

WAKE COUNTY TRANSIT PLAN

Transit Planning Advisory Committee

Joint Planning & Prioritization (P&P) and Budget & Finance (B&F) Subcommittee Meeting
Thursday, December 15, 2022 • 1:30 - 2:30pm

Meeting Link: https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZWY4YW_ZiYW_UtZjViYS00YWQ5LWlXy2YtZWRhYTE0NGRkZDU1%40thread.v2/0?context=%7b%22Tid%22%3a%22c5a412d1-3abf-43a4-8c5b-4a53a6cc0f2f%22%2c%22Oid%22%3a%226654f946-4e8d-4b6d-9be4-6b72d3d3dded%22%7d

Call in Number: 984-900-2345 Phone ID: 737 474 359#

Joint Agenda

Co-Chairs: David Walker and Steve Schlossberg

1. **Welcome and Introductions**
2. **Adjustments to the Agenda**
3. **Proposal to Create a New Program Development Subcommittee**
(Action Item: *Stephanie Planchich, TPAC Administration, 20 mins*) – **Attachment A & B**

At the November 17th joint subcommittee, the proposal to permanently merge the B&F and P&P Subcommittees into a new Program Development Subcommittee (PDS) was presented and discussed. Members will be asked to take action to recommend the new subcommittee on December 15th.

Over the past 10 months, it has become clear that the joint meeting structure is effective and that maintaining separate P&P and B&F subcommittees is unnecessary, however, the core functions of each are critical and should be appropriately carried into the PDS work task assignments. Attachment A is an overview of the proposal to create the PDS, it notes that discussion about making this change has been in the works for almost two years, it details the numerous benefits the structure change provides, and it includes a comment and response disposition for review. A few updates were made to the overview based on comments given during the meeting.

Attachment B, a draft February-July PDS Work Task List was also presented for review in November. CAMPO provided an overview, noting that tasks in black were existing P&P assignments or new specialized task taken on in the last few months. The writing in red shows where the B&F tasks merge into the PDS structure. Members were asked to review the draft Work Task List and the overview and send comments to Stephanie. No additional comments were submitted.

Requested action: To recommend that the Planning & Prioritization and Budget & Finance Subcommittees be merged into a new Program Development Subcommittee to the TPAC for approval and the February-July Work Task List for TPAC endorsement.

4. **2023 Chair and Vice Chair Election Process**
(Action Item: *Stephanie Planchich, TPAC Administrator, 5 minutes*)

TPAC subcommittee chairs serve for the calendar year. Nominations for the 2023 term opened at the November 17th joint meeting. Anyone interested in serving or who had questions about subcommittee leadership were asked to email Stephanie. She specifically encouraged representatives of smaller partner agencies to submit their interest and reminded everyone that to be eligible to serve you must be named as an alternate or primary member of the TPAC. Interested members were asked to talk with their supervisors about their interest and the required TPAC designation to get needed support to enter the election. On December 15th, CAMPO will conduct the 2023 election.

Requested action: Elect a Chair and Vice Chair to serve for the 2023 term.

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5. Progress Update: FY24 WTWP / GTCR Workgroup
(Information Item – Anna Stokes, CAMPO, 5 mins)

This item will serve as a brief update on the FY24 WTWP / GTCR Workgroup. The workgroup met again on 12/8 to solidify their recommendations for the FY24 WTWP. Next meeting will be scheduled, if needed, in the spring after GTCR engagement results have been compiled.

6. Discussion on and Selection of Items for Inclusion in Draft FY 2024 Wake Transit Work Plan
(Action Item – Anna Stokes, CAMPO, 20mins) **Attachment C & D**
Funding summary and appendix

The primary focus of this item is to discuss which implementation elements requested will move forward for inclusion in the Draft FY 24 Wake Transit Work Plan. Topics to be covered include:

- A. Review of Updated Funding Request Report
- B. Questions from Lead Agency and TPAC Partners
- C. Next Steps for the Draft FY 24 Wake Transit Work Plan Development

7. Next Steps and Other Business

There were no amendment requests submitted for the FY2023/Q3 amendment cycle.

8. Adjourn

Upcoming Meeting: January 24, 2022