

FY2024 Wake Transit Work Plan Agreement Groupings and Project Reporting Deliverables

<u>Groupings:</u>		<u>Amount:</u>
General Operating - Bus Operation	General Opt-Bus Operation	29,351,535
General Operating - Transit Plan Admin	General Opt-Transit Plan Admin	6,339,531
General Operating - Tax District Admin	General Opt-Tax Dist Admin	635,733
Special Funding -YGP	Special Funding-Youth GoPass	197,789
General Capital - Bus Infrastructure	General Capt-Bus Infrastructure	5,224,509
General Capital - Bus Acquisition	General Capt-Bus Aquisition	3,569,596
General Capital - Capital Planning - CAMPO	General Capt-CAMPO	250,000
Special Capital - Bus Infrastructure- GoRaleigh	Special Capt-GoRaleigh	20,000,000
Special Capital - Bus Infrastructure - GoCary	Special Capt-GoCary	25,954,064
Special Capital-BRT Planning/Design - GoRaleigh	Special Capt-GoRaleigh	57,252,485
Special Operating & Capital Technology	Technology	170,170
Total		148,945,411
Reserve : Unallocated Technology	N/A	1,124,864
Reserve : Hold Harmless Subsidy for Implementation of Countywide Fare Strategy	N/A	125,996
Reserve : Community Funding Area Program Reserve	N/A	837,785
Total including Reserve		151,034,056

GoCary General Operating Funding Agreement: Bus Operations	
1) Increase Midday Frequencies on Pre-Existing Routes - TO004-B	\$ 487,414
2) Sunday and Holiday Service on All Pre-Existing Routes (Prior to FY 2018) - TO004-A	\$ 586,887
3) Apex-Cary Express - TO005-BE	\$ 178,507
4) GoCary Complementary ADA Services - TO005-BI	\$ 172,597
5) Weston Parkway Route - TO005-H	\$ 1,104,985
Deliverables	
1. Revenue hours of service	
2. Ridership	
3. Passenger boardings per revenue hour	
4. Operating cost per passenger boarding	
5. Farebox recovery	
6. On-time performance	
GoRaleigh General Operating Funding Agreement: Bus Operations	
1) Fuquay-Varina Express Route - TO003-A	\$ 593,395
2) Increase Frequency on Route 7 (South Saunders) - TO004-D	\$ 136,885
3) Increase Sunday Service Span - TO004-E	\$ 2,067,464
4) Improvements to Route 21 - Caraleigh - TO005-AL	\$ 627,779
5) Southeast Raleigh Route Package (4 Routes) - TO005-I	\$ 2,791,854
6) Northwest Raleigh Route Package (4 Routes) - TO005-J	\$ 3,666,623
7) Route 33 - New Hope - Knightdale - TO005-P	\$ 527,109
8) New Route 401 - Rolesville Express - TO005-Q	\$ 155,062
9) Routes 20: Garner - TO005-R	\$ 2,653,468
10) GoRaleigh Complementary ADA Services - TO005-BJ	\$ 1,878,771
11) New Route 9 - Hillsborough Street - TO005-AD	\$ 1,663,623
12) Glenwood Route Package - TO005-AM	\$ 2,977,956
13) Biltmore Hills - TO005-AP	\$ 164,988
Deliverables	
1. Revenue hours of service	
2. Ridership	
3. Passenger boardings per revenue hour	
4. Operating cost per passenger boarding	
5. Farebox recovery	
6. On-time performance	
14) Rolesville Park-and-Ride Lease - TO005-S	\$ 10,250
Deliverables	
1. Status of executed lease agreement	
2. Utilization of facility (report what is known about utilization on a rolling quarterly basis); if available, measured at each site by applying drive-to access mode percentage to stop ridership based on percentages observed from rider surveys	
15) Maintenance of Bus Stops & Park-and-Ride Facilities - TO005-V	\$ 593,613
Deliverables	
1. General summary of quarterly maintenance and upkeep efforts	
2. Number of applicable sites maintained	
Wake Forest General Operating Funding Agreement: Community Funding Area/ Bus Operations	
1) Wake Forest Loop: Reverse Circulator - TO005-AA	\$ 415,457
Deliverables	
1. Revenue hours of service	
2. Ridership	
3. Passenger boardings per revenue hour	
4. Operating cost per passenger boarding	
5. Farebox recovery (N/A on this project)	
6. On-time performance	
Morrisville General Operating Funding Agreement: Community Funding Area/ Bus Operations	
1) Operation of Node-Based Smart Shuttle - TO005-BG	\$ 375,012
Deliverables	
1. Revenue hours of service	
2. Ridership	
3. Passenger boardings per revenue hour	
4. Operating cost per passenger boarding	
5. Farebox recovery (N/A on this project)	
6. On-time performance	

GoTriangle General Operating Funding Agreement: Bus Operations	
1) Route 100 Frequency and Sunday Span Improvements - TO005-A	\$ 622,180
2) Route 300 Improvements - TO005-B	\$ 698,636
3) Additional Trips for Durham-Raleigh Express - TO005-C	\$ 322,045
4) Reliability Improvements for Chapel Hill-Raleigh Express - TO005-D	\$ 70,515
5) Improvements to Route 305 - Holly Springs- Apex-Raleigh - TO005-AC	\$ 487,900
6) GoTriangle Complimentary ADA Services - TO005-BH	\$ 492,097
7) Route NRX/ North Raleigh Express - TO005-AS	\$ 78,888
8) Savings from Replacement of Existing GoTriangle Service - N/A*	\$ (355,146)
9) New Route 310: RTC-Cary - TO005-X	\$ 1,401,009
Deliverables	
1. Revenue hours of service	
2. Ridership	
3. Passenger boardings per revenue hour	
4. Operating cost per passenger boarding	
5. Farebox recovery	
6. On-time performance	
10) Extensional of Regional Information Center Hours - TO005-E	\$ 27,595
Deliverables	
1. Phone Call Report	
2. Results of customer satisfaction survey	
11) Park-and-Ride, Facilities and Bus Stop - Leases and O&M - TO005-F	\$ 99,000
Deliverables	
1. Status of executed lease agreement	
2. Utilization of facility (report what is known about utilization on a rolling quarterly basis); if available, measured at each site by applying drive-to access mode percentage to stop ridership based on percentages observed from rider surveys	
* - Route Reallocation will be assigned to current Wake Transit project in the Bus Operating Agreement	
Wendell General Operating Funding Agreement: Bus Operations	
1) Contribution toward Zebulon-Wendell Express Park and Ride - TO003-G	\$ 4,752
Deliverables	
1. Status of executed lease agreement	
2. Utilization of Park-and-ride facility (report what is known about utilization on a rolling quarterly basis); if available from Bus Operator, Boardings and Alightings at the Park-and-Ride Stop	
Zebulon General Operating Funding Agreement: Bus Operations	
1) Contribution toward Zebulon-Wendell Express Park and Ride - TO003-H	\$ 6,397
Deliverables	
1. Status of executed lease agreement	
2. Utilization of Park-and-ride facility (report what is known about utilization on a rolling quarterly basis); if available from Bus Operator, Boardings and Alightings at the Park-and-Ride Stop	
Wake County General Operating Funding Agreement: Bus Operations	
1) Rural General Public and Elderly and Disabled Demand Response Service Expansion - TO005-G1	\$ 687,000
2) Northeast Wake County Microtransit Service - TO005-G3	\$ 400,000
Deliverables	
1. Revenue hours of service	
2. Ridership	
3. Passenger boardings per revenue hour	
4. Operating cost per passenger boarding	
5. Farebox recovery	
6. On-time performance	
3) Demand Response Service Expansion - TO005-G2	\$ 38,361
Deliverables	
1. Status of hire	
2. Quarterly staff highlights (functions, deliverables, or accomplishments – may be provided as single report by project sponsor for all staff)	
3. Average Queue Time (Minutes)	
Apex General Operating Funding Agreement: Community Funding Area/ Bus Operations	
1) GoApex Route 1: Fixed-Route Circulator - TO005-BF	\$ 440,607
Deliverables	
1. Revenue hours of service	
2. Ridership	
3. Passenger boardings per revenue hour	
4. Operating cost per passenger boarding	
5. Farebox recovery (N/A on this project)	
6. On-time performance	

CAMPO General Operating Funding Agreement: Transit Plan Administration

1) CAMPO Wake Transit Staff - TO002-BE	\$	789,034
2) Administrative Expenses (Legal, Technical Support, Financial Review Services) - TO002-AY	\$	35,875
Deliverables		
1. Status of hire		
2. Quarterly staff highlights (functions, deliverables, or accomplishments – may be provided as single report by project sponsor for all staff)		

GoCary General Operating Funding Agreement: Transit Plan Administration

1) 5.5 FTE	\$	815,474
-Transportation Analyst - TO002-AC		
-Transportation Program Coordinator - TO002-AD		
-(0.5 FTE) Position Upgrade & Reorganization - Deputy Transit Administrator - TO002-AE		
-Coordination/Management of Capital Projects - TO002-N		
- Transportation Outreach and Communications Coordinator- TO002-AR		
- Transit Planner - TO002-AV		
Deliverables		
1. Status of hire		
2. Quarterly staff highlights (functions, deliverables, or accomplishments – may be provided as single report by project sponsor for all staff)		
2) Marketing of New Bus Services - TO002-M	\$	68,874
Deliverables		
1. Report on funded outreach and marketing efforts		

GoRaleigh General Operating Funding Agreement: Transit Plan Administration

1) 11.0 FTE	\$	1,516,579
-Transportation Analyst - TO002-AG		
-Transit Planner - TO002-AH		
-Traffic Signal Timing Analyst - TO002-AI		
-Service Planning - T-0002P		
-Senior Engineer - TO002-AJ		
-Procurement Analyst - TO002-AO		
-Transportation Planning Analyst (Paratransit) - TO002-AP		
- Fiscal Analyst - TO002-AZ		
-Engineering & Construction Management - TO002-BA		
-Senior Real Estate Analyst - TO002-BB		
-Transit Planner/Analyst - TO002-BF		
Deliverables		
1. Status of hire		
2. Quarterly staff highlights (functions, deliverables, or accomplishments – may be provided as single report by project sponsor for all staff)		
2) Marketing for Bus System Expansion - TO002-AK	\$	200,000
Deliverables		
1. Report on funded outreach and marketing efforts		
3) Transit Office Space Lease for Transit Staff - TO002-AS	\$	168,587
Deliverables		
1. Status of executed lease agreement		
2. Date of office space occupation		
3. General ongoing status update of space utilization		

GoTriangle General Operating Funding Agreement: Transit Plan Administration

1) Transit Plan Administration Staffing - TO002-BD	\$	2,190,000
Deliverables		
1. Status of hire		
2. Quarterly staff highlights (functions, deliverables, or accomplishments – may be provided as single report by project sponsor for all staff)		
2) Outside Legal Counsel - TO002-C	\$	27,595
Deliverables		
1. Report on Miscellaneous Administrative Expenses		
2. Report on Outside Legal Counsel		
3) Transit Customer Surveys - TO002-F	\$	141,426
Deliverables		
1. Summary reports of completed surveys		
4) Outreach / Marketing / Communications for Transit Plan Administration - TO002-D	\$	153,750
Deliverables		
1. Report on outreach efforts		
2. Report on miscellaneous marketing efforts		
5) Property Maintenance, Utilities, Repairs, & Appraisals - TO002-I	\$	77,500
Deliverables		
1. Summary of maintenance efforts		
2. Report on appraisal activities		
6) Customer Feedback Management System - TO002-J	\$	26,266
Deliverables		
1. Response volume		
2. "Themes" or common comments		
7) Paratransit Office Space Lease - TO002-AA	\$	102,305
Deliverables		
1. Date of office space occupation		
2. General ongoing status update of space utilization		
8) NCSU Triangle Regional Model Service Bureau Contract Share - TO002-AX	\$	26,266
Deliverables		
1. Quarter Wake Transit Funded share submitted.		
2. Report on material activities in regards to the Wake Transit Funded Share (if any)		

GoTriangle Tax District Administration General Operating Agreement

1)	3.0 FTE: Tax District Administration Finance Team - TO001-F	\$	470,000
	<u>Deliverables</u>		
	1. Status of hire		
	2. Quarterly staff highlights (functions, deliverables, or accomplishments – may be provided as single report by project sponsor for all staff)		
2)	Financial Consulting; Overhead Administrative Costs – Tax District Audits - TO001-C / TO001-B	\$	165,733
	<u>Deliverables</u>		
	1. Report on Debt Issuance		
	2. Audit Progress		

GoCary General Capital Funding Agreement: Bus Infrastructure		
1) Bus Stop Improvements for New and Existing Routes - TC002-R	\$	517,340
Deliverables		
1. Contract award date for site or program of sites		
2. Number of sites with improvements completed/constructed per quarter (on a rolling quarterly basis for multiple sites wrapped into single Work Plan project; as a proportion of total site improvement budget when alternate funding sources apply). If none completed for a quarter, report on the phase (planning, design, right-of-way, etc.) of ongoing site improvements.		
GoTriangle Capital Funding Agreement: Bus Infrastructure		
1) Expansion of Bus Operations and Maintenance Facility (Wake County Share) - TC002-B	\$	1,650,000
2) Existing Park-and-Ride Lot Improvements - TC002-K	\$	355,000
3) Bus Stop Improvements for New Stop Locations - TC002-M	\$	577,910
4) Systemwide Bus Stop Improvements - TC002-Y	\$	292,465
Deliverables		
1. Contract award date for site or program of sites		
2. Number of sites with improvements completed/constructed per quarter (on a rolling quarterly basis for multiple sites wrapped into single Work Plan project; as a proportion of total site improvement budget when alternate funding sources apply). If none completed for a quarter, report on the phase (planning, design, right-of-way, etc.) of ongoing site improvements.		
Apex Capital Funding Agreement: Community Funding Area/ Bus Infrastructure		
1) Saunders Street & Hinton Street Pedestrian Improvements - TC002-BJ	\$	294,800
2) GoApex Route 1 : Bus Stop Enhancements - TC002-BK	\$	110,000
3) Future Transit Prioritization Study - TC003-V	\$	24,475
Deliverables		
1. Contract award date for site or program of sites		
2. Number of sites with improvements completed/constructed per quarter (on a rolling quarterly basis for multiple sites wrapped into single Work Plan project; as a proportion of total site improvement budget when alternate funding sources apply). If none completed for a quarter, report on the phase (planning, design, right-of-way, etc.) of ongoing site improvements.		
Knightdale Capital Funding Agreement: Community Funding Area/ Bus Infrastructure		
1) Knightdale Boulevard Corridor Pedestrian Improvements - TC002-BL	\$	232,660
Deliverables		
1. Contract award date for site or program of sites		
2. Number of sites with improvements completed/constructed per quarter (on a rolling quarterly basis for multiple sites wrapped into single Work Plan project; as a proportion of total site improvement budget when alternate funding sources apply). If none completed for a quarter, report on the phase (planning, design, right-of-way, etc.) of ongoing site improvements.		

GoRaleigh General Capital Funding Agreement: Bus Infrastructure	
1) Systemwide Bus Stop Improvements - TC002-I	\$ 1,169,859
Deliverables	
1. Contract award date for site or program of sites	
2. Number of sites with improvements completed/constructed per quarter (on a rolling quarterly basis for multiple sites wrapped into single Work Plan project; as a proportion of total site improvement budget when alternate funding sources apply). If none completed for a quarter, report on the phase (planning, design, right-of-way, etc.) of ongoing site improvements.	

GoRaleigh General Capital Funding Agreement: Bus Acquisition

1)	Purchase 40-Foot Diesel, Compressed Natural Gas or Electric Buses - TC001-E	\$	714,769
2)	GoRaleigh Support Vehicles - TC001-L	\$	200,000
3)	Paratransit Replacement Vehicles - TC001-J	\$	427,448
4)	City of Raleigh's Paratransit Expansion Vehicles - TC001-M	\$	113,879

Deliverables

1. Date of order / release of purchase order, indicating number of vehicles
2. Date of receipt and date vehicles accepted, indicating number of vehicles

GoTriangle General Capital Funding Agreement: Bus Acquisition

1)	Purchase/Repower 40-Foot Diesel, Compressed Natural Gas, or Electric Vehicles - TC001-D	\$	1,762,500
2)	GoTriangle's Paratransit Expansion Vehicles - TC001-N	\$	351,000

Deliverables

1. Date of order / release of purchase order, indicating number of vehicles
2. Date of receipt and date vehicles accepted, indicating number of vehicles

CAMPO General Capital Funding Agreement: Capital Planning

1)	Extension of Planning Horizon for Wake Transit Vision Plan - TC003-F	\$	150,000
2)	Locally Coordinated Human Services Plan - TC003-U	\$	80,000
3)	Community Funding Area Program Management Plan Update - TC003-T	\$	20,000

Deliverables

1. Date RFP/RFQ released for plan/study
2. Date contract awarded for plan/study
3. Estimation of percent completion of scope on quarterly basis
4. Results and/or recommendations of plan/study

Special Operating Funding Agreement: Youth GoPass

1) GoRaleigh - TO005-L3	\$	128,125
2) GoCary - TO005-L2	\$	15,759
3) GoTriangle - TO005-L1	\$	53,905

Deliverables

1. Youth Ridership (ages 13-18) - Totals & By Route
2. Number of Passes Provided by Transit Provider
3. Number of Passes Provided by Partner Agency

GoRaleigh Special Capital Funding Agreement: Bus Infrastructure

1) GoRaleigh / GoWake Access Paratransit Maintenance & Operations Facility - TC002-V \$ 20,000,000

Deliverables

1. For each project phase (planning, design, land acquisition, construction, etc.):
 - a. Date RFP/RFQ released for professional services or construction
 - b. Date contract awarded for professional services or construction
 - c. Date of completion for each phase
 - d. If land acquisition, date of closing on property
2. . If concurrence framework applies, date of concurrence for established concurrence points/milestones

GoCary **Special** Capital Funding Agreement: Bus Infrastructure

1) Regional Bus Operations & Maintenance Facility - *TC002-E* \$ 25,954,064

Deliverables

1. For each project phase (planning, design, land acquisition, construction, etc.):
 - a. Date RFP/RFQ released for professional services or construction
 - b. Date contract awarded for professional services or construction
 - c. Date of completion for each phase
 - d. If land acquisition, date of closing on property
2. If concurrence framework applies, date of concurrence for established concurrence points/milestones

GoRaleigh Special Capital Funding Agreement: BRT Planning

1) Southern Corridor Bus Rapid Transit Facility - TC005-A2 \$ 57,252,485

Deliverables

1. Date RFP/RFQ released for project development professional services for each BRT project/corridor
2. Date contract awarded for project development professional services for each project/corridor
3. Date of concurrence for established concurrence points/milestones for each project/corridor
4. Date of completion of 30% design and NEPA for each BRT project/corridor
5. Date of completion of final design for each BRT project/corridor

Special Operating Funding Agreement: Web Hosting and Maintenance of Fare Collection Technology

1)	GoRaleigh - Web Hosting and Maintenance of Fare Collection Technology - <i>TO005-U</i>	\$	105,287
	GoCary - Annual Maintenance for Fare Collection Technology - <i>TO005-O</i>	\$	11,038
	GoTriangle -Maintenance of Mobile Ticketing Software - <i>TO005-Y</i>	\$	53,845

Deliverables

1. Percentage of total trips using mobile ticketing