

## **Directions for the Register of Deeds Website**

[www.franklincountync.us](http://www.franklincountync.us)

Under Services choose **Register of Deeds**

The next page tells you a little about the Register of Deeds office. On left is the option for **Register of Deeds Index Search**. Click on that option.

The next page will be the Index Search page. There will be a blue box on the left with the different options that you can choose from to search our site.

When you click on the type of search you would like to do it will then prompt you to enter your ID and password. If you have not been on our site before there will be an option to Create a New Account. You will need to do so in order to proceed, it will automatically send you to the page in which you choose after the account is created. (There is no charge for searching our site.)

### **Type of searches available:**

**Name: Simple & Advanced** - If you are doing a name search remember that in most cases less is more. Entering just the last and first names is all you will need in order to find the information. If you are searching information pertaining to a subdivision, such as Restrictive Covenants, you will need to do a name search and put the name of the subdivision in the Firm/Last Name field as non-human. (Do not choose Subdivision on the home search screen. This is just regarding the descriptions in the documents.)

**Book/Page**: If you already have the book and page information, that would be the quickest and easier way to go right to that particular document. The Consolidated Real Property will automatically be what is searched unless you specify differently by choosing another option in the drop down menu. Consolidated Real Property (CRP) pertains to documents recorded in 1995 through today. Pre-95 Real Estate is where you will find documents from 1979 through 1994. Maps (surveys/plats) that have been recorded 1995 or later will be included in the Consolidated Real Property search. An example of how the maps are referred to is Map Book 1995 page 25. You will need to choose Pre-95 Maps for any maps that were recorded prior to 1995. (See below for how to search pre-95 maps.)

**Date Range**: If you don't have a name, but are looking for a particular type of document. These searches can be done, but only be done in five day increments.

Online Index Books: Name & Record Books – This search pertains to documents that were recorded from 1950 through 1978. If you have a book and page that falls in this time frame, again it would be best to choose the record book search and just enter the book and page numbers. If you need to search the name you will choose the name search, choose whether to do a Grantor (seller) or Grantee (buyer) search, and then enter the last name of the person you are searching. The index page for that name will appear and you find the person whom you are searching along with the book and page and enter that book and page in the place provided.

**Book/Page Searches:**

**PRE 95 REAL ESTATE SEARCH**

Book 763 Page 664 thru Book 1009 Page 702

**CONSOLIDATED REAL ESTATE SEARCH**

Book 1009 Page 703 to Present

**PRE 95 MAP SEARCH (when searching by Book & Page)**

Ex: PRF 3 Sl. 92-175

Book: C3     Page: 92

Book Suffix:   Page Suffix: 175

Ex: Cabinet 3 Sl. 124-B

Book: C3     Page: 124

Book Suffix:   Page Suffix: B

Ex: Map Book 3 Page 101

Book: 3     Page: 101

Book Suffix:   Page Suffix: