

WAKE COUNTY TRANSIT PLAN

Transit Planning Advisory Committee

Planning & Prioritization (P&P) Subcommittee Meeting
Tuesday, January 25, 2022 • 1:30PM-3:30PM

WebEx Link: <https://cormp.webex.com/cormp/j.php?MTID=mf337de2df48e304d3447994668a5a780>
Call in Number: 650-479-3208 Meeting Code: 2308 149 6768

Agenda

1. **Welcome and Introductions** – (David Walker, Chair)
2. **Adjustments to the Agenda**
3. **Meeting Summary Items/Task Wrap Up**
4. **0z**
 - Met jointly on December 17th and January 13th. Draft Work Plan anticipated to be released for TPAC review on January 26th with action to release it for public comment on February 9th.
5. **Discuss Subcommittee Highlights from the TPAC Member's Survey:**
(Information Item: Stephanie Plancich, TPAC Administrator, 15 mins) **Attachment A**

A brief review of the subcommittee-related results from the TPAC Member's Survey. Discussion will focus on the process improvement recommendations that were submitted and how many ideas and suggestions are planned to be incorporated as we move into 2022. Attachment A includes all survey results.

6. **2022 Chair and Vice Chair Election**
(Action Item: Stephanie Plancich, TPAC Administrator, 5 mins)

Each January the TPAC Subcommittees nominate and vote to elect a Chair and Vice Chair to serve through the new year. On January 25th, the P&P Subcommittee will vote to elect its 2022 leadership team. Results will then go to the TPAC for confirmation on February 9th.

Requested Action: Elect a Chair and Vice Chair to serve for the 2022 term.

7. **2022 P&P Subcommittee Meeting Schedule**
(Action Item: David Walker, Chair, 5 mins)

It is recommended that P&P Subcommittee meetings continue to be hosted virtually using the WebEx platform and that they remain on the 4th Tuesday of each month from 1:30-3:30pm.

Requested Action: Confirm the proposed 2022 Planning & Prioritization (P&P) Subcommittee meeting schedule.

Chair: David Walker, City of Raleigh
Vice Chair: Kevin Wyrauch, Town of Cary

GO FORWARD
A COMMUNITY INVESTMENT IN TRANSIT

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8. 2022 February-July Work Task List

(David Walker, Chair, 10 mins) **Attachment B & C**

On January 25th, P&P members will review their progress toward accomplishing the tasks included on the 2021 August-January Work Task List and will vote to approve the draft 2022 February-July Work Task List. The draft was emailed to subcommittee members for review before Christmas break. The comment period was open through January 5th. No comments were received.

Requested Action: Approve the Planning & Prioritization (P&P) Subcommittee's draft February-July Work Task List and recommend endorsement by the TPAC.

9. Wake Transit Work Plan Amendment Policy and Process Updates

(Bret Martin, CAMPO, 20 mins) **Attachment D**

Last fall, gaps in the currently adopted Wake Transit Work Plan Amendment Policy came to light. A task to "Review and provide input on proposed updates to the Wake Transit Work Plan Amendment Policy and recommend a draft for TPAC consideration" was added to the P&P Subcommittee's August-January Work Task List. CAMPO staff led the update process and has asked for P&P member input over the past couple of months. Feedback received has been considered for incorporation, and a follow-up draft will be presented for P&P member review and consideration on January 25th. An updated draft of the Wake Transit Work Plan Amendment Policy and Process document, as well as a comment disposition matrix that addresses comments received, is provided as Attachment D.

Requested Action: Consider recommending the Updated Wake Transit Work Plan Amendment Policy and Process to the TPAC for its consideration.

10. Other Business and Next Steps

Stephanie Plancich/Bret Martin, Attachment E – Review the remaining Wake Transit Work Plan Development, Reporting and Amendment Schedules to understand upcoming tasks for P&P members.

11. Adjourn

Upcoming Meetings:

Regular Meeting: February 22, 2022 (1:30-3:30pm)

Joint Meeting: March 29, 2022 (1:30-3:30pm)

Chair: David Walker, City of Raleigh
Vice Chair: Kevin Wyrauch, Town of Cary

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