

# WAKE COUNTY TRANSIT PLAN

## Transit Planning Advisory Committee

Community Engagement (CE) Subcommittee Meeting  
Thursday, September 28, 2023 | 1:30-3:00pm

WebEx Link: <https://campo-nc.webex.com/campo-nc/j.php?MTID=md36a74297cad7c744c327bee265efab0>  
Call-In: 650-479-3208      Pass Code: 2530 084 3725

### Meeting Agenda

1. **Welcome and Introductions** (Curtis Hayes, Chair)
2. **Adjustments to the Agenda**
3. **Reminders/Wrap Up/Highlights**
  - a. **FY 2024 Q2 Amendment Requests Community Review and Public Comment Period**  
The 30-day public comment period wraps up on September 30, 2023.
4. **FY2023 Wake Transit Progress Report**  
(Information Item: Curtis Hayes, Go Triangle, 10 minutes) **Attachment A**

Developing and presenting our annually audited financial statement and the Wake Transit Progress Report is a task assigned to GoTriangle as part of its Tax District administration responsibilities (Article IX of the Wake County Transit Governance Interlocal Agreement). The report includes information on the Wake Transit Work Plan implementation, transit operations updates, major milestones, completion notices and other capital project highlights that occurred throughout the previous fiscal year. The Progress Report also includes an assessment Wake Transit's fiscal health coming out of the previous year and documents the economic outlook for current and future years. The economic assessment is not included in the current draft. The Annual Comprehensive Financial Report has not been finalized. The financial details of the program will be included during the November Subcommittee meeting presentation of the Wake County Transit Progress Report. Staff will review the progress report submissions, timeline of development, and future presentations. Comments are due by COB on 10/6/2023. Please send revisions to Michelle Peele, [mpeele@gotriangle.org](mailto:mpeele@gotriangle.org).

5. **Development of Wake Transit Communications Materials – Wake Transit Blog**  
(Information Item: Curtis Hayes, Go Triangle, 10 minutes) **Attachment B & C**

GoTriangle staff will provide an update on the development of the Wake Transit Blog, including a proposed launch post, editorial calendar, and topics and messaging. Please send any final comments to [rhayes@gotriangle.org](mailto:rhayes@gotriangle.org) by Friday, October 6. Attached is a draft of 1<sup>st</sup> blog and editorial schedule.

6. **Partner Updates: Bus Rapid Transit (BRT) Engagement Update**  
(Information Item: Het Patel, City of Raleigh, 10 minutes)

Wake Transit includes plans for building approximately 20 miles of transit lanes along four Bus Rapid Transit corridors within Wake County (Wake BRT). The City of Raleigh is the project lead for Wake BRT: New Bern Avenue Corridor; Wake BRT: Northern Corridor; Wake BRT: Southern Corridor; and, Wake BRT: Western Corridor. Het Patel will provide a brief update on current and planned engagement activities.

Chair: R Curtis Hayes – GoTriangle [rhayes@gotriangle.org](mailto:rhayes@gotriangle.org)  
Vice Chair: Bonnie Parker – CAMPO [Bonnie.Parker@campo-nc.us](mailto:Bonnie.Parker@campo-nc.us)

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A COMMUNITY INVESTMENT IN TRANSIT

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### 7. Engagement Strategy Toolkit Document Drafts

(Curtis Hayes, GoTriangle and Stephanie Plancich, CAMPO, 20 minutes) **Attachment D-F**

CE Members will have the opportunity to review several documents drafted for inclusion in the Wake Transit Engagement Strategy Toolkit. Lead agency staff have worked together to draft this initial set of documents and continue to work on drafting others. Once approved by members, the intention for these documents is to provide them in a shared central location and embed them into the engagement planning processes for Wake-Transit funded activities. It has been discussed that they would be piloted through the rest of FY2024, be updated and edited as needed during that time, and then discussed for incorporation into the Wake Transit Community Engagement Policy during the annual review process.

Attachments include:

A: Level 2 Strategy Form Instructions  
C: GoTriangle Support Request Form  
E: Checklist-Communications Tools

B: Level 2 Strategy Form  
D: Checklist-Engagement Tactics  
F: Engagement Equity Analysis Worksheet

Upcoming documents include the Level 1 strategy template, Level 1 strategy/plan checklist, Engagement summary report checklist, etc.

### 8. Other Business

- GoTriangle is working to resurrect or create a new photo collection and sharing site. Partner support to populate it will be needed.
- GoTriangle Event Info: RUS Bus Groundbreaking Ceremony & Rep. Ross Bus Stop Improvement Grant Allocation Event
- Any other upcoming events?

### 9. Adjourn

Next Meeting is on Thursday, October 26<sup>th</sup> at 1:30pm.

Chair: R Curtis Hayes – GoTriangle [rhayes@gotriangle.org](mailto:rhayes@gotriangle.org)

Vice Chair: Bonnie Parker – CAMPO [Bonnie.Parker@campo-nc.us](mailto:Bonnie.Parker@campo-nc.us)

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