

WAKE COUNTY TRANSIT PLAN

Transit Planning Advisory Committee

Process Subcommittee Meeting
Friday, March 6, 2020 • 9:30-11:30am
CAMPO Conference Room B • Call-in Number: (919) 996-8344

Agenda

1. **Welcome and Introductions**
2. **Adjustments to the Agenda**
3. **Meeting Summary/Task Close Out**
 - Update on Agency/ Municipality Multi-year Agreements
4. **Item #1** February 2020 to July 2020 – Process Committee Work Task List
 - Proposed to be the final task list
 - Consider approval
5. **Item #2** 2020 Operating Guidelines for Lead Agencies
 - Consider approval
 - Review new materials intro and amendment process
6. **Item #3** Initial Brainstorm of specially called work group procedures and process
 - These work groups, some of which are already operating, will likely replace process
 - Plan of action: Meeting 1: Initial Brainstorm, Meeting 2: Preliminary Draft, Meeting 3: Final
 - Need to establish rules for: how and when to establish, leadership, reporting, membership, quorum, voting, schedules, clear focus, scope creep, etc.
7. **Other Business**
8. **Adjourn**
Next Meeting: 3/27/20, 9:30-11:30am @ CAMPO-Room B

Chair: Tim Gardiner, Wake County
Vice Chair: Ben Howell, Morrisville

GO FORWARD
A COMMUNITY INVESTMENT IN TRANSIT