

WAKE COUNTY TRANSIT PLAN

Transit Planning Advisory Committee

TPAC Regular Meeting via WebEx • April 20, 2022 • 9:30am- 12:00pm

Meeting Link: <https://cormp.webex.com/cormp/j.php?MTID=ma4af55f700f628d3e9aad167aa4623c5>

Meeting Code: 2309 521 3629

Call in Number: 1-650-479-3208

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AGENDA

- I. **Welcome and Introductions** (Gaby Lawlor, TPAC Chair)
- II. **Adjustments to the Agenda** (Gaby Lawlor, TPAC Chair)
- III. **General Public or Agency Comment** (Gaby Lawlor, TPAC Chair)

Commenters will be allotted three (3) minutes during the scheduled TPAC meeting. Commenters may also email questions and feedback to Shelby.Powell@campo-nc.us in advance of the meeting. Comments received before 9:00am will be summarized during the meeting and attached to the final meeting minutes.

TPAC ADMINISTRATIVE ITEMS

- IV. **TPAC Meeting Minutes**
(Action Item: Gaby Lawlor, TPAC Chair, 5 minutes) **Attachment A**

Requested Action: Consider adoption of the draft February TPAC meeting minutes.

- V. **FY 22 4th Quarter Amendments**
(Action Item: Shelby Powell, CAMPO, 10 minutes) **Attachment B and C**

At the Joint Budget & Finance (B&F) and Planning & Prioritization (P&P) Subcommittee meetings, the 4th Quarter amendment requests were discussed. There are two major amendments requested, and 42 minor amendments requested. The minor amendments are all extensions to periods of performance for funding agreements for previously-funded projects to extend the end dates for all agreements to 12/31/2024. The two major amendments are for projects TC-002AA (City of Raleigh – Farebox Collection Technology Upgrades) and TC-002BB (GoTriangle – Farebox Upgrades and Mobile Ticket Technology). These amendment requests are outlined in Attachment B. The Joint Subcommittees voted unanimously to recommend approval of the amendments. As the major amendments are out for public comment and review from March 29 – April 29, 2022, the suggested action for TPAC is to recommend approval of the 4Q Amendments pending outcomes from the public engagement period. Attachment C includes information from GoTriangle regarding public outreach efforts for the 4Q Amendments.

P&P / B&F Joint Subcommittee Voting Record from 3/29/2022

- Motion to recommend approval of the 4Q Amendments made by Tim Gardiner (Wake County) with second by Kevin Wyrach (Cary). Unanimous “aye” vote.

Voting Agencies: CAMPO, Cary, Fuquay-Varina, GoTriangle, Raleigh, Wake County, Wake Forest, Apex, Garner, Knightdale, Morrisville, NCSU, Rolesville

Requested Action: Recommend approval of the 4Q Amendment Requests to the governing boards, pending outcomes from the public comment period.

VI. GoTriangle Wake Transit Staff Resources Review
(Informational Item: Michelle Peele and Saundra Freeman, GoTriangle) **Attachment D**

Within the context of GoTriangle's assigned lead agency responsibilities, GoTriangle staff will provide a brief overview to the TPAC of the purpose and function of the 15.6 full-time equivalent (FTE) staff resources funded by Wake Transit tax revenues in annual Wake Transit Work Plans. Additionally, GoTriangle staff will explain the role of each staff person serving to those functions. A summary of the Wake Transit tasks assigned to GoTriangle and the roles and responsibilities of each Wake Transit-funded FTE is provided as Attachment C. CAMPO, as the other assigned Lead Agency for Wake Transit, provided an overview of their staffing resources and responsibilities at the September 2021 TPAC meeting.

Requested Action: Receive as Information.

PLANNING AND PROGRAMMING ITEMS

VII. Regional Fleet and Facilities Study Update
(Informational Item: Jay Heikes, GoTriangle)

GoTriangle staff will provide an update on the ongoing Regional Fleet and Facilities study, a component of Wake Transit Project TC002-B. The study builds on the assessment of the existing GoTriangle Nelson Road Bus Operations and Maintenance Facility (BOMF) completed in 2018 and is evaluating needs for maintenance, storage, fueling and servicing capacity as well as work-flow efficiency. The study includes a small task to identify a target and timeline for fleet conversion to electric buses, primarily for the purpose of identifying associated depot charging and maintenance facility needs. The study additionally includes a regional coordination element to identify opportunities for shared facilities for vehicle storage, servicing and/or repairs as well as electric bus charging infrastructure. As a note, there is a 100% Durham Transit Plan-funded component of the study that is addressing the same facility and fleet needs for the GoDurham transit system, in parallel with the GoTriangle effort.

Preliminary work in the study to date has identified onsite expansion and renovation of the current Nelson Road facility as the most cost effective option to address current needs and provide opportunity to address future fleet needs over the course of the useful life of the renovated facility of 40+ years. The Nelson Road BOMF component of the study will be complete in summer 2022 and will include schematic design (15%) for an expanded facility as well as detailed phasing and construction cost information. The full study is scheduled to be complete by fall of 2022.

Requested Action: Receive as Information

VIII. Recommendation of Draft FY2023 Wake Transit Work Plan to Governing Boards
(Action Item: Shelby Powell and Evan Koff, CAMPO and Steven Schlossberg, GoTriangle, 30 minutes) **Attachment E**

The FY2023 Draft Wake Transit Work Plan was released by the TPAC on February 9th and subsequently by GoTriangle for a 30-day public comment period running from February 14th through March 16st. GoTriangle staff and staff from TPAC member organizations also participated in a number of events, both virtual and in-person, throughout the county to drive public review of and solicitation of input on the draft Work Plan. In late March and early April, FY2023 Work Plan project sponsors considered public comments that were received during the comment period and worked to refine cost estimates and scope details for FY2023 requests. Project sponsors also re-evaluated the readiness of certain projects to be funded in FY2023, as well as the reasonableness of certain project's cost curves on previously anticipated timelines.

In late March, the Budget & Finance and Planning & Prioritization Subcommittees held a joint meeting to review revenue and expenditure assumptions, discuss any changes to project

assumptions, and to recommend projects for inclusion in the FY2023 Recommended Wake Transit Work Plan. The subcommittees agreed that the scope details and assumed expenditures associated with the projects included in the attached draft of the FY2023 Recommended Wake Transit Work Plan were generally appropriate to move forward for investment. The FY2023 Recommended Wake Transit Work Plan is provided as Attachment E. CAMPO and GoTriangle staff will provide an overview of the draft of the FY2023 Recommended Wake Transit Work Plan at the TPAC’s April meeting.

Once recommended by the TPAC, the Recommended Wake Transit Work Plan will be released for a 30-day public review and comment period, and the CAMPO Executive Board will hold a public hearing at its May 18, 2022 meeting. The CAMPO Executive Board and GoTriangle Board of Trustees will consider adoption of the FY 2023 Wake Transit Work Plan at their June meetings.

Requested Action: Recommend approval of the FY 2023 Wake Transit Work Plan to the Wake Transit governing boards.

-- Conduct Roll Call Vote --

IX. Community Engagement Strategy and Materials for the Recommended FY2023 Wake Transit Work Plan
(Information Item: Curtis Hayes, GoTriangle, 15 minutes) **Attachments F and G**

A 30-day public review and comment period for the recommended FY2023 Wake Transit Work Plan is scheduled for April 29th to May 29th, 2023. The CAMPO and GoTriangle governing boards are scheduled to consider the adoption of the recommended Work Plan during their June meetings. GoTriangle staff will provide its initial engagement strategy and communications materials for this effort for TPAC review and discussion. Attachment F includes the recommended engagement strategy for the FY 2023 Recommended Work Plan and Attachment G includes the proposed engagement materials for the effort.

Requested Action: Receive as information.

X. Subcommittee Report:

Subcommittee meeting agendas and materials are posted online at least 3 days in advance of scheduled meetings at <https://www.campo-nc.us/about-us/committees/wake-county-transit-planning-advisory-committee-tpac/subcommittee>.

Subcommittee	Budget & Finance	Planning & Prioritization	Community Engagement
Chair	Steven Schlossberg, GoTriangle	David Walker, City of Raleigh	Andrea Epstein, City of Raleigh
Vice Chair	Shavon Tucker, City of Raleigh	Kevin Wyrauch, Town of Cary	Bonnie Parker, CAMPO
Next Meeting	4/21 – 1:30-3:00pm	4/26 – 1:30-3:30pm	4/28 – 1:30-3:00pm

XI. Other Business

- CAMPO Wake Transit Program Manager position update
- Amendment Policy Update
- FY 2022 3rd quarter reporting deliverables due to GoTriangle by April 30th

Any other new or old business to discuss?

XII. Adjourn

The next TPAC meeting is scheduled to be held virtually on May 11th, 2022.