



**GoTriangle Engagement Support Request Form**

This form is intended to inform GoTriangle, as the lead agency for Wake Transit Communications and Engagement, of the support being requested from them to plan and/or implement upcoming engagement activities. All project sponsors presenting an engagement strategy or plan to the Community Engagement (CE) Subcommittee should attach this request form to it.

**This form is mandatory for all Wake Transit funded program and project-level activities identified by GoTriangle as requiring 1 or more community engagement components.**

It is the responsibility of the project sponsor and/or their consulting team to plan, execute, and report out on all engagement activities, which include the presentation of an engagement strategy for their project and subsequent phases to the Community Engagement Subcommittee.

The extent of GoTriangle’s support for these efforts is outlined in the adopted Wake Transit Community Engagement Policy. In short, GoTriangle, affiliated with their Wake Transit Lead Agency duties, can provide a variety of complimentary support tasks in support of your engagement effort. Project sponsors may also choose to request additional support but whether that support can be provided and at what cost, is at the sole discretion of GoTriangle.

If you have any questions about Wake Transit community engagement, this engagement support request form, or would like to discuss support needs for your project, please contact GoTriangle at:

Who – Courtney, Michelle, Liz, Curtis, Rocio

Phone

Generic “info” email

**Wake Transit Engagement Support Request Form**

**Please provide your project and engagement activity details.**

**Project Name/Title:** \_\_\_\_\_ 2024 CPT-HSTP Update \_\_\_\_\_

**Select your activity Type:**      Program-Level Activity      Project-Level Activity/Have Consultant Support

**Proposed Activity Date(s):** Phase 3 - July 1, 2024 – December 30th, 2024 \_\_\_\_\_

**Project Sponsor/Lead Agency:** CAMPO \_\_\_\_\_

**Contact Person:** Crystal Odum \_\_\_\_\_ **Phone:** (984) 542-3618 \_\_\_\_\_

**Email Address:** \_\_\_\_\_ Crystal.Odum@campo-nc.us \_\_\_\_\_

**Main purpose(s) of activity:**      Inform or Educate      Conduct Review & Comment Period  
 Seek Specific Public Input      Invite to an Event/Activity      Close Loop/Share Results

**Brief description of event or activity:** (Attach a copy of your engagement strategy to this request form.)

The 2024 Coordinated Plan identifies strategies for improving day-to-day transportation for persons residing within CAMPO’s jurisdictional area and recommends regional priorities for transportation investments and initiatives for human services and public transit coordination. It also guides funding/service development for transportation projects supporting older adults, people with disabilities, and individuals with low income. Phase 2 – Public Outreach of the Strategic Plan for the 2024 CPT-HSTP update successfully engaged the community targeting elderly, disabled, low-income and unhoused individuals with a community/public survey to complete transportation needs information and feedback. Phase 2 also consisted of 17 community pop-up events that allowed face to face interaction with transportation staff and the targeted community and provided community assistance in completing the survey. Finally, a technical report summarizing the engagement process as part of the Draft Final Plan was completed by the team. Phase 3 of the engagement strategy consists of posting the final Coordinated Plan including identified needs, strategies and recommendations for public comments for 30 days – August 19<sup>th</sup> to September 17<sup>th</sup>, 2024. The final Plan will be presented to the TPAC CE Subcommittee, TPAC, the TCC and the Executive Board including a Public Hearing in September. Stakeholder jurisdictions will endorse the plan as required.

*General support services are focused on helping project sponsors disseminate engagement related information to their target audiences using established Wake Transit strategies. The project sponsor will supply GoTriangle with the materials needed to complete these tasks. Creative support for news items, posts, graphics, etc. is “advanced” support listed below.*

*Please check the complimentary support services that you would like to receive for this engagement effort. Note that not all options may be active or timed to occur with your specific project needs.*

<input checked="" type="checkbox"/>	<i>Support Description: Share information</i>	<input checked="" type="checkbox"/>	<i>Support Description</i>
<input checked="" type="checkbox"/>	<i>On Wake Transit activities calendar</i>	<input checked="" type="checkbox"/>	<i>On GoForwardNC/Wake website</i>
<input checked="" type="checkbox"/>	<i>On Wake Transit social media sites</i>	<input checked="" type="checkbox"/>	<i>As an email to Wake Transit stakeholders</i>
<input checked="" type="checkbox"/>	<i>On Wake Transit blog</i>	<input checked="" type="checkbox"/>	<i>On TPAC/CE Meeting agenda</i>
<input checked="" type="checkbox"/>	<i>On progress and activity reports</i>	<input checked="" type="checkbox"/>	<i>In a newsletter or community notice</i>
		<input checked="" type="checkbox"/>	<i>TDM Distribution of information</i>

**Advanced Lead Agency Support:**

*Select any of the below options to request support from GoTriangle, but whether that support is provided and at what cost, is at the sole discretion of GoTriangle.*

<input checked="" type="checkbox"/>	<i>Advanced Support Description:</i>	<input checked="" type="checkbox"/>	<i>Support Description</i>
<input checked="" type="checkbox"/>	<i>MCC Review and provide feedback on drafted Final coordinated plan.</i>	<input checked="" type="checkbox"/>	<i>Attend meetings (s) as needed to support CAMPO presenting recommendations and information in plan.</i>
	<i>Use creative resources to create and/or turn draft materials into finalized, professional looking materials (For example: create graphics, a video, social post, brochure, poster, new article, etc.)</i>	<input checked="" type="checkbox"/>	<i>Provide ADA assistance contacts and/or assist with the translation needs of the activity</i>
	<i>Provide training or other resources to staff who are executing your engagement</i>	<input checked="" type="checkbox"/>	<i>Provide support for the printing and/or distribution of information and materials, as needed</i>
<input checked="" type="checkbox"/>	<i>MCC members and local agencies/jurisdictions attend jurisdictional meetings to support presenting study information and the final Plan.</i>		

**GoTriangle Staff Contact for this project: Robert Curtis Hayes @ [rhayes@gotriangle.org](mailto:rhayes@gotriangle.org)**