

WAKE COUNTY TRANSIT PLAN

Transit Planning Advisory Committee

Community Engagement (CE) Subcommittee Meeting
Thursday, January 26, 2023

Teams Meeting Link: https://teams.microsoft.com/l/meetup-join/19%3ameeting_NzI5ZjBmMWItMmVIZi00Mzk2LWlwMDUtZDRIMDRmZmlxYTQz%40thread.v2/0?context=%7b%22Tid%22%3a%22c5a412d1-3abf-43a4-8c5b-4a53a6cc0f2f%22%2c%22Oid%22%3a%226654f946-4e8d-4b6d-9be4-6b72d3d3dded%22%7d

Call-In: 984-900-2345 Pass Code: 576031831#

Meeting Agenda

1. **Welcome and Introductions** (Andrea Epstein, Chair)
2. **Adjustments to the Agenda**
3. **Reminders/Summary Items/Task Wrap Up/Program Highlights**
 - a. **Greater Triangle Commuter Rail Engagement is Underway**

The 30-day public comment period for the results of the Greater Triangle Commuter Rail Feasibility Study is live through February 19, 2023. All materials point the public to the website readyforrailnc.com/feasibility where the feasibility study report, survey, event schedule and storyboard can be found. Partners are asked to visit <https://gotriangle.org/partner-tools> to find materials needed support the engagement effort by distributing the project info and the website link to their constituents, emphasizing a call to action for staff and community members to complete the survey and attend the open house events.

4. **Adoption of 2023 February-July Work Task List**
(Stephanie Planchich, TPAC Administrator, 5 minutes) **Attachment A**

Twice each year, the TPAC subcommittees develop a Work Task List that describes the specific activities it will undertake for the next 6-month period. The updated 2023 February-July Work Task List, [Attachment A](#), reflect member comments received and will be presented for adoption.

Requested Action: Adopt the February to July Work Task List for the CE Subcommittee.

5. **Adoption of the 2023 Meeting Schedule**
(Stephanie Planchich, TPAC Administrator, 5 minutes)

Each year the TPAC and its subcommittees adopt a meeting schedule. It has been recommended that the current schedule of the 4th Thursday of the month, from 1:30-3:00pm be continued into 2023.

Requested Action: Adopt the Community Engagement Subcommittee's 2023 meeting schedule.

6. **2023 Chair and Vice Chair Election**
(Stephanie Planchich, TPAC Administrator, 5 minutes)

TPAC subcommittee elected leadership serve for one calendar year and can serve up to 3 consecutive terms in the same position. Nominations for the 2023 CE Subcommittee Chair and Vice Chair positions

Chair: Andrea Epstein – City of Raleigh Andrea.Epstein@raleighnc.gov
Vice Chair: Bonnie Parker – CAMPO Bonnie.Parker@campo-nc.us

GO FORWARD
A COMMUNITY INVESTMENT IN TRANSIT

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opened on November 14th. The TPAC Administrator will facilitate an election at the January 26th subcommittee meeting for presentation to the TPAC for endorsement in February.

Requested Action: Elect a Community Engagement Subcommittee Chair and Vice Chair for the 2023 term.

-- Roll Call Vote for 3 Action Items --

7. Test Version of Demographics Question

(Stephanie Planch, TPAC Administrator, 5 minutes) **Attachment B**

The test versions of the new demographics question are ready for beta testing as part of the joint Work Plan/Bus Plan engagement period launching on February 20th. The second beta test is planned during the SE Area Study engagement period expected to begin in March/April. The goal is to compile and analyze the test results and drafts path forward recommendations to finalize the demographics question and process by May/June to be reviewed in July as part of the annual Wake Transit engagement after-action and CE Policy review processes. CE members will receive the results and participate in those planning discussions. Full implementation in all Wake Transit efforts would begin in the new fiscal year.

8. Strategy and Materials for the Joint Bus Plan/Work Plan Engagement Period

(R. Curtis Hayes, GoTriangle) 15 mins **Attachments C, D & E**

The Wake Bus Plan Update and Draft FY2024 Wake Transit Work Plan combined engagement effort is scheduled to be presented to the public for review and comment from February 20 – March 22, 2023. The engagement strategy has been further developed. Those updates and changes to the strategy will be presented, including specifics on how and when the test draft of the demographics question will be incorporated into the process. CE Subcommittee members will also review and discuss the communications materials that have been drafted to support the effort. Final drafts will be presented during the TPAC meeting on February 15th. CE members are encouraged to attend that meeting. Final communications materials will be available to Wake Transit Partners in an online toolkit posted at <https://www.goforwardnc.org/templates-media-kits/>. Please email comments to rhayes@gotriangle.org no later than Tuesday, January 31st.

9. Other Business

10. Adjourn

Next Meeting is on Thursday, February 23rd at 1:30pm.