



Wake County Transit Plan

TPAC Process Committee Meeting

March 23, 2018

9:30 – 11:30 a.m.

CAMPO Conference Room B

AGENDA

1. **Subcommittee Guidelines / Structure** – Further discussion and refinement will occur at this meeting.
2. **Lead Agency Assignments – Request from TPAC.** This item will focus on the refinement of adding details to the Lead Agency Assignment two-column document that has been approved by TPAC.
3. **Public Engagement Update** – Update from GoTriangle staff on recently-completed engagement for Wake Transit Work Plan development, and upcoming Bus Plan/MIS Outreach in April & May.
4. **Other Business**
 - Template Agreements for Multi-Year Agreements – GoTriangle is developing the template for the multi-year project level agreements. Several items underway in various studies (ex: the public involvement standards are being developed by the Public Engagement Policy; the bus service standards are being developed by the Bus Plan; etc.), and those will help to inform the next drafts of the Agreement Templates.
 - Wake Transit Work Plan Amendment Process – The Amendment Process for the Wake Transit Work Plan was approved for use in FY 2018 Work Plan Amendments. The CAMPO Executive Board asked for an update in June 2018 regarding how the established process worked, and whether any changes are needed to the process. The Amendment Process was used for second quarter amendments and is currently underway for third quarter amendments. After the completion of the third quarter amendment cycle, the Process Committee will hear a report from the TPAC Administrator on this issue, and will discuss what, if any, changes are needed in the established process.
5. **Next Meeting – April 6, 2018 at 9:30 a.m.**