

WAKE COUNTY TRANSIT PLAN

Transit Planning Advisory Committee

Joint Planning & Prioritization (P&P) and Budget & Finance (B&F) Subcommittee Meeting
Tuesday, September 27, 2022 • 1:30PM-3:30PM

WebEx Link: <https://cormp.webex.com/cormp/j.php?MTID=mf337de2df48e304d3447994668a5a780>
Call in Number: 650-479-3208 Meeting Code: 2308 149 6768

Agenda

1. **Welcome and Introductions** – (David Walker and Steve Schlossberg, Co-Chairs)
2. **Adjustments to the Agenda**
3. **Meeting Summary Items/Task Wrap Up/Program Highlights**
 - a. Final FY23 Wake Transit Master Calendar and Amendment Schedule. Posted in TPAC document library: <https://www.campos-nc.us/about-us/committees/wake-county-transit-planning-advisory-committee-tpac/document-library>
 - b. FY24 Work Plan call for projects is open from September 14th - October 14th.
 - c. Week of 10/24, Required training for Community Funding Area (CFA) Program applicants.
 - d. FY24 CFA Program call for projects opens on Oct. 31st.
 - e. FY24 Work Plan – GTCR Workgroup held its first meeting on September 8th.
 - f. CAMPO's Call For All (Ex. LAPP, UPWP projects) application period is open through Oct 31st

4. **Update to Wake Transit Work Plan Amendment policy**
(Action item: Stephanie Planch, CAMPO, 10 minutes) **Attachment A**

One comment on the update to the Wake Transit Work Plan Amendment Policy has resulted in additional language being added to the draft document. CAMPO staff will review and discuss the modification with the subcommittee members prior to TPAC and Board consideration. The new language is in red, on page 3 of Attachment C.

5. **FY2023 2nd Quarter Amendment Requests**
(Action item: Anna Stokes, CAMPO, 20 minutes) **Attachment B & C**

Two (2) FY23 2nd quarter Wake Transit Work Plan amendment requests were submitted. A 30-day public comment period runs from September 1st – 30th. Neither amendment request involves a scope modification. CAMPO staff will present the amendment request summary, Attachment C, and a draft financial disposition, Attachment D, for subcommittee review and discussion.

Requested Action: Recommend a financial disposition for the FY2023/Q2 Wake Transit Work Plan amendment requests to the TPAC.

6. **Wake Bus Plan Project Prioritization Policy**
(Information item: Anna Stokes, CAMPO, 30 minutes) **Attachment D**

As part of the Wake Bus Plan update process, CAMPO is tasked with updating the Bus Plan Project Prioritization Policy (BP-PPP). In 2020, the Wake Transit Project Prioritization Guidance was drafted as part of the Wake County Transit Plan update process. It established a set of 8 funding tiers that are used to allocate Wake Transit revenues to specific future transit investments. Tier 7 provides funds

Co-Chair: David Walker, City of Raleigh
Co-Chair: Steven Schlossberg, GoTriangle

GO FORWARD
A COMMUNITY INVESTMENT IN TRANSIT

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for bus stop improvements and Tier 8 provides funds for bus service investments and the capital projects needed to support them. The BP-PPP supports the prioritization of investments programmed under these two tiers.

The BP-PPP is a critical tool needed by the Bus Plan Update team to establish each transit provider's short-range investment plan. CAMPO staff will review the details of the draft policy for subcommittee input prior to its finalization in October.

7. **2022 Bus Service Performance Report**
(Information item: Evan Koff, CAMPO, 15 minutes) **Attachment E**

CAMPO staff presented the annual bus service performance data, which covers FY21/Q2 through FY22/Q3 for initial discussion in July. Since then, meetings have been held with the GoTriangle, GoRaleigh and GoCary teams to review their specific performance reports and discuss circumstances surrounding and strategies needed to address over and underperforming services. The attached report (Attachment F) summarizes these discussions and will act as the framework for developing the 2022 memo on Wake Transit-funded bus service performance presented to the TPAC.

8. **FY2024 Wake Transit Work Plan Kickoff**
(Information: Anna Stokes, CAMPO and Steve Schlossberg, GoTriangle, 20 minutes) **Attachment F**

CAMPO staff will present the scope and schedule for the FY24 Work Plan development process. GoTriangle staff will present the local revenue assumptions for the Draft Work Plan, will share the updated project funding request form and walk through the submission process on the new Wake Transit SharePoint. The project submittal guide is included as Attachment F. Project sponsors are reminded to review their current scope descriptions and CIP/MYOP cost and schedule assumptions and submit needed updates by the deadline. All new Work Plan funding requests, updates to existing projects and supporting materials are due on Friday, October 14, 2022.

9. **Adjourn**

Upcoming Meeting:

Joint Meeting – Tuesday, October 25, 2022