop improver tructure funding category in the applical oject appropriation for projects greater t a project appropriation for projects less clarity to the definitions without changin	nble Work Plan; ments, maintenance f ble Work Plan; and han \$500,000 than \$500,000	acility	,
Nov./Amound	ad Duais at Nama	Dom.	antina Assum			Duningt Comtact	Fatimated O		ting Coat
New/Amena	ed Project Name	Reque	esting Agency	Anita Da	vic anita	Project Contact .davis@wake.gov	Base Year	\$	ing Cost
GoWake Acce	ss Vehicle Request	GoV	Vake Access	Allita Da	vis ailita	.uavis@wake.gov	Recurring	\$	_
Estimate	ed Start Date	Estimat	ted Completion			Notes	Estimated		tal Cost
			•			Notes	Base Year	\$	2,226,883
Ju	ly 2024	J	uly 2025				Cumulative	\$	-
Project Descript	ion	Enter below a su	ummary of the project a	mendme	nt and i	mpact on approved plan.			
revenue vehicles		purchase is to m	aintain the current level 1.	of service	deman	ed vehicles include 18 wheelchair d for the community. The request			
			1. Enter Wake Trans	sit Projec	t ID(s) to	Increase			
Project ID	Project	Appropriation Category	Amount	Recu Amo	-	Notes			
	GoWake Access Vehicle Purchase	Capital	\$ 2,226,883	\$	-				
TOTAL	•	•	\$ 2,226,883	\$	-				
			2 Wake Transit	Drainet II)(s) +o B	adua			
		Appropriation	2. Wake Transit	Recu		educe			
Project ID	Project	Category	Amount	Amo	_	Notes			
		category		74110					
TOTAL		•	\$ -	\$	-				
			3. Impact on Tra	ansit Plan	Project	Costs			
From above, ind	licate whether amou	ints impact opera	ting or capital budgets i		oject		Current Year	\$	_
Transit Plan.		,	J			Estimated Operating Cost	Recurring	\$	-
						Estimated Canital Cost	Base Year	\$	2,226,883
						Estimated Capital Cost	Cumulative	\$	-
Project Justifica	tion / Business Case		Provide responses to E	ACH of th	ne quest	ions below. Answer the questio	ns as thoroughly	as po	ssible.

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

4. Is this New/Amended project Operating, Capital or Both?

Enter Non-Applicable (N/A) as appropriate.

Both 🗌

Operating _

Capital ✓

of funds							

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

GoWake Access will replace vehicles previously purchased from our operations vendor, RATP-Dev. Failure to procure these vehicles will impact the level of service of the program and overall increase costs due to ongoing maintenance of vehicles well past their usable life.

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

Wake Transit Work Plan Project Reporting Deliverables

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPACendorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

a)	
b)	
c)	

8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

Policy Framework for Use of Wake Transit Funds to Acquire Real Property

9.	List any	other re	levant i	informat	tion no	t addressed.
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10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2024 and the estimated annualized cost in FY 2025 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2025 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2025 and/or beyond, delete the calculation(s) in columns E-I.

Cost Break Down of Project Request										
OPERATING COSTS	FY25	FY26	FY27	FY28	FY29	FY30	FY31			
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%			
Salary & Fringes			-	-	-	-	-			
Contracts			-	-	-	-	-			
Bus Operations:										
Estimated Hours			-	-	-	-	-			
Cost per Hour			-	-	-	-	-			
Estimated Operating Cost	-	-	-	-	-	-	-			
Bus Leases			-	-	-	-	-			
Park & Ride Lease			-	-	-	-	-			
Other			-	-	-	-	-			
Other			-	-	-	-	-			
Subtotal: Bus Operations	-	-	-	-	-	-	-			
Other: Administrative										
Other: Database Hosting			-	-	-	-	-			
Other: Supplies and Materials			-	-	-	-	-			
TOTAL OPERATING COSTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			

CAPITAL COSTS	FY25	FY26	FY27	FY28	FY29	FY30	FY31
Planning	-	-	-	-	-	-	-
Design	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Equipment	2,226,883	-	-	-	-	-	-
Right of Way / Land Acquistion	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL CAPITAL COSTS	\$2,226,883.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CAPITAL CONTRIBUTIONS	FY25	FY26	FY27	FY28	FY29	FY30	FY31
Grant Contribution	-	-	-	-	-	-	-
Project Sponsor Contribution	-	-	-	-	-	-	-
Wake Transit Requested	-	-	-	-	-	-	-

TOTAL \$ - \$ - \$ - \$ - \$ -

Assumptions for Costs and Revenues Above:

12. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.

The below costs come from vendor quotes:

Revenue Vehicle Costs: \$110,000

Wrapping: \$1,500

Non-revenue Vehicle Magnets: \$145 Security Camera System: 4,500

Other associated fees

*Please see Prices and Calculations tab for more information

Cost Calculation	Unit Price	Quantity	Total Price
Revenue Vehicles with Lift	110,000	18	1,980,000
Security Cameras	4,500	18	81,000
Revenue Vehicle Logo Wrapping	1,500	18	27,000
Non-Revenue Service Vehicle	48,100	1	48,100
Non-Revenue Supervisor Vehicle	27,595	1	27,595
Non-Revenue Vehicle Magnets	145	2	290
Non-Revenue Service Vehicle Registration	827	1	827
Non-Revenue Supervisor Vehicle Registration	r 1,443	1	1,443
Revenue Vehicle Registration	3,306	18	59,508
Vehicle Titles	56	20	1,120

Vehicle Project Costs

2,226,883

Wake Transit Project ID #	FY 2025
	Wake Transit Work Plan
	Project Amendment Request Form
	Operating and/or Capital

FY START DATE 7/1/2024

Type of Amendr	nent	Minor			Major	<u></u>						
Minor Amendments: a. An amendment that requires a transfer between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or less than \$500,000; b. Changes to any adopted financial assumptions supporting the applicable Work Plan; c. Changes to periods of performance for project funding agreements tying to capital project funding allocations for implementation elements in the applicable Work Plan; d. Changes in reporting requirements for performance on implementation elements authorized in the applicable Work Plan; c. Changes in scope for implementation elements programmed in future fiscal years; d. Changes in funding amounts for implementation elements programmed in future fiscal years; d. Any amendment that requires a transfer of funds between or among implementation elements in separate funding subcategories (i.e., bus stop improvements, maintenance facility mprovements, park-and-ride improvements, and transit center/transfer point improvements) within the bus infrastructure funding category in the applicable Work Plan; a. Any other change that does not meet any of the criteria of a Major Amendment. Major Amendments are required when: a. A project requested to be added to the Work Plan c. Significant changes in scope of funded project d. A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000 e. A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000 c. Any change that requires a change in budgeted reserves or fund balance Chese definitions are based on the Wake Transit Work Plan Amendment Policy Update (Draft 2023), which gives more clarity to the definitions without changing their meaning. The Amendment Policy Update has been approved by the TPAC and will go to the Wake Transit Governing Boards in the Fall of Calend												
New/Amend	ed Project Name		Reaue	esting Agency			Project Contact	Estimated O	perating Cost			
-	Access Vehicle				Anita Da	vis anita	.davis@wake.gov	Base Year	\$ -			
Repl	acement		GoW	Vake Access				Recurring	\$ -			
Estimate	ed Start Date	E	stimat	ed Completion			Notes		Capital Cost			
1	l., 2024		1.	lv 2025				Base Year	\$ 917,403			
Ju	ly 2024		J	uly 2025				Cumulative	\$ -			
Project Descript	ion	Enter belo	w a su	mmary of the project a	mendmer	nt and in	npact on approved plan.					
				1. Enter Wake Trans	sit Project	t ID(s) to) Increase					
Dunio et ID	Duningt	Appropri	ation	A	Recui	rring	Notes		_			
Project ID	Project	Catego		Amount	Amo	unt	Notes					
	GoWake Access Local Match Funds and Replacement Vehicles	Capital		\$ 917,403	\$	ı						
TOTAL				\$ 917,403	\$	-						
				2.14/1.7	D	2/->						
		Ammanui	ation	2. Wake Transit			educe					
Project ID	Project	Appropri Catego		Amount	Recui Amo	-	Notes					
		Catego	J. y		Aillo	diff						
TOTAL				\$ -	\$	-						
				3. Impact on Tra		Project	Costs	1-				
	icate whether amou	nts impact	operat	ing or capital budgets in	Wake		Estimated Operating Cost	Current Year				
Transit Plan.								Recurring Base Year	\$ 917,403			
							Estimated Capital Cost	Cumulative	\$ 917,403 \$ -			
									Y			

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

Non-Applicable (N/A) as appropriate.

Project Justification / Business Case

4. Is this New/Amended project Operating, Capital or Both?

Both 🗌

Operating _

Provide responses to <u>EACH</u> of the questions below. Answer the questions as thoroughly as possible. Enter

Capital ✓

GoWake Access requests a full year of funds for use during FY25.

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

TThe intended outcome of this request is to replace 10 vehicles that were originally purchased with 5310 funds, as they have now reached the end of their useful life. If this request does not receive funding, GoWake Access will likely need to wait for the City of Raleigh to issue a call for projects, with the hope of applying for funds to replace the remaining 7 vehicles.

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

Wake Transit Work Plan Project Reporting Deliverables

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

a)	
b)	
c)	

8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

Policy Framework for Use of Wake Transit Funds to Acquire Real Property

9. List any other relevant information not addressed.

GoWake Access was approved for a 5310 grant that will replace 3 of the 10 vehicles eligible for replacement. GoWake is requesting Wake Transit to provide the local match for that grant which totals \$53,783. GoWake is also asking Wake Transit to fund the replacement of the remaining 7 eligible vehicles including additional administrative expenses to (camera installation, vehicle wrapping, vehicle registration, etc.)

10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2024 and the estimated annualized cost in FY 2025 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2025 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2025 and/or beyond, delete the calculation(s) in columns E-I.

Cost Break Down of Project Request										
OPERATING COSTS	FY25	FY26	FY27	FY28	FY29	FY30	FY31			
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%			
Salary & Fringes			-	-	-	-	-			
Contracts			-	-	-	-	-			
Bus Operations:										
Estimated Hours			-	-	-	-	-			
Cost per Hour			-	-	-	-	-			
Estimated Operating Cost	-	-	-	-	-	-	-			
Bus Leases			-	-	-	-	-			
Park & Ride Lease			-	-	-	-	-			
Other			-	-	-	-	-			
Other			-	-	-	-	-			
Subtotal: Bus Operations	-	-	-	-	-	-	-			
Other: Administrative										
Other: Database Hosting			-	-	-	-	-			
Other: Supplies and Materials			-	-	-	-	-			
TOTAL OPERATING COSTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			

CAPITAL COSTS	FY25	FY26	FY27	FY28	FY29	FY30	FY31
Planning	-	-	=	-	-	-	-

Design	-	=	-	-	-	-	-
Construction	-	•	-	-	-	-	-
Equipment	863,620	-	-	-	-	-	-
Right of Way / Land Acquistion	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL CAPITAL COSTS	\$ 863,620.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CAPITAL CONTRIBUTIONS	FY25	FY26	FY27	FY28	FY29	FY30	FY31
Grant Contribution	53,783	•	•	•	-	-	-
Project Sponsor Contribution	-	•	-	-	-	-	-
Wake Transit Requested	-	-	-	-	-	-	-
TOTAL	\$ 53,783.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

12. Please state any assum	notion(s) used to cal	culate the canital and	d operating dollars and	l revenues shown above
12. Please state any assum	ibilionisi used to car	cuiate the Cabital and	a operating dollars and	i revenues snown above.

Please reference the prices and calculations tab. GoWake used the current prices for wheelchair accessible vehicles, registration fees, and vehicle wrapping.

Cost Calculation	Unit Price	Quantity	Total Price
Local Match for 3 FY25 5310 Vehicles	53,783	1	53,783
Revenue Vehicle Registration Fee	3,306	3	9,918
Vehicle Titles	56	3	168
Security Cameras	4,500	3	13,500
Vehicle Wrapping	1,500	3	4,500
Sub total			81,869
Base price for 7 5310 vehicles	110,000	7	770,000
Revenue Vehicle Registration Fee	3,306	7	23,142
Vehicle Titles	56	7	392
Security Cameras	4,500	7	31,500
Vehicle Wrapping	1,500	7	10,500
Sub total			835,534
Project Costs			917,403

Wake Transit Project ID #	FY 2025
	Wake Transit Work Plan
	Project Amendment Request Form
	Operating and/or Capital

Appropriation

Category

Project ID

TOTAL

Project

FY START DATE	
7/1/2024	

Type of Amendi	ileiit			iviajoi <u>·</u>							
Minor Amendments: a. An amendment that requires a transfer between budget ordinance appropriations but requires less than a 20% change to a project appropriation for projects equal to or less than \$500,000; b. Changes to appropriation for projects equal to or less than \$500,000; b. Changes to periods of performance for project funding agreements tying to capital project funding allocations for implementation elements in the applicable Work Plan; d. Changes in reporting requirements for performance on implementation elements authorized in the applicable Work Plan; e. Changes in scope for implementation elements programmed in future fiscal years; f. Changes in funding amounts for implementation elements programmed in future fiscal years; g. Any amendment that requires a transfer of funds between or among implementation elements in separate funding subcategories (i.e., bus stop improvements, maintenance facility improvements, park-and-ride improvements, and transit center/transfer point improvements) within the bus infrastructure funding category in the applicable Work Plan; and h. Any other change that does not meet any of the criteria of a Major Amendment. Major Amendments are required when: a. A project requested to be added to the Work Plan b. A project requested to be added to the Work Plan c. Significant changes in scope of funded project d. A transfer between budget ordinance appropriations that requires equal to or greater than a 20% change to a project appropriation for projects greater than \$500,000 e. A transfer between budget ordinance appropriations that requires equal to or greater than a \$100,000 change to a project appropriation for projects less than \$500,000 f. Any change that requires a change in budgeted reserves or fund balance These definitions are based on the Wake Transit Work Plan Amendment Policy Update (Draft 2023), which gives more clarity to the definitions without changing their meaning. The Amendment Policy Update has been approved by the TPAC and will go to the Wake Transit Gove											
New/Amend	ed Project Name	Reque	esting Agency		Project Contact	Estimated O	perating Co	st			
6 111 1		0.11		Anita Davis anita	a.davis@wake.gov	Base Year	\$	-			
GoWake Acce	ss Vehicle Request	GoV	Vake Access		<u> </u>	Recurring	\$	-			
Estimate	ed Start Date	Estimat	ed Completion		Notes		Capital Cost	t			
lii	ly 2024		uly 2025			Base Year	\$ 58	8,000			
Ju	19 2024	,	uly 2023			Cumulative	\$	-			
Project Descript	ion	Enter below a su	ımmary of the project ar	mendment and ir	npact on approved plan.						
GoWake Access Transportation requests 5311 matching funds to replace a total of 5 new vehicles. The requested vehicles include 5 wheelchair lift revenue vehicles and associated funds. The purpose of this purchase is to maintain the current level of service demand for the community.											
			1. Enter Wake Trans	sit Project ID(s) to	o Increase						
Project ID	Project	Appropriation Category	Amount	Recurring Amount	Notes						
	GoWake Access Grant Contribution	Grant Contribution	\$ 58,000	\$ -							
TOTAL			\$ 58,000	\$ -							
			2. Wake Transit	Project ID(s) to F	2. Wake Transit Project ID(s) to Reduce						

3. Impact on Transit Plan Project	3. Impact on Transit Plan Project Costs					
From above, indicate whether amounts impact operating or capital budgets in Wake	Estimated Operating Cost	Current Year	\$	-		
Transit Plan.	Estimated Operating Cost		\$	-		
	Estimated Capital Cost	Base Year	\$	58,000		
	Estimated Capital Cost	Cumulative	\$	-		

Recurring

Amount

Notes

Project Justification / Business Case	Provide responses to <u>E</u> Non-Applicable (N/A) a		Answer the questions as thoroughly	as possible. Enter
	•			
4. Is this New/Amended project Operating, Capital o	r Both?	Operating _	Capital 🗸	Both 🗌

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

Amount

GoWake Access would like to order the vehicles in Winter 2025 in hopes of onboarding them by the Spring and Summer of 2026. We are requesting a full year of funds

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

GoWake Access will replace vehicles eligible for replacement through NCDOT 5311 funds. Budetary constraints limited GoWake's ability to provide the match internally. Failure to procure these vehicles will impact the level of service of the program and overall increase costs due to ongoing maintenance of vehicles well past their usable life.

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

Wake Transit Work Plan Project Reporting Deliverables

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

a)	
b)	
c)	

8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

Policy Framework for Use of Wake Transit Funds to Acquire Real Property

9.	List any	other	relevant	information	not addressed.
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10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2024 and the estimated annualized cost in FY 2025 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2025 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2025 and/or beyond, delete the calculation(s) in columns E-I.

		Cost Break Dov	vn of Project Req	uest			
OPERATING COSTS	FY25	FY26	FY27	FY28	FY29	FY30	FY31
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Salary & Fringes			-	-	-	-	-
Contracts			-	-	-	-	-
Bus Operations:							
Estimated Hours			-	-	-	-	-
Cost per Hour			-	-	-	-	-
Estimated Operating Cost	-	-	-	-	-	-	-
Bus Leases			-	-	-	-	-
Park & Ride Lease			-	-	-	-	-
Other			-	-	-	-	-
Other			-	-	-	-	-
Subtotal: Bus Operations	-	-	-	-	-	-	-
Other: Administrative							
Other: Database Hosting			-	-	-	-	-
Other: Supplies and Materials			-	-	-	-	-
TOTAL OPERATING COSTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CAPITAL COSTS	FY25	FY26	FY27	FY28	FY29	FY30	FY31
Planning	-	=	=	-	-	-	

Design	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Equipment		-	-	-	-	-	-
Right of Way / Land Acquistion	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL CAPITAL COSTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CAPITAL CONTRIBUTIONS	FY25	FY26	FY27	FY28	FY29	FY30	FY31
Grant Contribution	58,000	•	ı	-	-	-	-
Project Sponsor Contribution	-	•	-	-	-	-	-
Wake Transit Requested	-	-	-	-	-	-	-
TOTAL	\$ 58,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

12. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.

The below costs come from FY26 EBS application:

Revenue Vehicle Costs: \$110,000

Wrapping: \$1,500

Security Camera System: 4,500

Local match: 10%

*Please see Prices and Calculations tab for more information

Cost Calculation	Unit Price	Quantity	Total Price
Revenue Vehicles	110,000	5	550,000
Security Cameras	4,500	5	22,500
Revenue Vehicle Logo Wrapping	1,500	5	7,500

10% Local Match 58,000

Wake Transit Project ID

TC002-BL

FY 2025 Wake Transit Work Plan **Project Amendment Request Form** Operating and/or Capital

FY START DATE	
7/1/2024	

Type of Amend	ment	Minor			Major	<u> </u>				
b. Changes to any a c. Changes to period. Changes in repor e. Changes in scope f. Changes in scope f. Changes in fundir g. Any amendment park-and-ride imprh. Any other change Major Amendment. a. A project request b. A project request c. Significant chang d. A transfer betwe e. A transfer betwe f. Any change that it These definitions ar	hat requires a transfer be dopted financial assumpt ds of performance for pro ting requirements for per for implementation elem ig amounts for implement that requires a transfer o powements, and transit cen that does not meet any is are required when: ted to be added to the World to the world to the world to the company of the proper of funded projen budget ordinance apprendinges a change in budget ordinance apprendinges and the change in budget ordinance apprendinges and the change in budget ordinance apprendinges and the change in budget ordinance apprendinges are changed and the change in budget ordinance apprendinges are changed and the change in t	ions supporting the ject funding agree formance on implements programmer tation elements p of funds between coter/transfer point of the criteria of a pork Plan leect repriations that represent the transfer point of the criteria of a pork Plan leect repriations that represents that reserves or fusit Work Plan American support the programmer of the progr	e applica ements ty ementat d in futur rogramm or among improve Major A equires e equires e equires e equires e	able Work Plan; ying to capital project fur ion elements authorized re fiscal years; re dein future fiscal years; rimplementation elemer ements) within the bus in Amendment. qual to or greater than a qual to or greater than a nce Policy Update (Draft 202	in the appliants in separation of the separation	tions for icable Wo	ng subcategories (i.e., bus stop improven category in the applicable Work Plan; a spect appropriation for projects greater to a project appropriation for projects less clarity to the definitions without changin	nents, maintenance t nd nan \$500,000 than \$500,000	facility improve	ements,
New/Amend	ed Project Name	Red	uestin	g Agency			Project Contact	Estimated	Operating C	Cost
	ghtdale Boulevard				Andrew S	Spiliotis.	Senior Planner - Transportation	Base Year	\$	-
	trian Improvements	Tov	vn of K	nightdale		· - · · · · · · · · · ·		Recurring	\$	-
Estimate	ed Start Date	Estin	nated C	Completion			Notes		ed Capital Co	st
								Base Year	\$345,038	(Design)
Spring 2025 Construction Start Spring		ng / Sur	/ Summer 2025 Funding			mendment to FY24 award	Cumulative	\$1,161,778 & Construc		
Project Descript	ion	Enter below a	summ	nary of the project a	mendmer	nt and i	mpact on approved plan.			
construct the th this month and	ree crosswalks. The needs additional fund	Town was able Is to account fo	to get or highe	a developer to const er than expected con	truct one of struction t have to	of the c costs. request	Ik gaps along Old Knight Rd and K rosswalks. The Town received bi Design costs were also higher tha two different funding amendmer to Increase	ds for the remain n anticipated but	ing two inte	rsections
		Annronriatio			Recur					
Project ID	Project	Appropriation Category	'n	Amount	Amo	-	Notes			
TC002-BL	Knightdale Boulevard Corridor Pedestrian Improvements	Community Funding Area Program - Capital	\$	336,612	NA (One Increase)		The total funding gap is \$686,962 construction of the two crosswal CAMPO's 49% match since our or	ks. The amount r	equested w	
TOTAL			\$	336,612	\$	-				
				2. Wake Transi	it Project	ID(s) to	Reduce			
Project ID	Project	Appropriation Category	n	Amount	Recur Amou	-	Notes			
TOTAL	1	•	\$	-	\$	-				
				3. Impact on T	ransit Pla	n Proie	ct Costs			
•	licate whether amou	ints impact ope	erating	· · · · · · · · · · · · · · · · · · ·			Estimated Operating Cost	Current Year	\$	-
Transit Plan.								Recurring Base Year	\$	
							Estimated Capital Cost	Cumulative	\$	
									, T	
Project Justifica	tion / Business Case			vide responses to <u>EA</u>		•	ions below. Answer the question	ns as thoroughly	as possible.	Enter

5. What is the timeframe for the request? Are you requesting a full year of funds or a partial year to be annualized in future fiscal years?

4. Is this New/Amended project Operating, Capital or Both?

Non-Applicable (N/A) as appropriate.

Both 🗌

Operating _

Capital ✓

The funding amendment is being submitted for the FY 25 3rd Quarter fundin	ng amendment cycle.	The Town intends to award the construction bid at our December 18
2024 Town Council meeting. The contractor will start the work in early 2025	5 weather permitting	and have 150 days to construct the project from the start date.

6. What is the expected outcome(s) if this request is funded? What is the alternative if the request is not funded?

If awarded, the Town will have financial resources to pursue additional transit access projects such as purchasing right-of-way for the side walk project that our FY 24 CFAP project designed.

7. In the spring of 2019, the TPAC endorsed a set of reporting deliverables for various categories of Wake Transit Work Plan projects. A listing of these reporting deliverables by category is available here:

Wake Transit Work Plan Project Reporting Deliverables

If reporting deliverables are not already established for the category of the amended/requested project, or if there is a need to deviate from the TPAC-endorsed reporting deliverables, please list the reporting deliverables that should be considered for this project below:

a)	
b)	
c)	

8. Does the amendment request involve new acquisition of real property or a change to the scope or funding amount for a prior approved funding allocation for real property acquisition? If so, please refer to the adopted Policy Framework for Use of Wake Transit Funds to Acquire Real Property (available below) and submit the requested information outlined in Part III of the policy in a separate document if the subject real property acquisition meets the applicability thresholds outlined in Part II of the policy.

Policy Framework for Use of Wake Transit Funds to Acquire Real Property

9. List any other relevant information not addressed.

Funding amendment request (\$336,611.58) was calculated by subtracting FY24 funding award (\$474,816.10) from the total costs (\$1,161,778.5) for design (\$262,876), survey (\$82,162.4) and construction costs (bid price plus 10% contingency = \$816,740.10), and then applying CAMPO's 49% match. The developer contribution of constructing the Hinton Oaks Blvd crosswalk across Knightdale Blvd is not included in any of the costs and will be constructed on the same timeline as this project.

10. Please enter estimated appropriations below that will support expenses identified above. Enter FY 2024 and the estimated annualized cost in FY 2025 using the 2.5% growth factor, if applicable. The spreadsheet will calculate 2025 and beyond by 2.5%. If your project is not expected to have recurring costs in FY 2025 and/or beyond, delete the calculation(s) in columns E-I.

	Cost Break Down of Project Request									
OPERATING COSTS	FY25	FY26	FY27	FY28	FY29	FY30	FY31			
Growth Factors		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%			
Salary & Fringes			-	-	-	-	-			
Contracts			-	-	-	-	-			
Bus Operations:										
Estimated Hours			-	-	-	-	-			
Cost per Hour			-	-	-	-	-			
Estimated Operating Cost	-	-	-	-	-	-	-			
Bus Leases			-	-	-	-	-			
Park & Ride Lease			-	-	-	-	-			
Other			-	-	-	-	-			
Other			-	-	-	-	-			
Subtotal: Bus Operations	-	-	-	-	-	-	-			
Other: Administrative										
Other: Database Hosting			-	-	-	-	-			
Other: Supplies and Materials			-	-	-	-	-			
TOTAL OPERATING COSTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			

CAPITAL COSTS	FY25	FY26	FY27	FY28	FY29	FY30	FY31
Planning	-	-	-	-	-	-	-
Design	345,038	-	-	-	-	-	-
Construction	816,740	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-
Right of Way / Land Acquistion	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL CAPITAL COSTS	\$ 1,161,779	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CAPITAL CONTRIBUTIONS	FY25	FY26	FY27	FY28	FY29	FY30	FY31
Grant Contribution	232,660					-	
Project Sponsor Contribution	592,507	•	-	-	1	-	
Wake Transit Requested	336,612	Ī	ı	ı	1	ı	-

TOTAL \$ 1,161,779 \$ - \$ - \$ - \$ - \$ -

Assumptions for Costs and Revenues Above:

12. Please state any assumption(s) used to calculate the capital and operating dollars and revenues shown above.

The requested funding amounts are based on concrete numbers for final design and construction of the crosswalk projects. The design costs are based on a contract with Stantec that is nearly closed out. The construction costs are based on an accepted bid with Hollins Construction, Inc. Please see row 9 for calculation information.