

Fee: \_\_\_\_\_

Permit #: \_\_\_\_\_

Franklin County  
Parks and Recreation Department

62 West River Road  
Louisburg, NC 27549  
Phone: (919) 496-6624 Fax: (919) 496-7656

**Picnic Shelter Application and Permit**

Shelter Requested: \_\_\_\_\_

Date of Use: \_\_\_\_\_ Start Time\*: \_\_\_\_\_ End Time\*: \_\_\_\_\_

*\*Start time and end time are to include setup, teardown and cleanup.*

Purpose of Use: \_\_\_\_\_ Estimated attendance: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

Name of organization (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_

Are you a Franklin County resident? (circle one) YES NO

Special condition requests: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Agreement**

By signing below, I verify that the information provided in this application is true and correct. I agree to be responsible for the group or organization reserving the picnic shelter. I have received and read the Picnic Shelter Reservation Policy, The Ordinance Regulating the Operation and Use of Parks and Recreation Facilities Owned and Controlled by Franklin County and this Picnic Shelter Application and Permit and fully understand the same and fully agree to abide by these rules and this agreement. I agree to defend, indemnify and hold harmless Franklin County from all claims for loss or damages, including expenses and defense costs it incurs as a result of this use of the premises. I understand that any violation of the above stated rules may be cause for immediate termination of this agreement.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**YOU MUST HAVE THIS PERMIT IN YOUR POSSESSION WHILE USING THE FACILITY – If the facility is in use, show this permit. If you need assistance call us at (919) 496-6624 or contact the Sheriff's Office after regular business hours.**

Permit Authorization:

\_\_\_\_\_  
(Authorized Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)