

TRIANGLE NORTH EXECUTIVE AIRPORT COMMISSION

Tuesday, February 8, 2011

Minutes

The Triangle North Executive Airport Commission was called to order at 5:00 p.m. by Chairman John Allers on February 8, 2011 in the conference room of the Triangle North Executive Airport.

In attendance were Commissioners: John Allers, Phillip Stover, Shane Mitchell, and Herman Dickens. Also, in attendance were Steve Merritt (Airport Manager), Bruce Allen (Airport Operations Specialist), Greg Upper (Triangle Skydiving Center), Mike Colclough (Southern Pride Services), David Guin (Batton & Guin) and Terry Bumpus (The LPA Group). Absent from the meeting were Commissioners Guy Martin, Don Lancaster, and Steve Trubilla.

The second item on the agenda was review and approval of the minutes from the January 13, 2011 meeting. Commissioner Stover motioned that the minutes be approved as read, with Commissioner Dickens seconding. The motion passed unanimously.

The third item on the agenda was public comments. Chairman Allers called for comments from the public. There were no public comments at this time.

The fourth item on the agenda was an update on airport operations by Bruce Allen. Mr. Allen said for January this year, sales for 100LL was approximately 903 gallons less than January 2010. The cost per gallon for 100LL is currently at \$4.37, and we have an inventory of approximately 3,775 gallons. Jet A sales for January this year was approximately 90 gallons more than last year at this time. The cost per gallon for Jet A is currently at \$4.01, and we have an inventory of approximately 10,218 gallons. Mr. Allen said we have one (1) empty corporate hangar, and the downstairs portion of the county hangar is still available. Mr. Allen said the north gate has been repaired and is now operational.

The fifth item on the agenda was the budget update by Steve Merritt. Mr. Merritt said as he discussed at the last meeting, we are over in part-time salaries, but he has spoken with Chuck Murray about this and Mr. Murray says he'll make the adjustment to that line item. Mr. Merritt said we have a pretty serious prospect, who would be a heavy fuel user, and we've contacted him, but he hasn't responded

yet. We hope we will hear from him soon though. Mr. Merritt said unless we have some unforeseen maintenance problems, he feels we'll end the year on a positive note for the budget.

Steve Merritt said that Greg Upper is here and he would like to speak to the Commission. Mr. Upper (Triangle Skydiving Center) said that he spoke with Mr. Merritt yesterday about coming before the Commission to ask for their permission to construct an observation deck on the east side of their hangar. Mr. Upper then passed out preliminary sketches to the Commission. Mr. Upper said the deck will be 41 feet long, with the bottom of the deck being seven (7) feet off the ground, and it will have built in benches. It will be a good containment method for when we get busy, so people aren't wandering around. We are also going to have an area underneath the deck where folks can gather, as well. Commissioner Mitchell commented that the deck will have to be handicap accessible, also. Commissioner Stover made the motion that the Airport Manager will work with Greg Upper to come up with an acceptable plan that will meet the building codes as set forth by the Franklin County Planning and Inspections Dept. Commissioner Dickens seconded the motion. The motion passed unanimously.

Mike Colclough was in attendance and asked to speak about "High Flight" for 2011. Mr. Colclough said we've already had people calling and emailing about "High Flight", and we've added one (1) new corporate sponsor. Mr. Colclough said Commissioner Lancaster had previously mentioned that he may be able to help with getting the flyers circulated in the schools, and he will discuss this with him later. Mr. Colclough said he wanted to know how to go about getting electrical service poles for the parking lot for RVs, etc., so it would eliminate such things as generators and extension cords all over the place. Mr. Merritt said he would talk to Wake EMC to see what it would cost and if it could be done. Commissioner Stover suggested that more electrical outlets could possibly be installed on the outside of hangars, as well. Mr. Colclough said the event is scheduled for September 17-18.

The sixth item on the agenda was closed session.

- A. The Commission will consider entering into a closed session pursuant to NCGS 143-318.11 (a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.
- B. The Commission will consider entering into a closed session pursuant to NCGS 143-318.11 (a)(6) in order for the Commission to discuss a personnel matter.

Commissioner Stover made the motion to enter into closed session, seconded by Commissioner Dickens. The motion passed unanimously.

Following the closed session, Commissioner Stover made the motion to enter back into open session, seconded by Commissioner Dickens. The motion passed unanimously.

Chairman Allers announced that no action was taken during closed session.

In other business:

- The next airport meeting will be held on March 8, 2011 at 5:00 p.m. in the airport's conference room.

With no further business, the meeting was adjourned.