

WAKE COUNTY TRANSIT PLAN

Transit Planning Advisory Committee

Joint Planning & Prioritization (P&P) and Budget & Finance (B&F) Subcommittee Meeting
Friday, December 17, 2021 • 9:00am - 12:30pm

WebEx Link: <https://cormp.webex.com/cormp/j.php?MTID=ma7e278f5b451a468443e7aa02c1736c0>
Call in Number: 650-479-3208 Meeting Code: 2302 692 7181

Joint Agenda

Co-Chairs: David Walker and Steve Schlossberg

1. **Welcome and Introductions**
2. **Adjustments to the Agenda**
3. **Subcommittee Chair and Vice Chair Nominations** – (*Stephanie Plancich, TPAC Administration*)

Chair and Vice Chair nominations for the 2022 term open on December 17th. Elections will take place at each subcommittee's January meeting. B&F elections will take place on January 20th. P&P elections will occur on January 25th. To ask questions about these leadership roles, to nominate yourself or another member, please email stephanie.plancich@campo-nc.us on or before the meeting date.

4. **Draft Work Task List for February-July 2022** – (*Stephanie Plancich, TPAC Administration*)

The week before Christmas break, members of all three TPAC subcommittees will receive, via email, draft February-July 2022 Work Task Lists for review. Feedback is due by 5:00pm on January 5th to stephanie.plancich@campo-nc.us. Member feedback will be compiled and used to update the drafts. The revised drafts will then be presented for adoption at each subcommittee's respective January meeting.

5. **Update to the Wake Transit Work Plan Amendment Policy and Process**
(*Discussion Item – Bret Martin, CAMPO*) – **Attachment A**

Over the past few months, gaps in the adopted Wake Transit Work Plan Amendment Policy have emerged. CAMPO staff is tasked with drafting an update to the policy for P&P Subcommittee review and recommendation. CAMPO staff will cover highlights of the proposed updates at the December 17th joint subcommittee meeting and will present the proposed schedule to get from first draft to governing board adoption in early 2022. Both a clean copy and redline copy of the draft updates to the adopted Wake Transit Work Plan Amendment Policy and Process document are included as Attachment A.

6. **FY 2022/Q3 Wake Transit Work Plan Amendment Requests**
(*Action Item – Bret Martin, CAMPO*) – **Attachment B**

A total of 24 Wake Transit Work Plan amendment requests were submitted for the Q3 cycle of FY 2022. All 24 of the amendment requests are categorized as Major Amendments and require review by both the B&F and P&P Subcommittees and a disposition noting the appropriateness of any changes in project scopes, if applicable, as well as financial choices and tradeoffs potentially required for each request. The Q3, FY 2022 Work Plan Amendment Request list and supporting amendment request forms are provided as Attachment B.

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7. Discussion on and Selection of Items for Inclusion in Draft FY 2023 Wake Transit Work Plan
(Possible Action Item - Bret Martin, CAMPO) Attachment C

The primary focus of this item is to discuss which implementation elements requested will move forward for inclusion in the Draft FY 2023 Wake Transit Work Plan. This discussion will include a continuation of our overall evaluation of choices and tradeoffs that are responsive to the financial model's tolerance for accommodating FY23 Work Plan funding requests and future-year projects. After further work to maximize financial capacity for FY 2023 and future years by identifying savings in current budgets and by reorganizing some capital project schedules, there is a \$230 million funding gap that must be resolved. CAMPO staff will share the following scenarios for reconciling this funding gap:

- Scenario 1: Strictly apply the adopted prioritization guidance developed to support the 2021 Wake County Transit Plan Update to balance revenues and expenditures;
- Scenario 2: Reduce programmed amounts for unallocated reserves to be more realistic with actual track record and then apply the adopted prioritization guidance developed to support the 2021 Wake County Transit Update to balance revenues and expenditures;
- Scenario 3: Reduce programmed amounts for unallocated reserves to be more realistic with actual track record, remove underperforming and duplicative operating projects and capital projects, and then apply the adopted prioritization guidance developed to support the 2021 Wake County Transit Update to balance revenues and expenditures;
- Scenario 4: Reduce programmed amounts for unallocated reserves to be more realistic with actual track record, remove underperforming projects and capital projects with co-dependencies, delay the schedule for implementation of the Northern BRT corridor to the 2030-2035 timeframe, and then apply the adopted prioritization guidance developed to support the 2021 Wake County Transit Update to balance revenues and expenditures.

The subcommittees will work to prioritize projects both for inclusion in the FY 2023 budget year, as well as for programming for financial resources in future years. Please prepare for voting on project prioritization for the Draft FY 2023 Work Plan.

8. Next Steps and Other Business

Reminder: After this meeting, Stephanie will be deleting **ALL** recurring TPAC and Subcommittee calendar events and then will send new invitations for 2022.

9. Adjourn

Upcoming Meetings

B&F	P&P	CE
1/20/22	1/25/22	1/27/22
1:30-3:00pm	1:30-3:30pm	1:30-3:00pm