



TPAC Budget & Finance Subcommittee  
Revenue Subteam Meeting  
Wednesday, August 24, 2016  
9:00 am

## Summary

### Members in Attendance:

Nicole Kreiser, Wake County  
Ben Canada, City of Raleigh  
Tyrone Williamson, City of Raleigh  
Ren Wiles, GoTriangle  
Mindy Taylor, GoTriangle  
Sandra Freeman, GoTriangle

### CAMPO Staff in Attendance:

Kenneth Withrow  
Bret Martin

### Notes

The TPAC Revenue Subteam met to address the following items:

Mindy Taylor informed the Subcommittee that on Tuesday, she had emailed out a budget template that incorporates previous feedback from the previous Subcommittee meeting. Ms. Taylor reviewed the material before the Subcommittee and discussed the breakout of the “Capital” and “Operating” tabs based on the blue and orange budget sheet as talked about previously. Revenues can only include monies that flow through “GoTriangle” and GoTriangle’s monies are separate from GoRaleigh’s monies. The Subcommittee reviewed and made changes to “column one” in the template worksheet; which serves as the foundation to build the remainder of the template.

Ms. Taylor also addressed how expenses are allocated within GoTriangle’s organization. The Subcommittee reviewed the TPAC Document Mapping PowerPoint presentation as distributed on August 2 in order to determine elements that could be added in the modification of the template.

The next Revenue Subgroup meeting will be held on Wednesday, August 31 from 9:00 am to 11:00 pm. Items for discussion will include: (1) the CAFR, and (2) ordinance examples based on discussion to date. GoTriangle staff will send out the aforementioned materials in a few days. Ms. Taylor will create a template based on the whiteboard example displayed during the meeting. She also encouraged everyone to be thinking of (1) the types of revenues currently used that needs to be incorporated into the new document, and (2) what types of expenses, and things that are not covered in capital and operating agreements. Ms. Taylor will create “placeholders” for the document. Bret reminded the Subcommittee that the templates have to be agreed on by the TPAC on October 1. Nicole suggested that their items be complete by September 14.

Meeting adjourned.