

## FRANKLIN COUNTY HISTORIC PRESERVATION COMMISSION

January 10, 2018

The Franklin County Historic Preservation Commission held its regular monthly meeting on Wednesday, January 10, 2018 in the Franklin County Offices, Conference Room, 215 E Nash St, Louisburg, North Carolina.

**Present:** Mary Buffaloe, Peter Andrews, Maury York, Bill Harris, Penny McGhee, Debra Brodie and Joanne Carpenter

**Staff:** Scott Hammerbacher, and Katie Rhyne

Chairman Maury York called the meeting to order at 9:00AM and welcomed everyone in attendance.

Mary Buffaloe made a motion to approve an amended agenda that would include a discussion regarding training from the North Carolina Historic State Preservation Office. Debra Brodie seconded the motion. The motion passed unanimously.

This Historic Preservation Commission held a discussion about the details included within the minutes. The Commission decided that the December 2017 minutes held too much detail according to Robert's Rules of Procedure. Penny McGhee made a motion to table the approval of the minutes until they were rewritten to follow these guidelines. Bill Harris seconded the motion. The motion passed unanimously.

1. The Historic Preservation Commission held a discussion regarding training opportunities that were available to the Commission. They tasked staff to contact the North Carolina State Historic Preservation Office to set up a meeting when available.
2. The Historic Preservation Commission reviewed the changes made to the Franklin County Historic Landmark Application, and Certificate of Appropriateness applications.

The Commission discussed the requirements for site visitation and determined that according to the general statutes, the homeowner would agree to allow the Commission to visit the site if they applied for designation as a Historic Landmark. They requested a disclaimer be added to the Landmark/District application. Debra Brodie made a motion to table the approval until the Commission received further training from the State Historic Preservation Office. Joanne Carpenter seconded the motion. The motion passed unanimously.

3. The Historic Preservation Commission held a discussion on the requirements of resumes to be submitted for Certified Local Government designation.
4. The Franklin County Historic Preservation Commission held a discussion regarding the tax credits that would be available to properties that were approved as Historic Landmarks.

With there being no further business before the Historic Preservation Commission, Chairman Maury York adjourned the meeting at 10:04AM.

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Maury York, Chairman

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Katie Rhyne, Clerk