

Fee: _____

Permit #: _____

Franklin County
Parks and Recreation Department
62 West River Rd. Louisburg, NC 27549
Phone: (919) 496-6624 Fax: (919) 496-7656

Athletic Facility Rental Application and Permit

Individual / Organization Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Type of Activity: _____

Purpose of Activity: _____

Contact Person: _____

Phone Number: (Home) _____ (Work) _____ (Other) _____

If Organization: Non-profit? _____ If yes, list Tax Identification Number: _____

If Individual: Driver's License Number: _____ State: _____

Insurance Information: attach copy of proof of insurance

Estimated number of activity participants _____ Number of spectators _____

Facility Requested	Date(s)	Time(s)	Cost
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Services/Fees:	Hours	Rate	Cost
Supervision (Tournaments and Special Events)	_____ x _____	_____	_____
Field Lights	_____ x _____	_____	_____
Field Prep (dragging and marking)	_____	_____	_____
Total Amount Due:			_____

Additional Information or Special Permit Requests: _____

Waiver and Release

By signing below, the applicant acknowledges that he/she has received a copy of the Facility Rental Policy of Franklin County and fully understands and agrees to comply with each rule and regulation listed. It is further understood and agreed that Franklin County will not be held responsible for any injuries incurred on the property and Franklin County will not be held liable for such injuries. The applicant agrees to be responsible for any damage caused as a result of its use of the facility. Any violation of the Facility Rental Policy by the applicant may be cause for immediate termination of this agreement.

Signature of Applicant: _____ Date: _____

YOU MUST HAVE THIS PERMIT IN YOUR POSSESSION WHILE USING THE BALLFIELDS – If the ball field is in use, show this permit. If you need assistance call us at (919) 496-6624 or contact the Sheriff's Office after regular business hours.

Permit Authorization: _____

(Authorized Signature) (Title) (Date)