

TPAC Subcommittee Work Task List

Fiscal Year:	2026	<u>TPAC Subcommittee Work Task List</u>	
Time Period:	July-December	Community Engagement	
Task Type	Task Month(s)	Description	Presenter/Lead
Recurring/Annual	Jan-June	Review adopted CE Policy for needed updates in FY26/FY27 - priority is the reference table update	CAMPO
Recurring/Annual	Jan-June	Support development and Dissemination of Wake Transit public notices and information with others in your organization and the community you serve (Ex. Work Plan, Amendment Periods, Annual report, Wake Bus Plan, Regional Technology Plan, etc.)	CAMPO
Recurring/Annual	Jan-June	Receive and provide input on project sponsor engagement materials and/or presentations: level 1 plans, level 2 strategies and level 3 summary reports	CAMPO
Recurring/Annual	Jan-June	Support Performance Tracker update as needed, and disseminate news to local officials	CAMPO
Specialized	Feb-Apr	Review engagement-related staffing study results and provide support to lead agency, as needed	CAMPO
Recurring/Annual	May-Jun	Develop the July-December CE Work Task List	CAMPO
Specialized	May-June	Attend Wake Transit 101 session on 3-Level Engagement Planning Process as outlined in updated CE Policy	CAMPO
Specialized	June	Attend Wake Transit 101 general overview session, if new to the program or want a refresher	CAMPO
Other	TBD	Other projects that CE may weigh in on: development of engagement presentation schedule, wireframe and design of future WakeTransit.org, development of branding and style guidelines, logo development for program-level projects, Bus Plan engagement, Communications Plan review and FY26/FY27 planning, Annual after-action review event, master schedule, RFP/RFQ for engagement support, and other ongoing and upcoming activities.	
	December 11	CE member draft discussion and adoption	
	Voting Record		
	January 22	TPAC endorsement of Task List	