

FRANKLIN COUNTY HISTORIC PRESERVATION COMMISSION

March 13, 2019

The Franklin County Historic Preservation Commission held its regular monthly meeting on Wednesday, March 13, 2019 in the Franklin County Offices, Conference Room, 215 E Nash St, Louisburg, North Carolina.

Present: Michelle Bowers, Bill Harris, Penny McGhee, Heather Thrappas and Joanne Carpenter
Staff: Scott Hammerbacher, and Katie Rhyne

The meeting was called to order at 9:00AM.

Penny McGhee made a motion to approve the January 2019 minutes. Michelle Bowers seconded the motion. The motion passed unanimously.

Staff stated that Mary Buffaloe had officially resigned from the Historic Preservation Commission.

The Historic Preservation Commission welcomed Heather Thrappas to the Commission.

1. The Franklin County Historic Preservation Commission hosted guest speaker Chris Crochertière from BW&A books to discuss the publication process.

The Historic Preservation Commission discussed the manuscript and suggested Dan Pezzoni as a potential consultant.

Mrs. Crochertière stated that BW&A Books frequently worked with Mr. Pezzoni and recommended him.

Staff stated that they had tried to reach out to Mr. Pezzoni but had difficulty contacting him.

The Historic Preservation Commission offered more suggestions for consultants and suggested that staff try Mr. Pezzoni again before contacting alternates.

The Historic Preservation Commission discussed different design ideas for the book based upon examples brought by Mrs. Crochertière.

The Historic Preservation Commission asked about potential grant opportunities.

Staff stated that the Historic Preservation Commission must be in operation for a year before they could qualify for Certified Local Government grants.

Chris Crochertière described the process of publication.

1. The manuscript would be copied and edited
2. The design of the book would take place with the aide of the Commission or steering committee
3. The pages would be proofed
4. The index would be written

5. The drafted book would be proof read
6. There would be a final print

She stated that the process generally took from 9 months to a year after the manuscript was completed.

The Historic Preservation Commission asked how to obtain pictures for the book.

Staff stated that the State Historic Preservation Office has an in staff photographer, as well as historical photographs. They explained that the cost was \$2.00 per photograph.

Staff suggested that the book be organized by the various townships within the County. They stated that the manuscript was the first step before publication.

Chris Crochertière discussed the pricing of BW&A's services. She stated that the payments were done as the process went instead of all at once. She stated that the final publication was the most expensive part of the process.

The Historic Preservation Commission discussed the pricing charged for similar books. They decided that \$40.00- \$50.00 was the range they would like the Franklin County book to sell for. They agreed that the length of the book they would like to see would be between 250 – 300 pages.

2. The Historic Preservation Commission discussed strategies for increasing public awareness of the Commission.

The Historic Preservation Commission discussed publishing a newspaper ad, and creating a social media presence to advertise the board. They requested staff to dedicate a website for the Commission for advertising purposes.

Staff explained that they would have to discuss the matter with the IT Department.

With there being no further business before the Historic Preservation Commission, Chairman Bill Harris adjourned the meeting at 10:28AM.

Bill Harris, Chairman

Katie Rhyne, Clerk